

CITY OF SEAL BEACH, California



PROPOSED OPERATING & CAPITAL IMPROVEMENT BUDGET

FISCAL YEAR 2021-2022

CITY OF SEAL BEACH, California

PROPOSED OPERATING AND CAPITAL IMPROVEMENT BUDGET FISCAL YEAR 2021-2022



Prepared by the Finance Department

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June 14, 2021,

Honorable Mayor and Members of the City Council:

It is my pleasure to present to you the Operating and Capital Improvement Budget for the City of Seal Beach for Fiscal Year 2021-22. This document implements the policy direction provided by the Mayor and City Council through your adopted Strategic Goals and serves as a financial plan for the continued improvement of the quality of life for Seal Beach residents, businesses and stakeholders.

Over the past year, the City of Seal Beach, along with cities across the nation, have adapted to the ongoing challenge of managing operations during the COVID-19 pandemic, which began in March 2020. The City faced unprecedented economic uncertainty that resulted in a steep decline in revenues, such as sales tax and transient occupancy tax. However, due to the continued support of the community, within 12 months, the City is already showing signs of a strong economic recovery.

With the prospect of the restrictions being lifted, the budget development process focused on determining what the post-COVID environment was going to look like and not just plan on getting back to normal, but to plan on doing better than normal. All departments took a solution-oriented approach to address operational challenges and challenges the community has experienced. Many of the projects and deferred items from prior years needed to be rebudgeted to get City facilities back in good condition and address priorities that were planned in prior years.

Even with these challenges, our focus has been to preserve and maintain the excellent level of service that our community has become accustomed to, and also address staffing level challenges which will help us to provide those services. We are pleased to present to you with the budget for Fiscal Year 2021-22, which uses \$470,800 in General Fund savings from prior fiscal years to address items that were deferred due to the pandemic.

CITYWIDE BUDGET HIGHLIGHTS

The citywide Fiscal Year 2021-22 Operating and Capital Improvement Budget for the City of Seal Beach is **\$61,954,300** (including transfers out). The budget reflects the operating and capital activities of 30 funds across 11 departments and includes 116 full-time positions and 33.65 part-time positions (in full-time equivalents). The table below shows a summary of the estimated citywide revenues and expenditures for all funds.

Description	Amended Budget FY 2020-21	Adopted Budget FY 2021-22	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Revenues	\$ 61,229,867	\$ 53,537,000	\$(7,692,867)	-13%
Operating Expenditures	57,017,931	51,954,300	(5,063,631)	-9%
Net Operating Surplus/(Deficit)	4,211,936	1,582,700		
Capital Improvement Program	22,392,833	10,000,000	(12,392,833)	-55%
Net Surplus/(Deficit)	\$ (18,180,897)	\$ (8,417,300)		

Citywide revenues are estimated at \$53.5 million, a 13% decrease from the Amended Fiscal Year 2020-21 Budget. Other than the revenues impacted by COVID-19, the estimated revenue budget has been prepared based on projections received from the City's financial consultants or using the projected revenues for the last three fiscal years as a base. The base has been adjusted for known one-time events and then projected to increase or decrease based upon current economic conditions.

Citywide operating expenditures are estimated at \$62 million, a 22% decrease from the Amended Fiscal Year 2020-21 Budget. The decrease is related to ongoing capital improvement project budgets no longer being reappropriated in the proposed budget. Rather, they are reappropriated through the annual Capital Improvement Program rollover process. The personnel services portion of the Fiscal Year 2021-22 Budget has been prepared by projecting salaries and benefits by position and has been adjusted by the appropriate amounts as provided for in the applicable Memoranda of Understanding for the following employee groups: Mid-Management and Confidential, Seal Beach Supervisors and Professionals Association, Orange County Employees Association; and the Executive Management employees. The Police Officers Association, Police Management Association and Seal Beach Marine Safety Management Association had not entered into new agreements at the time the budget was prepared, therefore an estimate of 2 percent has been included. The maintenance and operations, and capital outlay/improvements portions of the Fiscal Year 2021-22 Budget, have been prepared by using historical data as a basis to estimate costs, which are then verified through a zero-based budgeting process.

The budget also includes funding for the new Information Technology Replacement Internal Service Fund. For the first time, the City has created a reserve fund that will ensure the continued investment in the City's technology infrastructure.

GENERAL FUND BUDGET HIGHLIGHTS

The Fiscal Year 2021-22 General Fund Budget includes estimated revenues of \$37.5 million, operating expenditures of \$37.2 million and capital project expenditures of \$750 thousand. The revenues projected for the next year are conservatively estimated to reflect the continuation of the recovery from the economic impacts of the COVID-19 pandemic. Due to a lean budget in Fiscal Year 2020-21 and many deferred items related to the COVID-19 pandemic, certain items have been re-budgeted from prior years resulting in the one-time use of \$470,800 in General Fund savings from prior years. These will not continue beyond Fiscal Year 2021-22. The table below shows a summary of the estimated revenues and expenditures for the General Fund.

Description	Amended Budget FY 2020-21	Adopted Budget FY 2021-22	\$ Increase/ (Decrease)	% Increase/ (Decrease)
Revenues	\$ 34,848,028	\$ 37,464,500	\$ 2,616,472	8%
Operating Expenditures	35,423,451	37,185,300	1,761,849	5%
Net Operating Surplus/(Deficit)	(575,423)	279,200		
Transfer Out - CIP	3,683,757	750,000	(2,933,757)	-80%
Net Surplus/(Deficit)	\$ (4,259,180)	\$ (470,800)		

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is included as part of the Fiscal Year 2021-22 Operating and Capital Improvement Budget. This program identifies specific projects that are planned for construction in the city. Improvements to the water, sewer, buildings, streets, and other facilities are discussed in the project information sheets in the Capital Improvement Program section of the budget. During Fiscal Year 2021-22, the Public Works Department is expected to spend approximately \$10 million on capital projects. In addition, approximately \$6.8 million is being carried over from the Fiscal Year 2020-21 appropriations. This is only an estimate and could change as the Public Works Department continues to make progress on various projects. The projects that are funded using the General Fund total of \$750 thousand, which is funded using Fiscal Year 2021-22 revenue estimates for the first time. In prior years, the CIP was paid for using General Fund Reserves. This new practice will ensure that we retain General Fund Reserves to address high priority projects throughout the City.

ACKNOWLEDGEMENT

The City's Executive Management Team deserves special recognition for their diligent efforts in developing realistic revenue and expenditure projections that continue to meet the needs of the community. The City of Seal Beach is supported by a lean, accountable, effective, and well-managed team of professionals focused on the needs of the community. The City extends a special thank you to the staff in the Finance Department for their commitment in completing the budget amid these unprecedented times. Their leadership, dedication, long hours, and necessary teamwork required to bring this budget to completion is greatly appreciated.

CONCLUSION

The Fiscal Year 2021-22 Operating and Capital Improvement Budget incorporates recommendations from our professional City staff that are responsive to the City Council's core priority of providing, and preserving, quality services to the residents of Seal Beach. The budget has been prepared in concurrence with the City Council's fiscal policies and is based upon Federal, State, and City Council mandates.

In that regard, we continue to be prudent and conservative in our approach to budgeting, and will continue to monitor the fiscal impacts of COVID-19, providing financial updates to City Council more frequently than previously done, to ensure we are prudent in adjusting revenues and expenditures accordingly. We are strongly committed to our community and look forward to not just getting back to normal, but doing better. In doing so, we believe that our residents will continue to receive an exceptional level of service that will serve to enhance their quality of life.

Respectfully submitted,



Jill R. Ingram
City Manager



City of Seal Beach

CITY COUNCIL

STRATEGIC OBJECTIVES

1

FISCAL SUSTAINABILITY

1. Develop a 5 year general fund financial forecast to inform Council regarding the financial condition of the City as part of the annual budget
2. Study the feasibility of reducing the City's pension liability and other long-term debt obligations, including an analysis of issuing pension obligation bonds (POB)
3. Review revenue generated from Measure BB, history of expenditures, and spending plan going forward

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ORGANIZATIONAL CULTURE

4. Assess the existing phone system, identify deficiencies and solicit proposals for replacement
5. Develop an IT Master Plan and Needs Assessment, to include the identification of software improvements
6. Prepare and present assessment of City's development review and permitting process and identify possible process improvements

3

COMMUNITY OUTREACH AND CAPITAL PROJECTS

7. Improve communication with the community through enhanced use of social media and other outlets
8. Compile results of community outreach from stakeholder committee and schedule a presentation for Council on preliminary scope, project cost and options to finance the Community Pool
9. Stakeholder committee to undertake community outreach; Staff to solicit and present design concept for Downtown street/sidewalk enhancements
10. Engage community in a discussion about whether or not to allow a restaurant at the end of the Pier

4

OTHER PRIORITY PROJECTS UNDERWAY

11. Consider keeping J arkllets on Main Street after COVID-19
12. Update the Housing Element
13. Draft a Local Coastal Plan
14. Assess capital improvement needs at City facilities
15. Sanâ Replenishment Plan
16. Address •taffing } eeds
17. COVID-19 related programs and activities
18. Financial software upgrade

CITY COUNCIL



Joe Kalmick
Mayor
DISTRICT 1



Mike Varipapa
Mayor Pro Tem
DISTRICT 3



Thomas Moore
Council Member
DISTRICT 2



Schelly Sustarsic
Council Member
DISTRICT 4



Sandra Massa-Lavitt
Council Member
DISTRICT 5

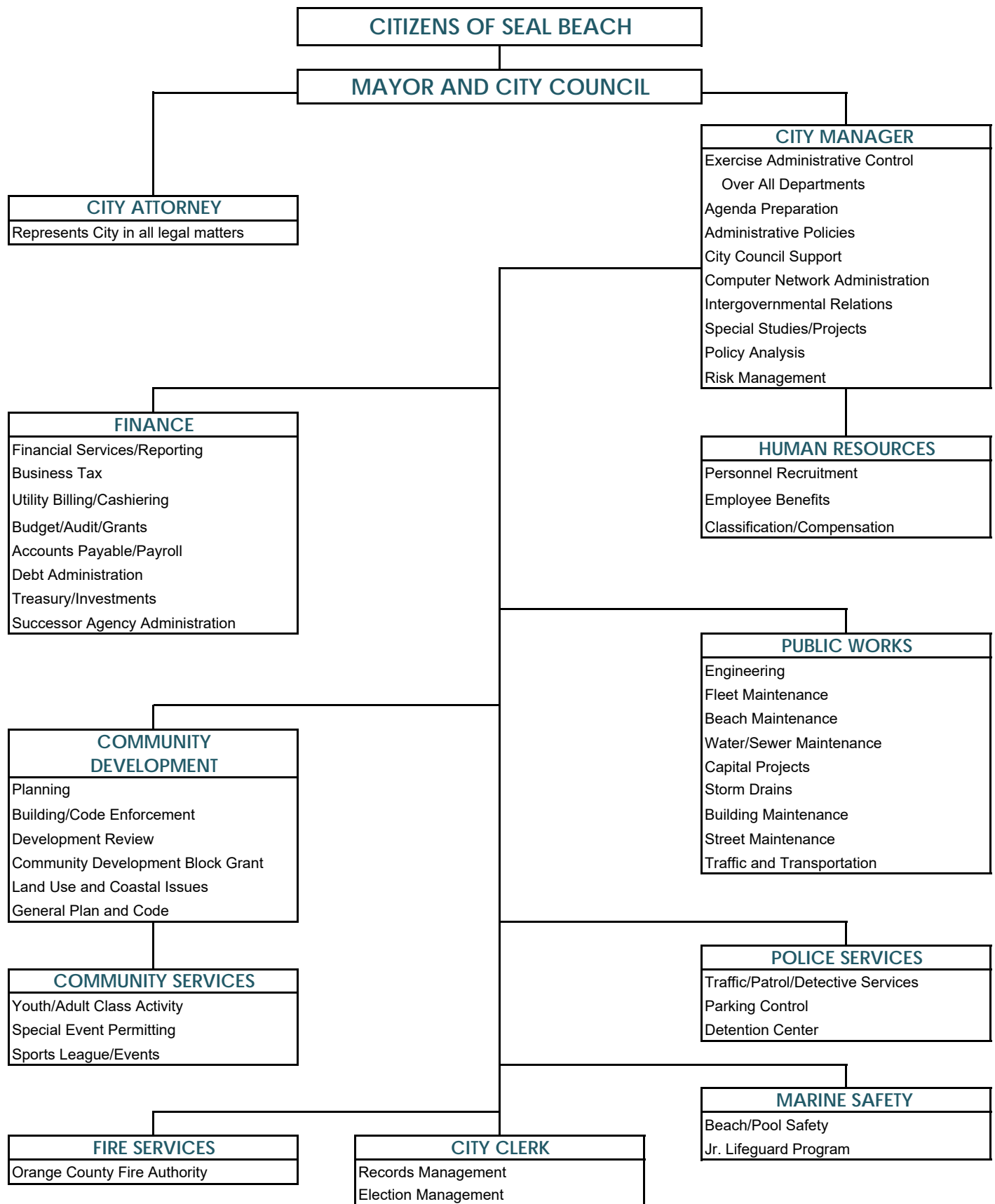
EXECUTIVE OFFICERS

Jill R. Ingram, City Manager
Craig A. Steele, City Attorney

EXECUTIVE TEAM

Patrick Gallegos, Assistant City Manager
Phil Gonshak, Police Chief
Steve Myrter, Director of Public Works
Joe Bailey, Marine Safety Chief

Kelly Telford, Director of Finance/City Treasurer
Les Johnson, Director of Community Develop.
and Community Services
Gloria D. Harper, City Clerk



The annual budget sets forth the resources and appropriations for the fiscal year and provides the legal authority for expenditures and a means for control of city operations throughout the fiscal year. The City Charter requires that a budget for the fiscal year be adopted by June 30th of each year.

The budget is a financial plan that serves as a communication tool that encompasses the City's goals, direction and financial resources which shows how taxpayer dollars are being spent. The budget document:

- Determines the City programs and services being provided to the community
- Details expenditure requirements by City department and program
- Details the estimated revenues available to meet expenditure requirements

The annual budget demonstrates the City's accountability to its residents, businesses and the community-at-large.

BUDGET PROCESS

Operating Budget

The budget process provides departments the opportunity to justify departmental needs, to propose changes in services, and to recommend revisions in organizational structure and work methods. It also enables the City Manager to review these aspects and make appropriate recommendations to the City Council.

The City uses zero-based budgeting for all accounts, programs and departments. Zero-based budgeting is a method of budgeting in which all proposed expenditures must be justified each year. Departments prepare their budget requests in January and February. Each department then meets with the Finance Department and the City Manager to discuss their requests for the coming fiscal year. Subsequent to the meetings with the departments, the Finance Department works in conjunction with the other departments to implement budget balancing measures to establish the level of services to be rendered with the available resources.

Capital Improvement Program (CIP) Budget

The CIP budget is a 5-year planning tool that details planned capital projects for the current budget year and the next five years. Capital projects are broken down by category including: beach and pier, building and facilities, parks, sewer, storm drain, streets and transportation and water. Appropriations are only approved by City Council for the current fiscal year. The remaining fiscal years will be approved by City Council during later budgetary cycles. The CIP budget also includes a summary of unfunded projects which are crucial to identifying and planning for the future needs of the City.

The goal of the CIP is to effectively manage the City's physical assets by delivering capital projects that meet schedule, stay within budget, and minimize the impact to the public.

Preparation of Preliminary Budget and Budget Adoption

Once the budget numbers are finalized, the Finance Department prepares the Proposed Operating and Capital Budget document. The City holds a minimum of one study session in May to present the Proposed Operating and Capital Budget to the City Council and provides the opportunity for the community to comment. The Finance Department incorporates any changes requested by City Council in a revised Proposed Operating and Capital Budget which is presented to City Council for adoption in June.

A summarized timeline of the City's budget process is below.



BASIS OF BUDGETING

The modified accrual basis of accounting is used by all General, Special Revenue, Debt Service and Capital Project Funds. This means that revenues are recognized when they become both measurable and available. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when liabilities are incurred, except that principal and interest payments on long-term debt are recognized as expenditures when due. The accrual basis of accounting is utilized by all Enterprise and Internal Service Funds. This means that revenues are recorded when earned and that expenses are recorded at the time liabilities are incurred.

The City's basis for budgeting is consistent with accounting principles generally accepted in the United States of America and with the City's financial statements as presented in the Comprehensive Annual Financial Report (CAFR) with the following exceptions:

- Capital expenditures within the Enterprise Funds and Internal Service Funds are recorded as assets on an accounting basis but are shown as expenditures on a budgetary basis.
- Depreciation of capital assets and amortization of various deferred charges are recorded on an accounting basis only. These charges are not reflected in the budget document.
- Principal payments on long-term debt within the Enterprise Funds and Internal Service Funds are applied to the outstanding liability on an accounting basis but are shown as expenditures on a budgetary basis.
- Continued/carryover appropriations approved by City Council at the beginning of the fiscal year are added to the City's Budget but are not included in the budget document or original budget submission to City Council.

NAVIGATING THE BUDGET DOCUMENT

The budget is organized into the following sections:

Budget Message

This section includes the City Manager's Budget Message which is addressed to the City Council. It provides a general overview of the annual operating and capital improvement program budget. It also includes the City Council's Strategic Goals which directs the budget development process.

General Information

This section includes the city leadership, organizational chart, the guide to the budget, and financial and budget policies.

Budget Summaries

This section provides a budget overview of financial analyses such as the beginning and ending fund balances, charts and graphs of revenues and appropriations, revenue details/narratives with historical trends, a summary of appropriations and transfers by different criteria, and a summary of personnel changes by department. This section also includes summarized budgetary information for the General Fund.

Department Budgets

This section divides the document by department. It starts with the City Council. The reader will find a narrative of the department including objectives, and performance measures. This section also provides the financial data of each department including multi-year comparisons of expenditures sorted in several ways –by program, by funding source and by expenditure category.

Capital Improvement Program

This section provides financial status of the ongoing capital improvement projects which will not be completed prior to the end of the fiscal year, therefore their unspent appropriations will roll over into FY 2021-22. It also includes a summary of the capital improvement projects planned for the year by category and by funding source, and project detail forms that include their descriptions, funding sources, and the estimated cost of each project. This section also includes a five-year capital improvement project schedule and a summary of unfunded projects.

Special Assessment Districts

This section provides financial information for the Street Lighting Assessment District and the various Community Facility Districts. It also provides a description of geographic area in which the real estate is enhanced due to these restricted funds.

Successor Agency

This section provides a description and calculation of financial information for the dissolved Seal Beach Redevelopment Agency submitted annually to the California Department of Finance for approval in the form of the Recognized Obligation Payment Schedule (ROPS).

Appendix

This section includes a brief history of the City; miscellaneous statistics (such as date of incorporation, form of government, population, etc.); glossary of budget terms; descriptions of funds and accounts (the funds are listed by fund type: Governmental Funds (includes the General Fund, Special Revenue Funds, Capital Project Funds, and Debt Service Funds); Proprietary Fund; and Internal Service Fund); allocation of all positions within the City; ten year trend; and various statistical data about the City's debt obligations.

Cost Recovery Schedule

The cost recovery schedule is adopted on an annual basis and sets forth the established fees and charges for goods, services, and facilities provided by the City.

The City's budget development is shaped by several financial and budget policies. These policies ensure the organization's consistency, transparency and responsibility from year to year. This section identifies some of the financial policies developed by the Director of Finance/Treasurer and City Manager which are used to guide the development of the annual budget. The policies described below are, in most cases, summaries of the City Charter or Council Policy language. This list is not exhaustive and as policies are modified or adopted, they will be incorporated into future budget publications.

BALANCED BUDGET AND USE OF ONE-TIME REVENUE

The City has adopted a Balanced Budget Fiscal Policy to ensure that the City's budgets are consistent with Government Finance Officers Association (GFOA) recommendations. GFOA recommends that governments adopt a policy that defines a balanced budget, commits to ensuring a balanced budget is maintained to provide the best possible services to taxpayers, and provides disclosure when the City deviates from a balanced budget.

The City's policy is to adopt an annual budget that is structurally balanced at an individual fund level. A budget is structurally balanced when ongoing revenues equal ongoing expenditures, and limited duration or one-time revenues are only used for limited duration or one-time costs. This means current operating expenditures are financed with current revenues. When developing a balanced budget, the following elements must be considered:

- The City's reserve policies for individual funds (e.g., General Fund, Water and Sewer) must be taken into consideration to achieve or maintain an individual fund's reserve target;
- If a structural imbalance occurs or one-time revenues are used, the budget will include a plan to bring revenues and expenditures into structural balance; and
- Appropriated revenues may include transfers from fund balances where such fund balance is expected to exist by the end of the fiscal year preceding the year of the adopted budget, and contingent upon meeting the minimum reserve requirements.

RESERVE FUND POLICY

Background

Appropriate reserves are a key attribute of a financially stable organization and are an important component of the City of Seal Beach's (the "City") overall financial health. Strong reserves position an organization to weather significant economic downturns more effectively, manage the consequences of outside agency actions that may result in revenue reductions, and address unexpected emergencies. Establishing a formalized Reserve Policy will serve as the policy framework to enable the City to meet its financial commitments and address unexpected future events in a fiscally prudent manner.

The City considered a number of factors when establishing the Reserve Policy (the "Policy"), including the Government Finance Officers Association (GFOA) Best Management Practices, previously established Financial and Budget Policies, as well as the City's current and historical risk profile and financial condition.

Purpose

The purpose of the Reserve Policy is to build upon the City's established Financial and Budget Policies and to document the City's approach to establishing and maintaining strong General Fund reserves. The guidelines set forth will better enable the City to mitigate various risks, which could result in a shortfall of available money to meet basic services and needs of the City. Examples of risks include natural disasters, such as earthquakes, storms, floods, or unexpected shortfalls in revenue sources, such as property taxes and sales tax.

This policy is designed to:

1. Identify funds for which reserves should be established and maintained.
2. Establish target reserve levels and methodology for determining levels.
3. Establish criteria for the use of reserves and mechanisms to replenish reserves.

Reserve Fund Policy

Reserve balances will be reviewed on an annual basis at, or near, the end of the fiscal year to ensure compliance with this Policy. In the event that the reserves exceed the established targets, excess monies can be transferred annually to the Capital Reserve. On an as-needed basis, money from the Capital Reserve can be used to supplement the Disaster/Hazard Mitigation Reserve to cover any shortfalls created by a public emergency or natural disaster.

Unassigned General Fund Balance:

The City's policy is to maintain an unassigned General Fund balance of a minimum of 20% and a maximum of 25% of operating expenditures to maintain the City's credit worthiness and cash flow requirements. Unassigned fund balance refers to the portion of the fund balance that is not obligated to assigned funds, thus making it available for use as previously identified.

The General Fund's unassigned fund balance is maintained to provide for:

- Contingencies for unforeseen operating or capital needs.
- Economic uncertainties, local disasters, and other financial hardships or downturns in the local or national economy.
- Cash flow requirements.

The purpose of this reserve is to provide budgetary stabilization and not serve as an alternate funding source for new programs and ongoing operating expenditures. Recommendations to appropriate from the Unassigned General Fund Balance will be brought forward by the City Manager and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this Policy, the City Council shall prepare a plan as promptly as conditions warrant to replenish the balance to the policy level.

Committed General Fund Balance:

Committed General Fund balance is the obligation of funds due to policy implementation. The City will maintain the following reserve categories of committed general fund balance.

Disaster/Hazard Mitigation Reserve

A Disaster/Hazard Mitigation Reserve will be maintained for the purpose of sustaining General Fund operations in the case of a public emergency such as a natural disaster or other unforeseen catastrophic event. The Disaster/Hazard Mitigation Reserve will not be accessed to meet operating shortfalls or to fund new programs or personnel. This reserve may be expended only if an event is declared to be a public emergency by the City Manager and confirmed by a majority vote of the City Council, when such expenditures are necessary to ensure the safety of the City's residents and their property. The target level for this reserve is 10% of the General Fund operating expenditures.

Fiscal Policy Reserve

The GFOA recommends, at a minimum, that general-purpose governments, regardless of size, maintain unrestricted budgetary fund balance in their general fund of no less than two months of regular general fund operating revenues or regular general fund operating expenditures. The City will establish a Fiscal Policy Reserve to mitigate financial and service delivery risk due to unexpected revenue shortfalls or unanticipated critical expenditures. The purpose of this reserve is to provide budgetary stabilization and not serve as an alternative funding source for new programs and ongoing operating expenditures. It is for one-time needs and expenditures identified in the budget and not ongoing structural challenges. The City will aim to maintain a minimum balance in the Fiscal Policy Reserve equal to approximately three months' worth of the City's General Fund operating expenditures. This minimum level will be recalculated each year according to the newly adopted budget and will be increased by the Consumer Price Index (CPI) generally used by the City to adjust contracts.

Recommendations to appropriate from the Fiscal Policy Reserve will be brought forward by the City Manager and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this Policy, the City Council shall prepare a plan as promptly as conditions warrant to replenish the balance to the policy level.

Vehicle and Equipment Replacement Reserve

The City will maintain a Vehicle and Equipment Replacement Reserve, set up as an internal service fund, to provide for the timely replacement of vehicles and capital equipment with an individual replacement cost of \$15,000 or more. The annual contribution to this reserve will generally be based on the annual use allowance, which is determined based on the estimated life of the vehicle, or equipment and its original purchase cost. The City will endeavor to maintain a minimum amount of \$500,000 in this reserve. A minimum of \$310,000 of this reserve will be assigned for vehicle replacement and the remainder will be allocated to equipment replacement.

Technology Replacement Reserve

As a subset of the Vehicle and Equipment Replacement Reserve, the City will maintain a Technology Equipment Replacement Reserve for the replacement of technological equipment, endeavoring to maintain a minimum amount of \$150,000 in this reserve.

Capital Reserve

The City will strive to maintain a minimum target balance of \$5 million in the Capital Reserve. The Capital Reserve will consist of the following two sub-accounts:

Capital Improvement Reserve

As part of the annual budget process, the City adopts a 5-year Capital Improvement Plan (CIP) budget. The City will establish a Capital Projects Reserve and will strive to maintain a minimum target balance in that reserve equal to 25% of the 5-year CIP budget.

The City Manager will recommend projects to be funded during the annual budget process. As projects are approved, funds will be appropriated from available revenues, this reserve, or from the Unassigned General Fund balance.

Tidelands Improvement Reserve

The City will also establish a reserve for the Tidelands Fund. The Tidelands Fund is required by the State of California to account for all revenues and expenditures related to the beach and pier operations in the City (lifeguard, pier and beach operations). The City will establish a minimum target balance for this reserve equal to 25% of the 5-year CIP budget for the Tidelands Fund.

Fund balances and projected improvement projects will be reviewed by staff and the City Council during the presentation and approval of the annual budget.

Conclusion

Maintaining, regularly updating, and adhering to an appropriately constructed reserve policy is a good business practice recognized by the Government Finance Officers Association, and is among the factors considered by credit rating agencies and the investment community when assessing the credit-worthiness of an organization. The City recognizes that the Reserve Policy is a cornerstone of an organization's fiscal health. As such, an annual review of the Reserve Policy will be performed and any changes to the Reserve Policy will be brought forward for City Council consideration and approval.

REVENUE MANAGEMENT

The City will strive to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one revenue source, with a focus on optimizing existing revenue sources and developing potential new revenue sources. Revenue estimates will be based on realistic assumptions and should be estimated conservatively using information provided by the State and other governmental agencies, consultants specializing in their field, historical trends and other relevant information available.

To the extent possible, revenues are associated with operating programs. Fees and charges for services will be evaluated and adjusted regularly through a documented evaluation and review process. The City's objective in setting fees and charges for services is to achieve an appropriate level of cost recovery for services based on the annual cost and fee study, that are not provided to, or do not benefit, the community at large.

User Fee Cost Recovery Goals

Fees will be reviewed and updated on an ongoing basis to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery. User fees are fees for services that are exclusively provided by the City and cannot exceed the cost of the service provided.

The City has established a policy for evaluating and setting user fees and cost recovery levels. The full text of the City's User Fee and Cost Recovery Policy is available at the Finance Department's website.

EXPENDITURE MANAGEMENT

Budgetary Control

The level of control exists at the program level. Annual budgets are set at the individual account level by program and fund. Department Heads are responsible for budget monitoring and ensuring the overall program budget is not exceeded.

Continued/Carryover Appropriations

All unexpended or unencumbered appropriations are cancelled at the end of the fiscal year, except for appropriations for capital projects that are required for the completion of the approved project. Other encumbered funds from the previous fiscal year are carried over to the current fiscal year through a list of continued appropriations. The City has established a review process that allows a department to submit justification for the carryover of encumbered funds. Once submitted, the Finance Department reviews the requested carryover to ensure only one-time contracts or purchase orders are rolled over. Only Finance Department approved items are carried over. These continuing appropriations are not included in the budget document.

Budget Transfers

A budget transfer is a reallocation of funds from one expenditure account to another. Budget transfers do not change the overall budget within a fund. Departments can initiate budget transfers by submitting a request to the Finance Department. After review and concurrence by the Finance Department, the budget transfer request will be sent to the Finance Director for approval. The City Manager is authorized to transfer appropriations within and between programs and departments, as long as such transfers do not increase the adopted annual budget appropriations.

Transfer of appropriations between funds and increased appropriations are considered budget amendments and must be authorized by the City Council. City Council approval is required for all transfers from unappropriated fund balances.

Budget Amendments

After the budget is adopted, it is sometimes necessary to amend the budget or provide for the appropriation or transfer of additional funds. Supplemental appropriations are necessary to provide additional spending authority to meet unexpected events that impact operations or capital projects. If the need for a supplemental appropriation arises, the department will prepare a staff report requesting a supplemental appropriation for City Council consideration. If approved, a budget amendment will be prepared by the Finance Department and entered into the Amended Budget.

Mid-Year Budget Review

On an annual basis, the Finance Department will provide the City Council with a budget to actual status of revenues and expenditures as of December of each year. This presentation will be provided as soon as practical when the December actual information is available.

CAPITAL IMPROVEMENT MANAGEMENT

The purpose of the Capital Improvement Plan (CIP) is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is a five-year plan organized into the same functional groups used for the operating programs. The CIP will reflect a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital facility projects that significantly expand or add to the City's existing fixed assets.

Construction projects and equipment purchases (excluding vehicles) whose cost exceeds \$10,000 or extend the life of the project or equipment five years or more will be included in the CIP. Minor capital outlays of less than \$10,000 will be included with the operating program budgets. Projects and equipment purchases with total costs exceeding \$5,000 will be included as part of the City's capital assets for accounting reporting purposes.

INVESTMENT POLICY

In accordance with the City Charter and under authority granted by the City Council, the Finance Director is designated the responsibilities of the Treasurer and is responsible for investing the unexpended cash in the City Treasury. The City's investment program is managed in conformance with federal, state, and other legal requirements, including California Government Code Sections 16429.1-16429.4, 53600-53609, and 53630-53686.

The City's Investment Policy is updated and approved by City Council on an annual basis to ensure the effective and judicious fiscal and investment management of the City's funds. The City's portfolio is designed and managed in a manner that provides a market rate of return consistent with the public trust and the prioritized objectives of safety, liquidity, and yield. The full text of the City's Investment Policy is available at the Finance Department's website.

DEBT POLICY

The California Constitution requires that long-term debt pledged by the full faith and credit of the City can only be approved by voter referendum. Per State of California statute, the City's debt limit is set at 15% of total adjusted assessed valuation of all real and personal property within the City. This limit applies to debt supported by taxes. The full text of the City's Debt Management Policy is available at the Finance Department's website.

The City carries bonded debt secured by specific revenue sources and Lease Revenue Bonds secured by interests in City assets as well as capital leases and loans. The Finance Department actively monitors the City's debt portfolio to ensure that adequate revenues exist to service debt and to identify opportunities to reduce debt service costs.

HUMAN RESOURCE MANAGEMENT

The budget will fully appropriate the resources needed for authorized full-time positions and part-time positions. All full-time positions must be approved by City Council. Part-time employees will generally augment regular City staffing as extra-help employees, seasonal employees, contract employees, interns, and work-study assistants. The City Manager and Department Heads will encourage the use of part-time rather than full-time employees to meet peak workload requirements, fill interim vacancies, and accomplish tasks where less than full-time, year-round staffing is required. The use of part-time employees by a department must be approved by the City Manager based on the review and recommendation of Human Resources.

Independent contractors are not considered City employees. Independent contractors are used for a) Short-term, peak workload assignments to be accomplished through the use of personnel contracted through an outside temporary employment agency (OEA); and b) construction of public works projects and delivery of operating, maintenance or specialized professional services not routinely performed by City Employees. Contract awards will be guided by the City's purchasing policies and procedures.

OVERHEAD COST ALLOCATION PLAN

An overhead cost allocation plan summarizes, in writing, the methods and procedures the City uses to allocate costs to grants and programs. When determining an appropriate base for allocating costs, the City includes the relative benefits received, the materiality of the cost, and the amount of time and cost to perform the allocation. The full schedule of the City's Overhead Cost Allocation Plan is available at the Finance Department's website. A summary of the Position Allocation Plan is included in the Appendix.

APPROPRIATION (GANN) LIMIT

Proposition 4 or the "Gann Initiative" was passed in November 1979 and Article 13-B was added to the California Constitution. For state and local governments, the initiative mandates that the total annual spending limit for a fiscal year cannot exceed the spending limit for the prior fiscal year. This limitation is adjusted for the change in cost of living and population, except as outlined in the government code. The initiative requires that the City Council establish its spending limit each year by resolution.

The Appropriations Limit is calculated by determining appropriations financed by proceeds of taxes in the 1978/79 base year and adjusting the limit each subsequent year for changes in the cost of living and population. This Appropriation Limit is the maximum limit of proceeds from taxes the City may collect or spend each year. Appropriations financed by proceeds of taxes are limited to actual revenues collected if they are lower than the limit. The Appropriations Limit may be amended at any time during the fiscal year to reflect new data.

The City's Appropriation Limit Calculation is included in the Appendix.

ANNUAL REPORTING

In accordance with the City Charter, the City will contract for an annual audit by a qualified independent certified public accountant. The City will use generally accepted accounting principles in preparing its annual financial statements, and will strive to meet the requirements of the GFOA's Award for Excellence in Financial Reporting program. The City will issue the audited financial statements within one hundred twenty (120) days after the end of the fiscal year, unless such time shall be extended by City Council.



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SUMMARY OF PROJECTED FUND BALANCES

FUND	Projected Fund Balances July 1, 2021	Proposed Revenues	Proposed Transfers In
GENERAL FUND			
General Fund - 001	\$ 23,965,000	\$ 37,357,900	\$ 106,600
SPECIAL REVENUE FUNDS			
Street Lighting Assessment District - 002	-	140,600	79,400
Special Projects - 004	3,326,000	286,400	-
Waste Management Act - 005	174,000	125,000	-
Supplemental Law Enforcement - 009	215,000	157,500	-
Detention Center - 010	-	-	-
State Asset Forfeiture - 011	3,000	100	-
Air Quality Improvement - 012	37,000	30,100	-
Federal Asset Forfeiture - 013	(115,000)	200,100	-
Park Improvement - 016	52,000	500	-
Tidelands - 034	46,000	1,723,100	939,800
SB1 RMRA - 039	586,000	497,000	-
Gas Tax - 040	1,409,000	656,800	-
Measure M2 - 042	703,000	421,900	-
Parking In-Lieu - 048	176,000	7,200	-
Traffic Impact - 049	188,000	2,000	-
Seal Beach Cable - 050	439,000	104,000	-
Community Development Block Grant - 072	10,000	180,000	-
Police Grants - 075	-	109,600	-
Citywide Grants - 080	376,000	-	-
DEBT SERVICE			
Pension Obligation Debt Service - 027	-	-	-
Fire Station Debt Service - 028	647,000	100	459,900
CAPITAL PROJECT			
Capital Improvement Projects - 045	60,000	-	750,000
PROPRIETARY FUND*			
Water Operations - 017**	20,551,000	5,000,800	-
Water Capital Improvement - 019**	-	-	-
Sewer Operations - 043**	25,192,000	3,017,000	-
Sewer Capital Improvement - 044**	-	-	-
INTERNAL SERVICE FUND*			
Vehicle Replacement - 021	1,269,000	15,000	-
Information Technology Replacement - 602	-	-	50,000
SPECIAL ASSESSMENT DISTRICTS			
CFD Landscape Maintenance District 2002-01 - 201	649,000	195,700	-
CFD Heron Pointe - Refund 2015 - 206	313,000	271,000	-
CFD Pacific Gateway - Refund 2016 - 207	745,000	545,600	-
CFD Heron Pointe - 2015 Admin Exp - 208	56,000	-	15,000
CFD Pacific Gateway - 2016 Land/Admin - 209	84,000	66,300	25,000
SUCCESSOR AGENCY*			
Retirement Obligation - 304	1,000	-	-
TOTAL ALL FUNDS	\$ 81,157,000	\$ 51,111,300	\$ 2,425,700

* These funds are account for on the accrual basis of accounting. Therefore, fund balance includes the value of long-term assets and liabilities.

** As a result of the new utility rates implemented on May 1, 2021, the Water Capital Fund will be consolidated with the Water Operations Fund and the Sewer Capital Fund will be consolidated with the Sewer Operations Fund.

FY 2021-2022

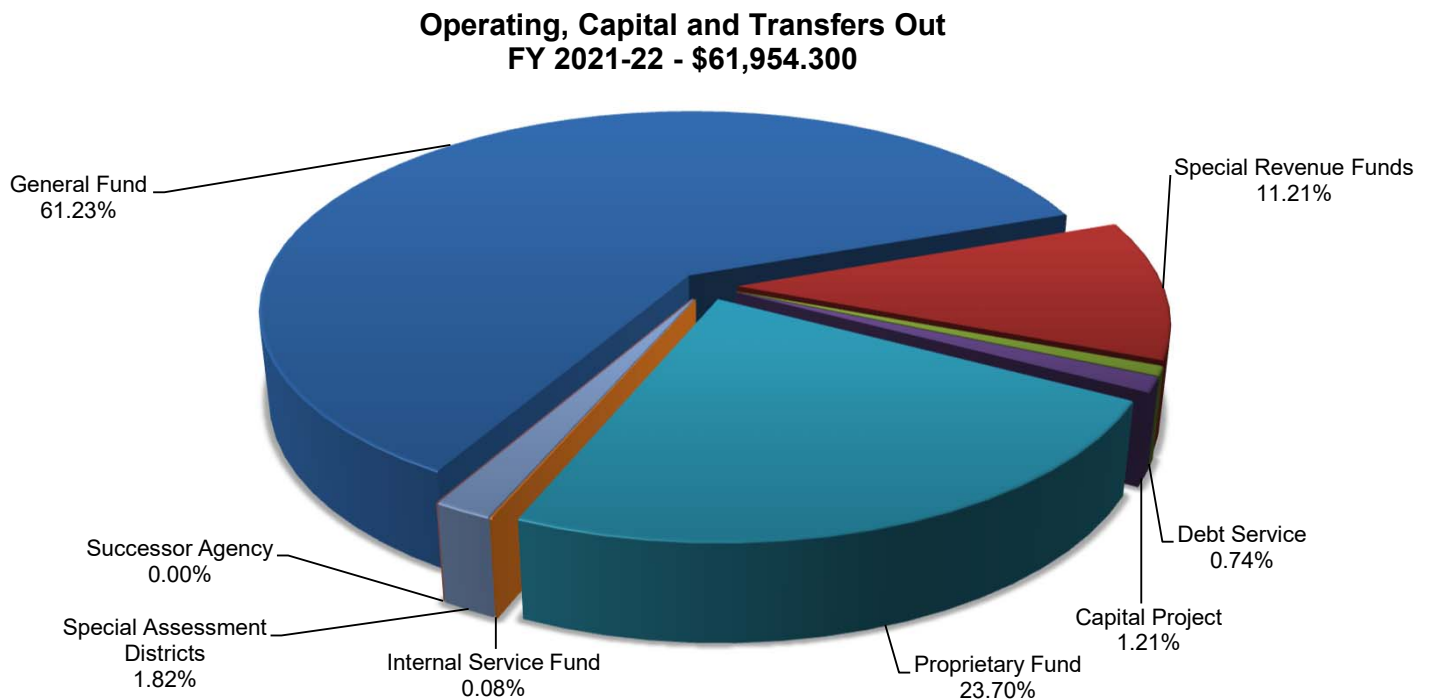
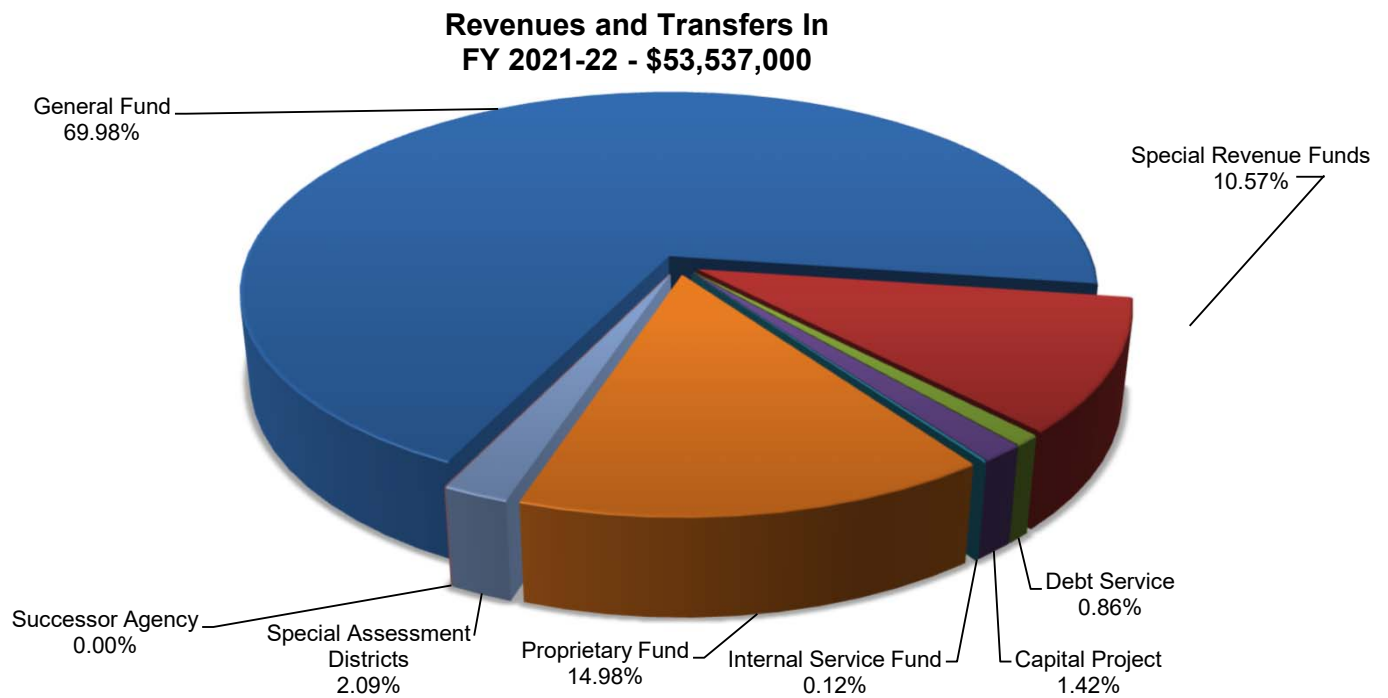
Total Proposed Revenues	Proposed Operating Expenditures	Proposed Capital Expenditures	Proposed Transfers Out	Total Proposed Expenditures	Projected Fund Balances June 30, 2022
\$ 37,464,500	\$ 35,656,200	\$ -	\$ 2,279,100	\$ 37,935,300	\$ 23,494,200
220,000	220,000	-	-	220,000	-
286,400	497,500	800,000	-	1,297,500	2,314,900
125,000	300,700	-	-	300,700	(1,700)
157,500	135,800	-	-	135,800	236,700
-	-	-	-	-	-
100	3,000	-	-	3,000	100
30,100	31,000	-	-	31,000	36,100
200,100	240,400	-	-	240,400	(155,300)
500	-	-	-	-	52,500
2,662,900	2,668,300	-	-	2,668,300	40,600
497,000	-	400,000	-	400,000	683,000
656,800	23,000	100,000	30,000	153,000	1,912,800
421,900	-	900,000	-	900,000	224,900
7,200	-	-	-	-	183,200
2,000	-	-	-	-	190,000
104,000	84,900	-	17,600	102,500	440,500
180,000	180,000	-	-	180,000	10,000
109,600	109,600	-	-	109,600	-
-	205,000	-	-	205,000	171,000
-	-	-	-	-	-
460,000	460,000	-	-	460,000	647,000
750,000	-	750,000	-	750,000	60,000
5,000,800	6,022,100	3,850,000	-	9,872,100	15,679,700
-	-	-	-	-	-
3,017,000	1,659,400	3,150,000	-	4,809,400	23,399,600
-	-	-	-	-	-
15,000	-	-	-	-	1,284,000
50,000	50,000	-	-	50,000	-
195,700	136,000	-	31,400	167,400	677,300
271,000	250,900	-	15,000	265,900	318,100
545,600	511,700	-	25,000	536,700	753,900
15,000	8,100	-	1,600	9,700	61,300
91,300	124,000	-	26,000	150,000	25,300
-	1,000	-	-	1,000	-
\$ 53,537,000	\$ 49,578,600	\$ 9,950,000	\$ 2,425,700	\$ 61,954,300	\$ 72,739,700



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SUMMARY OF REVENUES AND APPROPRIATIONS | FY 2021-2022

BY FUND TYPE - ALL FUNDS



SUMMARY OF TOTAL REVENUES

FY 2021-2022

BY FUND - ALL FUNDS

Description	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
General Fund - 001	\$ 39,573,787	\$ 34,848,028	\$ 35,783,000	\$ 37,464,500
SPECIAL REVENUE FUNDS				
Street Lighting Assessment District - 002	\$ 199,431	\$ 211,800	\$ 189,000	\$ 220,000
Special Projects - 004	199,954	537,700	402,700	286,400
Waste Management Act - 005	138,896	127,200	125,000	125,000
Supplemental Law Enforcement - 009	166,348	165,700	167,500	157,500
Detention Center - 010	22,923	14,000	500	-
State Asset Forfeiture - 011	68	100	100	100
Air Quality Improvement - 012	31,726	30,000	30,100	30,100
Federal Asset Forfeiture - 013	344,786	258,500	50,100	200,100
Park Improvement - 016	30,707	-	10,500	500
Tidelands - 034	2,963,073	2,555,788	2,720,900	2,662,900
SB1 RMRA - 039	413,925	432,421	456,400	497,000
Gas Tax - 040	653,680	605,751	600,700	656,800
Measure M2 - 042	453,957	410,000	411,600	421,900
Parking In-Lieu - 048	7,200	12,000	7,200	7,200
Traffic Impact - 049	17,347	2,000	2,200	2,000
Seal Beach Cable - 050	125,116	104,000	104,000	104,000
Community Development Block Grant - 072	180,000	180,000	180,000	180,000
Police Grants - 075	185,541	241,095	216,500	109,600
Citywide Grants - 080	238,285	1,708,000	404,600	-
CARES Act - 081	1,342	562,803	1,074,500	-
Total Special Revenue Funds	\$ 6,374,305	\$ 8,158,858	\$ 7,154,100	\$ 5,661,100
DEBT SERVICE				
Pension Obligation Debt Service - 027	\$ 137	\$ -	\$ -	\$ -
Fire Station Debt Service - 028	498,490	475,600	475,300	460,000
Total Debt Service	\$ 498,627	\$ 475,600	\$ 475,300	\$ 460,000
CAPITAL PROJECT				
Capital Improvement Projects - 045	\$ 2,604,822	\$ 5,084,393	\$ 4,824,600	\$ 750,000
PROPRIETARY FUND				
Water Operations - 017	\$ 3,822,999	\$ 6,018,362	\$ 27,647,300	\$ 5,000,800
Water Capital Improvement - 019	1,823,765	1,378,680	1,530,000	-
Sewer Operations - 043	1,271,691	1,646,721	27,905,300	3,017,000
Sewer Capital Improvement - 044	2,540,860	1,964,916	2,245,000	-
Total Proprietary Fund	\$ 9,459,315	\$ 11,008,679	\$ 59,327,600	\$ 8,017,800
INTERNAL SERVICE FUND				
Vehicle Replacement - 021	\$ 386,042	\$ 108,003	\$ 15,000	\$ 15,000
Information Technology Replacement - 602	-	474,406	474,400	50,000
Total Internal Service Fund	\$ 386,042	\$ 582,409	\$ 489,400	\$ 65,000

SUMMARY OF TOTAL REVENUES

FY 2021-2022

BY FUND - ALL FUNDS

Description	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
Special Assessment Districts				
CFD Landscape Maintenance District 2002-01 - 201	\$ 193,085	\$ 168,700	\$ 192,000	\$ 195,700
CFD Heron Point - Refund 2015 - 206	273,120	270,900	268,400	271,000
CFD Pacific Gateway - Refund 2016 - 207	537,366	498,600	534,000	545,600
CFD Heron Pointe - 2015 Admin Exp - 208	15,000	15,000	15,000	15,000
CFD Pacific Gateway - 2016 Land/Admin - 209	98,631	83,000	90,000	91,300
Total Assessment Districts	\$ 1,117,202	\$ 1,036,200	\$ 1,099,400	\$ 1,118,600
Successor Agency				
Retirement Fund Riverfront - 300	\$ 3,580	\$ -	\$ -	\$ -
Retirement Fund Debt Service - 302	668,347	-	100	-
Retirement Obligation Fund - 304	234,111	35,700	21,800	-
Total Successor Agency	\$ 906,038	\$ 35,700	\$ 21,900	\$ -
Total Revenues All Funds	\$ 60,920,138	\$ 61,229,867	\$ 109,175,300	\$ 53,537,000

SUMMARY OF TOTAL APPROPRIATIONS | FY 2021-2022

BY FUND - ALL FUNDS

Description	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
GENERAL FUND - 001	\$ 34,213,350	\$ 39,107,208	\$ 35,614,500	\$ 37,935,300
SPECIAL REVENUE FUNDS				
Street Lighting Assessment District - 002	\$ 199,431	\$ 211,800	\$ 189,000	\$ 220,000
Special Projects - 004	116,273	669,290	193,600	1,297,500
Waste Management Act - 005	278,720	307,100	272,300	300,700
Supplemental Law Enforcement - 009	109,567	139,100	137,158	135,800
Detention Center - 010	13,994	48,000	28,500	-
State Asset Forfeiture - 011	-	2,900	-	3,000
Air Quality Improvement - 012	32,612	31,000	700	31,000
Federal Asset Forfeiture - 013	236,684	212,000	225,500	240,400
Park Improvement - 016	-	-	-	-
Tidelands - 034	2,958,878	2,622,511	2,661,400	2,668,300
SB1 RMRA - 039	174,974	800,558	550,000	400,000
Gas Tax - 040	323,793	988,368	221,800	153,000
Measure M2 - 042	676,998	1,166,431	778,400	900,000
Traffic Impact - 049	-	-	-	-
Seal Beach Cable - 050	89,199	99,381	94,900	102,500
Community Development Block Grant - 072	180,000	180,000	180,000	180,000
Police Grants - 075	100,690	241,095	194,500	109,600
Citywide Grants - 080	247,919	1,989,668	297,100	205,000
CARES Act - 081	512,600	562,803	562,800	-
Total Special Revenue Funds	\$ 6,252,332	\$ 10,272,005	\$ 6,587,658	\$ 6,946,800
DEBT SERVICE				
Pension Obligation Debt Service - 027	\$ 14,645	\$ -	\$ -	\$ -
Fire Station Debt Service - 028	491,171	475,600	475,600	460,000
Total Debt Service	\$ 505,816	\$ 475,600	\$ 475,600	\$ 460,000
CAPITAL PROJECT				
Capital Improvement Projects - 045	\$ 2,544,898	\$ 5,084,393	\$ 4,550,500	\$ 750,000
PROPRIETARY FUND				
Water Operations - 017	\$ 4,844,299	\$ 5,435,538	\$ 5,054,200	\$ 9,872,100
Water Capital - 019	2,123,996	11,976,748	24,989,000	-
Sewer Operations - 043	1,250,367	1,660,047	1,470,700	4,809,400
Sewer Capital - 044	2,429,837	3,445,950	27,499,700	-
Total Proprietary Fund	\$ 10,648,499	\$ 22,518,283	\$ 59,013,600	\$ 14,681,500
INTERNAL SERVICE FUND				
Vehicle Replacement - 021	\$ 234,640	\$ 190,769	\$ 191,000	\$ -
Information Technology Replacement - 602	-	474,406	75,000	50,000
Total Internal Service Fund	\$ 234,640	\$ 665,175	\$ 266,000	\$ 50,000

SUMMARY OF TOTAL APPROPRIATIONS | FY 2021-2022

BY FUND - ALL FUNDS

Description	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
SPECIAL ASSESSMENT DISTRICTS				
CFD Landscape Maintenance District 2002-01 - 201	\$ 122,809	\$ 134,400	\$ 123,870	\$ 167,400
CFD Heron Pointe - Refund 2015 - 206	261,586	294,500	294,500	265,900
CFD Pacific Gateway - Refund 2016 - 207	516,308	604,200	604,200	536,700
CFD Heron Pointe - 2015 Admin Exp - 208	20,606	19,100	19,100	9,700
CFD Pacific Gateway - 2016 Land/Admin - 209	107,616	135,300	128,500	150,000
Total Special Assessment Districts	\$ 1,028,925	\$ 1,187,500	\$ 1,170,170	\$ 1,129,700
SUCCESSOR AGENCY				
Retirement Fund - Riverfront - 300	\$ -	\$ -	\$ -	\$ -
Retirement Fund - Debt Service - 302	42,386	65,200	14,000	-
Retirement Obligation - 304	869,211	35,400	35,400	1,000
Total Successor Agency	\$ 911,597	\$ 100,600	\$ 49,400	\$ 1,000
Total Appropriation All Funds	\$ 56,340,057	\$ 79,410,764	\$ 107,727,428	\$ 61,954,300

REVENUE DETAIL

FY 2021-2022

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
GENERAL FUND					
General Fund - 001					
Taxes					
Property Taxes Secured	001-000-30001	\$ 8,122,202	\$ 8,518,000	\$ 8,674,900	\$ 8,915,600
Property Taxes Unsecured	001-000-30002	252,464	294,300	294,300	296,300
Homeowners Exemption	001-000-30003	42,537	43,400	41,400	42,300
Secured/Unsecured Prior Year	001-000-30004	49,841	47,000	56,000	57,000
Property Tax - Other	001-000-30005	740,887	425,000	675,000	695,000
Supplemental Tax Secure/Unsecu	001-000-30006	167,765	100,000	133,000	135,000
Prop. Tax-In Lieu VLF	001-000-30009	2,862,852	2,946,000	2,967,700	3,060,300
Property Tax Transfers	001-000-30013	119,514	80,000	170,000	135,000
Sales/Use Tax	001-000-30016	3,898,735	3,670,000	4,000,000	4,271,500
Transactions/Use Tax - Meas. BB	001-000-30019	4,923,324	4,798,000	5,288,000	5,743,000
Public Safety Sales Tax	001-000-30023	286,275	260,000	295,900	291,900
Utility Users Tax	001-000-30015	3,941,877	4,120,000	4,130,000	4,151,000
Transient Occupancy Tax	001-000-30014	1,298,707	1,005,000	775,000	998,000
Electric Franchise Fees	001-000-30100	259,898	260,000	280,900	280,000
Natural Gas Franchise Fees	001-000-30110	39,231	40,000	41,900	40,000
Pipeline Franchise Fees	001-000-30120	68,070	75,000	71,000	71,000
Cable TV Franchise Fees	001-000-30130	485,257	500,000	473,700	475,000
Refuse Franchise Fees	001-051-30140	181,824	184,000	233,300	220,000
Business License Tax	001-000-30215	569,397	520,000	510,000	520,000
Excise Tax	001-000-30011	1,575	200	1,000	1,000
Barrel Tax	001-000-30012	153,882	193,800	135,000	160,000
Total Taxes		\$ 28,466,114	\$ 28,079,700	\$ 29,248,000	\$ 30,558,900
Licenses and Permits					
Animal License	001-000-30200	\$ 58,309	\$ 50,000	\$ 50,000	\$ 50,000
Building Permits	001-000-30210	468,888	400,000	442,000	400,000
Contractor Licenses	001-000-30220	150,837	180,000	134,700	150,000
Electrical Permits	001-000-30230	26,796	25,000	20,000	20,000
Film Location Permits	001-000-30235	625	1,000	1,000	1,000
Oil Production Licenses	001-000-30240	12,420	12,700	10,300	10,300
Other Permits	001-000-30250	26,809	25,000	20,000	23,000
Plumbing Permits	001-000-30255	36,185	40,000	26,000	30,000
Issuance Permits	001-000-30256	63,406	55,000	75,200	65,000
Parking Permits	001-025-30245	135,178	200,000	130,000	140,000
Total Licenses and Permits		\$ 979,453	\$ 988,700	\$ 909,200	\$ 889,300
Intergovernmental					
Motor Vehicle In-lieu	001-000-30500	\$ 21,133	\$ 10,000	\$ 18,300	\$ 15,000
Waste Disposal	001-000-30978	76,267	65,000	65,000	65,000
Other Agency Revenues	001-000-30980	113,115	6,200	-	-
Senior Bus Program - OCTA	001-016-30990	73,193	72,000	70,000	70,000
Other Agency Revenues	001-021-30980	7,293	-	-	-
POST Reimbursement	001-022-30981	4,711	7,000	1,000	5,000
Other Agency Revenues	001-023-30980	1,164	-	-	-
POST Reimbursement	001-023-30981	-	500	-	-
Inmate Fee from Other Agencies	001-024-30841	286,480	200,000	47,000	-
Other Agency Reimbursement	001-024-30980	9,570	6,600	1,000	-
Other Agency Revenues	001-051-30980	40,736	-	-	-
Total Intergovernmental		\$ 633,662	\$ 367,300	\$ 202,300	\$ 155,000

REVENUE DETAIL

FY 2021-2022

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
GENERAL FUND, CONTINUED					
Charges for Services					
Recreation Service Charges	001-000-30640	\$ 2,563	\$ 5,000	\$ 200	\$ 4,000
Reimb. For Miscellaneous Service:	001-000-30700	26,486	51,000	300	20,000
Alarm Fees	001-000-30800	43,390	40,000	37,500	40,000
Planning Fees	001-000-30820	30,286	35,000	31,300	30,000
Plan Check Fees	001-000-30825	173,068	215,000	185,000	180,000
Film Location Fees	001-000-30835	3,325	3,500	2,000	3,500
Transportation Permit Fees	001-000-30837	2,895	2,500	1,800	2,000
Bus Shelter Advertising	001-000-30900	48,600	47,600	40,500	43,000
Returned Check Fee	001-000-30935	375	500	400	400
Sale Printed Material	001-000-30945	8,853	10,000	10,000	10,000
Sale Printed Material - CIP only	001-000-30946	-	100	-	-
Special Events	001-000-30955	3,470	5,000	5,000	5,000
Admin Fee - Constr/Demo	001-000-30961	2,405	5,000	4,500	4,500
Charging Station Revenues	001-000-30992	4,307	4,500	4,000	4,000
Election Fees	001-013-30810	-	300	-	-
Senior Nutrition Transportation	001-016-30993	6,168	6,300	4,800	4,800
Senior Transport - Thursday Shop	001-016-30994	10,608	-	-	-
Traffic Report - Electronic	001-023-30946	5,294	5,000	7,200	5,500
Reimb. For Miscellaneous Service:	001-024-30700	-	-	1,600	-
Application Fee - Inmate DC	001-024-30801	5,835	5,000	-	-
Inmate Self Pay	001-024-30842	170,579	261,000	-	-
Booking Fees	001-024-30843	6,861	10,000	5,000	6,600
Parking Meters	001-025-30430	60,116	85,000	63,000	65,000
Plan Check Code Compliance	001-030-30313	3,869	5,000	2,000	3,000
Plan Check Energy Code Complia	001-030-30314	8,000	8,000	4,000	3,500
Administrative Citation	001-031-30311	800	1,000	500	1,000
Special Services Fee	001-031-30874	5,460	5,000	7,000	6,000
DPW Permit Application Fees	001-042-30801	15,135	10,000	19,400	15,000
Engineering Inspection Fee	001-042-30815	1,350	1,000	500	500
Engineering Plan Check	001-042-30825	41,314	25,000	20,000	20,000
Engineering Permit Fee	001-042-30873	7,123	4,000	2,000	2,000
Street Sweeping Services	001-044-30720	41,750	54,000	54,000	54,000
Tree Trimming Services	001-049-30730	37,974	39,000	39,000	39,000
Reimb. Misc. Services	001-051-30700	26,257	50,000	50,000	55,000
Refuse Services	001-051-30740	1,394,710	1,320,500	1,350,000	1,390,000
Sport Fees	001-071-30650	10,312	13,000	-	13,000
Recreation Facilities Rent	001-072-30600	97,396	120,000	30,000	120,000
Leisure Program Fees	001-072-30610	117,513	190,000	55,000	140,000
Recreation Cleaning Fees	001-072-30690	6,732	9,100	-	-
Recreation Facilities Rent	001-073-30600	-	300	600	4,000
Rec/Lap Swim Passes	001-073-30620	36,623	60,000	67,000	60,000
Swimming Lessons	001-073-30630	28,100	45,000	60,000	47,000
Swimming Pool Rentals	001-073-30665	2,774	36,000	40,000	36,500
Tennis Center Services	001-074-30645	166,185	185,000	255,000	247,000
Pro Shop Sales	001-074-30646	4,587	10,000	16,000	16,000
Total Charges for Services		\$ 2,669,448	\$ 2,988,200	\$ 2,476,100	\$ 2,700,800

REVENUE DETAIL

FY 2021-2022

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
GENERAL FUND, CONTINUED					
Fines and Forfeitures					
Municipal Code Violations	001-000-30310	\$ 14,469	\$ 10,000	\$ 6,000	\$ 8,000
Vehicle Code Violations	001-000-30325	104,928	110,000	82,000	80,000
Unclaimed Property	001-000-30963	3,190	500	2,500	600
Parking Citations	001-025-30315	1,116,567	1,100,000	1,550,000	1,515,000
Total Fines and Forfeitures		\$ 1,239,154	\$ 1,220,500	\$ 1,640,500	\$ 1,603,600
Use of Money and Property					
Interest on Investments	001-000-30420	\$ 498,898	\$ 275,000	\$ 355,000	\$ 348,000
Unrealized Gain/Loss on Invest	001-000-30423	912,767	-	-	-
Rental of Property	001-000-30455	81,844	70,000	80,000	80,000
Rental of Telecomm. Property	001-000-30457	225,988	210,000	225,000	225,000
Rental of Property - Ironwood	001-043-30455	-	38,400	-	-
Total Use of Money and Property		\$ 1,719,497	\$ 593,400	\$ 660,000	\$ 653,000
Other Revenues					
Fuel Royalties	001-000-30435	\$ 15,654	\$ 20,000	\$ 5,000	\$ 5,000
Cash Over/Short	001-000-30910	(115)	-	100	-
Damaged Property	001-000-30920	1,088	35,500	50,200	2,500
Sale of Surplus Property	001-000-30940	4,353	5,000	61,000	5,000
Miscellaneous Revenue	001-000-30960	8,605	10,000	6,000	6,000
Donated Revenue	001-000-30962	3,000	-	-	-
Liability Insurance Reimb	001-000-30970	2,814,549	-	-	-
Sewer Overhead	001-000-31660	54,000	54,000	54,000	293,500
Water Overhead	001-000-31662	324,500	324,500	324,500	440,000
Prior Year Revenues	001-019-30977	(56,570)	-	-	-
Miscellaneous Revenue	001-021-30960	73	-	-	-
Subpoena Fee	001-022-30701	-	100	400	100
Other Permits	001-023-30250	-	100	-	-
Citation Sign Off	001-023-30312	210	300	100	200
Vehicle Release	001-023-30947	51,020	50,000	37,500	45,000
Misc. Revenues	001-023-30960	3,657	-	100	-
Misc. Revenues	001-072-30960	190	200	-	-
Total Other Revenues:		\$ 3,224,214	\$ 499,700	\$ 538,900	\$ 797,300
Transfers					
Transfers In - Operations	001-000-31502	\$ 642,245	\$ 110,528	\$ 108,000	\$ 106,600
Total Transfers		\$ 642,245	\$ 110,528	\$ 108,000	\$ 106,600
Total General Fund - 001		\$ 39,573,787	\$ 34,848,028	\$ 35,783,000	\$ 37,464,500
SPECIAL REVENUE FUNDS					
Street Lighting Assessment District - 002					
Property Taxes Secured	002-000-30001	\$ 139,607	\$ 141,000	\$ 140,000	\$ 140,000
Secured/Unsecured Prior Year	002-000-30004	457	500	500	500
Property Tax Other	002-000-30005	99	200	100	100
Transfer In - Operations	002-000-31502	59,268	70,100	48,400	79,400
Total Street Lighting - 002		\$ 199,431	\$ 211,800	\$ 189,000	\$ 220,000

REVENUE DETAIL

FY 2021-2022

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
SPECIAL REVENUE FUNDS, CONTINUED					
Special Projects - 004					
Canine Unit	004-222-39500	\$ -	\$ 50,000	\$ 50,000	\$ -
AB109	004-223-39503	2,691	1,700	2,700	2,400
5k/10k - Marine Safety	004-228-39500	3,235	-	-	-
Third Party Testing	004-230-39502	4,000	5,000	-	4,000
Plan Archival - Building	004-231-39500	8,305	6,000	8,000	6,000
General Plan - Building	004-231-39501	78,958	50,000	60,000	50,000
GIS - Building	004-231-39502	59,329	35,000	45,000	40,000
Technical Training	004-231-39504	2,099	2,000	2,800	2,000
Automation	004-231-39505	3,600	3,000	4,500	3,000
Business License ADA Fee	004-231-39506	8,334	5,000	6,200	5,000
Plan Archival - Engineering	004-242-39500	29	1,000	-	1,000
Engineering Plan Check - I405	004-242-39501	10,695	310,000	200,000	150,000
Resource/recycling/recovery	004-242-39502	-	-	5,000	5,000
Benches - Public Works Yard	004-244-39500	15,679	7,000	18,000	7,000
Tree Replacement - Public Works	004-249-39500	2,000	2,000	500	1,000
Scholarship - Recreation	004-270-39500	1,000	-	-	-
Run Seal Beach Grant (5k/10k)	004-270-39503	-	10,000	-	10,000
Donation - Canine Program	004-601-30962	-	50,000	-	-
Total Special Projects - 004		\$ 199,954	\$ 537,700	\$ 402,700	\$ 286,400
Waste Management Act - 005					
Interest on Investment	005-000-30420	\$ 8,896	\$ 7,200	\$ 5,000	\$ 5,000
ACT Implementation Fee	005-011-30141	130,000	120,000	120,000	120,000
Total Waste Management Act - 005		\$ 138,896	\$ 127,200	\$ 125,000	\$ 125,000
Supplemental Law Enforcement - 009					
Interest on Investments	009-000-30420	\$ 4,492	\$ 700	\$ 2,500	\$ 2,500
Grant Reimbursement	009-000-39075	156,006	165,000	165,000	155,000
Other Agency Revenues	009-000-30980	5,850	-	-	-
Total Supplemental Law Enforcement - 009		\$ 166,348	\$ 165,700	\$ 167,500	\$ 157,500
Detention Center - 010					
Commissary	010-000-30400	\$ 17,942	\$ 10,000	\$ 100	\$ -
Other Revenue	010-000-30960	4,981	4,000	400	-
Total Detention Center - 010		\$ 22,923	\$ 14,000	\$ 500	\$ -
State Asset Forfeiture - 011					
Interest on Investments	011-000-30420	\$ 68	\$ 100	\$ 100	\$ 100
Total State Asset Forfeiture - 011		\$ 68	\$ 100	\$ 100	\$ 100
Air Quality Improvement - 012					
Interest on Investments	012-000-30420	\$ 76	\$ -	\$ 100	\$ 100
AB2766 Revenues	012-000-35000	31,650	30,000	30,000	30,000
Total Air Quality Improvement - 012		\$ 31,726	\$ 30,000	\$ 30,100	\$ 30,100

REVENUE DETAIL

FY 2021-2022

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
SPECIAL REVENUE FUNDS, CONTINUED					
Federal Asset Forfeiture - 013					
Interest on Investments	013-000-30420	\$ 2,219	\$ 500	\$ 100	\$ 100
Reimb. Misc Svcs	013-000-30700	-	8,000	-	-
Asset Forfeiture	013-000-30990	342,567	250,000	50,000	200,000
Total Federal Asset Forfeiture - 013		\$ 344,786	\$ 258,500	\$ 50,100	\$ 200,100
Park Improvement - 016					
Interest on Investments	016-000-30420	\$ 707	\$ -	\$ 500	\$ 500
Quimby Act Fees	016-000-30865	30,000	-	10,000	-
Total Park Improvement - 016		\$ 30,707	\$ -	\$ 10,500	\$ 500
Tidelands - 034					
Off-Street Parking	034-000-30425	\$ 721,822	\$ 954,088	\$ 1,000,000	\$ 996,000
Reimb Miscellaneous Services	034-000-30700	10,980	1,000	-	10,000
Film Location Fees	034-000-30835	3,250	2,300	1,500	2,000
Adopt A Highway	034-000-30959	-	6,300	3,100	3,100
Other Agency Revenue	034-000-30980	44,936	57,000	40,000	40,000
Transfer In - CIP	034-000-31500	478,721	-	75,000	-
Transfer In - Operations	034-000-31502	1,215,068	910,300	955,300	939,800
Landing Fees	034-000-31600	248,013	240,300	255,000	260,000
Junior Lifeguard Fees	034-000-31700	24,052	190,500	160,000	190,000
Recreation Facilities Rent	034-072-30600	1,077	2,000	1,000	2,000
Leisure Program Fees	034-072-30610	214,608	190,000	230,000	220,000
Special Events	034-072-30955	546	2,000	-	-
Total Tidelands - 034		\$ 2,963,073	\$ 2,555,788	\$ 2,720,900	\$ 2,662,900
SB1 RMRA - 039					
Interest on Investments	039-000-30420	\$ 14,711	\$ 1,500	\$ 9,000	\$ 7,000
Road Maintenance Rehab	039-000-32536	399,214	430,921	447,400	490,000
Total SB1 RMRA - 039		\$ 413,925	\$ 432,421	\$ 456,400	\$ 497,000
Gas Tax - 040					
Interest on Investments	040-000-30420	\$ 21,211	\$ 5,000	\$ 12,000	\$ 9,600
Gas Tax 2103	040-000-32499	188,563	211,848	194,000	221,500
Gas Tax 2105	040-000-32500	138,248	132,901	133,700	144,300
Gas Tax 2106	040-000-32525	90,776	90,121	85,300	91,800
Gas Tax 2107	040-000-32530	175,694	159,881	169,700	183,600
Gas Tax 2107.5	040-000-32535	11,000	6,000	6,000	6,000
TCRF Loan Repayment	040-000-32536	28,188	-	-	-
Total Gas Tax - 040		\$ 653,680	\$ 605,751	\$ 600,700	\$ 656,800
Measure M2 - 042					
Interest on Investments	042-000-30420	\$ 23,166	\$ 10,000	\$ 12,100	\$ 10,000
Local Fairshare	042-000-33500	430,791	400,000	399,500	411,900
Total Measure M2 - 042		\$ 453,957	\$ 410,000	\$ 411,600	\$ 421,900

REVENUE DETAIL

FY 2021-2022

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
SPECIAL REVENUE FUNDS, CONTINUED					
Parking In-Lieu - 048					
Parking-In-Lieu	048-000-30865	\$ 7,200	\$ 12,000	\$ 7,200	\$ 7,200
Total Parking In-Lieu - 048		\$ 7,200	\$ 12,000	\$ 7,200	\$ 7,200
Traffic Impact - 049					
Interest on Investments	049-000-30420	\$ 3,952	\$ 2,000	\$ 2,200	\$ 2,000
Transfer In	049-000-31500	13,395	-	-	-
Total Traffic Impact - 049		\$ 17,347	\$ 2,000	\$ 2,200	\$ 2,000
Seal Beach Cable - 050					
PEG Fees Publ Access, Edu, Gov	050-000-30131	\$ 116,626	\$ 100,000	\$ 100,000	\$ 100,000
Interest on Investments	050-000-30420	8,490	4,000	4,000	4,000
Total Seal Beach Cable - 050		\$ 125,116	\$ 104,000	\$ 104,000	\$ 104,000
Community Development Block Grant - 072					
Other Agency Revenue	072-000-30988	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
Total Community Development Block Grant - 072		\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
Police Grants - 075					
Prior Year Revenues	075-000-30977	\$ (355,880)	\$ -	\$ -	\$ -
Grant Reimb - BPV	075-442-30975	12,078	5,000	7,300	5,000
Prior Year Revenues - BPV	075-442-30977	385	-	-	-
Prior Year Revenues - OTS DUI	075-444-30977	360,011	-	-	-
Prior Year Revenues - ABC	075-453-30977	(736)	-	-	-
Prior Year Revenues - Avoid DUI	075-458-30977	10,469	-	-	-
Prior Year Revenues - JAG	075-459-30977	(5,243)	-	-	-
Prior Year Revenues - OTS DUI	075-460-30977	9,152	-	-	-
Prior Year Revenue - DUI	075-463-30977	680	-	-	-
Prior Year Revenues - DUI 38	075-467-30977	9,264	-	-	-
Prior Year Revenues - OTS STEP	075-470-30977	5,180	-	-	-
Grant Reimb - DUI	075-472-30975	12,672	58,600	44,700	58,600
Prior Year Revenues - DUI	075-472-30977	(13,624)	-	-	-
Grant Reimb - ABC	075-473-30975	4,839	43,295	13,700	46,000
Prior Year Revenues - ABC	075-473-30977	16,356	-	-	-
Grant Reimb - Tobacco Grant	075-474-30975	119,938	134,200	150,800	-
Total Police Grants - 075		\$ 185,541	\$ 241,095	\$ 216,500	\$ 109,600
Citywide Grants - 080					
Grant Reimb - Local Costal Plan	080-331-30975	\$ -	\$ 50,000	\$ -	\$ -
Grant Reimb - LEAP	080-332-30975	-	150,000	150,000	-
Grant Reimb - OCTA	080-361-30975	124,011	550,000	92,600	-
Grant Reimb - Prop 68	080-368-30975	-	200,000	-	-
Grant Reimb - BCI - CALTRANS	080-365-30975	6,976	505,000	85,000	-
Grant Reimb - OCTA Co-Op	080-366-30975	107,298	-	-	-
Grant Reimb - BCI - OCTA	080-369-30975	-	176,000	-	-
County GF ED Grant	080-370-30980	-	77,000	77,000	-
Total Citywide Grants - 080		\$ 238,285	\$ 1,708,000	\$ 404,600	\$ -

REVENUE DETAIL

FY 2021-2022

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
SPECIAL REVENUE FUNDS, CONTINUED					
CARES Act - 081					
Interest on Investment	081-000-30420	\$ 1,342	\$ -	1,100	\$ -
Intergovernmental	081-000-30980	-	562,803	1,073,400	-
Total CARES Act - 081		\$ 1,342	\$ 562,803	\$ 1,074,500	\$ -
DEBT SERVICE FUNDS					
Pension Obligation Debt Service - 027					
Interest on Investment	027-000-30420	\$ 137	\$ -	-	\$ -
Total Pension Obligation Debt Service - 027		\$ 137	\$ -	\$ -	\$ -
Fire Station Debt Service - 028					
Interest on Investments	028-000-30420	\$ 7,581	\$ 400	\$ 100	\$ 100
Transfer In - Operations	028-000-31502	490,909	475,200	475,200	459,900
Total Fire Station Debt Service - 028		\$ 498,490	\$ 475,600	\$ 475,300	\$ 460,000
CAPITAL PROJECT FUND					
Capital Improvement Projects - 045					
Prior Year Revenues	045-000-30977	\$ 7,612	\$ -	\$ -	\$ -
Transfer In	045-000-31500	2,597,210	5,084,393	4,824,600	750,000
Total Capital Improvement Projects - 045		\$ 2,604,822	\$ 5,084,393	\$ 4,824,600	\$ 750,000
PROPRIETARY FUNDS					
Water Operations - 017					
Interest on Investments	017-000-30420	\$ -	\$ 20,000	\$ -	\$ 75,000
Engineering Inspection Fee	017-000-30815	-	2,000	-	2,000
Miscellaneous Revenue	017-000-30960	4,174	1,000	5,000	3,500
Transfer in - Operation	017-000-31502	1,198,958	2,724,962	24,187,000	-
Water Revenue	017-000-34000	1,468,071	2,075,000	2,300,000	4,830,000
Residential Water	017-000-35000	1,000,498	1,032,000	1,032,000	-
Commercial Water	017-000-35020	49,401	54,000	48,000	-
Water Turn On Fee	017-000-35500	5,148	4,000	6,500	4,000
Late Charge	017-000-35510	24,561	40,900	-	20,000
Door Tag Fee	017-000-35520	420	500	-	500
Water Meters	017-000-35530	7,689	1,000	6,000	1,000
Fire Service	017-000-35590	62,651	62,000	62,800	63,800
Fire Water Flow Test	017-000-35591	1,428	1,000	-	1,000
Total Water Operations - 017		\$ 3,822,999	\$ 6,018,362	\$ 27,647,300	\$ 5,000,800
Water Capital Improvement - 019					
Interest on Investments	019-000-30420	\$ 179,197	\$ 75,000	\$ 90,000	\$ -
Prior Year Revenues	019-000-30977	54,665	-	-	-
Other Agency Reimbursement	019-000-30980	96,296	-	-	-
Transfer In - Operations	019-000-31502	-	2,680	-	-
Water Connection Fee	019-000-35042	91,405	101,000	90,000	-
Water Capital Charge	019-000-37000	1,402,202	1,200,000	1,350,000	-
Total Water Capital Improvement - 019		\$ 1,823,765	\$ 1,378,680	\$ 1,530,000	\$ -

REVENUE DETAIL

FY 2021-2022

BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PROPRIETARY FUNDS, CONTINUED					
Sewer Operations - 043					
Interest on Investments	043-000-30420	\$ -	\$ 2,000	\$ -	\$ 120,000
F.O.G. Discharge Permit Fee	043-000-30725	(683)	27,000	(700)	27,000
Transfer In - Operation	043-000-31502	590,757	907,721	27,210,000	-
Sewer Fees	043-000-36000	681,617	710,000	696,000	2,870,000
Total Sewer Operations - 043		\$ 1,271,691	\$ 1,646,721	\$ 27,905,300	\$ 3,017,000
Sewer Capital Improvement - 044					
Interest on Investments	044-000-30420	\$ 211,819	\$ 90,000	\$ 125,000	\$ -
Prior Year Revenues	044-000-30977	95,047	-	-	-
Other Agency Reimbursement	044-000-30980	55,833	-	-	-
Transfer In	044-000-31500	2,017	13,916	-	-
Sewer Connection Fee	044-000-35042	15,430	61,000	20,000	-
Sewer Capital Charge	044-000-37150	2,160,714	1,800,000	2,100,000	-
Total Sewer Capital Improvement - 044		\$ 2,540,860	\$ 1,964,916	\$ 2,245,000	\$ -
INTERNAL SERVICE FUNDS					
Vehicle Replacement - 021					
Sales of Surplus Property	021-000-30940	\$ 31,613	\$ 50,000	\$ 15,000	\$ 15,000
Transfer In - Operations	021-000-31502	354,429	58,003	-	-
Total Vehicle Replacement - 021		\$ 386,042	\$ 108,003	\$ 15,000	\$ 15,000
Information Technology Replacement - 602					
Transfer In - Operations	602-000-31500	\$ -	\$ 474,406	\$ 474,400	\$ 50,000
Total Information Technology Replacement - 602		\$ -	\$ 474,406	\$ 474,400	\$ 50,000
SPECIAL ASSESSMENT DISTRICT FUNDS					
CFD Landscape Maintenance District 2002-01 - 201					
Property Taxes Secured	201-000-30001	\$ 180,918	\$ 166,700	\$ 185,000	\$ 188,700
Interest on Investments	201-000-30420	12,167	2,000	7,000	7,000
Total CFD Landscape Maintenance District 2002-01 - 201		\$ 193,085	\$ 168,700	\$ 192,000	\$ 195,700
CFD Heron Pointe - Refund 2015 - 206					
Property Taxes Secured	206-000-30001	\$ 262,469	\$ 269,900	\$ 265,000	\$ 270,000
Secured/Unsecured Prior Year	206-000-30004	4,169	-	2,200	-
Property Tax Other	206-000-30005	542	-	300	-
Interest on Investments	206-000-30420	5,940	1,000	900	1,000
Total CFD Heron Pointe - Refund 2015 - 206		\$ 273,120	\$ 270,900	\$ 268,400	\$ 271,000
CFD Pacific Gateway - Refund 2016 - 207					
Secured Property Tax	207-000-30001	\$ 523,851	\$ 498,100	\$ 534,000	\$ 544,600
Interest on Investments	207-000-30420	13,515	500	1,000	1,000
Total CFD Pacific Gateway - Refund 2016 - 207		\$ 537,366	\$ 498,600	\$ 534,000	\$ 545,600
CFD Heron Pointe - 2015 Admin Exp - 208					
Transfer In - Special Tax Transfer	208-000-30300	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Total Heron Pointe - 2015 Admin Exp - 208		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000

REVENUE DETAIL

FY 2021-2022

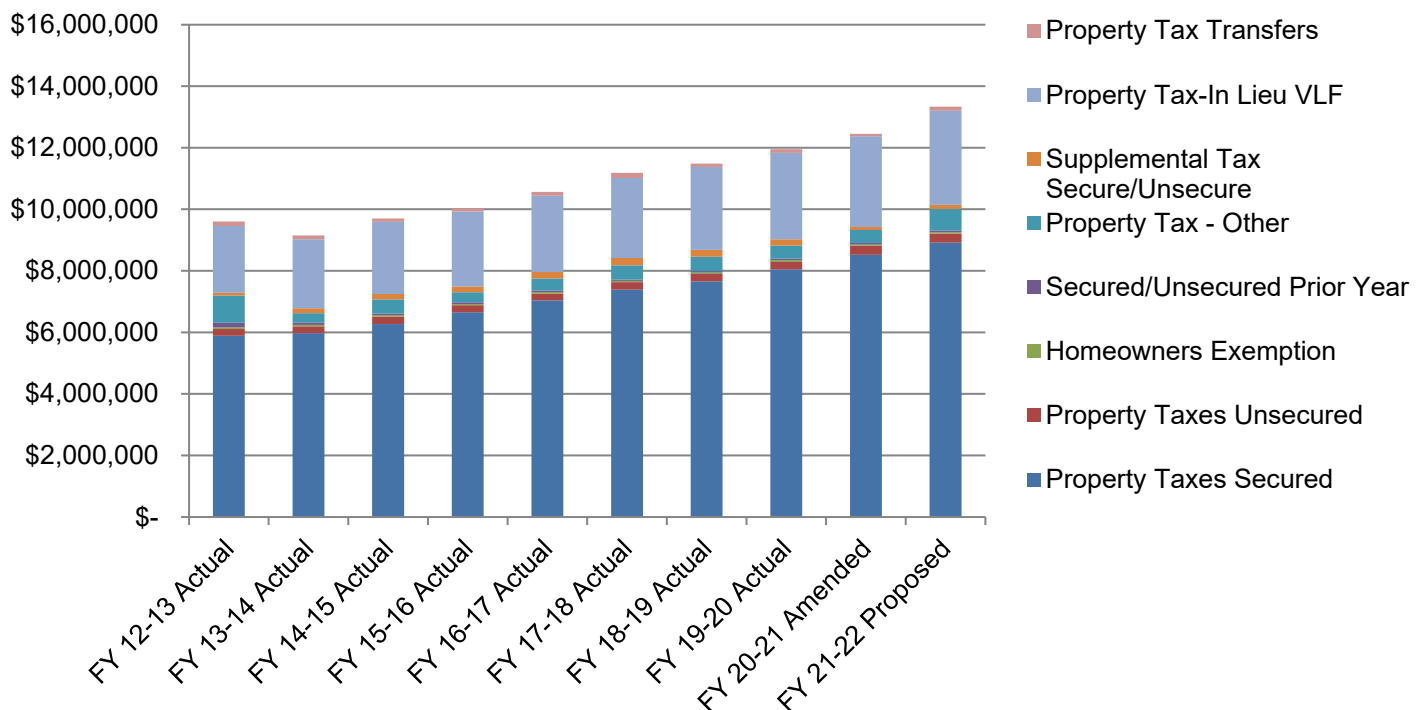
BY ACCOUNT/BY FUND - ALL FUNDS

Revenue Source	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
SPECIAL ASSESSMENT DISTRICT FUNDS, CONTINUED					
CFD Pacific Gateway - 2016 Land/Admin - 209					
Secured Property Tax	209-470-30001	\$ 73,631	\$ 58,000	\$ 65,000	\$ 66,300
Transfer In - Special Tax Transfer	209-480-30300	25,000	25,000	25,000	25,000
Total CFD Pacific Gateway - 2016 Land/Admin - 209		\$ 98,631	\$ 83,000	\$ 90,000	\$ 91,300
SUCCESSOR AGENCY					
Retirement Fund - Riverfront - 300					
Prior Year Revenues	300-000-30977	\$ 3,580	\$ -	\$ -	\$ -
Total Retirement Fund - Riverfront - 300		\$ 3,580	\$ -	\$ -	\$ -
Retirement Fund - Debt Service - 302					
Interest on Investment	302-000-30420	\$ 10,712	\$ -	\$ 100	\$ -
Transfers In - Operations	302-000-31502	657,635	-	-	-
Total Retirement Fund - Debt Service - 302		\$ 668,347	\$ -	\$ 100	\$ -
Retirement Obligation - 304					
SA Tax Increment	304-000-30018	\$ 234,102	\$ 35,700	\$ 21,800	\$ -
Interest On Investments	304-000-30420	8	-	-	-
Unrealized Gain/Loss on Invest.	304-000-30423	1	-	-	-
Total Retirement Obligation - 304		\$ 234,111	\$ 35,700	\$ 21,800	\$ -
Total Revenue of All Funds		\$ 60,920,138	\$ 61,229,867	\$ 109,175,300	\$ 53,537,000

Property Taxes account for \$13.3 million or 35.5% of Fiscal Year 2021-22 General Fund revenues which results in a \$882,800 increase compared to the Amended Fiscal Year 2020-21 Budget. It represents Seal Beach's largest revenue source for the General Fund. Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property) located in Seal Beach. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax). In 1978, the California voters adopted Proposition 13 that changed the definition of taxable value for all real property in the state. Proposition 13 defines the taxable value of real property as factored base year value or market value on lien date (January 1st), whichever is lower. The base year value of property acquired before March 1, 1975 is the 1975 assessed value and the base year value of property acquired on or after March 1, 1975 is usually the market value when the property was transferred and/or purchased. The factored base year value of properties that have not changed ownership since the prior January 1st is calculated by adding the value of any new construction and the Consumer Price Index (CPI) increase but no more than 2% per year.

Included in Property Taxes, other than secured, are unsecured property taxes, supplemental assessments, homeowner's exemption, property tax in-lieu of vehicle license fees, and various other property taxes including those related to penalties and interest.

Budget Assumptions – As the below information illustrates, property taxes continue to be a stable revenue source for the City. The projection for FY 2021-22 shows an increase in expected revenue. The reason for the increase is that in FY 2020-21 additional property taxes are expected to be received as a result of continued strength in the local real estate market, and at a higher rate than the previous fiscal year. Despite the COVID-19 pandemic, the housing market exceeded all economists' predictions about a downturn regards to housing sales with a seven year high in home prices which will result an increase in property taxes. With the pandemic causing most industries to focus more of a work-at-home type environment which may have caused a demand for more space which fueled the housing market. Until the foreclosure and eviction moratorium comes to an end, there is not a gauge on how the housing market will react. The 2020 median price of a home in the City was \$892,800 as of December 2020.



TRANSACTION AND USE TAX

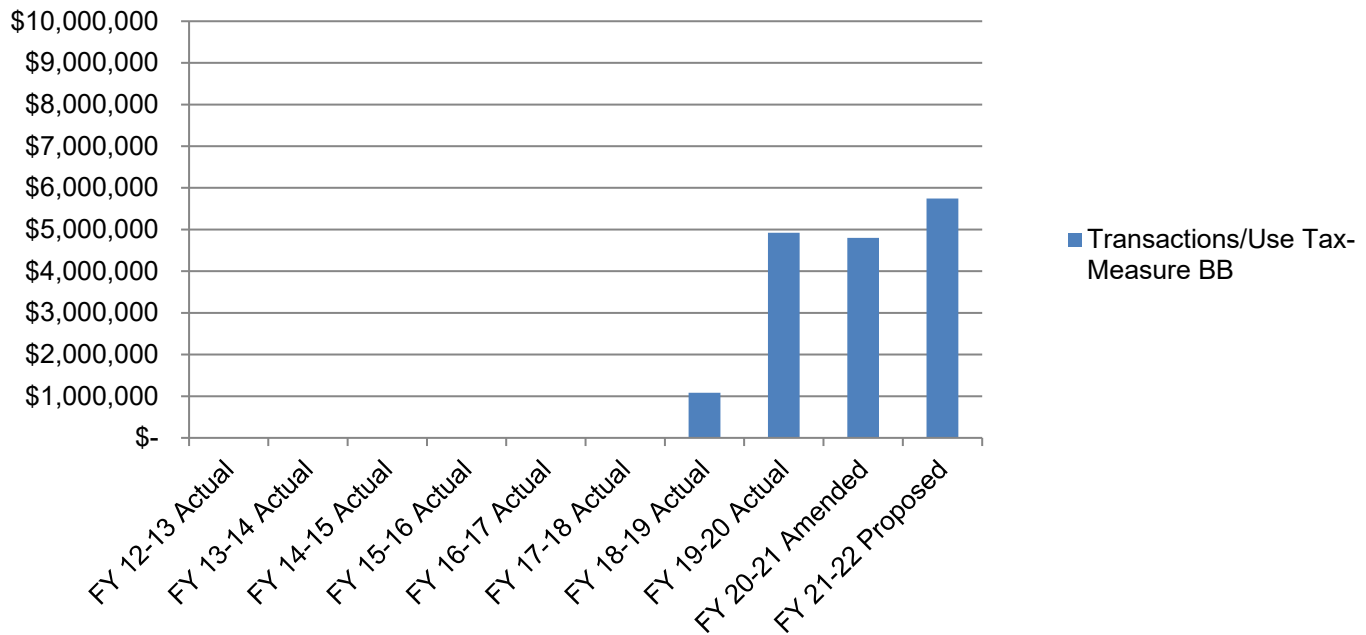
FY 2021-2022

Transaction and Use Tax accounts for \$5.7 million or 15.2% of Fiscal Year 2021-22 General Fund revenues which results in an \$945,000 increase compared to the Amended Fiscal Year 2020-21 Budget. Collectively with sales and use tax, it represents Seal Beach's second largest revenue source for the General Fund. This revenue source was created by the voters in November 2018, when the residents of Seal Beach passed a 1% Transactions and Use Tax, commonly known as Measure BB. With the passage of the ballot measure the City now receives an additional 1% tax collected on transactions that originate in the City of Seal Beach.

The Transaction and Use Tax has been used to support City services since it was first levied. The schedule below shows the estimated use of these funds.

	Amended Budget FY 2019-20	Amended Budget FY 2020-21	Proposed Budget FY 2021-22
Revenues:	\$ 4,603,000	\$ 4,798,000	\$ 5,743,000
Appropriations:			
Personnel (5 Officers and 1 Crossing Guard)	(874,000)	(933,500)	(1,190,800)
Management Analyst (PD - Reclass)	(56,600)	(61,900)	(150,000)
Fire Services	(302,800)	(596,900)	(907,600)
PD Information Technology (CIP BG2005)	(820,000)	(80,000)	-
Lifeguard Headquarters and Tower (CIP)	(160,000)	(60,000)	-
Police Department	(727,000)	(909,300)	(926,900)
Vehicles (Police Department)	(209,800)	(127,766)	-
Marine Safety Department	(168,900)	(108,800)	(120,900)
IT Services Citywide (CIP BG2002)	(208,700)	-	-
Staffing: (CD Dir., Exec. Asst., Mgmt Analyst, Mech., and Maint. Srvc)	(546,100)	(576,800)	(675,410)
Fire Station #44 Generator	-	(30,000)	-
PD Headquarter Building/Site Upgrade	-	(100,000)	-
Maintaining Essential Services			
Street Sweeping Contract	-	(180,000)	(180,000)
Landscaping Contract	-	(270,000)	(295,000)
City Facility Maintenance	-	(299,112)	(430,000)
Tree Trimming	(100,000)	(185,000)	(205,000)
Pressure Washing	(60,000)	(120,000)	(120,000)
Park Maintenance	-	(190,000)	(275,800)
CDBG Consultant	-	(36,000)	(36,000)
Senior Transportation Program	-	(168,800)	(200,000)
IT Projects	-	(283,080)	(50,000)
Total Appropriations	<u>\$(4,233,900)</u>	<u>\$(5,316,958)</u>	<u>\$(5,763,410)</u>
Estimated Surplus/(Deficit)	<u>\$ 369,100</u>	<u>\$ (518,958)</u>	<u>\$ (20,410)</u>

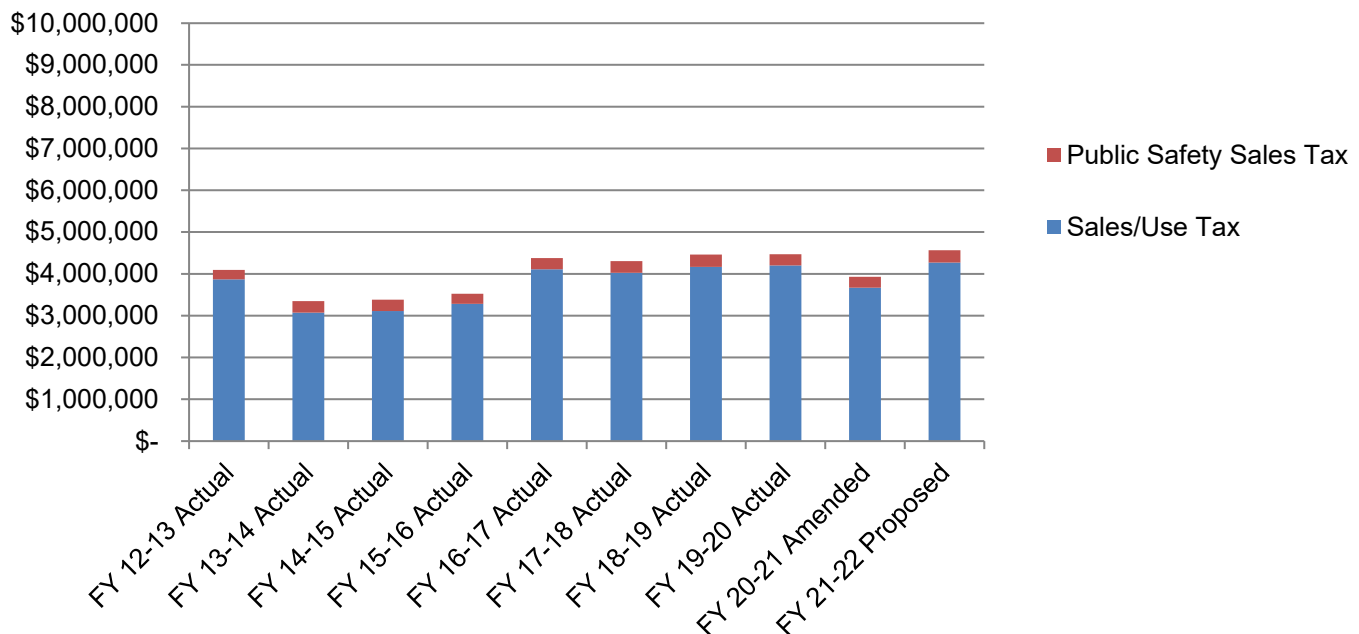
Budget Assumptions – Estimated revenues for Transaction and Use Tax for Fiscal Year 2020-21 and projections for Fiscal Year 2021-22 were based on information prepared by Hinderliter, de Llamas and Associates (HdL), a consulting firm that specializes in sales and use tax analysis conducted using sales tax information provided to them by the California Department of Tax and Fee Administration (CDTFA). Based on the analysis performed by HdL, the Transaction and Use Tax is not expected to be impacted by COVID-19 in the same way that the Sales and Use Tax is because of how it is levied at the point of sale.



Sales and Use Tax accounts for \$4.6 million or 12.3% of Fiscal Year 2021-22 General Fund revenues which results a \$633,400 increase compared to the Amended Fiscal Year 2020-21 Budget. Collectively with transaction and use tax, it represents Seal Beach's third largest revenue source for the General Fund. The sales tax rate is 7.75%. The City receives 1% of all sales and use tax collected. All goods sold within the City are subject to sales tax except non-prepared food and prescription drugs. The sales and use tax rate at the City is broken down as follows:

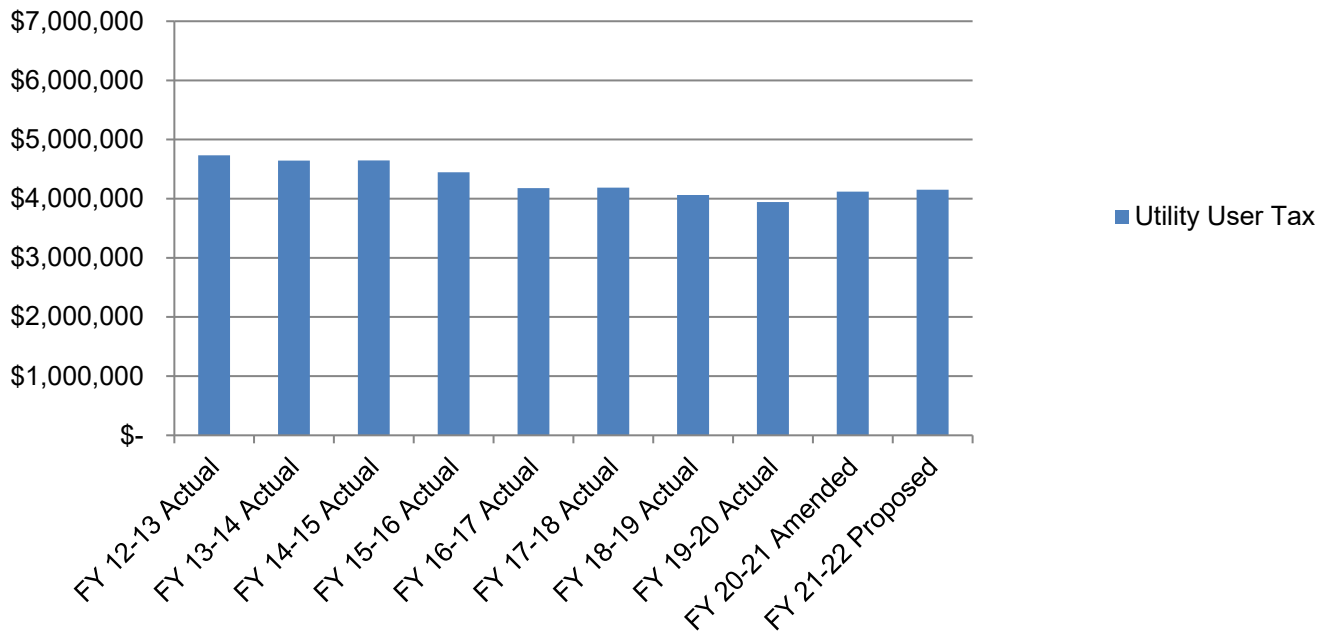
State General Fund	3.94%
City of Seal Beach General Fund	1.00%
Countywide Transportation Tax	0.25%
County Mental Health	1.56%
Public Safety Augmentation Fund (Prop 172)	0.50%
County Transaction Tax (Measure M)	0.50%
Total Rate	7.75%

Budget Assumptions – Estimated revenues for Sales and Use Tax for Fiscal Year 2020-21 and projections for Fiscal Year 2021-22 were based on information prepared by Hinderliter, de Llamas and Associates, a consulting firm that specializes in sales and use tax analysis conducted using sales tax information provided to them by the California Department of Tax and Fee Administration (CDTFA). Since the City of Seal Beach does not have major brick and mortar stores or automobile dealerships, sales tax revenue has been relatively flat. A portion of this results in sales tax revenue for the City's General Fund. Due to a possible end to the COVID-19 pandemic incident on June 15th, the California Governor announced the State will fully reopen without any restrictions to indoor dining or capacities in brick and mortar stores. The City is projecting an increase to collect sales taxes for the City's General Fund. With multiple COVID-19 vaccine options and lowest case numbers, this will give more comfortability to the consumers to roam publicly which in turn will help the local economy to decrease unemployment due to higher consumer spending.



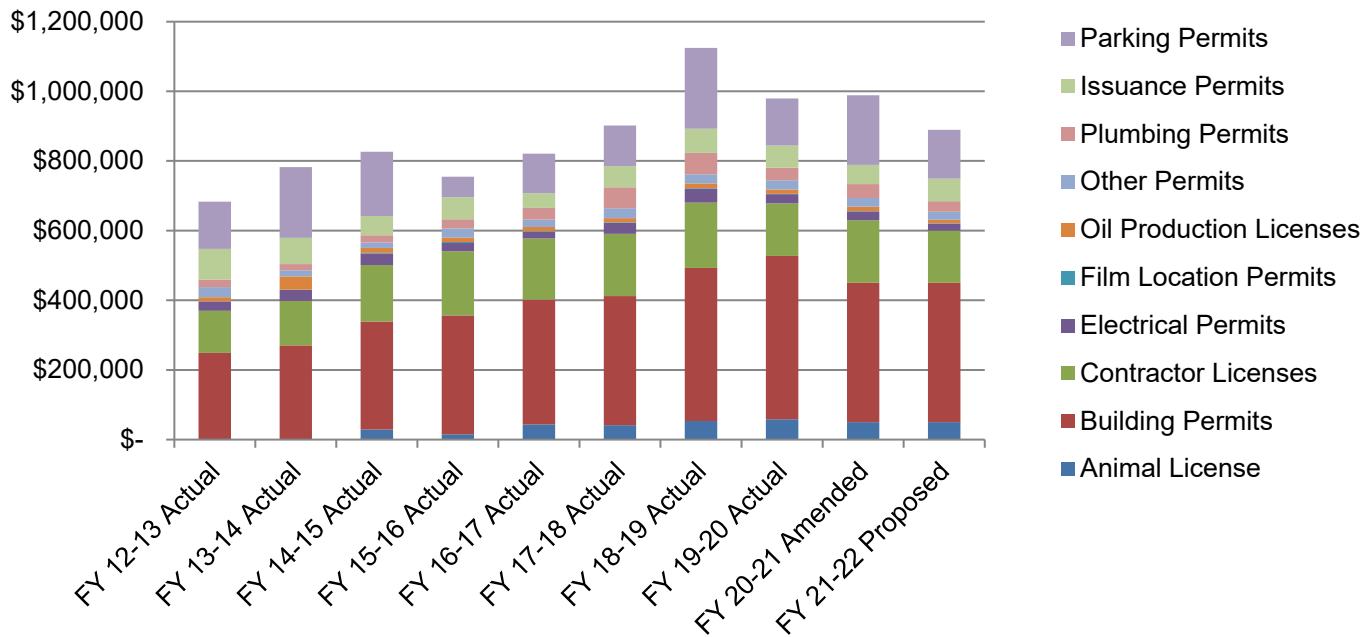
Utility Users Tax (UUT) accounts for \$4.2 million or 11.2% of Fiscal Year 2021-22 General Fund revenues which results a \$31,000 increase compared to the Amended Fiscal Year 2020-21 Budget. It represents Seal Beach's fourth largest revenue source for the General Fund. The Utility Users Tax rate is charged to customers of electric, natural gas, and telecommunications companies to raise revenue for general governmental purposes of the City. The Utility Users Tax rate, which was lowered by the voters in 2014, is currently 10% of the customer's applicable monthly charges. Beginning in January 2016 retailers that sell pre-paid wireless plans were required to collect the UUT at the point of sale. The rate for pre-paid wireless is capped at 9%. The utility companies collect the taxes and remit them to the City.

Budget Assumptions – The chart below illustrates the Utility Users Tax revenues continue to be a relatively stable and predictable revenue source. The City has a senior citizen exemption program for the Utility Users Tax. For the current fiscal year the revenue is expected to have a minimal increase from the prior fiscal year.



Licenses and Permits account for \$889,300 or 2.4% of Fiscal Year 2021-22 General Fund revenues which results in an decrease of \$99,400 compared to Amended Fiscal Year 2020-21 Budget. Licenses and permits are issued for either regulatory or cost recover purposes, to applicants who conduct business activities within the City. Majority categories are building permits, contractor licenses, and parking permits.

Budget Assumptions – The chart below illustrates the Licenses and Permits for Amended Fiscal Year 2020-21 Budget kept constant compared to the Fiscal Year 2019-20 Actual Revenue receipts. The City is expecting a slight decrease in revenues for Fiscal Year 2021-22 projections due to a decrease in parking permit demand.



FRANCHISE FEES

Franchise fees are imposed on various public utilities and account for \$1.1 million or 2.9% of Fiscal Year 2021-22 General Fund revenues which results in a slight increase of \$27,000 compared to the Amended Fiscal Year 2020-21 Budget. The franchise grants the public utilities the right to use public property for system infrastructure such as lines and pipes. It also grants exclusive rights to provide cable television within the City.

TRANSIENT OCCUPANCY TAX

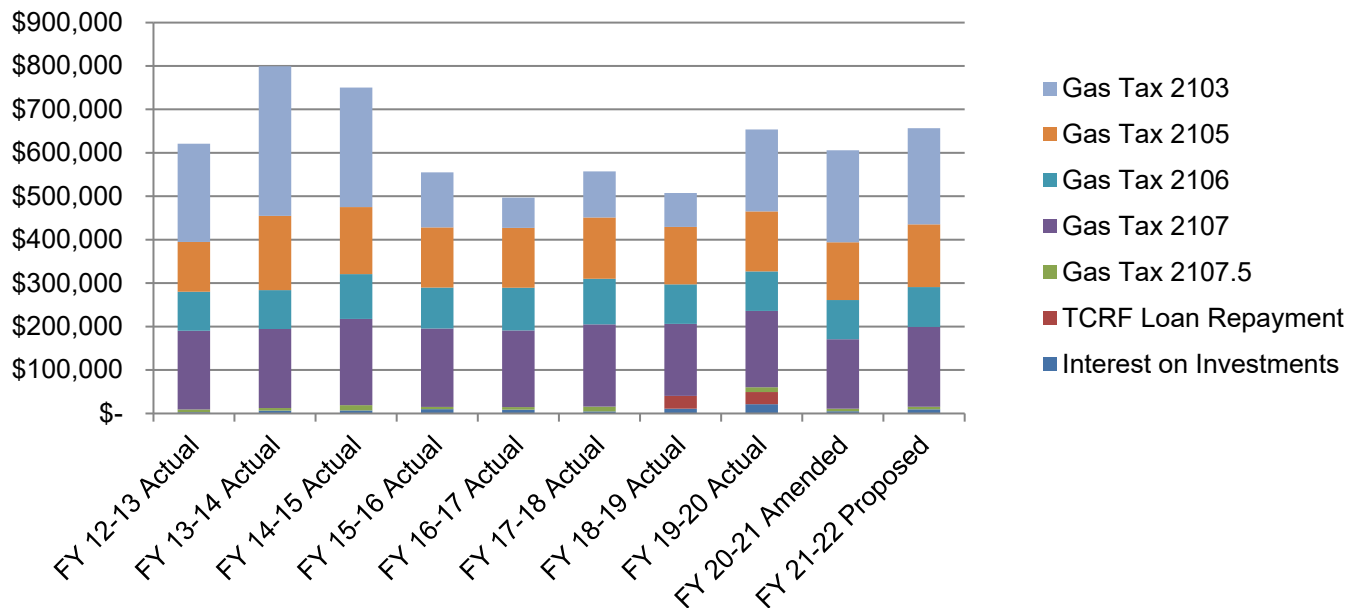
Transient Occupancy Tax (TOT) (i.e. Hotel Bed Tax) accounts for \$998,000 or 2.7% of Fiscal Year 2021-22 General Fund revenues which results in a decrease of \$7,000 compared to Amended Fiscal Year 2020-21 Budget. The approved rate for Transient Occupancy Tax is 12% and over the last several years this source of revenue has recovered and stabilized. However, in Fiscal Year 2020-21, there was an expected decline due to the economic impacts of COVID-19 which continues the trend into Fiscal Year 2021-22. Unfortunately, as the economy begins to recover from the COVID-19 pandemic, this revenue source is likely to be the last to recover. Conservatively, TOT possibly will stabilize in FY 2023-24 to pre-pandemic amounts, but it depends mainly on business type travel.

CHARGES FOR SERVICES

Charges for Services account for \$2.7 million or 6.9% of Fiscal Year 2021-22 General Fund revenues which results in a decrease of \$364,900 compared to the Amended Fiscal Year 2020-21 Budget. Charges for services are used to recover costs of programs for specific end users. Programs provided through Community Services are typically subsidized by the General Fund to encourage participation.

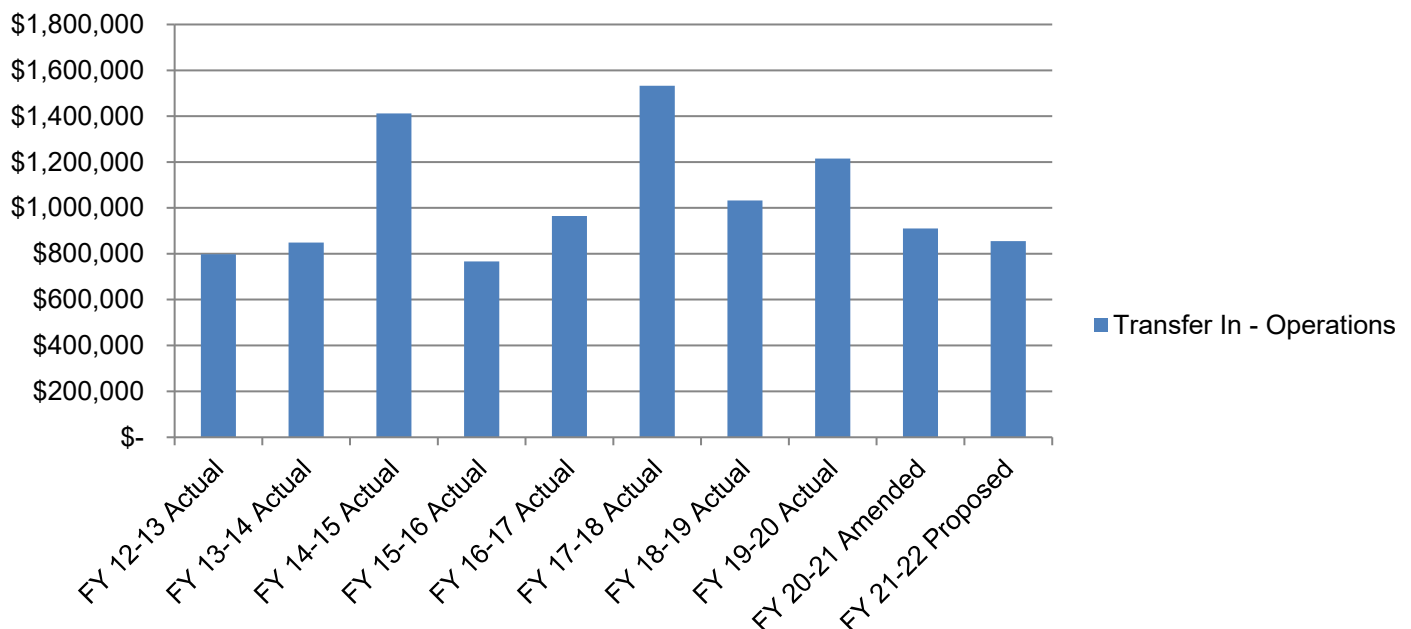
STATE GAS TAX

The State of California collects 41.7¢ per gallon as of November 1, 2018 for vehicle fuel which is allocated to the State, Counties and Cities. The City allocation is distributed based on population. The Road Repair and Accountability Act of 2017 created the Road Maintenance and Rehabilitation Program (RMRA) to address deferred maintenance on highways, local streets and roadway systems. The program is funded by a per-gallon motor fuel excise taxes that is adjusted annually for inflation.



TIDELANDS BEACH FUND – TRANSFER IN – GENERAL FUND SUBSIDY

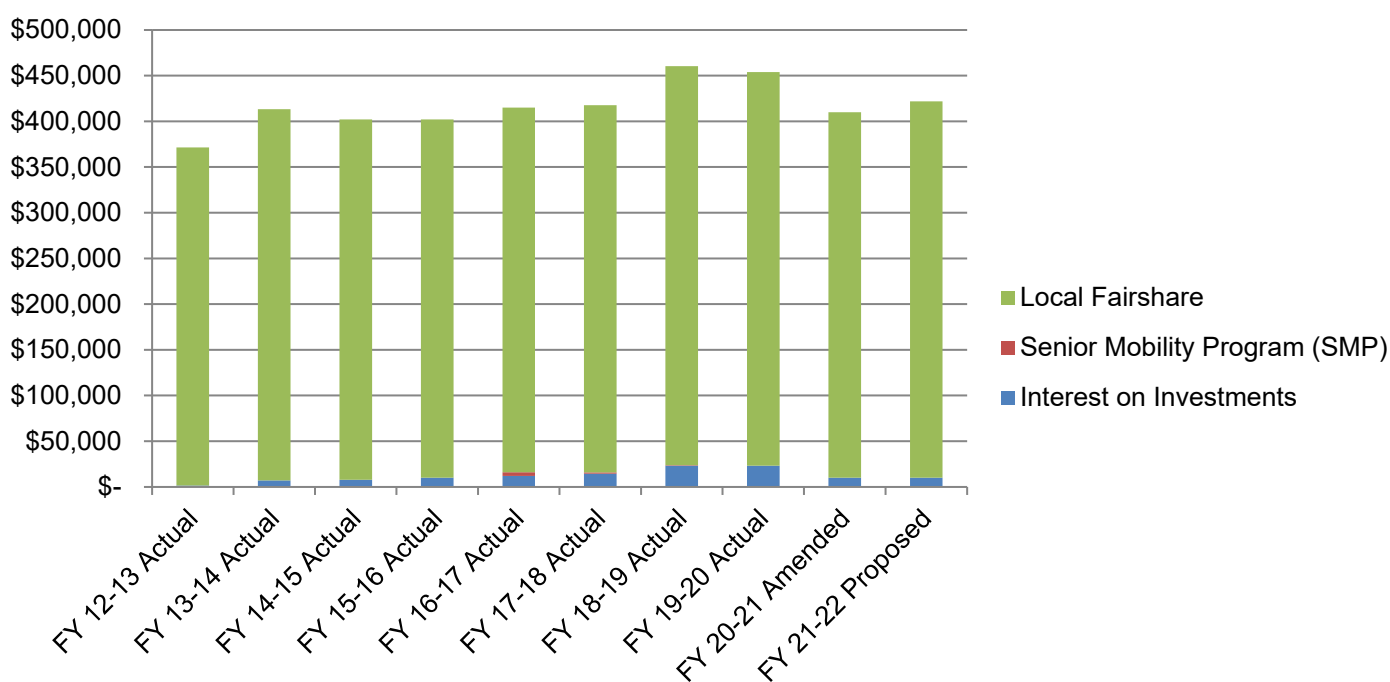
The Tidelands Beach Fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Typically, the revenues generated at the beach and pier, such as beach parking revenues, and property rental do not fully cover the cost of operations. As a result, the Tidelands Beach Fund is generally subsidized by the General Fund as illustrated in the following graph.



MEASURE M2

The Measure M “Local Turnback” revenues are part of the ½ cent sales tax increase approved by voters November 6, 1990 which would provide transportation funding through 2011. In November 2006, voters approved the continuation of the ½ cent sales tax through 2041. These funds can only be expended on street and highway improvements. The allocation of the ½ cent sales tax is based on the City’s population and on the City’s “Maintenance of Effort” and/or the minimum amount of General Fund funds expended on street and sidewalk maintenance. Each year the City must file a “Maintenance of Effort” report with the Orange County Transportation Authority (OCTA). The report itemizes the estimated expenses the City will spend with General Fund dollars on streets, storm drains and sidewalk repairs that include supplies, and salaries and benefits, and compares that figure with the County’s benchmark figure of minimum expenditures for street maintenance.

The City anticipates receipt of \$411,900 from Measure M2 – Local Fairshare revenues for Fiscal Year 2021-22.



WATER REVENUES

The City’s Water Rate Schedule is tiered and based on consumption and meter size. Revenues for the Water Operations Fund are projected to be \$5.0 million, excluding transfers in, for Fiscal Year 2021-22. The Water Capital Improvement Fund will be consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

SEWER REVENUES

The Sewer Fees are also tiered. Revenues for the Sewer Operations Fund are projected to be \$3.0 million, excluding transfer in, for Fiscal Year 2021-22. The Sewer Capital Improvement Fund will be consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

SUMMARY OF APPROPRIATIONS

FY 2021-2022

BY DEPARTMENT/BY CATEGORY (INCLUDES CIP) - ALL FUNDS

Department/Category	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
City Council				
Personnel Services	\$ 33,291	\$ 33,300	\$ 33,300	\$ 33,300
Maintenance and Operations	69,381	166,567	157,300	99,000
Capital Outlay	-	-	-	-
Total City Council	\$ 102,672	\$ 199,867	\$ 190,600	\$ 132,300
City Manager				
Personnel Services	\$ 652,113	\$ 868,100	\$ 809,200	\$ 964,600
Maintenance and Operations	3,956,714	4,323,859	4,313,400	4,623,100
Capital Outlay	-	474,406	75,000	50,000
Total City Manager	\$ 4,608,827	\$ 5,666,365	\$ 5,197,600	\$ 5,637,700
City Clerk				
Personnel Services	\$ 251,119	\$ 285,800	\$ 261,700	\$ 280,900
Maintenance and Operations	29,678	31,100	35,900	35,600
Capital Outlay	-	-	-	-
Total City Clerk	\$ 280,797	\$ 316,900	\$ 297,600	\$ 316,500
City Attorney				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	380,962	436,000	362,000	436,000
Capital Outlay	-	-	-	-
Total City Attorney	\$ 380,962	\$ 436,000	\$ 362,000	\$ 436,000
Finance				
Personnel Services	\$ 633,246	\$ 673,200	\$ 660,500	\$ 731,000
Maintenance and Operations	137,975	167,500	168,500	219,900
Capital Outlay	-	-	-	-
Total Finance	\$ 771,221	\$ 840,700	\$ 829,000	\$ 950,900
Non-Departmental*				
Personnel Services	\$ 860,624	\$ 886,500	\$ 885,870	\$ 936,200
Maintenance and Operations	5,578,556	7,013,239	4,639,800	3,872,600
Capital Outlay	-	-	-	-
Total Non-Departmental	\$ 6,439,180	\$ 7,899,739	\$ 5,525,670	\$ 4,808,800
Police				
Personnel Services	\$ 10,909,561	\$ 11,482,795	\$ 11,313,200	\$ 12,229,100
Maintenance and Operations	2,015,637	2,285,400	2,129,858	2,016,700
Capital Outlay	12,632	35,500	35,500	-
Total Police	\$ 12,937,830	\$ 13,803,695	\$ 13,478,558	\$ 14,245,800
Fire Services				
Personnel Services	\$ 322,048	\$ 354,500	\$ 354,500	\$ 390,000
Maintenance and Operations	6,262,279	6,493,900	6,493,900	6,753,500
Capital Outlay	-	-	-	-
Total Fire Services	\$ 6,584,327	\$ 6,848,400	\$ 6,848,400	\$ 7,143,500

SUMMARY OF APPROPRIATIONS

FY 2021-2022

BY DEPARTMENT/BY CATEGORY (INCLUDES CIP) - ALL FUNDS

Department/Category	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
Community Development				
Personnel Services	\$ 636,332	\$ 1,089,400	\$ 650,600	\$ 1,100,800
Maintenance and Operations	571,336	1,152,603	1,176,000	599,100
Capital Outlay	512,600	-	-	-
Total Community Development	\$ 1,720,268	\$ 2,242,003	\$ 1,826,600	\$ 1,699,900
Public Works				
Personnel Services	\$ 3,761,377	\$ 4,393,500	\$ 4,318,300	\$ 4,528,200
Maintenance and Operations	11,411,640	11,600,720	58,599,600	8,798,900
Capital Outlay	4,698,130	22,179,175	7,580,100	10,075,000
Total Public Works	\$ 19,871,147	\$ 38,173,395	\$ 70,498,000	\$ 23,402,100
Community Services				
Personnel Services	\$ 275,375	\$ 372,600	\$ 300,900	\$ 510,300
Maintenance and Operations	585,990	744,000	555,200	763,300
Capital Outlay	-	-	-	-
Total Community Services	\$ 861,365	\$ 1,116,600	\$ 856,100	\$ 1,273,600
Marine Safety				
Personnel Services	\$ 1,469,738	\$ 1,660,900	\$ 1,637,200	\$ 1,641,000
Maintenance and Operations	267,294	206,200	180,100	266,200
Capital Outlay	44,429	-	-	-
Total Marine Safety	\$ 1,781,461	\$ 1,867,100	\$ 1,817,300	\$ 1,907,200
TOTAL APPROPRIATIONS - ALL FUNDS				
Personnel Services	\$ 19,804,824	\$ 22,100,595	\$ 21,225,270	\$ 23,345,400
Maintenance and Operations	31,267,442	34,621,088	78,811,558	28,483,900
Capital Outlay	5,267,791	22,689,081	7,690,600	10,125,000
TOTAL APPROPRIATIONS - ALL FUNDS	\$ 56,340,057	\$ 79,410,764	\$ 107,727,428	\$ 61,954,300

*For purposes of this schedule, Special Assessment Districts and Successor Agency has been included in Non-Departmental

SUMMARY OF APPROPRIATIONS

BY DEPARTMENT/BY FUND (INCLUDES CIP)

Fund	City Council	City Manager	City Clerk	City Attorney	Finance	Non-Departmental
GENERAL FUND						
General Fund - 001	\$ 132,300	\$ 5,287,000	\$ 316,500	\$ 436,000	\$ 950,900	\$ 3,575,600
SPECIAL REVENUE FUNDS						
Street Lighting Assessment District- 002	-	-	-	-	-	-
Special Projects - 004	-	-	-	-	-	-
Waste Management Act - 005	-	300,700	-	-	-	-
Supplemental Law Enforcement - 009	-	-	-	-	-	-
Detention Center - 010	-	-	-	-	-	-
State Asset Forfeiture - 011	-	-	-	-	-	-
Air Quality Improvement - 012	-	-	-	-	-	-
Federal Asset Forfeiture - 013	-	-	-	-	-	-
Park Improvement - 016	-	-	-	-	-	-
Tidelands - 034	-	-	-	-	-	-
SB1 RMRA - 039	-	-	-	-	-	-
Gas Tax - 040	-	-	-	-	-	-
Measure M2 - 042	-	-	-	-	-	-
Trust and Agency -046	-	-	-	-	-	-
Parking In-Lieu - 048	-	-	-	-	-	-
Traffic Impact - 049	-	-	-	-	-	-
Seal Beach Cable - 050	-	-	-	-	-	102,500
Community Dev. Block Grant - 072	-	-	-	-	-	-
Police Grants - 075	-	-	-	-	-	-
Citywide Grants - 080	-	-	-	-	-	-
DEBT SERVICE FUNDS						
Pension Obligation Debt Service - 027	-	-	-	-	-	-
Fire Station Debt Service - 028	-	-	-	-	-	-
CAPITAL PROJECT						
Capital Improvement Projects - 045	-	-	-	-	-	-
PROPRIETARY FUND						
Water Operations - 017	-	-	-	-	-	-
Water Capital Improvement - 019	-	-	-	-	-	-
Sewer Operations - 043	-	-	-	-	-	-
Sewer Capital Improvement - 044	-	-	-	-	-	-
INTERNAL SERVICE FUND						
Vehicle Replacement - 021	-	-	-	-	-	-
Information Technology Replacement - 602	-	50,000	-	-	-	-
SPECIAL ASSESSMENT DISTRICTS						
CFD Landscape Maint. Dist. 2002-01 - 201	-	-	-	-	-	167,400
CFD Heron Pointe - Refund 2015 - 206	-	-	-	-	-	265,900
CFD Pacific Gateway - Refund 2016 -207	-	-	-	-	-	536,700
CFD Heron Pointe - 2015 Admin Exp - 208	-	-	-	-	-	9,700
CFD Pacific Gtwy - 2016 Land/Admin - 209	-	-	-	-	-	150,000
SUCCESSOR AGENCY						
Retirement Obligation - 304	-	-	-	-	-	1,000
TOTAL ALL FUNDS	\$ 132,300	\$ 5,637,700	\$ 316,500	\$ 436,000	\$ 950,900	\$ 4,808,800

*For purposes of this schedule, Special Assessment Districts and Successor Agency has been included in Non-Departmental

Police	Fire	Community Development	Public Works	Community Services	Marine Safety	Capital Improvement Project	Total
\$ 13,552,000	\$ 6,683,500	\$ 1,296,400	\$ 4,354,300	\$ 1,113,600	\$ 237,200	\$ -	\$ 37,935,300
-	-	-	220,000	-	-	-	220,000
-	-	223,500	274,000	-	-	800,000	1,297,500
-	-	-	-	-	-	-	300,700
135,800	-	-	-	-	-	-	135,800
-	-	-	-	-	-	-	-
3,000	-	-	-	-	-	-	3,000
-	-	-	31,000	-	-	-	31,000
240,400	-	-	-	-	-	-	240,400
-	-	-	-	-	-	-	-
-	-	-	838,300	160,000	1,670,000	-	2,668,300
-	-	-	-	-	-	400,000	400,000
-	-	-	53,000	-	-	100,000	153,000
-	-	-	-	-	-	900,000	900,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	102,500
-	-	180,000	-	-	-	-	180,000
109,600	-	-	-	-	-	-	109,600
205,000	-	-	-	-	-	-	205,000
-	-	-	-	-	-	-	-
-	460,000	-	-	-	-	-	460,000
-	-	-	-	-	-	750,000	750,000
-	-	-	6,022,100	-	-	3,850,000	9,872,100
-	-	-	-	-	-	-	-
-	-	-	1,659,400	-	-	3,150,000	4,809,400
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	50,000
-	-	-	-	-	-	-	167,400
-	-	-	-	-	-	-	265,900
-	-	-	-	-	-	-	536,700
-	-	-	-	-	-	-	9,700
-	-	-	-	-	-	-	150,000
-	-	-	-	-	-	-	1,000
\$ 14,245,800	\$ 7,143,500	\$ 1,699,900	\$ 13,452,100	\$ 1,273,600	\$ 1,907,200	\$ 9,950,000	\$ 61,954,300

SUMMARY OF APPROPRIATIONS

FY 2021-2022

BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 10,544,384	\$ 11,508,300	\$ 10,663,300	\$ 12,169,100
Special Pay	40002	25,756	11,000	12,100	10,000
Over-Time PT	40002	13,191	21,500	16,400	14,000
Over-Time	40003	781,964	822,995	915,500	676,900
Part-time	40004	1,308,367	1,381,300	1,402,600	1,291,100
Holiday Pay	40005	273,488	329,200	285,900	346,700
Junior Lifeguard Salaries	40006	40,140	98,600	50,000	85,000
Tuition Reimbursement	40007	25,411	31,500	23,400	29,600
Auto Allowance	40008	6,000	6,000	5,700	6,000
Cell Phone Allowance	40009	24,949	23,600	28,900	28,000
Deferred Compensation-Cafeteria	40010	2,638	-	7,500	1,100
Deferred Compensation	40011	118,386	141,800	119,200	155,400
PERS Retirement	40012	4,285,579	4,444,700	4,502,300	5,068,400
PARS Retirement	40013	15,587	18,000	16,500	16,800
Medical Insurance	40014	1,230,172	2,258,800	2,160,700	2,355,400
AFLAC Insurance-Cafeteria	40015	11,329	15,500	13,300	14,800
Medicare Insurance	40017	195,186	216,500	199,400	224,300
Life and Disability	40018	83,364	95,200	79,935	99,800
FICA	40019	33	100	100	100
Uniform Allowance	40020	48,981	50,400	46,900	50,200
Annual Education	40021	141,532	157,200	154,400	165,300
Flexible Spending - Cafeteria	40022	8,167	9,400	12,600	9,300
Cafeteria Taxable	40023	127,547	129,300	133,500	152,100
Comptime Buy/payout	40026	52,644	55,300	32,000	15,700
Vacation Buy/Payout	40027	277,029	178,000	243,500	261,400
Sick Payout	40028	51,013	-	6,100	-
Unemployment	40030	830	-	3,000	-
Health and Wellness Program	40032	18,347	19,900	16,635	24,200
Medical Waiver	40033	81,472	76,500	73,900	74,700
Retiree Health Savings	40034	11,338	-	-	-
TOTAL PERSONNEL SERVICES		19,804,824	22,100,595	21,225,270	23,345,400
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	92,922	122,300	103,500	88,200
Council Discretionary - Dist. 1	40101	-	30,000	30,000	10,000
Council Discretionary - Dist. 2	40102	9,159	20,841	20,800	10,000
Council Discretionary - Dist. 3	40103	-	30,000	30,000	10,000
Council Discretionary - Dist. 4	40104	10,000	20,000	20,000	10,000
Council Discretionary - Dist. 5	40105	8,274	21,726	21,700	10,000
Public/Legal Notices	40200	3,721	4,500	10,100	6,800
Printing	40201	38,625	10,000	10,000	12,600
Memberships and Dues	40300	53,081	73,200	75,440	79,000
Training and Meetings	40400	90,073	158,700	57,900	161,200
Office and Technology Resources	40500	166,919	229,319	218,500	38,000
Bldg/Material/Supplies	40550	10,065	13,000	25,000	13,000
Marine Maintenance/Fuel Lifeguard	40600	15,269	16,000	16,000	19,700
Equipment and Materials	40700	566,663	688,200	571,800	633,200
Materials & Supplies Jr Lifeguard	40701	30,004	20,000	15,000	40,000

SUMMARY OF APPROPRIATIONS

FY 2021-2022

BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS (CONTINUED)					
Special Departmental	40800	442,521	442,900	414,800	421,200
Street Sweeping	40801	123,555	180,000	180,000	180,000
Special Exp. - Chamber of Comm	40802	5,800	6,000	-	6,000
Prior Year Expense	40803	798,575	-	-	-
Vehicles Leasing	40804	-	800	-	800
Special Departmental - Jr Lifeguard	40806	41,561	-	1,000	42,000
Promotional	40900	8,000	8,000	8,000	8,000
Depreciation	40900	1,824,549	-	-	-
Bldg/Ground Materials	40950	13,388	19,400	16,000	19,400
Telephone	41000	149,589	153,600	145,200	150,100
Cable Television	41009	3,363	3,900	4,060	4,100
Gas	41010	36,045	31,800	32,900	33,600
Electricity	41020	631,795	617,200	625,700	669,300
Water	41030	-	190,000	190,000	190,000
Sewer	41040	-	5,000	5,000	5,000
Street Sweeping	41050	-	500	500	500
Tree Trimming	41060	-	300	300	300
Citywide Special Projects	41500	116,273	523,290	143,600	497,500
Rental/Lease Equip	42000	99,486	130,900	131,600	134,100
Water Services	43750	53,354	58,400	56,000	63,400
Contract Professional	44000	5,744,082	6,312,668	5,886,500	6,773,500
Special Expense	44001	54,315	904,803	829,800	50,000
Overhead	44050	383,500	383,000	380,500	738,500
Intergovernmental	45000	8,877,804	9,392,900	9,151,258	9,717,900
Low/Mod Housing 20% Set Aside	45050	180,000	-	-	-
West Comm	46000	862,586	863,000	863,000	874,800
Transfer Out - CIP	47000	1,210,761	3,804,138	1,453,200	750,000
Project/Admin. Allowance Exp	47001	13,506	-	-	-
Transfer Out - Operation	47002	4,814,840	4,510,000	53,005,600	1,635,700
Transfer Out - Vehicle Replacement	47010	310,000	58,003	28,000	-
Special Tax Transfer	47100	40,000	40,000	40,000	40,000
Amortization	47600	12,070	-	-	-
Principal Payments	47888	879,370	1,271,200	898,200	929,600
Interest Payments	47999	673,444	781,000	660,900	557,900
Gen. Liab. Admn.	49500	1,077,011	1,077,100	1,095,300	1,254,300
Property Insurance Premium	49501	292,907	300,000	322,600	395,000
Work Comp Admn.	49600	528,624	685,500	682,300	763,700
RWG - Monthly Retainer	49700	246,671	246,000	246,000	253,000
RWG - Litigation Services	49710	13,378	115,000	22,800	100,000
DRL - General Prosecution	49721	3,201	10,000	10,000	5,000
RWG - Other Attorney Services	49777	109,242	40,000	68,200	45,500
RWG - Personnel Matters	49778	7,254	5,000	10,000	5,000
LCW - Personnel Matters	49782	1,887	20,000	5,000	27,500
TOTAL MAINTENANCE AND OPERATIONS		31,780,042	34,649,088	78,839,558	28,483,900

SUMMARY OF APPROPRIATIONS

FY 2021-2022

BY ACCOUNT (INCLUDES CIP) - ALL FUNDS

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
CAPITAL OUTLAY					
Furniture and Fixtures	48010	57,061	7,500	7,500	-
Vehicles	48075	1,914	260,748	236,000	125,000
Loss from Disposed Asset	48076	24,909	-	-	-
Capital Projects	49605	4,671,307	22,392,833	7,419,100	10,000,000
TOTAL CAPITAL OUTLAY		4,755,191	22,661,081	7,662,600	10,125,000
TOTAL EXPENDITURES		\$ 56,340,057	\$ 79,410,764	\$ 107,727,428	\$ 61,954,300

TRANSFERS IN/OUT

FY 2021-2022

Fund Description	Account Number	Transfer In	Transfer Out	Purpose
Capital Improvement Project Fund	045-000-31500	\$ 750,000	\$ -	FY 2021-22 Capital Improvement Program
General Fund	001-080-47000	-	750,000	FY 2021-22 Capital Improvement Program
	TOTAL:	750,000	750,000	
CFD Heron Pointe - Fund	208-000-30300	15,000	-	Overhead and Admin Costs
CFD Heron Pointe 2002-01 Fund	206-460-47100	-	15,000	Overhead and Admin Costs
CFD Pacific Gateway Fund	209-480-30300	25,000	-	Overhead and Admin Costs
CFD Pacific Gateway Fund	207-470-47100	-	25,000	Overhead and Admin Costs
	TOTAL:	40,000	40,000	
General Fund	001-000-31502	106,600	-	Overhead and Admin Costs
Gas Tax Fund	040-090-47002	-	30,000	Admin costs transfer to General Fund
Seal Beach Cable Fund	050-019-47002	-	17,600	Admin costs transfer to General Fund
CFD Landscape Fund	201-450-47002	-	31,400	Admin costs transfer to General Fund
CFD Heron Pointe - Fund	208-460-47002	-	1,600	Admin costs transfer to General Fund
CFD Pacific Gateway Fund	209-470-47002	-	15,000	Admin costs transfer to General Fund
CFD Pacific Gateway Fund	209-480-47002	-	11,000	Admin costs transfer to General Fund
	TOTAL:	106,600	106,600	
General Fund	001-080-47002	-	1,529,100	
Street Lighting District Fund	002-000-31502	79,400	-	Street Lighting District Debt Service
Fire Station Bond D/S Fund	028-000-31502	459,900	-	Fire Station Debt Service
Tidelands Beach Fund	034-000-31502	939,800	-	Tidelands Operations
IT Replacement Fund	602-000-31502	50,000	-	Replenish IT Relacement Reserve
	TOTAL:	1,529,100	1,529,100	
TOTAL (ALL FUNDS):		\$ 2,425,700	\$ 2,425,700	

SUMMARY OF APPROPRIATIONS

FY 2021-2022

BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 7,990,432	\$ 8,776,300	\$ 8,075,300	\$ 9,401,400
Special Pay	40002	25,337	10,000	9,000	10,000
Over-Time PT	40002	2,347	500	5,900	500
Over-Time	40003	475,087	368,000	445,500	377,000
Part-time	40004	590,264	685,500	632,300	583,900
Holiday Pay	40005	268,092	321,400	279,300	337,000
Junior Lifeguard Salaries	40006	-	-	-	-
Tuition Reimbursement	40007	13,079	20,500	15,300	18,600
Auto Allowance	40008	3,900	3,900	3,800	4,500
Cell Phone Allowance	40009	17,867	18,000	21,400	20,300
Deferred Compensation-Cafeteria	40010	-	-	-	-
Deferred Compensation	40011	69,663	86,300	74,800	100,400
PERS Retirement	40012	3,346,462	3,724,600	3,759,300	4,219,800
PARS Retirement	40013	6,494	8,400	7,300	7,600
Medical Insurance	40014	1,485,154	1,849,500	1,764,500	1,948,500
AFLAC Insurance-Cafeteria	40015	10,078	14,200	12,000	13,900
Medicare Insurance	40017	141,652	156,700	143,400	166,500
Life and Disability	40018	62,695	71,600	59,800	75,600
FICA	40019	33	100	100	100
Uniform Allowance	40020	47,981	49,400	45,900	48,200
Annual Education	40021	137,032	152,700	150,100	156,300
Flexible Spending - Cafeteria	40022	4,280	5,200	6,900	5,100
Cafeteria Taxable	40023	93,089	95,900	95,100	111,300
Comptime Buy/payout	40026	37,130	53,000	29,200	13,400
Vacation Buy/Payout	40027	193,814	131,900	139,600	222,100
Sick Payout	40028	45,995	-	3,600	-
Unemployment	40030	(8)	-	1,700	-
Health and Wellness Program	40032	10,249	11,900	9,500	16,300
Medical Waiver	40033	64,019	72,700	61,300	62,100
Retiree Health Savings	40034	7,936	-	-	-
TOTAL PERSONNEL SERVICES		15,150,153	16,688,200	15,851,900	17,920,400
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	\$ 56,145	\$ 69,200	\$ 67,800	\$ 48,400
Council Discretionary - Dist. 1	40101	-	30,000	30,000	10,000
Council Discretionary - Dist. 2	40102	9,159	20,841	20,800	10,000
Council Discretionary - Dist. 3	40103	-	30,000	30,000	10,000
Council Discretionary - Dist. 4	40104	10,000	20,000	20,000	10,000
Council Discretionary - Dist. 5	40105	8,274	21,726	21,700	10,000
Public/Legal Notices	40200	3,721	4,500	10,100	6,800

SUMMARY OF APPROPRIATIONS

FY 2021-2022

BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS (CONTINUED)					
Printing	40201	38,625	10,000	10,000	12,600
Memberships and Dues	40300	44,551	53,100	55,940	58,800
Training and Meetings	40400	55,852	123,800	46,300	125,800
Office and Technology Resources	40500	159,064	229,319	218,500	38,000
Bldg/Material/Supplies	40550	10,065	13,000	25,000	13,000
Marine Maintenance/Fuel Lifeguard	40600	-	-	-	-
Equipment and Materials	40700	261,009	271,400	242,600	263,100
Materials & Supplies Jr Lifeguard	40701	-	-	-	-
Special Departmental	40800	329,357	349,400	326,200	363,300
Street Sweeping	40801	123,555	180,000	180,000	180,000
Special Exp. - Chamber of Comm	40802	5,800	6,000	-	6,000
Prior Year Expense	40803	147	-	-	-
Vehicles Leasing	40804	-	800	-	800
Promotional	40900	8,000	8,000	8,000	8,000
Bldg/Ground Materials	40950	13,388	19,400	16,000	19,400
Telephone	41000	124,833	118,000	118,200	120,500
Cable Television	41009	3,363	3,900	4,060	4,100
Gas	41010	32,015	25,800	26,900	26,600
Electricity	41020	229,851	243,000	235,900	246,000
Water	41030	-	190,000	190,000	190,000
Sewer	41040	-	5,000	5,000	5,000
Street Sweeping	41050	-	500	500	500
Tree Trimming	41060	-	300	300	300
Citywide Special Projects	41500	-	-	-	-
Rental/Lease Equip	42000	99,486	130,900	131,600	134,100
Contract Professional	44000	4,497,109	4,697,562	4,507,100	5,010,000
Special Expense	44001	-	175,000	100,000	-
Intergovernmental	45000	6,413,844	6,710,300	6,727,800	6,989,000
West Comm	46000	862,586	863,000	863,000	874,800
Transfer Out - CIP	47000	1,210,761	3,683,757	1,433,200	750,000
Transfer Out - Operation	47002	1,765,245	1,455,600	1,500,600	1,529,100
Transfer Out - Vehicle Replacement	47010	310,000	58,003	28,000	-
Principal Payments	47888	74,370	76,900	78,200	79,600
Interest Payments	47999	17,441	14,900	13,600	12,300
Gen. Liab. Admn.	49500	1,069,785	1,077,100	1,095,300	1,254,300
Property Insurance Premium	49501	292,907	300,000	322,600	395,000
Work Comp Admn.	49600	528,624	685,500	682,300	763,700
Workers' Comp Premium	49620	671	-	-	-
RWG - Monthly Retainer	49700	246,000	246,000	246,000	253,000
RWG - Litigation Services	49710	13,378	115,000	22,800	100,000
DRL - General Prosecution	49721	3,201	10,000	10,000	5,000

SUMMARY OF APPROPRIATIONS

FY 2021-2022

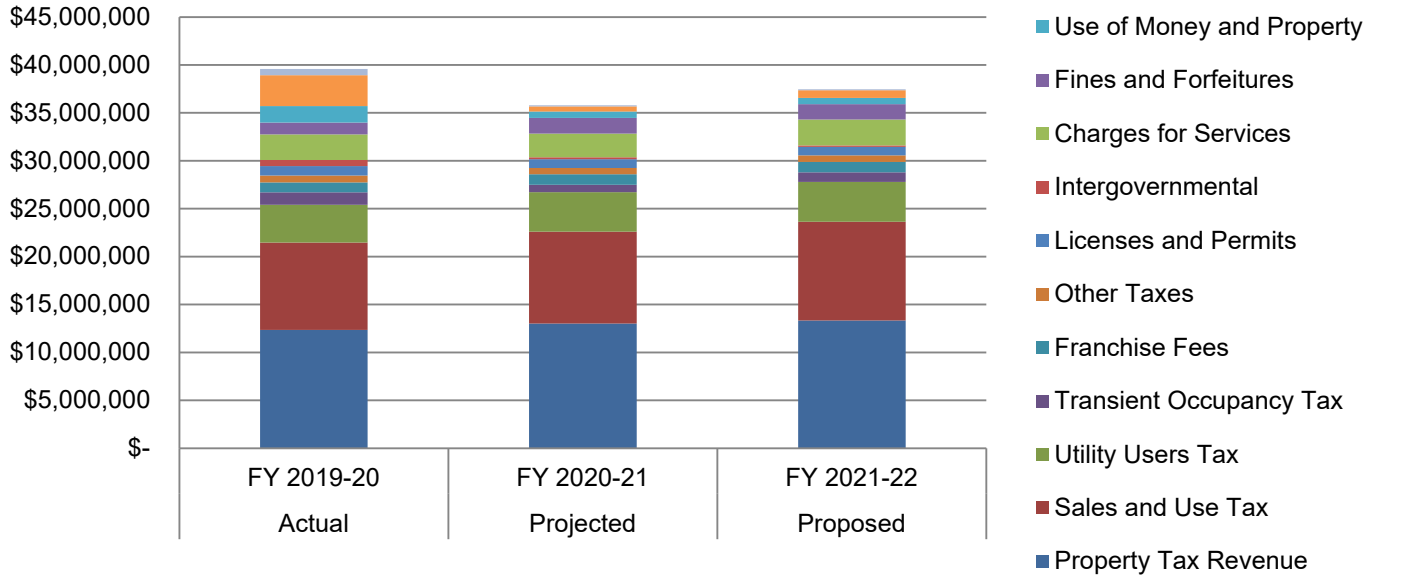
BY ACCOUNT (GENERAL FUND ONLY)

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS (CONTINUED)					
RWG - Other Attorney Services	49777	109,242	40,000	68,200	45,500
RWG - Personnel Matters	49778	7,254	5,000	10,000	5,000
LCW - Personnel Matters	49782	1,887	20,000	5,000	27,500
TOTAL MAINTENANCE AND OPERATIONS		19,050,565	22,411,508	19,755,100	20,014,900
CAPITAL OUTLAY					
Furniture and Fixtures	48010	12,632	7,500	7,500	-
TOTAL CAPITAL OUTLAY		12,632	7,500	7,500	-
TOTAL EXPENDITURES		\$ 34,213,350	\$ 39,107,208	\$ 35,614,500	\$ 37,935,300

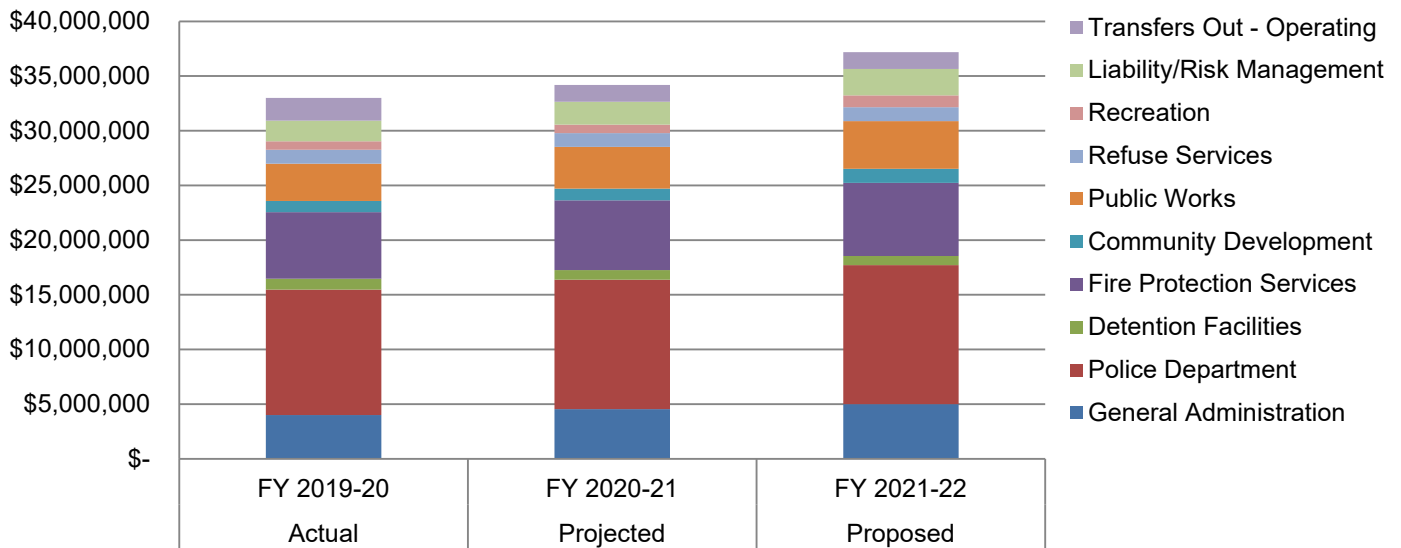
SUMMARY OF REVENUES AND APPROPRIATIONS | FY 2021-2022

GENERAL FUND

**Revenues and Transfers In
FY 2021-22 - \$37,464,500**



**Operating, Capital and Transfers Out
FY 2021-22 - \$37,935,300**



GENERAL FUND - FUND BALANCE

FY 2021-2022

	Actual FY 2019-20	Projected FY 2020-21	Proposed FY 2021-22
BEGINNING FUND BALANCE, July 1	\$ 18,435,927	\$ 23,796,364	\$ 23,965,000
REVENUES			
Property Tax Revenue	12,358,062	13,012,300	13,336,500
Sales and Use Tax	9,108,334	9,583,900	10,306,400
Utility Users Tax	3,941,877	4,130,000	4,151,000
Transient Occupancy Tax	1,298,707	775,000	998,000
Franchise Fees	1,034,280	1,100,800	1,086,000
Other Taxes	724,854	646,000	681,000
Licenses and Permits	979,453	909,200	889,300
Intergovernmental	633,662	202,300	155,000
Charges for Services	2,669,448	2,476,100	2,700,800
Fines and Forfeitures	1,239,154	1,640,500	1,603,600
Use of Money and Property	1,719,497	660,000	653,000
Other Revenue	3,224,214	538,900	797,300
Transfers in from Other Funds	642,245	108,000	106,600
Total Revenues	39,573,787	35,783,000	37,464,500
EXPENDITURES			
Operating Expenditures			
General Administration	\$ 4,001,546	\$ 4,538,700	\$ 4,991,200
Police Department	11,478,248	11,847,900	12,724,600
Detention Facilities	984,002	871,300	827,400
Fire Protection Services	6,093,156	6,372,800	6,683,500
Community Development	1,022,784	1,080,400	1,296,400
Public Works	3,406,562	3,814,500	4,354,300
Refuse Services	1,273,123	1,255,000	1,275,000
Recreation	775,936	771,900	1,090,800
Liability/Risk Management	1,891,987	2,100,200	2,413,000
Transfers Out - Operating	2,075,245	1,528,600	1,529,100
Total Operating Expenditures	33,002,589	34,181,300	37,185,300
Capital Expenditures			
Transfers Out - Capital	1,210,761	1,433,200	750,000
Total Capital Expenditures	1,210,761	1,433,200	750,000
Total Expenditures	34,213,350	35,614,500	37,935,300
Net Revenues (Expenditures)	\$ 5,360,437	\$ 168,500	\$ (470,800)
ENDING FUND BALANCE, June 30	\$ 23,796,364	\$ 23,964,864	\$ 23,494,200
CLASSIFICATIONS OF FUND BALANCE			
Committed and Assigned for:			
Fiscal Policy	\$ 8,235,831	\$ 8,545,325	\$ 9,296,325
Economic Contingency	1,750,000	1,750,000	1,750,000
College Park East Capital Projects	477,000	477,000	477,000
Pier Restaurant	1,395,638	1,395,638	1,395,638
Swimming Pool Capital Project	4,548,048	4,548,048	4,548,048
Ongoing Capital Projects	1,939,171	2,500,000	1,500,000
Street Improvement Projects	117,167	117,167	117,167
Other	1,528,102	1,551,572	1,594,846
Total Committed and Assigned	19,990,957	20,884,750	20,679,024
Unassigned Fund Balance	3,805,407	3,080,114	2,815,176
TOTAL FUND BALANCE	\$ 23,796,364	\$ 23,964,864	\$ 23,494,200
<i>Unassigned FB as a % of Total Operating Exp</i>	11.5%	9.0%	7.6%
<i>Fiscal Policy Reserve as a % of Total Operating Exp</i>	25.0%	25.0%	25.0%

PERSONNEL SUMMARY

FY 2021-2022

POSITION	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
CITY COUNCIL				
Council Member	5.00	5.00	5.00	5.00
Total City Council	5.00	5.00	5.00	5.00
CITY MANAGER				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	2.00	2.00	2.00
Part-Time Employees (in FT equivalents)	0.73	-	-	-
Total City Manager	4.73	5.00	5.00	5.00
CITY CLERK				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	0.73	0.75	0.75	0.75
Total City Clerk	2.73	2.75	2.75	2.75
FINANCE				
Director of Finance/City Treasurer	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00
Accounting Clerk	1.00	-	-	-
Accounting Technician	3.00	3.00	3.00	3.00
Finance Manager	1.00	1.00	1.00	1.00
Financial Analyst	-	-	-	1.00
Senior Account Technician	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	-	-	-	0.60
Total Finance Department	8.00	7.00	7.00	8.60
POLICE				
Police Chief	1.00	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00	1.00
Community Services Officer	1.00	-	-	-
Executive Assistant	1.00	1.00	1.00	1.00
Lead Community Services Officer	1.00	1.00	1.00	1.00
Management Analyst	-	1.00	1.00	1.00
Police Captain	-	2.00	2.00	2.00
Police Civilian Investigator	-	1.00	1.00	1.00
Police Commander	2.00	-	-	-
Police Corporal	4.00	4.00	4.00	4.00
Police Lieutenant	-	2.00	2.00	2.00
Police Officer	24.00	25.00	25.00	25.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	7.00	6.00	6.00	6.00
Senior Community Services Officer	11.00	8.00	8.00	8.00
Part-Time Employees (in FT equivalents)	6.85	7.53	7.53	7.97
Total Police Department	60.85	61.53	61.53	61.97

PERSONNEL SUMMARY

FY 2021-2022

POSITION	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
COMMUNITY DEVELOPMENT				
Director of Community Development	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00
Executive Assistant	-	-	-	1.00
Building Official	1.00	1.00	1.00	-
Building Inspector	1.00	1.00	1.00	-
Code Enforcement Officer	1.00	1.00	1.00	1.00
Senior Building Inspector	-	-	-	1.00
Senior Building Technician	1.00	1.00	1.00	1.00
Senior Planner	1.00	1.00	1.00	1.00
Part-Time Employees (in FT equivalents)	-	-	-	-
Total Community Development	7.00	7.00	7.00	7.00
PUBLIC WORKS				
Director of Public Works	1.00	1.00	1.00	1.00
Deputy Director of PW/City Engineer	1.00	1.00	1.00	1.00
Deputy Director of Public Works	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	-
Executive Assistant	2.00	2.00	2.00	2.00
Fleet Maintenance Program Manager	1.00	1.00	1.00	1.00
Maintenance Services Supervisor	2.00	2.00	2.00	2.00
Maintenance Worker	2.00	1.00	1.00	2.00
Management Analyst	-	-	-	1.00
Mechanic	-	1.00	1.00	1.00
Senior Maintenance Worker	6.00	7.00	7.00	6.00
Senior Water Operator	1.00	1.00	1.00	1.00
Water Services Supervisor	1.00	1.00	1.00	1.00
Water Operator	4.00	4.00	4.00	4.00
Part-Time Employees (in FT equivalents)	7.55	6.49	6.49	6.75
Total Public Works	32.55	32.49	32.49	32.75
COMMUNITY SERVICES				
Recreation Manager	1.00	1.00	1.00	1.00
Community Services Coordinator	1.00	1.00	1.00	1.00
Recreation Coordinator	-	-	-	3.00
Part-Time Employees (in FT equivalents)	4.76	4.88	4.88	1.50
Total Community Services	6.76	6.88	6.88	6.50
MARINE SAFETY				
Marine Safety Chief	1.00	1.00	1.00	1.00
Marine Safety Lieutenant	1.00	1.00	1.00	1.00
Marine Safety Officer	2.00	2.00	2.00	2.00
Part-Time Employees (in FT equivalents)	15.15	15.25	15.25	16.08
Total Marine Safety	19.15	19.25	19.25	20.08
TOTAL FULL-TIME EMPLOYEES	146.77	146.90	146.90	149.65



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INTRODUCTION

The City of Seal Beach prepares a five-year forecast of General Fund revenues and expenditures on an annual basis in order to evaluate the City's fiscal condition and to guide policy and programmatic decisions. The development of the five-year forecast as part of the budget development process is identified as a best practice by the Government Finance Officers Associations (GFOA). GFOA recognizes a financial forecast as a "fiscal management tool that presents estimated information based on past, current, and projected financial conditions. This will help identify future revenue and expenditure trends that may have an immediate or long-term influence on government policies, strategic goals and community services."

The five-year forecast focuses primarily on the forecast of future revenues and expenditures of the City's General Fund and analyzes future expenditure trends with particular emphasis on negotiated labor contracts, pension and retiree medical unfunded liability costs, capital improvement needs and the current priorities of the City Council. The City utilizes the information in the five-year forecast as part of its annual budget development and updates the projections each year.

REVENUE ASSUMPTIONS

Property Tax – Property tax revenues are expected to grow by 7 percent in Fiscal Year 2021-22 and level off increasing by 3.75 percent on average for each year after that.

Sales Tax – Sales tax is expected to grow by 18 percent in Fiscal Year 2021-22 as the economy recovers from the COVID-19 pandemic, then level off to a modest 2 percent by Fiscal Year 2026-27.

Utility Users Tax – Utility users tax is expected to see slow growth of less than 1 percent in each fiscal year.

Transient Occupancy Tax – Transient occupancy tax is expected to see slow growth as the hospitality industry recovers from the COVID-19 pandemic. This revenue stream is not anticipated to reach pre-pandemic levels until Fiscal Year 2023-24 and is expected to show modest growth of 1 percent to 2 percent after that.

Franchise Fees – Franchise fees are expected to see modest growth of 1 percent to 2 percent per year.

Other Taxes – Other taxes are expected to see modest growth of 1 percent to 3 percent per year.

Other Revenues – Other revenues includes licenses and permits, charges for services, intergovernmental, fines and forfeitures, use of money and property and other revenues. These revenues are less susceptible to economic changes and often include one-time revenues. Therefore, these revenues are expected to see modest growth of 1 percent to 3 percent per year.

EXPENDITURE ASSUMPTIONS

Regular Salaries and Benefits – The projection for regular salaries includes the costs associated with terms already negotiated in existing MOUs and assumes a possible 2 percent increase in regular salaries for any years not included in existing MOUs. The assumption for benefits includes 2 percent for those benefits that are dependent on salaries and 7 percent for most other benefits.

Retirement – This amount includes the projection for required increases estimated by CalPERS to pay down the unfunded actuarial liabilities of all plans. In addition, for budget practices, the normal cost of retirement is estimated to increase by 2 percent annually.

Other Pay & Benefits – Other pay and benefits includes special pay items, health benefits and other payroll related items. These estimates fluctuate based on the individual benefits. For instance, cafeteria plan is budgeted at 7 percent increase each year because on average, that has been the historical experience. This also does not include the possible outcomes of labor negotiations that are currently under way during budget development.

Maintenance and Operations – This group includes day-to-day operating costs of the City. The largest items include utilities, facilities maintenance, consulting, training, and contract professional. The assumptions for these costs vary depending on the account, however they are based on factors such as the consumer price index, utility cost increase estimates, and increase in contract renewal. Usually one-time costs are backed out from the proposed budget and anticipate future one time requests that are already on the radar.

Debt Service – This cost includes principal, interest and fiscal agent fees for the City's outstanding debt service. These amounts are based on the debt service schedules which show the required payments for each year.

Transfers – These costs vary based on subsidies needed to fund operations of other funds.

CONCLUSION

The forecast in this document reflects staff's best estimate for revenues and expenditures based on current trends and information available as of the date it is prepared. New information is available on an ongoing basis which may have an impact on the reliability of the forecast. The City hires a number of consultants who are subject matter experts to assist in trend analysis and forecasting. This information was used in the development of these estimates.

5-YEAR FORECAST

FROM FISCAL YEAR 2016-17 THROUGH FISCAL YEAR 2026-27

	2016-17 Actuals	2017-18 Actuals	2018-19 Actuals	2019-20 Actuals	2020-21 Amended Budget
Property Tax	\$ 10,564,212	\$ 11,180,197	\$ 11,481,535	\$ 12,358,062	\$ 12,453,700
Sales Tax	4,379,341	4,303,618	5,546,264	9,108,334	8,728,000
Utility Users Tax	4,177,713	4,186,554	4,061,031	3,941,877	4,120,000
Transient Occupancy Tax	1,693,515	1,666,996	1,631,445	1,298,707	1,005,000
Franchise Fees	1,016,938	1,059,581	1,097,774	1,034,280	1,059,000
Other Taxes	669,932	787,661	686,186	724,854	714,000
Licenses and Permits	820,911	903,463	1,124,449	979,452	988,800
Intergovernmental	115,631	212,258	257,792	346,017	167,300
Charges for Services	2,831,622	2,920,719	2,927,480	2,929,671	3,138,200
Fines and Forfeitures	1,103,094	1,089,515	934,754	1,239,154	1,220,500
Use of Money and Property	375,302	254,200	1,672,559	1,719,497	593,400
Other Revenues	676,273	761,939	596,734	3,251,635	549,600
Transfers In	739,638	833,700	131,100	642,245	80,000
Total Revenues	29,164,122	30,160,401	32,149,103	39,573,787	34,817,500

Expenditures:

Salaries and Benefits

Regular Salaries	7,488,064	7,600,832	7,832,196	8,580,697	9,461,800
Retirement	1,983,823	2,427,314	2,822,848	3,292,060	3,639,800
Other Pay & Benefits	3,271,849	3,287,094	3,354,170	3,277,400	3,586,600
Maintenance & Operations	13,994,394	14,108,508	14,893,626	15,672,744	17,122,347
Debt Service*	1,842,787	1,869,299	1,897,693	579,982	567,400

Capital Outlay	6,685	7,400	7,500	12,632	7,500
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Project/Admin Allowance Exp	-	-	-	-	-
Transfers - Operation*	42,700	53,909	54,930	59,268	70,100
Transfers - CIP	-	-	-	-	-
Transfers - Tidelands Operations	964,745	1,532,648	1,032,587	1,215,068	1,074,023
Transfers - Tidelands CIP	125,909	172,112	5,636,790	478,721	75,423
Transfers - IT Replacement	-	-	-	-	-
Transfers - Vehicle Replacement	310,000	-	-	310,000	58,003
Total Expenditures	30,030,956	31,059,116	37,532,341	33,478,574	35,662,997

Annual Surplus/Deficit \$ (866,834) \$ (898,715) \$ (5,383,238) \$ 6,095,213 \$ (845,497)

NOTE: To understand the context of the amounts above, please review this schedule in conjunction with the assumption information on the proceeding pages.

* Debt service and Transfers - Operation has been adjusted to move debt related costs to Debt Service.

2021-22 Proposed Budget	2022-23 Forecast	2023-24 Forecast	2024-25 Forecast	2025-26 Forecast	2026-27 Forecast
\$ 13,336,500	\$ 13,818,186	\$ 14,385,114	\$ 14,981,018	\$ 15,605,112	\$ 16,209,200
10,306,400	10,669,841	10,880,290	11,094,918	11,313,809	11,537,047
4,151,000	4,155,151	4,159,306	4,163,465	4,167,629	4,171,797
998,000	1,297,400	1,621,750	1,654,185	1,670,727	1,687,434
1,086,000	1,099,060	1,112,295	1,125,706	1,139,298	1,153,072
681,000	698,210	710,548	723,117	735,920	748,963
889,300	899,593	910,017	920,574	931,265	942,093
155,000	157,800	160,667	163,603	166,609	169,689
2,645,800	2,690,522	2,736,362	2,783,331	2,831,441	2,880,704
1,603,600	1,651,610	1,701,059	1,751,989	1,804,446	1,858,475
653,000	553,900	534,938	518,512	530,031	541,832
852,300	861,135	870,067	879,098	888,229	897,460
106,600	108,732	110,907	113,125	115,387	117,695
37,464,500	38,661,140	39,893,320	40,872,641	41,899,903	42,915,460
	3.19%	3.19%	2.45%	2.51%	2.42%
9,985,300	10,172,696	10,363,840	10,558,807	10,757,673	10,960,516
4,094,600	4,495,592	4,456,715	4,547,757	4,540,500	4,619,978
3,840,500	4,018,018	4,206,627	4,407,076	4,620,167	4,846,767
17,643,900	18,402,805	19,151,945	19,946,316	20,770,117	21,644,960
551,800	536,236	415,654	91,811	45,905	-
-	-	-	-	-	-
-	-	-	-	-	-
79,400	79,400	79,400	79,400	79,400	79,400
-	-	-	-	-	-
939,800	949,198	958,690	968,277	977,960	987,739
750,000	500,000	500,000	600,000	-	-
50,000	50,000	50,000	50,000	50,000	50,000
-	-	-	-	-	-
37,935,300	39,203,945	40,182,870	41,249,444	41,841,722	43,189,361
	3.34%	2.50%	2.65%	1.44%	3.22%
\$ (470,800)	\$ (542,805)	\$ (289,551)	\$ (376,802)	\$ 58,181	\$ (273,900)



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MANAGING DEPARTMENT HEAD: City Council

MISSION STATEMENT

The City Council serves as the governing body that addresses the current and future needs of the City. Always mindful of the needs, interests, and concerns of the City's constituents, the Council will operate an open and responsive government, establishing City policies and legislation that promote the best interests of its citizens, businesses, community organizations, and visitors while keeping quality of life a priority. City Council also participates in a wide variety of community and regional activities and spends a considerable amount of time with residents, business owners, and community stakeholders.

PRIMARY ACTIVITIES

City Council – 010

The City Council reviews and sets policy on issues affecting the City; enacts laws and directs actions as required to provide for the general welfare of the community through programs, services, and activities; creates sustainable revenue for essential City services; provides policy guidance to City staff; adopts and monitors the annual operating and capital improvement budgets; makes appointments to vacancies on various commissions and committees; monitors legislative activity that has a financial impact on the City; provides City policy and input on local, state, and federal matters affecting Seal Beach.

OBJECTIVES

- To provide policy leadership for the community and administration on issues affecting the health, safety, and welfare of Seal Beach.
- To ensure that the City maintains a sustainable revenue base to support essential City services.
- To allocate resources in accordance with the needs of the community while understanding that citizen expectations for services will continue to exceed the available funding.

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
City Council - 010				
Personnel Services	\$ 33,291	\$ 33,300	\$ 33,300	\$ 33,300
Maintenance and Operations	69,381	166,567	157,300	99,000
Capital Outlay	-	-	-	-
Subtotal	102,672	199,867	190,600	132,300
TOTAL				
Personnel Services	33,291	33,300	33,300	33,300
Maintenance and Operations	69,381	166,567	157,300	99,000
Capital Outlay	-	-	-	-
TOTAL	\$ 102,672	\$ 199,867	\$ 190,600	\$ 132,300
<u>EXPENDITURES BY FUND</u>				
001 General Fund	\$ 102,672	\$ 199,867	\$ 190,600	\$ 132,300
TOTAL	\$ 102,672	\$ 199,867	\$ 190,600	\$ 132,300

PROGRAM: 010 City Council
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Part-time	001-010-40004	\$ 32,400	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	001-010-40013	421	400	400	400
Medicare Insurance	001-010-40017	470	500	500	500
TOTAL PERSONNEL SERVICES		\$ 33,291	\$ 33,300	\$ 33,300	\$ 33,300
MAINTENANCE AND OPERATIONS					
Office Supplies	001-010-40100	\$ 965	\$ 1,000	\$ 400	\$ 1,000
Council Discretionary - Dist. 1	001-010-40101	-	30,000	30,000	10,000
Council Discretionary - Dist. 2	001-010-40102	9,159	20,841	20,800	10,000
Council Discretionary - Dist. 3	001-010-40103	-	30,000	30,000	10,000
Council Discretionary - Dist. 4	001-010-40104	10,000	20,000	20,000	10,000
Council Discretionary - Dist. 5	001-010-40105	8,274	21,726	21,700	10,000
Memberships and Dues	001-010-40300	18,403	19,000	18,400	19,000
Training and Meetings	001-010-40400	2,236	11,000	2,100	11,000
Special Departmental	001-010-40800	244	3,000	1,000	3,000
Contract Professional	001-010-44000	20,100	10,000	12,900	15,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 69,381	\$ 166,567	\$ 157,300	\$ 99,000
TOTAL EXPENDITURES		\$ 102,672	\$ 199,867	\$ 190,600	\$ 132,300

Explanation of Significant Accounts:

Memberships and Dues	001-010-40300	Southern California Association of Government, League of California Cities, Orange County Council of Governments, and Miscellaneous
Training and Meetings	001-010-40400	Meetings and training include, but not limited to annual training conferences, mileage, and general meetings of the City Council
Special Departmental	001-010-40800	Miscellaneous events
Contract Professional	001-010-44000	Consultant services

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Part-time	40004	\$ 32,400	\$ 32,400	\$ 32,400	\$ 32,400
PARS Retirement	40013	421	400	400	400
Medicare Insurance	40017	470	500	500	500
TOTAL PERSONNEL SERVICES		33,291	33,300	33,300	33,300
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	965	1,000	400	1,000
Council Discretionary - Dist. 1	40101	-	30,000	30,000	10,000
Council Discretionary - Dist. 2	40102	9,159	20,841	20,800	10,000
Council Discretionary - Dist. 3	40103	-	30,000	30,000	10,000
Council Discretionary - Dist. 4	40104	10,000	20,000	20,000	10,000
Council Discretionary - Dist. 5	40105	8,274	21,726	21,700	10,000
Memberships and Dues	40300	18,403	19,000	18,400	19,000
Training and Meetings	40400	2,236	11,000	2,100	11,000
Special Departmental	40800	244	3,000	1,000	3,000
Contract Professional	44000	20,100	10,000	12,900	15,000
TOTAL MAINTENANCE AND OPERATIONS		69,381	166,567	157,300	99,000
TOTAL EXPENDITURES		\$ 102,672	\$ 199,867	\$ 190,600	\$ 132,300

MANAGING DEPARTMENT HEAD: City Manager

MISSION STATEMENT

Appointed by the City Council, the City Manager serves as the chief administrative officer of the City, responsible for providing effective municipal services in accordance with City Council Policies, the Municipal Code, and provisions of the City Charter. The City Manager enforces all municipal laws and regulations for the benefit of the community, providing oversight of the overall planning of City programs, administration of the City's Risk Management program including public liability insurance and workers' compensation insurance the Information Technology program which is responsible for the operations, maintenance, deployment, and utilization of all City computers.

PRIMARY ACTIVITIES

City Manager – 011

The City Manager's Office provides the administration of municipal services by effectively directing all City activities, finances, and personnel. Contract administration, risk management, legislation, and lobbyist activities, public information, personnel services, City Council agenda preparation, website operation, ocean water quality issues, grant applications, franchise agreement management, property management, and workers compensation administration are direct functions of this office.

Human Resources – 014

Human Resources provides the full range of traditional and core human resources services that include: recruitment and selection, classification and compensation systems, employee development and training, and labor/employee relations. Responsibilities include: administration of group health and welfare benefits and retirement plans for active employees and retirees; evaluates and makes recommendations to improve benefits, such as utilizing wellness programs; oversees flexible spending accounts and long-term disability insurance; oversees required/optional industrial medical examinations; and the Employee Assistance Program (EAP).

Risk Management – 018

The City's Risk Management Program includes administration of the City's insurance programs through use of a joint powers insurance authority as well as the coordination of claims processing between the City and the Authority. Responsibilities include: administration of comprehensive loss prevention programs that incorporate current practices and philosophies most effective in preventing injuries, liabilities and damage to City equipment, vehicles, and materials; identifying and minimizing exposures that could result in financial loss to the City and to provide City representation in claims litigation. Worker's compensation insurance reflects cost of insurance premiums, claims administration and claims settlement. Public liability covers insurance costs, claims administration and claims settlement for any liability incurred against the City.

Information Systems – 020

Information Systems is responsible for network administration; software development and installation; maintenance of hardware and software, including upgrade and replacement; and the support and oversight of all technology-related products and services for all departments, including the Police Department. Information Systems is a contracted service with Synoptek IT Services. Information Systems manages the networking resources of the City; and also operates and monitors computer equipment in support of both Public Safety and general City services. The City's IT contract provider also coordinate systems implementations, maintenance, and processing solutions for ad hoc data processing requests in networked client-server and internet environments.

Refuse – 051

Refuse services provide residents with weekly trash collection, implementation of Source Reduction and Recycling Element and Household Hazardous Waste Element programs.

OJECTIVES

- Enforce all laws and ordinances as prescribed in the City Charter and the Municipal Code
- Promote the efficient administration of all City departments
- Formulate and submit recommended actions concerning policy issues to City Council
- Improve service delivery to residents in a cost-effective manner
- Ensure that the City Budget is balanced, providing for a healthy reserve as prescribed by City Council policy and to identify future sources of revenues for unfunded necessities of the City
- Ensure that the City's interests are effectively represented in decisions made by other governmental agencies
- Protect the City's assets through cost-effective risk management services
- Protect public and employee safety
- Recommend changes to all departments to remove City from possible liability
- Stay current in knowledge of principles, practices, and methods of safety and loss prevention as well as state and federal laws relating to health and safety, including CAL/OSHA
- Provide City insurance coverage without interruption and to ensure that all City agreements provide for adequate liability and worker's compensation coverage
- Provide effective services to all City employees regards to information system needs.
- Advise and implement computer software and equipment for the City to continue to serve the citizens of the City of Seal Beach

PERFORMACE MEASURES

	Actual FY 2018-19	Actual FY 2019-20	Estimated FY 2020-21	Proposed FY 2021-22
Number of job applicants processed	416	179	200	300
Number of recruitments processed	19	10	10	10
Help Desk requests resolved	5,220	4,518	5,700	5,880

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
City Manager - 011				
Personnel Services	\$ 513,908	\$ 724,100	\$ 687,700	\$ 756,800
Maintenance and Operations	118,256	118,000	101,500	191,300
Capital Outlay	-	-	-	-
Subtotal	632,164	842,100	789,200	948,100
Human Resources - 014				
Personnel Services	138,205	144,000	121,500	207,800
Maintenance and Operations	46,412	73,800	55,600	106,800
Capital Outlay	-	-	-	-
Subtotal	184,617	217,800	177,100	314,600
Risk Management - 018				
Personnel Services	-	-	-	-
Maintenance and Operations	1,891,987	2,062,600	2,100,200	2,413,000
Capital Outlay	-	-	-	-
Subtotal	1,891,987	2,062,600	2,100,200	2,413,000
Information Systems - 020				
Personnel Services	-	-	-	-
Maintenance and Operations	626,936	884,959	801,100	637,000
Capital Outlay	-	474,406	75,000	50,000
Subtotal	626,936	1,359,365	876,100	687,000
Refuse - 051				
Personnel Services	-	-	-	-
Maintenance and Operations	1,273,123	1,184,500	1,255,000	1,275,000
Capital Outlay	-	-	-	-
Subtotal	1,273,123	1,184,500	1,255,000	1,275,000
TOTAL				
Personnel Services	652,113	868,100	809,200	964,600
Maintenance and Operations	3,956,714	4,323,859	4,313,400	4,623,100
Capital Outlay	-	474,406	75,000	50,000
TOTAL	\$ 4,608,827	\$ 5,666,365	\$ 5,197,600	\$ 5,637,700
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 4,330,107	\$ 4,884,859	\$ 4,850,300	\$ 5,287,000
Waste Management Act - 005	278,720	307,100	272,300	300,700
IT Replacement - 602	-	474,406	75,000	50,000
TOTAL	\$ 4,608,827	\$ 5,666,365	\$ 5,197,600	\$ 5,637,700

PROGRAM: 011 City Manager
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-011-40001	\$ 194,887	\$ 313,700	\$ 294,200	\$ 375,700
Over-time PT	001-011-40002	-	-	300	-
Over-time	001-011-40003	642	-	200	-
Part-time	001-011-40004	6,092	-	31,500	-
Auto Allowance	001-011-40008	3,900	3,900	3,800	4,500
Cell Phone Allowance	001-011-40009	942	900	900	1,200
Deferred Compensation	001-011-40011	11,863	14,900	12,700	17,800
PERS Retirement	001-011-40012	60,894	93,200	92,700	122,500
PARS Retirement	001-011-40013	79	-	-	-
Medical Insurance	001-011-40014	7,258	24,300	11,500	29,600
AFLAC Insurance-Cafeteria	001-011-40015	85	600	800	-
Medicare Insurance	001-011-40017	3,320	5,100	4,700	6,100
Life and Disability	001-011-40018	770	2,000	1,000	2,100
Cafeteria Taxable	001-011-40023	923	2,300	2,200	2,000
Vacation Buy/Payout	001-011-40027	14,146	14,800	18,200	18,900
Health and Wellness Program	001-011-40032	706	1,300	700	1,500
Medical Waiver	001-011-40033	309	-	-	-
TOTAL PERSONNEL SERVICES		\$ 306,816	\$ 477,000	\$ 475,400	\$ 581,900
MAINTENANCE AND OPERATIONS					
Office Supplies	001-011-40100	\$ 167	\$ 3,000	\$ 1,500	\$ 3,000
Memberships and Dues	001-011-40300	3,782	7,500	4,000	7,500
Training and Meetings	001-011-40400	2,866	10,000	500	10,000
Special Departmental	001-011-40800	139	2,500	500	10,000
Contract Professional	001-011-44000	39,674	35,000	35,000	35,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 46,628	\$ 58,000	\$ 41,500	\$ 65,500
TOTAL EXPENDITURES		\$ 353,444	\$ 535,000	\$ 516,900	\$ 647,400

Explanation of Significant Accounts:

Memberships and Dues	001-011-40300	Orange County City Manager's Assoc., International City/County Mgmt. Assoc., CA. City Mgmt., Assoc., CA. Assoc. of Public Information Officials, League of CA Cities, Public Employers Labor Relations Association, American Society for Public Admin, 3CMA, and MMASC
Training and Meetings	001-011-40400	League of Cities City Manager and City Council, Orange County City Manager's Assoc., International City/County Management Association, California Association of Public Information Officials, California Joint Powers Insurance Authority, MMASC, and 3CMA
Contract Professional Services	001-011-44000	Communication and consultant services

PROGRAM: 014 Human Resources
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-014-40001	\$ 92,649	\$ 94,600	\$ 65,000	\$ 135,400
Cell Phone Allowance	001-014-40009	135	100	100	300
Deferred Compensation	001-014-40011	3,091	3,200	2,100	4,600
PERS Retirement	001-014-40012	25,066	28,100	29,000	44,100
Medical Insurance	001-014-40014	8,726	9,200	10,000	15,200
Medicare Insurance	001-014-40017	1,453	1,500	1,100	2,100
Life and Disability	001-014-40018	697	700	600	900
Cafeteria Taxable	001-014-40023	650	700	400	-
Vacation Buy/Payout	001-014-40027	5,352	5,500	13,000	4,600
Health and Wellness Program	001-014-40032	128	400	200	600
Medical Waiver	001-014-40033	258	-	-	-
TOTAL PERSONNEL SERVICES		\$ 138,205	\$ 144,000	\$ 121,500	\$ 207,800
MAINTENANCE AND OPERATIONS					
Memberships and Dues	001-014-40300	\$ 5,179	\$ 6,000	\$ 5,000	\$ 6,000
Training and Meetings	001-014-40400	3,525	1,500	400	10,000
Special Departmental	001-014-40800	166	300	200	300
Contract Professional	001-014-44000	37,542	66,000	50,000	90,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 46,412	\$ 73,800	\$ 55,600	\$ 106,800
TOTAL EXPENDITURES		\$ 184,617	\$ 217,800	\$ 177,100	\$ 314,600

Explanation of Significant Accounts:

Memberships and Dues	001-014-40300	Southern CA. Personnel Mgmt. Assoc., Orange County Human Resources Consortium, Liebert Cassidy Whitmore, CA Public Employer Labor Relations Assoc., So. CA Public Labor Relations Council, CA Public Agency Compensation Survey, National Public Labor Relations Assoc., and Society for Human Resources Mgmt
Training and Meetings	001-014-40400	CA. Public Employer Retirement System, So. CA Public Labor Relations Council, Liebert Cassidy Whitmore, and peer support program for employees
Special Departmental	001-014-40800	Postage and labor posters
Contract Professional Services	001-014-44000	Section 125, Employee Assistance Program, Livescan, TASC, Pre-employment screening, psychology consultant, unemployment, CALOPPS, personnel investigation, recruitment advertising/testing, and miscellaneous

PROGRAM: 018 Risk Management
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
General Liability	001-018-49500	\$ 1,069,785	\$ 1,077,100	\$ 1,095,300	\$ 1,254,300
Property Insurance Premium	001-018-49501	292,907	300,000	322,600	395,000
Workers' Compensation	001-018-49600	528,624	685,500	682,300	763,700
W/C Insurance Premium	001-018-49620	671	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,891,987	\$ 2,062,600	\$ 2,100,200	\$ 2,413,000
TOTAL EXPENDITURES		\$ 1,891,987	\$ 2,062,600	\$ 2,100,200	\$ 2,413,000

Explanation of Significant Accounts:

General Liability	001-018-49500	Annual Insurance Premium
Property Insurance Premium	001-018-49501	Annual Insurance Premium, Crime and Pollution Insurance
Workers' Compensation	001-018-49600	Annual Insurance Premium

PROGRAM: 020 Information Systems
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Office and Technology Resources	001-020-40500	\$ 159,064	\$ 229,319	\$ 218,500	\$ 38,000
Contract Professional	001-020-44000	467,872	655,640	582,600	599,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 626,936	\$ 884,959	\$ 801,100	\$ 637,000
TOTAL EXPENDITURES		\$ 626,936	\$ 884,959	\$ 801,100	\$ 637,000

Explanation of Significant Accounts:

Office and Technology Resources	001-020-40500	Computer/laptop upgrade and replacement, IT equipment and peripherals, IT misc.
Contract Professional	001-020-44000	IT software licensing, warranty renewals, phones, website hosting and maintenance, and phone and internet service providers.

PROGRAM: 051 Refuse
FUND: 001- General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	001-051-44000	\$ 1,273,123	\$ 1,184,500	\$ 1,255,000	\$ 1,275,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,273,123	\$ 1,184,500	\$ 1,255,000	\$ 1,275,000
TOTAL EXPENDITURES		\$ 1,273,123	\$ 1,184,500	\$ 1,255,000	\$ 1,275,000

Explanation of Significant Accounts:

Contract Professional 001-051-44000 Refuse contract

PROGRAM: 011 City Manager
FUND: 005 Waste Management Act

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	005-011-40001	\$ 127,484	\$ 136,200	\$ 118,300	\$ 102,100
Over-time PT	005-011-40002	558	1,000	300	500
Over-time	005-011-40003	9,412	10,000	3,100	5,000
Part-time	005-011-40004	4,285	21,500	19,200	10,400
Auto Allowance	005-011-40008	300	300	300	300
Cell Allowance	005-011-40009	383	400	400	200
Deferred Compensation	005-011-40011	3,637	4,400	3,600	2,800
PERS Retirement	005-011-40012	36,254	39,200	39,100	30,100
PARS Retirement	005-011-40013	56	300	100	100
Medical Insurance	005-011-40014	14,173	24,300	18,300	16,200
AFLAC Cafeteria	005-011-40015	38	100	100	100
Medicare Insurance	005-011-40017	2,133	2,600	2,100	1,800
Life and Disability	005-011-40018	909	900	700	800
Flexible Spending - Cafeteria	005-011-40022	256	100	100	100
Cafeteria Taxable	005-011-40023	702	100	800	1,800
Comptime Buy/Payout	005-011-40026	438	-	-	-
Vacation Buy/Payout	005-011-40027	5,113	5,200	5,400	2,300
Health and Wellness Program	005-011-40032	360	500	400	300
Medical Waiver	005-011-40033	601	-	-	-
TOTAL PERSONNEL SERVICES		\$ 207,092	\$ 247,100	\$ 212,300	\$ 174,900
MAINTENANCE AND OPERATIONS					
Equipment/Materials	005-011-40700	\$ 6,189	\$ 10,000	\$ 10,000	\$ 10,000
Contract Professional	005-011-44000	65,439	50,000	50,000	115,800
TOTAL MAINTENANCE AND OPERATIONS		71,628	60,000	60,000	125,800
TOTAL EXPENDITURES		\$ 278,720	\$ 307,100	\$ 272,300	\$ 300,700

Explanation of Significant Accounts:

Equipment and Materials	005-011-40700	Equipment and materials, outreach (organics), education and training, printing, Big Belly, and dog bags
Contract Professional	005-011-44000	Street sweeping, solid waste technical assistance (organics), and assistance with implementation of AB 1383

PROGRAM: 020 Information Systems
FUND: 602 Information Technology Replacement Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
CAPITAL OUTLAY					
Capital Projects - IT	602-020-49605	\$ -	\$ 474,406	\$ 75,000	\$ 50,000
TOTAL CAPITAL OUTLAY		\$ -	\$ 474,406	\$ 75,000	\$ 50,000
TOTAL EXPENDITURES		\$ -	\$ 474,406	\$ 75,000	\$ 50,000

Explanation of Significant Accounts:

Capital Projects - IT 602-020-49605 Implementation of Tyler Incode and other IT infrastrucure improvement projects

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 415,020	\$ 544,500	\$ 477,500	\$ 613,200
Over-Time PT	40002	558	1,000	600	500
Over-Time	40003	10,054	10,000	3,300	5,000
Part-time	40004	10,377	21,500	50,700	10,400
Auto Allowance	40008	4,200	4,200	4,100	4,800
Cell Phone Allowance	40009	1,460	1,400	1,400	1,700
Deferred Compensation	40011	18,591	22,500	18,400	25,200
PERS Retirement	40012	122,214	160,500	160,800	196,700
PARS Retirement	40013	135	300	100	100
Medical Insurance	40014	30,157	57,800	39,800	61,000
AFLAC Insurance-Cafeteria	40015	123	700	900	100
Medicare Insurance	40017	6,906	9,200	7,900	10,000
Life and Disability	40018	2,376	3,600	2,300	3,800
Flexible Spending - Cafeteria	40022	256	100	100	100
Cafeteria Taxable	40023	2,275	3,100	3,400	3,800
Comptime Buy/payout	40026	438	-	-	-
Vacation Buy/Payout	40027	24,611	25,500	36,600	25,800
Health and Wellness Program	40032	1,194	2,200	1,300	2,400
Medical Waiver	40033	1,168	-	-	-
TOTAL PERSONNEL SERVICES		652,113	868,100	809,200	964,600
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	167	3,000	1,500	3,000
Memberships and Dues	40300	8,961	13,500	9,000	13,500
Training and Meetings	40400	6,391	11,500	900	20,000
Office and Technology Resources	40500	159,064	229,319	218,500	38,000
Equipment and Materials	40700	6,189	10,000	10,000	10,000
Special Departmental	40800	305	2,800	700	10,300
Contract Professional	44000	1,883,650	1,991,140	1,972,600	2,115,300
General Liability	49500	1,069,785	1,077,100	1,095,300	1,254,300
Property Insurance	49501	292,907	300,000	322,600	395,000
Workers' Compensation	49600	528,624	685,500	682,300	763,700
W/C Insurance Premium	49620	671	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		3,956,714	4,323,859	4,313,400	4,623,100
CAPITAL OUTLAY					
Capital Projects	49605	-	474,406	75,000	50,000
TOTAL CAPITAL OUTLAY		-	474,406	75,000	50,000
TOTAL EXPENDITURES		\$ 4,608,827	\$ 5,666,365	\$ 5,197,600	\$ 5,637,700



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MANAGING DEPARTMENT HEAD: City Clerk**MISSION STATEMENT**

The City Clerk's Office is dedicated to accurately recording and archiving the actions of the City Council, Successor Agency and other related Boards, Commissions and/or Committees; and providing clear, concise and transparent information while serving the public, City Council, City staff and constituents. The City Charter, City Municipal Code, and various codes of the State of California legally mandate the duties and responsibilities of the City Clerk. The City Clerk is a full time employee of the City.

PRIMARY ACTIVITIES**City Clerk – 012**

The City Clerk manages all activities in the clerk's office; attends all meetings of the City Council and other meetings as requested by the City Manager; is responsible for maintaining an accurate record of the actions resulting from those meetings; maintains all meeting minutes and official documents including ordinances, resolutions, contracts/agreements, and documents recorded with the County; processes amendments to the Municipal Code and City Charter; certifies official and legal documents; administers legal publications; receives/opens bids; administers oaths; custodian of official City seal; receives, reviews and processes Fair Political Practices Commission (FPPC) forms; receipt of claims; requests for information to public; and provides notary services for equivalents.

Elections – 013

As the local elections official, the City Clerk conducts all activities associated with municipal elections in accordance with the City Charter and State law.

OBJECTIVES

- To work efficiently and ethically at all times
- Stay informed and in compliance with federal and state regulations imposed on all local government agencies, City Municipal Code, City Charter and City policies and procedures
- Complete the implementation of the next phase of the automated Agenda Management system to create efficiency and reduce costs related to unfunded State mandates
- Leverage the Avante Laserfiche Electronic Document Management System to increase the use of electronic records management citywide, including the use of automated workflows, and creating increased accessibility to City staff and the public
- Implement a PrimeGov feature for interested subscribers to receive an Email Notification when items are published to the City's website, e.g., City Council Agendas, Planning Commission Agendas, City Events, etc.
- Process and respond to the increasing requests for public records through the implemented online California Public Records Act processing solution NextRequest
- Implement electronic filing of State required Conflict of Interest and Campaign Finance Form
- Maintain the video streaming and archiving of City Council and Planning Commission meetings
- Continue managing the City's Municipal Code codification process
- Leverage the City website to expand government transparency matters on the City Clerk webpage
- Provide Community Outreach regarding City Clerk services

PERFORMANCE MEASURES

	Actual FY 2018-19	Actual FY 2019-20	Estimated FY 2020-21	Proposed FY 2021-22
Percentage of claims filed that are closed without litigation	94%	78%	66%	100%
Completed City Council minutes by the following Council meeting	30	30	40	40
Number of public records requests processed	405	459	475	467

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
City Clerk - 012				
Personnel Services	\$ 251,119	\$ 285,800	\$ 261,700	\$ 280,900
Maintenance and Operations	19,092	23,100	24,100	27,600
Capital Outlay	-	-	-	-
Subtotal	270,211	308,900	285,800	308,500
Elections - 013				
Personnel Services	-	-	-	-
Maintenance and Operations	10,586	8,000	11,800	8,000
Capital Outlay	-	-	-	-
Subtotal	10,586	8,000	11,800	8,000
TOTAL				
Personnel Services	251,119	285,800	261,700	280,900
Maintenance and Operations	29,678	31,100	35,900	35,600
Capital Outlay	-	-	-	-
TOTAL	\$ 280,797	\$ 316,900	\$ 297,600	\$ 316,500
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 280,797	\$ 316,900	\$ 297,600	\$ 316,500
TOTAL	\$ 280,797	\$ 316,900	\$ 297,600	\$ 316,500

PROGRAM: 012 City Clerk
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-012-40001	\$ 161,739	\$ 175,400	\$ 165,600	\$ 175,300
Over-time	001-012-40003	465	-	-	-
Part-time	001-012-40004	31,413	41,800	35,400	35,200
Cell Phone Allowance	001-012-40009	135	-	600	-
Deferred Compensation	001-012-40011	4,055	4,500	4,000	4,500
PERS Retirement	001-012-40012	25,533	30,200	23,500	31,600
PARS Retirement	001-012-40013	400	500	400	500
Medical Insurance	001-012-40014	19,887	24,600	24,800	25,700
Medicare Insurance	001-012-40017	2,738	3,300	2,800	3,200
Life and Disability	001-012-40018	1,441	1,500	1,300	1,500
Flexible Spending - Cafeteria	001-012-40022	554	1,200	900	1,200
Cafeteria Taxable	001-012-40023	1,739	1,800	1,400	1,200
Health and Wellness Program	001-012-40032	1,020	1,000	1,000	1,000
TOTAL PERSONNEL SERVICES		\$ 251,119	\$ 285,800	\$ 261,700	\$ 280,900
MAINTENANCE AND OPERATIONS					
Office Supplies	001-012-40100	\$ 1,774	\$ 1,000	\$ 3,200	\$ 1,000
Public/Legal Notices	001-012-40200	2,728	4,000	9,600	6,000
Memberships and Dues	001-012-40300	528	1,100	300	1,100
Training and Meetings	001-012-40400	1,099	2,000	1,000	4,000
Special Departmental	001-012-40800	-	1,500	-	1,500
Telephone	001-012-41000	656	-	500	500
Contract Professional	001-012-44000	12,307	13,500	9,500	13,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 19,092	\$ 23,100	\$ 24,100	\$ 27,600
TOTAL EXPENDITURES		\$ 270,211	\$ 308,900	\$ 285,800	\$ 308,500

Explanation of Significant Accounts:

Memberships and Dues	001-012-40300	ARMA, City Clerks Association of California, International Institute of Municipal Clerks, and National Notary Association
Training and Meetings	001-012-40400	Technical Tracks for Clerks (UCR) #3/4 and ARMA International
Special Departmental	001-012-40800	Potential mandates and miscellaneous events
Contract Professional Services	001-012-44000	Codification services, government transparency, and record management

PROGRAM: 013 Elections
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Special Departmental	001-013-40800	\$ 10,586	\$ 8,000	\$ 11,800	\$ 8,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 10,586	\$ 8,000	\$ 11,800	\$ 8,000
TOTAL EXPENDITURES		\$ 10,586	\$ 8,000	\$ 11,800	\$ 8,000

Explanation of Significant Accounts:

Special Departmental 001-013-40800 MCA Direct annual services, training and education, publications, materials and supplies, and Orange County Registrar

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 161,739	\$ 175,400	\$ 165,600	\$ 175,300
Over-Time	40003	465	-	-	-
Part-time	40004	31,413	41,800	35,400	35,200
Cell Phone Allowance	40009	135	-	600	-
Deferred Compensation	40011	4,055	4,500	4,000	4,500
PERS Retirement	40012	25,533	30,200	23,500	31,600
PARS Retirement	40013	400	500	400	500
Medical Insurance	40014	19,887	24,600	24,800	25,700
Medicare Insurance	40017	2,738	3,300	2,800	3,200
Life and Disability	40018	1,441	1,500	1,300	1,500
Flexible Spending - Cafeteria	40022	554	1,200	900	1,200
Cafeteria Taxable	40023	1,739	1,800	1,400	1,200
Health and Wellness Program	40032	1,020	1,000	1,000	1,000
TOTAL PERSONNEL SERVICES		251,119	285,800	261,700	280,900
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	1,774	1,000	3,200	1,000
Public/Legal Notices	40200	2,728	4,000	9,600	6,000
Memberships and Dues	40300	528	1,100	300	1,100
Training and Meetings	40400	1,099	2,000	1,000	4,000
Special Departmental	40800	10,586	9,500	11,800	9,500
Telephone	41000	656	-	500	500
Contract Professional	44000	12,307	13,500	9,500	13,500
TOTAL MAINTENANCE AND OPERATIONS		29,678	31,100	35,900	35,600
TOTAL EXPENDITURES		\$ 280,797	\$ 316,900	\$ 297,600	\$ 316,500

MANAGING DEPARTMENT HEAD: City Attorney

MISSION STATEMENT

The City Attorney provides legal counsel and representation to the City, City Council, commissions, and staff with the goal of assuring legal compliance and protecting the City's interest in all legal matters. The City Attorney is a contracted service with the legal firm of Richards, Watson and Gershon.

PRIMARY ACTIVITIES

City Attorney – 015

The City Attorney provides legal counsel and advice during official meetings and study sessions of the City Council and Planning Commission; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City.

OBJECTIVES

- Provide effective legal services to all City officers, departments, and commissions
- Advise City regarding compliance issues to minimize risk of litigation
- Effectively represent the City in litigation matters

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
City Attorney - 015				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	380,962	436,000	362,000	436,000
Capital Outlay	-	-	-	-
Subtotal	380,962	436,000	362,000	436,000
TOTAL				
Personnel Services	-	-	-	-
Maintenance and Operations	380,962	436,000	362,000	436,000
Capital Outlay	-	-	-	-
TOTAL	\$ 380,962	\$ 436,000	\$ 362,000	\$ 436,000
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 380,962	\$ 436,000	\$ 362,000	\$ 436,000
TOTAL	\$ 380,962	\$ 436,000	\$ 362,000	\$ 436,000

PROGRAM: 015 City Attorney
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
RWG - Monthly Retainer	001-015-49700	\$ 246,000	\$ 246,000	\$ 246,000	\$ 253,000
RWG - Litigation Services	001-015-49710	13,378	115,000	22,800	100,000
DRL - General Prosecution	001-015-49721	3,201	10,000	10,000	5,000
RWG - Other Attorney Services	001-015-49777	109,242	40,000	68,200	45,500
RWG - Personnel Matters	001-015-49778	7,254	5,000	10,000	5,000
LCW - Personnel Matters	001-015-49782	1,887	20,000	5,000	27,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 380,962	\$ 436,000	\$ 362,000	\$ 436,000
TOTAL EXPENDITURES		\$ 380,962	\$ 436,000	\$ 362,000	\$ 436,000

Explanation of Significant Accounts:

RWG - Monthly Retainer	001-015-49700	RWG Monthly retainer
RWG - Litigation Services	001-015-49710	RWG Reimbursable costs and expenses
DRL - General Prosecution	001-015-49721	DRL General Prosecution
RWG - Other Attorney Services	001-015-49777	RWG Other Attorney Services such as PRA Requests
RWG - Personnel Matters	001-015-49778	RWG Personnel Matters
LCW - Personnel Matters	001-015-49782	LCW Personnel Matters

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
RWG - Monthly Retainer	49700	\$ 246,000	\$ 246,000	\$ 246,000	\$ 253,000
RWG - Litigation Services	49710	13,378	115,000	22,800	100,000
DRL - General Prosecution	49721	3,201	10,000	10,000	5,000
RWG - Other Attorney Services	49777	109,242	40,000	68,200	45,500
RWG - Personnel Matters	49778	7,254	5,000	10,000	5,000
LCW - Personnel Matters	49782	1,887	20,000	5,000	27,500
TOTAL MAINTENANCE AND OPERATIONS		380,962	436,000	362,000	436,000
TOTAL EXPENDITURES		\$ 380,962	\$ 436,000	\$ 362,000	\$ 436,000

MANAGING DEPARTMENT HEAD: Director of Finance/City Treasurer

MISSION STATEMENT

The Finance Department is a general government support function serving the Public, City Council, City Manager, other department heads, employees, and residents. The main responsibilities fall into three categories: accounting, finance, and treasury. The department's priorities are to be prudent in classifying and recording transactions, ensuring that City assets are safeguarded against theft or misuse, preparing financial reports, and conducting fiscal planning of the City and Successor Agency to the Redevelopment Agency.

PRIMARY ACTIVITIES

Finance - 017

Finance advises the City Manager and City Council, and performs the following activities: accounts payable, accounts receivable, citywide cash receipting, payroll, business licensing, utility billing, general ledger maintenance, timely financial reporting in conformity with generally accepted accounting principles, fixed asset recording, budgeting, grant administration, assessment district administration, Successor Agency administration, debt administration, and cash and investment management. The department also monitors compliance with Utility Users Tax, Transient Occupancy Tax, Business Licenses, and many others.

OBJECTIVES

- Ensure business registration compliance and to expedite the processing of business license applications
- Provide quality customer service by paying all business partners accurately and within payment terms
- Issue utility bills to community members in a timely manner
- Safeguard the City's cash through the timely processing and deposit of all City funds
- Promote positive customer service relations with the City's customers
- Maximize the total return, pursuant to California Government Code, on the investment portfolio while meeting the daily cash flow demands of the City
- Monitor budgetary compliance for all funds
- Provide timely financial reporting to management and City Council
- Maximize the use of restricted funding sources to minimize the impact on the City's General Fund
- Maintain the Five-Year Forecasting Model
- Evaluate and develop funding plans for the Capital Improvement Program
- Prepare the Comprehensive Annual Financial Report and Annual Operating and Capital Improvement Budget documents that qualify for the annual award programs from GFOA and CSMFO
- Prepare timely fiscal analysis for labor negotiations

PERFORMANCE MEASURES

	Actual FY 2018-19	Actual FY 2019-20	Estimated FY 2020-21	Proposed FY 2021-22
Number of accounts payable checks issued	4,606	4,699	4,800	4,900
Number of audit adjustments (auditor recommended)	0	0	0	0
Number of journal entries prepared	169	305	290	280
Number of payroll direct deposits issued	4,046	4,112	4,254	4,315
Years received GFOA Distinguished Budget Award	0	0	1	2
Years received the GFOA CAFR Award	19	20	21	22

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
Finance - 017				
Personnel Services	\$ 633,246	\$ 673,200	\$ 660,500	\$ 731,000
Maintenance and Operations	137,975	167,500	168,500	219,900
Capital Outlay	-	-	-	-
Subtotal	771,221	840,700	829,000	950,900
TOTAL				
Personnel Services	633,246	673,200	660,500	731,000
Maintenance and Operations	137,975	167,500	168,500	219,900
Capital Outlay	-	-	-	-
TOTAL	<u>\$ 771,221</u>	<u>\$ 840,700</u>	<u>\$ 829,000</u>	<u>\$ 950,900</u>
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 771,221	\$ 840,700	\$ 829,000	\$ 950,900
TOTAL	<u>\$ 771,221</u>	<u>\$ 840,700</u>	<u>\$ 829,000</u>	<u>\$ 950,900</u>

PROGRAM: 017 Finance
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-017-40001	\$ 418,463	\$ 460,600	\$ 453,300	\$ 488,100
Over-Time - Finance	001-017-40003	116	-	-	1,000
Part-time	001-017-40004	274	-	-	18,300
Cell Phone Allowance	001-017-40009	1,353	600	2,400	1,300
Deferred Compensation	001-017-40011	10,706	12,400	11,600	13,500
PERS Retirement	001-017-40012	106,961	104,500	94,900	104,300
PARS Retirement	001-017-40013	-	-	-	200
Medical Insurance	001-017-40014	23,457	62,800	64,400	65,800
Medicare Insurance	001-017-40017	6,897	7,100	6,700	7,900
Life and Disability	001-017-40018	3,267	3,800	3,500	4,300
Flexible Spending - Cafeteria	001-017-40022	308	300	1,100	200
Cafeteria Taxable	001-017-40023	7,224	9,200	9,000	10,600
Comp time Buy/payout	001-017-40026	-	-	1,300	-
Vacation Buy/Payout	001-017-40027	28,395	5,400	6,500	13,200
Sick Payout	001-017-40028	10,361	-	-	-
Health and Wellness Program	001-017-40032	3,200	2,300	2,300	2,300
Medical Waiver	001-017-40033	4,328	4,200	3,500	-
Retiree Health Savings	001-017-40034	7,936	-	-	-
TOTAL PERSONNEL SERVICES		\$ 633,246	\$ 673,200	\$ 660,500	\$ 731,000
MAINTENANCE AND OPERATIONS					
Office Supplies	001-017-40100	\$ 4,248	\$ 5,000	\$ 5,000	\$ 5,000
Public/legal Notices	001-017-40200	568	500	500	800
Memberships and Dues	001-017-40300	1,606	2,500	2,500	2,500
Training and Meetings	001-017-40400	5,299	7,500	6,000	7,500
Special Departmental	001-017-40800	10,511	15,000	14,500	18,700
Contract Professional	001-017-44000	115,743	137,000	140,000	185,400
TOTAL MAINTENANCE AND OPERATIONS		\$ 137,975	\$ 167,500	\$ 168,500	\$ 219,900
TOTAL EXPENDITURES		\$ 771,221	\$ 840,700	\$ 829,000	\$ 950,900

PROGRAM:	017 Finance
FUND:	001 General Fund

Explanation of Significant Accounts:

Public/Legal Notices	001-017-40200	State Controller's Report and budget public notices
Memberships and Dues	001-017-40300	Government Finance Officers Association, California Municipal Treasurers Association, and California Society of Municipal Finance Officers and CAPPO
Training and Meetings	001-017-40400	CSFMO Conference, Government Tax Seminar and other Government Accounting Training Programs
Special Departmental	001-017-40800	Bank courier services, financial statement and budget award programs, financial statement and budget printing, IRS determination letter
Contract Professional Services	001-017-44000	Audit, State Controllers Reports, CA Municipal Statistics, LSL GASB 68 calc, BNY, PFM, Muni Services, CalPERS GASB 68 valuation, GovInvest, OpenGov, Infosend and HDL

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 418,463	\$ 460,600	\$ 453,300	\$ 488,100
Over-Time	40003	116	-	-	1,000
Part-time	40004	274	-	-	18,300
Cell Phone Allowance	40009	1,353	600	2,400	1,300
Deferred Compensation	40011	10,706	12,400	11,600	13,500
PERS Retirement	40012	106,961	104,500	94,900	104,300
PARS Retirement	40013	-	-	-	200
Medical Insurance	40014	23,457	62,800	64,400	65,800
Medicare Insurance	40017	6,897	7,100	6,700	7,900
Life and Disability	40018	3,267	3,800	3,500	4,300
Flexible Spending - Cafeteria	40022	308	300	1,100	200
Cafeteria Taxable	40023	7,224	9,200	9,000	10,600
Comptime Buy/payout	40026	-	-	1,300	-
Vacation Buy/Payout	40027	28,395	5,400	6,500	13,200
Sick Payout	40028	10,361	-	-	-
Health and Wellness Program	40032	3,200	2,300	2,300	2,300
Medical Waiver	40033	4,328	4,200	3,500	-
Retiree Health Savings	40034	7,936	-	-	-
TOTAL PERSONNEL SERVICES		633,246	673,200	660,500	731,000
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	4,248	5,000	5,000	5,000
Public/Legal Notices	40200	568	500	500	800
Memberships and Dues	40300	1,606	2,500	2,500	2,500
Training and Meetings	40400	5,299	7,500	6,000	7,500
Special Departmental	40800	10,511	15,000	14,500	18,700
Contract Professional	44000	115,743	137,000	140,000	185,400
TOTAL MAINTENANCE AND OPERATIONS		137,975	167,500	168,500	219,900
TOTAL EXPENDITURES		\$ 771,221	\$ 840,700	\$ 829,000	\$ 950,900

MANAGING DEPARTMENT HEAD: Director of Finance/City Treasurer

MISSION STATEMENT

For accounting and budgeting purposes only, Non-Departmental serves as a cost center to house charges and appropriations that are not assigned or chargeable to a specific department or function. It is categorized as a general government support function.

PRIMARY ACTIVITIES

Non-Departmental – 019

The program accounts for subsidies and/or payments for city activities and programs.

Transfers – 080

This cost center accounts for interfund transfers planned for the fiscal year, including the transfer to the Capital Improvement Fund.

NON-DEPARTMENTAL

FY 2021-2022

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
Non-Departmental - 019				
Personnel Services	\$ 758,309	\$ 780,900	\$ 780,900	\$ 803,600
Maintenance and Operations	454,343	633,379	563,400	595,400
Capital Outlay	-	-	-	-
Subtotal	1,212,652	1,414,279	1,344,300	1,399,000
Transfers - 080				
Personnel Services	-	-	-	-
Maintenance and Operations	3,286,006	5,197,360	2,961,800	2,279,100
Capital Outlay	-	-	-	-
Subtotal	3,286,006	5,197,360	2,961,800	2,279,100
TOTAL				
Personnel Services	758,309	780,900	780,900	803,600
Maintenance and Operations	3,740,349	5,830,739	3,525,200	2,874,500
Capital Outlay	-	-	-	-
TOTAL	\$ 4,498,658	\$ 6,611,639	\$ 4,306,100	\$ 3,678,100
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 4,409,459	\$ 6,512,258	\$ 4,211,200	\$ 3,575,600
Seal Beach Cable - 050	89,199	99,381	94,900	102,500
TOTAL	\$ 4,498,658	\$ 6,611,639	\$ 4,306,100	\$ 3,678,100

NON-DEPARTMENTAL

FY 2021-2022

PROGRAM: 019 Non-Departmental
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
PERS Retirement	001-019-40012	\$ 20,109	\$ 25,000	\$ 25,000	\$ 25,000
Medical Insurance	001-019-40014	738,200	755,900	755,900	778,600
TOTAL PERSONNEL SERVICES		\$ 758,309	\$ 780,900	\$ 780,900	\$ 803,600
MAINTENANCE AND OPERATIONS					
Office Supplies	001-019-40100	\$ 19,943	\$ 20,800	\$ 20,800	\$ 14,300
Memberships and Dues	001-019-40300	6,917	7,000	17,000	12,000
Training and Meetings	001-019-40400	1,098	6,800	4,500	6,800
Equipment and Materials	001-019-40700	765	-	600	-
Special Departmental	001-019-40800	6,606	15,300	8,500	10,300
Special Exp. - Chamber of Comm	001-019-40802	5,800	6,000	-	6,000
Prior Year Expense	001-019-40803	147	-	-	-
Promotional	001-019-40900	8,000	8,000	8,000	8,000
Rental/Lease Equip	001-019-42000	73,725	96,600	96,600	96,600
Contract Professional	001-019-44000	60,179	162,698	108,000	137,300
Intergovernmental	001-019-45000	181,964	210,800	204,500	201,600
TOTAL MAINTENANCE AND OPERATIONS		\$ 365,144	\$ 533,998	\$ 468,500	\$ 492,900
TOTAL EXPENDITURES		\$ 1,123,453	\$ 1,314,898	\$ 1,249,400	\$ 1,296,500

Explanation of Significant Accounts:

Membership and Dues	001-019-40300	Santa Ana River Flood, Chrysalis, Chamber, and LCWA JPA Contribution
Trainings and Meetings	001-019-40400	Council meetings, AED classes and executive team building
Special Departmental	001-019-40800	Corodata, In-service day, AED replacements, and misc
Special Exp-Chamber of Commerce	001-019-40802	Sponsor concerts/permits
Promotional	001-019-40900	4th July Fireworks JFTB contribution
Rental/Lease Equipment	001-019-42000	De Lage Lease, C3 Solutions, equipment rental taxes, Pitney Bowes, and Holiday light - Dekra lite
Contract Professional	001-019-44000	PARS, Safe shred, Gov Invest, Consultant services, OpenGov, Animal Care Center, Cummins - Coin Counter Maint., Consultant services, Class and Comp, Fieldman Rolap, Transparency Management, temporary staffing, and Clear Source
Intergovernmental	001-019-45000	Long Beach Animal Control, Local Agency Formation Commission (LAFCO), Long Beach Transit, and OCTAP

NON-DEPARTMENTAL

FY 2021-2022

PROGRAM: 080 Transfers
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Transfer Out - CIP	001-080-47000	\$ 1,210,761	\$ 3,683,757	\$ 1,433,200	\$ 750,000
Transfer Out - Operations	001-080-47002	1,765,245	1,455,600	1,500,600	1,529,100
Vehicle Replacement	001-080-47010	310,000	58,003	28,000	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 3,286,006	\$ 5,197,360	\$ 2,961,800	\$ 2,279,100
TOTAL EXPENDITURES		\$ 3,286,006	\$ 5,197,360	\$ 2,961,800	\$ 2,279,100

DETAIL OF TRANSFERS OUT

Transfer Out - 001-080-47000:

Capital Improvement Projects - 045	\$ 750,000
Total	\$ 750,000

Transfer Out - 001-080-47002:

Street Lighting Assessment District - 002	\$ 79,400
Fire Station Debt Service - 028	459,900
Tidelands - 034	939,800
IT Replacement Fund - 602	50,000
Total	\$ 1,529,100

Total General Fund Transfer Out	\$ 2,279,100
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NON-DEPARTMENTAL

FY 2021-2022

PROGRAM: 019 Non-Departmental
FUND: 050 Seal Beach Cable

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	050-019-44000	\$ 34,884	\$ 35,000	\$ 34,900	\$ 34,900
Special Expense-SBTv	050-019-44001	54,315	40,000	40,000	50,000
Transfer Out - CIP	050-019-47000	-	24,381	20,000	-
Transfer Out - Operation	050-019-47002	-	-	-	17,600
TOTAL MAINTENANCE AND OPERATIONS		\$ 89,199	\$ 99,381	\$ 94,900	\$ 102,500
TOTAL EXPENDITURES		\$ 89,199	\$ 99,381	\$ 94,900	\$ 102,500

Explanation of Significant Accounts:

Contract Professional	050-019-44000	SBTV Origination Services
Special Expense - SBTv	050-019-44001	Operating expenses for SBTv
Transfer Out	050-019-47002	Transfer out to General Fund

NON-DEPARTMENTAL

FY 2021-2022

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
PERS Retirement	40012	\$ 20,109	\$ 25,000	\$ 25,000	\$ 25,000
Medical Insurance	40014	738,200	755,900	755,900	778,600
TOTAL PERSONNEL SERVICES		758,309	780,900	780,900	803,600
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	19,943	20,800	20,800	14,300
Memberships and Dues	40300	6,917	7,000	17,000	12,000
Training and Meetings	40400	1,098	6,800	4,500	6,800
Equipment and Materials	40700	765	-	600	-
Special Departmental	40800	6,606	15,300	8,500	10,300
Special Exp. - Chamber of Comm	40802	5,800	6,000	-	6,000
Prior Year Expense	40803	147	-	-	-
Promotional	40900	8,000	8,000	8,000	8,000
Rental/Lease Equip	42000	73,725	96,600	96,600	96,600
Contract Professional	44000	95,063	197,698	142,900	172,200
Special Expense - Ironwood/SBTV	44001	54,315	40,000	40,000	50,000
Intergovernmental	45000	181,964	210,800	204,500	201,600
Transfer Out - CIP	47000	1,210,761	3,708,138	1,453,200	750,000
Transfer Out - Operation	47002	1,765,245	1,455,600	1,500,600	1,546,700
Transfer Out - Vehicle Replacement	47010	310,000	58,003	28,000	-
TOTAL MAINTENANCE AND OPERATIONS		3,740,349	5,830,739	3,525,200	2,874,500
TOTAL EXPENDITURES		\$ 4,498,658	\$ 6,611,639	\$ 4,306,100	\$ 3,678,100

MANAGING DEPARTMENT HEAD: Chief of Police

MISSION STATEMENT

The Seal Beach Police Department dedicates itself to providing outstanding police service to the citizens of Seal Beach with the primary objective of protecting lives and property. The Mission of the Police Department is to drive down crime and improve the quality of life for residents and visitors of Seal Beach.

PRIMARY ACTIVITIES

EOC – 021

The Seal Beach Police Department's Emergency Services Bureau strives to prepare the community of Seal Beach for all types of natural and man-made disasters by providing specialized training, support, experience, and equipment to all City departments and the community at large. The Emergency Services Bureau directs the community to emergency preparedness and provides administrative support. These services include; but, are not limited to:

- Prepare, update, and maintain the City of Seal Beach Emergency Plan
- Maintain the City Emergency Operations Center/s (EOC) and emergency communications equipment
- Train City staff who may be called upon to serve in time of disaster
- Assist the Chief of Police and City Manager with issues relating to emergency management
- Steward and conduct emergency exercises in collaboration with county, state, and federal agencies
- Work with other government agencies to develop and maintain, integrated emergency plans for response to a disaster
- Assist individuals and community organizations toward total disaster preparedness

PD Field Services – 022

Field Services' primary duties include: responding to calls for service; conducting preventive, direct foot and vehicular patrols; and providing traffic enforcement in areas where traffic accidents are occurring and in residential areas as a response to traffic complaints.

PD Support Services – 023

Support Services provides neighborhood policing services to geographically defined locations to reduce crime and crime related issues and to partner with the community to maintain its high quality of life standards; follow-through on patrol arrests, cases with workable leads, and file criminal cases with the District Attorney's office; and provide front-counter services to the police during business hours; all within the framework of a community-policing environment.

Jail Operations – 024

Jail Operations' primary function is to process, book, and transport those arrested by members of the Seal Beach Police Department. Additionally, the Detention Center provides custody and care for contract City, County, State, and Federal prisoners serving sentences or awaiting relocation, in a manner that complies with all applicable County, State, and Federal mandates.

Parking Enforcement – 025

Parking Enforcement enforces Seal Beach parking ordinances and manages meter and parking fees. The Traffic division consists of one full-time Lead Community Services Officer, two full-time Senior Community Services Officers, and five part-time Police Aides.

West Comm – 035

West Cities Police Communications (West-Comm) has provided police dispatch services to the City since 1997. West-Comm is an agency formed by a Joint Powers Agreement between the cities of Cypress, Los Alamitos, and Seal Beach, with contract dispatch service also provided to the Orange County Parks Rangers. The dispatch center is located at the Seal Beach Police Department. West-Comm is a civilian managed organization committed to providing quality public safety services. West-Comm serves a combined population of approximately 98,000, covering an area of approximately 22 square miles (Cypress - 6.6 miles; Seal Beach - 11.5 miles; Los Alamitos – 4 miles).

Federal Asset Forfeiture – 111

The Federal Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

Special Projects – 222

Special projects for the PD Field Services program.

Special Projects – 223

Special projects for the PD Support Services program.

OCATT – 371

The Orange County Auto Theft Taskforce is a regional law enforcement task force made up of several participating State and local law enforcement agencies. The mission of OCATT is to reduce the incidence of vehicle theft while increasing the apprehension of the professional vehicle thief. Their objectives include: working in a collaborative manner with other agencies and taskforces in the sharing of intelligence related to vehicle theft; increasing the number of arrests of vehicle theft suspects, particularly professional thieves participating in stripping, renumbering for resale, exportation and carjacking; identifying locations supporting vehicle theft offenses and taking appropriate action; identifying and targeting local trends and patterns of vehicle theft; increasing the recovery rate of stolen vehicles in Orange County; providing investigative expertise; and providing a forum for public awareness of auto theft prevention.

Bulletproof Vest Partnership – 442

The Patrick Leahy Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998 is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. The program accounts for mainly body armor resources. The use of these funds is restricted by the granting agency.

Office of Traffic Safety Grant – 472

The Office of Traffic Safety Grant is effectively administered to deliver innovative programs and eliminate traffic fatalities and injuries on California roadways. OTS supported programs focus on education, enforcement, and prevention measures. The use of these funds is restricted by the granting agency.

Alcoholic Beverage Control – 473

The Department of Alcoholic Beverage Control is to provide the highest level of service and public safety to the people of the State through licensing, education, and enforcement. ABC administer grants to help overtime and travel costs that support projects that among the department's priorities.

Tobacco Tax Act 2016 – 474

The California Healthcare, Research and Prevention Tobacco Tax Act (Proposition 56), passed by the voters in November 2016, increases the excise tax rate on cigarettes and electronic cigarettes. The moneys to law enforcement shall be used for the purpose of funding efforts to reduce illegal sales of tobacco products, particularly illegal sales to minors; to reduce cigarette smuggling, tobacco tax evasion, and to enforce tobacco-related laws.

State Asset Forfeiture – 555

The State Asset Forfeiture Fund will provide funds for equipment to upgrade new police vehicles to operational status; modernize older police vehicles; and, to purchase new equipment for other law enforcement uses.

SLESF Grant – 600

The State awards this on-going grant contribution, annually, to local law enforcement agencies in the amount of approximately \$100,000 a year to provide funding for new program personnel, overtime, equipment, and/or other uses within the police department. Expenditures must link to front-line police services.

Special Projects – 601

Special projects for the PD Canine Unit program.

OBJECTIVES

- Continuously update, deploy, and implement the City's Emergency Operations Plan (EOP) with basic intermediate, and advanced disaster preparedness training and programs; including, FEMA Storm Ready and Tsunami Ready, Citizen Emergency Response Team (CERT) training
- Continue training staff, Citywide, to the National Incident Management System (NIMS) and participate in a series of tabletop drill exercises practicing the new system
- Continue to provide outstanding emergency services management to City stakeholders, including but not limited to:
 - Continue training volunteer emergency responders to augment professional responders
 - Continue to upgrade our emergency information access and distribution
 - Supplies for the care and feeding of volunteer workers and emergency responders for long term major incidents
- Continue to implement Community Oriented Policing
 - Work with alcohol establishments to reduce over consumption by patrons
 - Continue to provide "above and beyond" customer service where possible
 - Focus on crime prevention, intervention and suppression
- The Police Department has staff that provides jail intake processing and screening, security, booking, and transportation services for Seal Beach arrestees and those of other governmental agencies with contracts for service by the Department
- Additionally, the Detention Center provides bed space to local and regional, criminals serving jail sentences, for which they pay a fee to the City in an effort to reduce operational costs
- The Police Department's SLESF will provide funds for personnel and equipment supporting the Department's community policing efforts and front-line support
- The Detention Center's objectives include but are not limited to providing safe, responsible, courteous, and dignified custodial services to local arrestees and resident inmates serving court ordered sentences for a variety of crimes

PERFORMANCE MEASURES

	Actual FY 2018-19	Actual FY 2019-20	Estimated FY 2020-21	Proposed FY 2021-22
Calls for service	24,703	25,616	26,564	31,420
Reports taken and processed	2,973	2,871	2,922	2,670
Arrests (felony and misdemeanor)	1,071	892	982	711
Citations issued (infractions)	3,994	3,209	3,602	2,916
Property and evidence – total items booked	878	1,099	989	1,200

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
EXPENDITURES BY PROGRAM				
EOC - 021				
Personnel Services	\$ 258,350	\$ 241,300	\$ 238,300	\$ 259,000
Maintenance and Operations	15,063	32,700	19,700	29,100
Capital Outlay	-	-	-	-
Subtotal	273,413	274,000	258,000	288,100
PD Field Services - 022				
Personnel Services	8,142,292	8,402,200	8,311,000	9,012,800
Maintenance and Operations	41,551	48,300	20,000	48,300
Capital Outlay	-	-	-	-
Subtotal	8,183,843	8,450,500	8,331,000	9,061,100
PD Support Services - 023				
Personnel Services	773,227	933,900	952,200	993,500
Maintenance and Operations	485,125	494,800	457,200	483,900
Capital Outlay	12,632	7,500	7,500	-
Subtotal	1,270,984	1,436,200	1,416,900	1,477,400
Jail Operations - 024				
Personnel Services	927,069	947,400	854,500	813,200
Maintenance and Operations	70,927	85,800	17,300	14,200
Capital Outlay	-	28,000	28,000	-
Subtotal	997,996	1,061,200	899,800	827,400
Parking Enforcement - 025				
Personnel Services	454,517	500,300	468,200	537,900
Maintenance and Operations	447,550	449,700	510,800	485,300
Capital Outlay	-	-	-	-
Subtotal	902,067	950,000	979,000	1,023,200
West Comm - 035				
Personnel Services	-	-	-	-
Maintenance and Operations	862,586	863,000	863,000	874,800
Capital Outlay	-	-	-	-
Subtotal	862,586	863,000	863,000	874,800
Federal Asset Forfeiture - 111				
Personnel Services	224,372	166,500	225,500	240,400
Maintenance and Operations	12,312	45,500	-	-
Capital Outlay	-	-	-	-
Subtotal	236,684	212,000	225,500	240,400

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
Special Projects - 222				
Personnel Services	-	-	-	-
Maintenance and Operations	-	50,000	50,000	-
Capital Outlay	-	-	-	-
Subtotal	-	50,000	50,000	-
Special Projects - 223				
Personnel Services	-	-	-	-
Maintenance and Operations	-	73,700	73,700	-
Capital Outlay	-	-	-	-
Subtotal	-	73,700	73,700	-
OCATT - 371				
Personnel Services	-	-	-	205,000
Maintenance and Operations	-	-	-	-
Capital Outlay	-	-	-	-
Subtotal	-	-	-	205,000
Bulletproof Vest Partnership - 442				
Personnel Services	-	-	-	-
Maintenance and Operations	11,257	5,000	5,000	5,000
Capital Outlay	-	-	-	-
Subtotal	11,257	5,000	5,000	5,000
Office of Traffic Safety Grant - 472				
Personnel Services	15,811	40,600	40,600	40,600
Maintenance and Operations	-	18,000	1,000	18,000
Capital Outlay	-	-	-	-
Subtotal	15,811	58,600	41,600	58,600
Alcoholic Beverage Control - 473				
Personnel Services	2,301	40,295	12,100	40,500
Maintenance and Operations	-	3,000	1,600	5,500
Capital Outlay	-	-	-	-
Subtotal	2,301	43,295	13,700	46,000
Tobacco Tax Act 2016 - 474				
Personnel Services	71,321	124,100	124,100	-
Maintenance and Operations	-	10,100	10,100	-
Capital Outlay	-	-	-	-
Subtotal	71,321	134,200	134,200	-

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
State Asset Forfeiture - 555				
Personnel Services	-	-	-	-
Maintenance and Operations	-	2,900	-	3,000
Capital Outlay	-	-	-	-
Subtotal	-	2,900	-	3,000
SLESF Grant - 600				
Personnel Services	40,301	86,200	86,700	86,200
Maintenance and Operations	69,266	52,900	50,458	49,600
Capital Outlay	-	-	-	-
Subtotal	109,567	139,100	137,158	135,800
Special Projects - 601				
Personnel Services	-	-	-	-
Maintenance and Operations	-	50,000	50,000	-
Capital Outlay	-	-	-	-
Subtotal	-	50,000	50,000	-
TOTAL				
Personnel Services	10,909,561	11,482,795	11,313,200	12,229,100
Maintenance and Operations	2,015,637	2,285,400	2,129,858	2,016,700
Capital Outlay	12,632	35,500	35,500	-
TOTAL	\$ 12,937,830	\$ 13,803,695	\$ 13,478,558	\$ 14,245,800
EXPENDITURES BY FUND				
General Fund - 001	\$ 12,462,250	\$ 12,986,900	\$ 12,719,200	\$ 13,552,000
Special Projects - 004	-	173,700	173,700	-
Supplemental Law Enforcement - 009	109,567	139,100	137,158	135,800
Detention Center - 010	13,994	48,000	28,500	-
State Asset Forfeiture - 011	-	2,900	-	3,000
Federal Asset Forfeiture - 013	236,684	212,000	225,500	240,400
Pension Obligation Debt Service - 027	14,645	-	-	-
Police Grants - 075	100,690	241,095	194,500	109,600
Citywide Grants - 080	-	-	-	205,000
TOTAL	\$ 12,937,830	\$ 13,803,695	\$ 13,478,558	\$ 14,245,800

PROGRAM: 021 EOC
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-021-40001	\$ 154,358	\$ 126,500	\$ 122,000	\$ 129,000
Special Pay	001-021-40002	457	-	-	-
Over-Time	001-021-40003	2,383	1,000	1,000	1,000
Holiday Pay	001-021-40005	3,386	9,000	9,200	9,200
Cell Phone Allowance	001-021-40009	1,035	-	100	-
PERS Retirement	001-021-40012	67,035	72,100	76,200	84,500
Medical Insurance	001-021-40014	10,942	19,200	19,200	19,200
Medicare Insurance	001-021-40017	2,485	2,100	2,000	2,200
Life and Disability	001-021-40018	987	1,000	800	1,000
Uniform Allowance	001-021-40020	1,154	1,000	1,000	1,000
Annual Education	001-021-40021	5,654	4,500	4,400	4,500
Cafeteria Taxable	001-021-40023	2,309	-	-	-
Vacation Buy/Payout	001-021-40027	2,432	4,900	2,400	7,400
Medical Waiver	001-021-40033	3,733	-	-	-
TOTAL PERSONNEL SERVICES		\$ 258,350	\$ 241,300	\$ 238,300	\$ 259,000
MAINTENANCE AND OPERATIONS					
Training and Meetings	001-021-40400	\$ 3,078	\$ 7,500	\$ 2,000	\$ 6,900
Equipment and Materials	001-021-40700	2,749	5,700	5,700	5,700
Special Departmental	001-021-40800	4,167	10,000	5,000	7,500
Contract Professional	001-021-44000	5,069	9,500	7,000	9,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 15,063	\$ 32,700	\$ 19,700	\$ 29,100
TOTAL EXPENDITURES		\$ 273,413	\$ 274,000	\$ 258,000	\$ 288,100

Explanation of Significant Accounts:

Training and Meetings	001-021-40400	California Emergency Services Association, Emergency Management training, CPR/first aid training, mature driver recertification, meeting and table top exercise expenses
Equipment and Materials	001-021-40700	EOC enhancements and maintenance, RACES radio equipment and supplies, sanitation, face masks, VIPS event, and miscellaneous
Special Departmental	001-021-40800	Emergency food kits, water, supplies, RACES and CERT uniform, emergency preparedness flyers, Explorers Post expenses, and citizens academy
Contract Professional	001-021-44000	National Night Out, Neighbor for Neighbor, Emergency Prop Expo Health Fair, Nixle, emergency situation services, and fingerprinting of new VIPS & CERT members

PROGRAM: 022 PD Field Services
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-022-40001	\$ 4,450,629	\$ 4,581,900	\$ 4,492,500	\$ 4,780,000
Special Pay	001-022-40002	24,256	10,000	9,000	10,000
Over-time	001-022-40003	362,890	300,000	331,400	300,000
Part-time	001-022-40004	89,438	2,100	2,400	4,800
Holiday Pay	001-022-40005	258,070	301,500	259,500	313,600
Tuition Reimbursement	001-022-40007	9,566	11,500	8,000	11,500
Cell Phone Allowance	001-022-40009	11,591	13,000	12,500	13,700
Deferred Comp	001-022-40011	2,638	-	7,500	1,100
PERS Retirement	001-022-40012	2,049,447	2,213,200	2,285,900	2,525,800
PARS Retirement	001-022-40013	107	200	100	100
Medical Insurance	001-022-40014	365,843	448,900	467,300	509,200
AFLAC Insurance-Cafeteria	001-022-40015	4,952	7,300	5,800	7,300
Medicare Insurance	001-022-40017	79,115	81,500	80,000	84,800
Life and Disability	001-022-40018	33,254	35,300	30,500	36,100
Uniform Allowance	001-022-40020	33,913	34,600	32,600	35,200
Annual Education	001-022-40021	125,858	142,700	138,500	144,300
Flexible Spending - Cafeteria	001-022-40022	1,678	3,200	2,100	3,200
Cafeteria Taxable	001-022-40023	48,800	48,100	42,400	43,900
Comptime Buy/Payout	001-022-40026	14,701	34,800	6,000	10,000
Vacation Buy/Payout	001-022-40027	103,694	73,200	60,000	142,400
Sick Payout	001-022-40028	26,726	-	-	-
Unemployment	001-022-40030	69	-	-	-
Health and Wellness Fitness	001-022-40032	850	-	-	-
Medical Waiver	001-022-40033	44,207	59,200	37,000	35,800
TOTAL PERSONNEL SERVICES		\$ 8,142,292	\$ 8,402,200	\$ 8,311,000	\$ 9,012,800
MAINTENANCE AND OPERATIONS					
Training and Meetings	001-022-40400	\$ 26,906	\$ 48,300	\$ 20,000	\$ 48,300
TOTAL MAINTENANCE AND OPERATIONS		\$ 26,906	\$ 48,300	\$ 20,000	\$ 48,300
TOTAL EXPENDITURES		\$ 8,169,198	\$ 8,450,500	\$ 8,331,000	\$ 9,061,100

Explanation of Significant Accounts:

Training and Meetings	001-022-40400	Non-Post and POST training, FBI, UC Regents, reserve officer training, CA Specialized Training Institute, CA Peace Officers Assoc., CA Narcotic Officers Assoc., peer support program, OCSD, motor training, Command College, traffic, narcotics, hostages, SLI Role of Chief, Amorer, Juvenile Justice, Crisis Communications, CAD/RMS, National Academy and basic officer skill updates
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PROGRAM: 023 PD Support Services
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-023-40001	\$ 480,039	\$ 546,500	\$ 581,800	\$ 587,100
Over-time PT	001-023-40002	-	-	100	-
Over-time	001-023-40003	31,332	7,000	27,700	15,000
Part-time	001-023-40004	61,167	90,900	94,100	115,500
Tuition Reimbursement	001-023-40007	1,483	3,000	3,000	3,000
Cell Phone Allowance	001-023-40009	1,125	900	1,900	900
Deferred Compensation	001-023-40011	6,452	8,000	7,600	8,300
PERS Retirement	001-023-40012	103,787	134,000	136,800	136,400
PARS Retirement	001-023-40013	793	1,200	1,100	1,500
Medical Insurance	001-023-40014	50,866	90,400	59,500	75,700
AFLAC Insurance-Cafeteria	001-023-40015	3,777	4,500	4,300	4,400
Medicare Insurance	001-023-40017	8,412	10,000	10,000	11,000
Life and Disability	001-023-40018	4,545	5,500	4,500	5,800
Uniform Allowance	001-023-40020	3,398	3,500	4,200	3,500
Flexible Spending - Cafeteria	001-023-40022	400	500	400	500
Cafeteria Taxable	001-023-40023	6,139	5,200	9,800	6,200
Comptime Buy/Payout	001-023-40026	1,656	9,000	400	-
Vacation Buy/Payout	001-023-40027	5,439	11,200	2,300	11,700
Health Wellness Program	001-023-40032	400	1,300	1,300	1,300
Medical Waiver	001-023-40033	2,017	1,300	1,400	5,700
TOTAL PERSONNEL SERVICES		\$ 773,227	\$ 933,900	\$ 952,200	\$ 993,500
MAINTENANCE AND OPERATIONS					
Office Supplies	001-023-40100	\$ 13,399	\$ 15,000	\$ 15,000	\$ 15,000
Memberships and Dues	001-023-40300	3,483	3,300	3,300	4,300
Training and Meetings	001-023-40400	2,327	7,500	7,200	7,500
Equipment and Materials	001-023-40700	58,407	49,300	44,000	36,800
Special Departmental	001-023-40800	53,982	54,500	35,000	58,000
Vehicles Leasing	001-023-40804	-	800	-	800
Telephone	001-023-41000	66,533	70,000	60,000	68,400
Gas	001-023-41010	3,845	3,800	3,700	3,800
Electricity	001-023-41020	74,281	64,000	64,000	64,000
Rental/Lease Equip	001-023-42000	24,970	34,300	35,000	37,500
Contract Professional	001-023-44000	73,355	76,100	75,000	80,800
Intergovernmental	001-023-45000	110,543	116,200	115,000	107,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 485,125	\$ 494,800	\$ 457,200	\$ 483,900
CAPITAL OUTLAY					
Furniture and Fixtures	001-023-48010	\$ 12,632	\$ 7,500	\$ 7,500	\$ -
TOTAL CAPITAL OUTLAY		\$ 12,632	\$ 7,500	\$ 7,500	\$ -
TOTAL EXPENDITURES		\$ 1,270,984	\$ 1,436,200	\$ 1,416,900	\$ 1,477,400

PROGRAM: 023 PD Support Services
FUND: 001 General Fund

Explanation of Significant Accounts:

Office Supplies	001-023-40100	Office Supplies, custom file folders, and postage
Memberships and Dues	001-023-40300	CA Police Chiefs Assoc., CA Peer Support Assoc., CA Emergency Service Assoc., FBI National Academy Assoc., International Assoc. of Emergency Manager, OC Chiefs & Sheriffs Assoc., International Assoc. of Police Chief, IAPE, CAPE, CLEARs, CCCUG, CATO, CA Homicide In. Assoc., OC training Mgr. Assoc., SCCIA, CA Narcotics Officers Assoc., Sungard, and Nat. Tactical Officers Assoc.
Training and Meetings	001-023-40400	Non-POST property and evidence, records, notary, office training, computer training, court, and time management
Equipment/Materials	001-023-40700	Taser, vehicle code books, flares, radar gun, radio and lithium batteries, audio recorders and supplies, small computer peripherals, medical supplies, latex gloves, ID card supplies, kitchen supplies, penal and vehicle code books, and 3 radios & charges for new hires
Special Departmental	001-023-40800	Ammunition, uniforms, badges, boots, equipment, property supplies, property supplies, print jobs, forms, volunteer expenses, ceremony and promotion, equipment repairs, body armor, riot helmets, intoximeter supplies and repair, NARCAN, laser recertification, and Susteen Forensic
Rental/Lease Equipment	001-023-42000	Code 5 group, Direct TV, CLEAR, Pitney Bowes, De Lage Landen, C3 Office Solutions, and FLOCK LPR
Contract Professional	001-023-44000	DUI blood and breath tests, fingerprinting, Phoenix, sexual assault examinations, background investigation and polygraph, Convergent, transcription, biohazard, Safeshred, Corodata, TCTI, Vigilant, thermal property freezer maintenance, Copware. PUMA, and trauma intervention program
Intergovernmental	001-023-45000	West Covina Systems Group, County Prosecution Assessment fees, OC radio repairs, range fees, mobile command post, OCSD Communication 800MHz, AFIS shared cost, and OCATS

PROGRAM: 024 Jail Operations
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-024-40001	\$ 584,078	\$ 576,200	\$ 477,600	\$ 475,700
Temporary Special Pay	001-024-40002	624	-	-	-
Over-time	001-024-40003	27,844	20,000	26,600	20,000
Holiday Pay	001-024-40005	5,572	9,600	8,400	12,900
Cell Phone Allowance	001-024-40009	865	1,000	1,300	1,300
Deferred Compensation	001-024-40011	4,115	4,200	2,900	2,800
PERS Retirement	001-024-40012	159,546	179,600	181,600	183,600
Medical Insurance	001-024-40014	87,334	109,600	98,700	63,300
Medicare Insurance	001-024-40017	9,289	9,300	7,800	8,000
Life and Disability	001-024-40018	5,065	5,400	4,900	4,200
Uniform Allowance	001-024-40020	6,400	7,100	5,500	5,300
Annual Education	001-024-40021	4,920	4,900	6,600	6,900
Cafeteria Taxable	001-024-40023	5,995	6,700	3,600	4,500
Comptime Buy/Payout	001-024-40026	12,051	9,200	11,500	3,200
Vacation Buy/Payout	001-024-40027	7,081	4,600	6,100	8,900
Sick Payout	001-024-40028	5,345	-	-	-
Medical Waiver	001-024-40033	945	-	11,400	12,600
TOTAL PERSONNEL SERVICES		\$ 927,069	\$ 947,400	\$ 854,500	\$ 813,200
MAINTENANCE AND OPERATIONS					
Office Supplies	001-024-40100	\$ 55	\$ 600	\$ 200	\$ 300
Memberships and Dues	001-024-40300	-	500	-	500
Training and Meetings	001-024-40400	2,903	6,600	1,000	2,000
Equipment and Materials	001-024-40700	5,558	6,200	3,000	6,200
Special Departmental	001-024-40800	714	3,000	2,000	1,000
Telephone	001-024-41000	621	800	600	600
Contract Professional	001-024-44000	47,082	48,100	10,000	3,600
TOTAL MAINTENANCE AND OPERATIONS		\$ 56,933	\$ 65,800	\$ 16,800	\$ 14,200
TOTAL EXPENDITURES		\$ 984,002	\$ 1,013,200	\$ 871,300	\$ 827,400

Explanation of Significant Accounts:

Memberships and Dues	001-024-40300	Newport Harbor Bar Assoc., CA Jail Programs Assoc., American Correctional Assoc., LA County Bar Assoc., and Riverside County Bar Assoc.
Training and Meetings	001-024-40400	Detention Center specific training courses for SCSO's and Police Aides
Equipment/Materials	001-024-40700	Plumbing, fixtures, lighting, cleaning materials, and polishing equipment
Special Departmental	001-024-40800	Uniforms, badges, and boots
Contract Professional	001-024-44000	Biohazard detention cell cleaning, and meal vendor; and maintenance contractual services

PROGRAM: 025 Parking Enforcement
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-025-40001	\$ 245,421	\$ 245,800	\$ 215,000	\$ 255,600
Over-time PT	001-025-40002	199	-	3,000	-
Over-time	001-025-40003	5,123	5,000	15,400	5,000
Part-Time	001-025-40004	77,759	113,900	87,300	143,900
Holiday Pay	001-025-40005	1,064	1,300	2,200	1,300
Cell Phone Allowance	001-025-40009	54	100	100	100
Deferred Compensation	001-025-40011	2,130	2,200	1,800	2,300
PERS Retirement	001-025-40012	70,187	78,900	80,700	71,600
PARS Retirement	001-025-40013	1,001	1,500	1,100	1,900
Medical Insurance	001-025-40014	26,503	34,300	34,800	33,200
AFLAC Insurance-Cafeteria	001-025-40015	668	900	800	900
Medicare Insurance	001-025-40017	4,962	5,500	5,000	6,200
Life and Disability	001-025-40018	2,299	2,400	2,200	2,500
Uniform Allowance	001-025-40020	3,116	3,200	2,600	3,200
Annual Education	001-025-40021	600	600	600	600
Cafeteria Taxable	001-025-40023	148	-	-	3,000
Comptime Buy/Payout	001-025-40026	692	-	2,700	200
Vacation Buy/Payout	001-025-40027	4,276	700	8,900	2,400
Sick Payout	001-025-40028	3,563	-	-	-
Medical Waiver	001-025-40033	4,752	4,000	4,000	4,000
TOTAL PERSONNEL SERVICES		\$ 454,517	\$ 500,300	\$ 468,200	\$ 537,900
MAINTENANCE AND OPERATIONS					
Office Supplies	001-025-40100	\$ 7,358	\$ 14,000	\$ 13,000	\$ -
Memberships and Dues	001-025-40300	-	500	500	-
Training and Meetings	001-025-40400	200	500	300	300
Equipment and Materials	001-025-40700	93	8,300	5,800	4,000
Special Departmental	001-025-40800	10,078	4,000	3,200	4,000
Telephone	001-025-41000	2,326	800	5,000	-
Contract Professional	001-025-44000	134,557	121,600	168,000	167,000
Intergovernmental	001-025-45000	292,938	300,000	315,000	310,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 447,550	\$ 449,700	\$ 510,800	\$ 485,300
TOTAL EXPENDITURES		\$ 902,067	\$ 950,000	\$ 979,000	\$ 1,023,200

PROGRAM: 025 Parking Enforcement
FUND: 001 General Fund

Explanation of Significant Accounts:

Training and Meetings	001-025-40400	CPPA conference and NPA conference
Equipment/Materials	001-025-40700	TSC ticket stock, parking permit advertisement, and enforcement tools
Special Departmental	001-025-40800	Uniforms, badges, boots, print jobs, and bulletproof vests
Contract Professional	001-025-44000	Data Ticket, handheld software maintenance, citation and hearings, Dixon, IPS Group, and Parkeon
Intergovernmental	001-025-45000	Orange County citation processing

PROGRAM: 035 West Comm
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
West Comm	001-035-46000	\$ 862,586	\$ 863,000	\$ 863,000	\$ 874,800
TOTAL MAINTENANCE AND OPERATIONS		\$ 862,586	\$ 863,000	\$ 863,000	\$ 874,800
TOTAL EXPENDITURES		\$ 862,586	\$ 863,000	\$ 863,000	\$ 874,800

PROGRAM: 222 Special Projects
FUND: 004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Canine Unit	004-222-41500	\$ -	\$ 50,000	\$ 50,000	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 50,000	\$ 50,000	\$ -
TOTAL EXPENDITURES		\$ -	\$ 50,000	\$ 50,000	\$ -

PROGRAM: 223 Special Projects
FUND: 004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
BSCC Grant - PD	004-223-41501	\$ -	\$ 72,000	\$ 72,000	\$ -
AB109	004-223-41503	-	1,700	1,700	-
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 73,700	\$ 73,700	\$ -
TOTAL EXPENDITURES		\$ -	\$ 73,700	\$ 73,700	\$ -

PROGRAM: 601 Special Projects
FUND: 004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Special Expense - Canine Unit	004-601-44001	\$ -	\$ 50,000	\$ 50,000	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 50,000	\$ 50,000	\$ -
TOTAL EXPENDITURES		\$ -	\$ 50,000	\$ 50,000	\$ -

PROGRAM:	600 SLESF Grant
FUND:	009 Supplemental Law Enforcement Services Grant

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Over-time - SLESF Grant	009-600-40003	\$ 39,712	\$ 85,000	\$ 85,500	\$ 85,000
Medicare Insurance	009-600-40017	555	1,200	1,200	1,200
Flexible Spending - Cafeteria	009-600-40022	34	-	-	-
TOTAL PERSONNEL SERVICES		\$ 40,301	\$ 86,200	\$ 86,700	\$ 86,200
MAINTENANCE AND OPERATIONS					
Training and Meetings SLESF Grant	009-600-40400	\$ 19,204	\$ -	\$ 4,000	\$ 10,000
Equipment/Materials	009-600-40700	50,062	45,000	38,000	31,000
Intergovernmental	009-600-45000	-	7,900	8,458	8,600
TOTAL MAINTENANCE AND OPERATIONS		\$ 69,266	\$ 52,900	\$ 50,458	\$ 49,600
TOTAL EXPENDITURES		\$ 109,567	\$ 139,100	\$ 137,158	\$ 135,800

Explanation of Significant Accounts:

Training and Meetings	009-600-40400	Rifle training, SWAT, and special program training
Equipment/Materials	009-600-40700	SWAT, community policing equipment, and frontline equipment
Intergovernmental	009-600-45000	Integrated Law and Justice Agency for Orange County (Brea)

PROGRAM: 024 Jail Operations
FUND: 010 Inmate Welfare Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Equipment/Materials	010-024-40700	\$ 6,438	\$ 10,000	\$ -	\$ -
Special Departmental	010-024-40800	7,556	10,000	500	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 13,994	\$ 20,000	\$ 500	\$ -
CAPITAL OUTLAY					
Transfer Out - Operational	010-024-47002	\$ -	\$ 28,000	\$ 28,000	\$ -
TOTAL CAPITAL OUTLAY		\$ -	\$ 28,000	\$ 28,000	\$ -
TOTAL EXPENDITURES		\$ 13,994	\$ 48,000	\$ 28,500	\$ -

PROGRAM: 555 State Asset Forfeiture
FUND: 011 State Asset Forfeiture

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Equipment and Materials	011-555-40700	\$ -	\$ 1,500	\$ -	\$ 1,600
Special Departmental	011-555-40800	-	1,400	-	1,400
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 2,900	\$ -	\$ 3,000
TOTAL EXPENDITURES		\$ -	\$ 2,900	\$ -	\$ 3,000

Explanation of Significant Accounts:

Equipment/Materials	011-555-40700	Frontline equipment
Special Departmental	011-555-40800	Travel and extradition expenses

PROGRAM: 111 Federal Asset Forfeiture
FUND: 013 Federal Asset Forfeiture

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	013-111-40001	\$ 123,621	\$ 109,200	\$ 121,700	\$ 124,200
Temporary Special Pay	013-111-40002	220	1,000	-	-
Overtime	013-111-40003	5,334	10,000	14,800	-
Holiday Pay	013-111-40005	5,396	7,800	6,600	8,300
Cell Allowance	013-111-40009	1,170	-	1,200	1,200
PERS Retirement	013-111-40012	59,699	17,400	29,800	80,800
Medical Insurance	013-111-40014	15	9,800	31,700	-
AFLAC Cafeteria	013-111-40015	52	-	-	-
Medicare Insurance	013-111-40017	2,308	2,000	2,300	2,300
Life and Disability	013-111-40018	973	1,000	1,700	1,000
Uniform Allowance	013-111-40020	1,000	1,000	1,000	1,000
Annual Education	013-111-40021	4,500	4,500	4,300	4,500
Cafeteria Taxable	013-111-40023	-	2,800	-	-
Comp Time Buy/Payout	013-111-40026	2,756	-	-	-
Vacation Buy/Payout	013-111-40027	4,961	-	-	4,500
Medical Waiver	013-111-40033	12,367	-	10,400	12,600
TOTAL PERSONNEL SERVICES		\$ 224,372	\$ 166,500	\$ 225,500	\$ 240,400
MAINTENANCE AND OPERATIONS					
Training and Meetings	013-111-40400	\$ 10,105	\$ 15,000	\$ -	\$ -
Equipment and Materials	013-111-40700	2,207	15,500	-	-
Special Departmental	013-111-40800	-	15,000	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 12,312	\$ 45,500	\$ -	\$ -
TOTAL EXPENDITURES		\$ 236,684	\$ 212,000	\$ 225,500	\$ 240,400

Explanation of Significant Accounts:

Training and Meetings	013-111-40400	CA Narcotics Officer Assoc. conference, drug recognition expert, and school resource officer training
Equipment/Materials	013-111-40700	Furniture, offices supplies, and equipment
Special Departmental	013-111-40800	Extradition and detention center improvements

PROGRAM: 022 Field Services
FUND: 027 Pension Obligation Bond

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Transfer Out - Operation	027-022-47002	\$ 14,645	\$ -	\$ -	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ 14,645	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 14,645	\$ -	\$ -	\$ -

PROGRAM: 442 Bulletproof Vest Partnership
FUND: 075 Police Grants

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Equipment/Materials	075-442-40700	\$ 11,257	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 11,257	\$ 5,000	\$ 5,000	\$ 5,000
TOTAL EXPENDITURES		\$ 11,257	\$ 5,000	\$ 5,000	\$ 5,000

PROGRAM: 472 Office of Traffic Safety Grant
FUND: 075 Police Grants

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Over-time - OTS	075-472-40003	\$ 15,811	\$ 40,000	\$ 40,000	\$ 40,000
Medicare Insurance	075-472-40017	-	600	600	600
TOTAL PERSONNEL SERVICES		\$ 15,811	\$ 40,600	\$ 40,600	\$ 40,600
MAINTENANCE AND OPERATIONS					
Equipment and Materials	075-472-40700	\$ -	\$ 18,000	\$ 1,000	\$ 18,000
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 18,000	\$ 1,000	\$ 18,000
TOTAL EXPENDITURES		\$ 15,811	\$ 58,600	\$ 41,600	\$ 58,600

PROGRAM: 473 Alcoholic Beverage Control
FUND: 075 Police Grants

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Overtime	075-473-40003	\$ 2,268	\$ 39,695	\$ 11,900	\$ 39,900
Medicare Insurance	075-473-40017	33	600	200	600
TOTAL PERSONNEL SERVICES		\$ 2,301	\$ 40,295	\$ 12,100	\$ 40,500
MAINTENANCE AND OPERATIONS					
Training & Meetings - ABC	075-473-40400	\$ -	\$ -	\$ 100	\$ 2,500
Equipment & Materials	075-473-40700	-	2,500	1,500	2,500
Special Department - Grants	075-473-40800	-	500	-	500
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 3,000	\$ 1,600	\$ 5,500
TOTAL EXPENDITURES		\$ 2,301	\$ 43,295	\$ 13,700	\$ 46,000

PROGRAM: 474 Tobacco Tax Act 2016
FUND: 075 Police Grants

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Overtime	075-474-40003	\$ 70,318	\$ 122,300	\$ 122,300	\$ -
Medicare	075-474-40017	1,002	1,800	1,800	-
Flexible Spending-Cafeteria	075-474-40022	1	-	-	-
TOTAL PERSONNEL SERVICES		\$ 71,321	\$ 124,100	\$ 124,100	\$ -
MAINTENANCE AND OPERATIONS					
Equipment / Materials	075-474-40700	\$ -	\$ 7,000	\$ 7,000	\$ -
Special Department	075-474-40800	-	3,100	3,100	-
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 10,100	\$ 10,100	\$ -
TOTAL EXPENDITURES		\$ 71,321	\$ 134,200	\$ 134,200	\$ -

PROGRAM: 371 OCATT Grant
FUND: 080 Citywide Grants

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	080-371-40001	\$ -	\$ -	\$ -	\$ 122,800
Holiday Pay	080-371-40005	-	-	-	1,400
Cell Phone Allowance	080-371-40009	-	-	-	1,200
Deferred Compensation	080-371-40011	-	-	-	1,200
PERS Retirement	080-371-40012	-	-	-	55,000
Medical Insurance	080-371-40014	-	-	-	12,600
Medicare Insurance	080-371-40017	-	-	-	1,900
Life and Disability	080-371-40018	-	-	-	1,200
Uniform Allowance	080-371-40020	-	-	-	1,000
Annual Education	080-371-40021	-	-	-	4,500
Vacation Buy/Payout	080-371-40027	-	-	-	2,200
TOTAL PERSONNEL SERVICES		\$ -	\$ -	\$ -	\$ 205,000
TOTAL EXPENDITURES		\$ -	\$ -	\$ -	\$ 205,000

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 6,038,146	\$ 6,186,100	\$ 6,010,600	\$ 6,474,400
Special Pay	40002	25,756	11,000	12,100	10,000
Over-Time	40003	563,015	629,995	676,600	505,900
Part-time	40004	228,364	206,900	183,800	264,200
Holiday Pay	40005	273,488	329,200	285,900	346,700
Tuition Reimbursement	40007	11,049	14,500	11,000	14,500
Cell Phone Allowance	40009	15,840	15,000	17,100	18,400
Deferred Compensation-Cafeteria	40010	2,638	-	7,500	1,100
Deferred Compensation	40011	12,697	14,400	12,300	14,600
PERS Retirement	40012	2,509,701	2,695,200	2,791,000	3,137,700
PARS Retirement	40013	1,901	2,900	2,300	3,500
Medical Insurance	40014	541,503	712,200	711,200	713,200
AFLAC Insurance-Cafeteria	40015	9,449	12,700	10,900	12,600
Medicare Insurance	40017	108,161	114,600	110,900	118,800
Life and Disability	40018	47,123	50,600	44,600	51,800
Uniform Allowance	40020	48,981	50,400	46,900	50,200
Annual Education	40021	141,532	157,200	154,400	165,300
Flexible Spending - Cafeteria	40022	2,113	3,700	2,500	3,700
Cafeteria Taxable	40023	63,391	62,800	55,800	57,600
Comptime Buy/payout	40026	31,856	53,000	20,600	13,400
Vacation Buy/Payout	40027	127,883	94,600	79,700	179,500
Sick Payout	40028	35,634	-	-	-
Unemployment	40030	69	-	-	-
Health and Wellness Program	40032	1,250	1,300	1,300	1,300
Medical Waiver	40033	68,021	64,500	64,200	70,700
TOTAL PERSONNEL SERVICES		10,909,561	11,482,795	11,313,200	12,229,100
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	20,812	29,600	28,200	15,300
Memberships and Dues	40300	3,483	4,300	3,800	4,800
Training and Meetings	40400	64,723	85,400	34,600	77,500
Equipment and Materials	40700	136,771	174,000	111,000	110,800
Special Departmental	40800	76,497	101,500	48,800	72,400
Vehicles Leasing	40804	-	800	-	800
Telephone	41000	69,480	71,600	65,600	69,000
Gas	41010	3,845	3,800	3,700	3,800
Electricity	41020	74,281	64,000	64,000	64,000
Citywide Special Projects	41500	-	123,700	123,700	-
Rental/Lease Equip	42000	24,970	34,300	35,000	37,500
Contract Professional	44000	260,063	255,300	260,000	260,400
Special Expense	44001	-	50,000	50,000	-
Intergovernmental	45000	403,481	424,100	438,458	425,600
West Comm	46000	862,586	863,000	863,000	874,800
Transfer Out - Operation	47002	14,645	28,000	28,000	-
TOTAL MAINTENANCE AND OPERATIONS		2,015,637	2,313,400	2,157,858	2,016,700

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
CAPITAL OUTLAY					
Furniture and Fixtures	48010	12,632	7,500	7,500	-
TOTAL CAPITAL OUTLAY		12,632	7,500	7,500	-
TOTAL EXPENDITURES		\$ 12,937,830	\$ 13,803,695	\$ 13,478,558	\$ 14,245,800

MANAGING DEPARTMENT HEAD: City Manager

MISSION STATEMENT

Fire Services contribute to the safety and well-being of the community by responding to emergency situations and promoting fire prevention.

PRIMARY ACTIVITIES

Fire Services – 026

Fire Services are provided through a contract with the Orange County Fire Authority (OCFA). The OCFA provides technical, rescue, fire prevention, fire investigation, hazardous materials response, public information/education, paramedic and ambulance transport services.

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
Fire Services - 026				
Personnel Services	\$ 322,048	\$ 354,500	\$ 354,500	\$ 390,000
Maintenance and Operations	6,262,279	6,493,900	6,493,900	6,753,500
Capital Outlay	-	-	-	-
Subtotal	6,584,327	6,848,400	6,848,400	7,143,500
TOTAL				
Personnel Services	322,048	354,500	354,500	390,000
Maintenance and Operations	6,262,279	6,493,900	6,493,900	6,753,500
Capital Outlay	-	-	-	-
TOTAL	\$ 6,584,327	\$ 6,848,400	\$ 6,848,400	\$ 7,143,500
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 6,093,156	\$ 6,372,800	\$ 6,372,800	\$ 6,683,500
Fire Station Debt Service - 028	491,171	475,600	475,600	460,000
TOTAL	\$ 6,584,327	\$ 6,848,400	\$ 6,848,400	\$ 7,143,500

PROGRAM: 026 Fire Services
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
PERS Retirement	001-026-40012	\$ 322,048	\$ 354,500	\$ 354,500	\$ 390,000
TOTAL PERSONNEL SERVICES		\$ 322,048	\$ 354,500	\$ 354,500	\$ 390,000
MAINTENANCE AND OPERATIONS					
Contract Professional	001-026-44000	\$ -	\$ -	\$ -	\$ -
Intergovernmental	001-026-45000	5,771,108	6,018,300	6,018,300	6,293,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 5,771,108	\$ 6,018,300	\$ 6,018,300	\$ 6,293,500
TOTAL EXPENDITURES		\$ 6,093,156	\$ 6,372,800	\$ 6,372,800	\$ 6,683,500

Explanation of Significant Accounts:

PERS Retirement	001-026-40012	Retiree costs
Intergovernmental	001-026-45000	Orange County Fire Authority (OCFA)

PROGRAM: 026 Fire Services
FUND: 028 Fire Station Bond

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	028-026-44000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Debt Service Pmt - Principal	028-026-47888	420,000	420,000	420,000	420,000
Interest Payment	028-026-47999	68,171	52,600	52,600	37,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 491,171	\$ 475,600	\$ 475,600	\$ 460,000
TOTAL EXPENDITURES		\$ 491,171	\$ 475,600	\$ 475,600	\$ 460,000

Explanation of Significant Accounts:

Contact Professional	028-026-44000	Trustee fees
Debt Service Principal	028-026-47888	Principal
Interest Payment	028-026-47999	Interest

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
PERS Retirement	40012	\$ 322,048	\$ 354,500	\$ 354,500	\$ 390,000
TOTAL PERSONNEL SERVICES		322,048	354,500	354,500	390,000
MAINTENANCE AND OPERATIONS					
Contract Professional	44000	3,000	3,000	3,000	3,000
Intergovernmental	45000	5,771,108	6,018,300	6,018,300	6,293,500
Principal Payments	47888	420,000	420,000	420,000	420,000
Interest Payments	47999	68,171	52,600	52,600	37,000
TOTAL MAINTENANCE AND OPERATIONS		6,262,279	6,493,900	6,493,900	6,753,500
TOTAL EXPENDITURES		\$ 6,584,327	\$ 6,848,400	\$ 6,848,400	\$ 7,143,500



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MANAGING DEPARTMENT HEAD: Director of Community Development

MISSION STATEMENT

The mission of the Community Development Department is to promote sound economic and environmentally sustainable use of land, consistent with the goals and values of the community and to enhance the quality of life for citizens, businesses, and visitors to the community. It is the department's goal to provide residents, merchants, elected officials, and City boards and commissions with accurate, detailed, and timely information in a professional and courteous manner that sustains the public trust.

PRIMARY ACTIVITIES

Planning – 030

Provide professional planning and land use advice to the City Council, Planning Commission, and City Manager. Primary staff to the General Plan/Local Coastal Plan Citizens Advisory Committee, Environmental Quality Control Board, Archaeological Advisory Committee, and DWP CAC. Promote positive community and economic development within the City. Review and make recommendations on land use applications including general plan and zoning amendments, tentative maps, conditional use permits, and variances. Review ministerial projects including room additions, tenant improvements, sign applications, and home occupancy permits for zoning compliance. Conduct environmental assessments in compliance with the National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) for all private and public projects completed within the City. Review plans and answer questions at the public counter regarding General Plan, zoning, land use, and economic development matters.

Building and Code Enforcement – 031

Provide professional expertise and assistance to residents, contractors, and design professionals regarding building code issues. Review construction plans and documents. Issue permits for construction and alteration of buildings and structures. Perform inspections on buildings and structures and enforce compliance with the provisions of the Code of the City of Seal Beach and the California Building Codes. Compile monthly permit data reports; maintain project coordination with internal divisions, as well as state and local agencies. Review, amend, and adopt required codes and policies. Investigate and enforce all municipal code violations such as property maintenance, zoning, building, and land use compliance.

Small Business Program – 032

This program provides for grants to small businesses using funding from the CARES Act which are passed through the County of Orange. Use of these funds is restricted and allow for the City of Seal Beach to directly administer grants to qualified small businesses consistent with the CARES Act.

Special Projects – 230

Special projects for the Planning program.

Special Projects – 231

Special projects for the Building and Code Enforcement program.

OBJECTIVES

- Administer the State mandated 6th Cycle Housing Element Update process
- Commence implementation process for new permit management (LMS) software
- Continue to administer development of City's Local Coastal Plan through public outreach efforts and consultation with the California Coastal Commission
- Continue to cultivate a working relationship with Coastal Commission Staff
- Continue coordination with Naval Weapons Station Seal Beach to assess implementation methods for Joint Land Use Study strategies and consideration of development opportunities
- Continue to provide plan check services via contract staff and offer limited in-house plan check service
- Continue City's code compliance complaint based policy
- Remain current on changes within the Building industry and maintain required certifications and licenses for Building Division staff

PERFORMANCE MEASURES

	Actual FY 2018-19	Actual FY 2019-20	Estimated FY 2020-21	Proposed FY 2021-22
Number of building permits issued	1,680	1,528	1,500	1,400
Number of building plan checks completed	431	345	300	280
Number of building Inspections	5,320	4,366	4,000	3,800
Number of code enforcement cases	68	116	85	120
Total planning applications received	27	20	21	20

COMMUNITY DEVELOPMENT

FY 2021-2022

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
Planning - 030				
Personnel Services	\$ 303,008	\$ 399,700	\$ 331,400	\$ 522,200
Maintenance and Operations	271,982	305,100	270,400	237,900
Capital Outlay	-	-	-	-
Subtotal	574,990	704,800	601,800	760,100
Building and Code Enforcement - 031				
Personnel Services	333,324	689,700	319,200	578,600
Maintenance and Operations	294,470	221,200	339,400	137,700
Capital Outlay	-	-	-	-
Subtotal	627,794	910,900	658,600	716,300
Small Business Program - 032				
Personnel Services	-	-	-	-
Maintenance and Operations	-	562,803	562,800	-
Capital Outlay	512,600	-	-	-
Subtotal	512,600	562,803	562,800	-
Special Projects - 230				
Personnel Services	-	-	-	-
Maintenance and Operations	4,000	3,500	2,500	2,500
Capital Outlay	-	-	-	-
Subtotal	4,000	3,500	2,500	2,500
Special Projects - 231				
Personnel Services	-	-	-	-
Maintenance and Operations	884	60,000	900	221,000
Capital Outlay	-	-	-	-
Subtotal	884	60,000	900	221,000
TOTAL				
Personnel Services	636,332	1,089,400	650,600	1,100,800
Maintenance and Operations	571,336	1,152,603	1,176,000	599,100
Capital Outlay	512,600	-	-	-
TOTAL	\$ 1,720,268	\$ 2,242,003	\$ 1,826,600	\$ 1,699,900
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 1,022,784	\$ 1,435,700	\$ 1,080,400	\$ 1,296,400
Special Projects - 004	4,884	63,500	3,400	223,500
Community Development Block Grant - 072	180,000	180,000	180,000	180,000
CARES Act - 081	512,600	562,803	562,800	-
TOTAL	\$ 1,720,268	\$ 2,242,003	\$ 1,826,600	\$ 1,699,900

COMMUNITY DEVELOPMENT

FY 2021-2022

PROGRAM: 030 Planning
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-030-40001	\$ 207,868	\$ 263,300	\$ 190,100	\$ 344,000
Over-Time	001-030-40003	203	500	-	500
Part-time	001-030-40004	2,460	7,200	2,500	7,200
Cell Phone Allowance	001-030-40009	114	400	300	600
Deferred Compensation	001-030-40011	4,763	7,300	5,000	9,300
PERS Retirement	001-030-40012	60,156	78,200	73,800	112,200
PARS Retirement	001-030-40013	25	100	100	100
Medical Insurance	001-030-40014	16,291	28,500	32,500	30,000
AFLAC Insurance-Cafeteria	001-030-40015	52	100	-	100
Medicare Insurance	001-030-40017	3,090	4,100	3,000	5,400
Life and Disability	001-030-40018	1,703	2,000	1,800	2,000
FICA	001-030-40019	33	100	100	100
Flexible Spending - Cafeteria	001-030-40022	321	-	800	-
Cafeteria Taxable	001-030-40023	401	200	800	2,200
Comptime Buy/Payout	001-030-40026	-	-	5,600	-
Vacation Buy/Payout	001-030-40027	2,081	3,400	8,400	3,800
Sick Payout	001-030-40028	-	-	2,900	-
Unemployment	001-030-40030	56	-	-	-
Health and Wellness Program	001-030-40032	615	1,100	500	1,500
Medical Waiver	001-030-40033	2,776	3,200	3,200	3,200
TOTAL PERSONNEL SERVICES		\$ 303,008	\$ 399,700	\$ 331,400	\$ 522,200
MAINTENANCE AND OPERATIONS					
Office Supplies	001-030-40100	\$ 2,296	\$ 2,000	\$ 3,000	\$ 2,000
Memberships and Dues	001-030-40300	843	2,100	1,400	2,100
Training and Meetings	001-030-40400	1,343	7,000	-	4,800
Telephone	001-030-41000	1,278	-	1,000	1,000
Contract Professional	001-030-44000	86,222	114,000	85,000	48,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 91,982	\$ 125,100	\$ 90,400	\$ 57,900
TOTAL EXPENDITURES		\$ 394,990	\$ 524,800	\$ 421,800	\$ 580,100

Explanation of Significant Accounts:

Memberships and Dues	001-030-40300	American Planning Assoc. and Planning Director Assoc.
Training and Meetings	001-030-40400	Planning Director Assoc. workshop and League Academy for Commissioners
Contract Professional	001-030-44000	Community Development Block Grant consultant and CEQA consultants

PROGRAM: 031 Building and Code Enforcement
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-031-40001	\$ 201,489	\$ 457,000	\$ 165,800	\$ 359,700
Over-time	001-031-40003	305	500	300	500
Tuition Reimbursement	001-031-40007	-	-	3,500	-
Cell Phone Allowance	001-031-40009	38	300	100	300
Deferred Compensation	001-031-40011	3,594	11,000	3,000	10,300
PERS Retirement	001-031-40012	89,508	124,000	96,300	99,700
Medical Insurance	001-031-40014	18,218	73,800	35,200	82,900
AFLAC Insurance-Cafeteria	001-031-40015	79	100	-	100
Medicare Insurance	001-031-40017	3,098	7,000	2,500	5,600
Life and Disability	001-031-40018	1,963	3,900	1,800	3,900
Flexible Spending - Cafeteria	001-031-40022	1,019	-	300	-
Cafeteria Taxable	001-031-40023	3,923	4,100	4,200	6,400
Comptime Buy/Payout	001-031-40026	105	-	1,400	-
Vacation Buy/Payout	001-031-40027	8,346	5,500	2,100	5,100
Sick Payout	001-031-40028	-	-	700	-
Health and Wellness Program	001-031-40032	945	1,700	1,200	3,300
Medical Waiver	001-031-40033	694	800	800	800
TOTAL PERSONNEL SERVICES		\$ 333,324	\$ 689,700	\$ 319,200	\$ 578,600
MAINTENANCE AND OPERATIONS					
Office Supplies	001-031-40100	\$ 1,947	\$ 2,000	\$ 2,000	\$ 2,000
Memberships and Dues	001-031-40300	540	600	800	600
Training and Meetings	001-031-40400	780	2,500	-	2,000
Equipment and Materials	001-031-40700	547	1,100	1,100	600
Special Departmental	001-031-40800	250	-	-	-
Telephone	001-031-41000	534	-	500	500
Contract Professional	001-031-44000	291,122	40,000	235,000	132,000
Special Expense	001-031-44001	-	175,000	100,000	-
Intergovernmental	001-031-45000	(1,250)	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 294,470	\$ 221,200	\$ 339,400	\$ 137,700
TOTAL EXPENDITURES		\$ 627,794	\$ 910,900	\$ 658,600	\$ 716,300

Explanation of Significant Accounts:

Memberships and Dues	001-031-40300	International Code Council, CA Assoc. of Code Enforcement Officers, and California Building Officials
Training and Meetings	001-031-40400	CA Building Officials workshop
Equipment/Materials	001-031-40700	Uniform, safety shoes, and equipment
Contract Professional	001-031-44000	Charles Abbott, Transtech, and additional building inspection services, when needed

PROGRAM: 230 Special Projects
FUND: 004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Third Party Testing	004-230-41502	\$ 4,000	\$ 3,500	\$ 2,500	\$ 2,500
TOTAL MAINTENANCE AND OPERATIONS		\$ 4,000	\$ 3,500	\$ 2,500	\$ 2,500
TOTAL EXPENDITURES		\$ 4,000	\$ 3,500	\$ 2,500	\$ 2,500

PROGRAM: 231 Special Projects
FUND: 004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Plan Archival - Building	004-231-41500	\$ -	\$ 60,000	\$ -	\$ 70,000
Building Technology	004-231-41502	-	-	-	150,000
Business License ADA Fee	004-231-41506	884	-	900	1,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 884	\$ 60,000	\$ 900	\$ 221,000
TOTAL EXPENDITURES		\$ 884	\$ 60,000	\$ 900	\$ 221,000

Explanation of Significant Accounts:

Plan Archival - Building	004-231-41500	Contract services for imaging of plans
Building Technology	004-231-41502	Costs for land management system and GIS system
Business License ADA Fee	004-231-41506	Administrative costs for business license ADA fees

PROGRAM: 030 Planning
FUND: 072 Community Development Block Grant

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	072-030-44000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
TOTAL EXPENDITURES		\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000

Explanation of Significant Accounts:

Contract Professional 072-030-44000 Leisure World restroom rehabilitation program and administrative costs for Community Development Block Grant consultant

PROGRAM: 032 Small Business Program
FUND: 081 CARES Act

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Special Expense	081-032-44001	\$ -	\$ 562,803	\$ 562,800	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 562,803	\$ 562,800	\$ -
CAPITAL OUTLAY					
Transfer Out-Operational	081-034-47002	\$ 512,600	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 512,600	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 512,600	\$ 562,803	\$ 562,800	\$ -

COMMUNITY DEVELOPMENT

FY 2021-2022

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 409,357	\$ 720,300	\$ 355,900	\$ 703,700
Over-Time	40003	508	1,000	300	1,000
Part-time	40004	2,460	7,200	2,500	7,200
Tuition Reimbursement	40007	-	-	3,500	-
Cell Phone Allowance	40009	152	700	400	900
Deferred Compensation	40011	8,357	18,300	8,000	19,600
PERS Retirement	40012	149,664	202,200	170,100	211,900
PARS Retirement	40013	25	100	100	100
Medical Insurance	40014	34,509	102,300	67,700	112,900
AFLAC Insurance-Cafeteria	40015	131	200	-	200
Medicare Insurance	40017	6,188	11,100	5,500	11,000
Life and Disability	40018	3,666	5,900	3,600	5,900
FICA	40019	33	100	100	100
Flexible Spending - Cafeteria	40022	1,340	-	1,100	-
Cafeteria Taxable	40023	4,324	4,300	5,000	8,600
Comptime Buy/payout	40026	105	-	7,000	-
Vacation Buy/Payout	40027	10,427	8,900	10,500	8,900
Sick Payout	40028	-	-	3,600	-
Unemployment	40030	56	-	-	-
Health and Wellness Program	40032	1,560	2,800	1,700	4,800
Medical Waiver	40033	3,470	4,000	4,000	4,000
TOTAL PERSONNEL SERVICES		636,332	1,089,400	650,600	1,100,800
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	4,243	4,000	5,000	4,000
Memberships and Dues	40300	1,383	2,700	2,200	2,700
Training and Meetings	40400	2,123	9,500	-	6,800
Equipment and Materials	40700	547	1,100	1,100	600
Special Departmental	40800	250	-	-	-
Telephone	41000	1,812	-	1,500	1,500
Citywide Special Projects	41500	4,884	63,500	3,400	223,500
Contract Professional	44000	557,344	334,000	500,000	360,000
Special Expense	44001	-	737,803	662,800	-
Intergovernmental	45000	(1,250)	-	-	-
Transfer Out - Operation	47002	512,600	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		1,083,936	1,152,603	1,176,000	599,100
TOTAL EXPENDITURES		\$ 1,720,268	\$ 2,242,003	\$ 1,826,600	\$ 1,699,900

MANAGING DEPARTMENT HEAD: Director of Public Works

MISSION STATEMENT

To provide innovative and sustainable City improvements and services through strategic planning, programming, budgeting, constructing, and maintaining of the City's infrastructure in a cost-effective way that meets the overall needs of the community.

PRIMARY ACTIVITIES

Engineering – 042

The Administrative Engineering Division oversees the Administration, Contract Management, Grant Management, Finance and Budgeting, Development Services, Capital Improvement Program, Environmental, Traffic/Transportation, Construction Management/Inspection, Tidelands Management, Intra/Interagency coordination and compliance, and provides general coordination with the other Public Works Divisions.

Outside Agency Coordination and/or Compliance with Regulations - National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; California Department of Transportation, Orange County Flood Control, Orange County Public Works Department, All surrounding Cities, California Department of Health, Air Quality Management District, California Coastal Commission, Southern California Edison, Southern California Gas, Spectrum, Frontier, Naval Weapons Station, California Coastal Conservancy, California Fish and Game, California Fish and Wildlife, Orange County Transportation Authority, OSHA, Environmental Protection Agency, Orange County Water District, Municipal Water District of Orange County, West Orange County Water District, Orange County Sanitation District, ACE, SLC.

Storm Drains – 043

The City's storm water infrastructure includes over 216 catch basins, several thousand linear feet of storm drains, and the West End Pump Station. Routine maintenance activities to ensure proper conveyance include: inspecting, cleaning, maintaining, and tracking catch basins, catch basin filters, catch basin screens, storm drains, culverts, and other storm water conveyances, maintaining and operating a storm water pumping station, testing of debris trapped in catch basins. Long-range improvement needs as documented in the City's Storm Drain Master Plan are prioritized and budgeted into the Capital Improvement Program.

Compliance and enforcement of Federal, State, and local regulations for the protection of water quality, implementation of the City's NPDES Local Implementation Plan, and the City's Storm Drain Master Plan, compiling annual Program Effectiveness Reports, plan check and site checking storm drains, and implementation of Best Management Practices, attend mandated storm water meetings, issuance of Notice of Violations and public education for water quality protection.

Street Maintenance – 044

The Street Maintenance Division is responsible for maintenance and repair of approximately 41.3 centerline miles of roadway within the City. These maintenance efforts include: pavement pothole repairs, street signage replacements, refreshing curb markings/street legend work/street striping, and street sweeping. In addition the Street Maintenance Division is also responsible for the maintenance of 24.2 miles of City sidewalks and pavers, as well as the operations of the City's 23 traffic signals.

Landscape Maintenance – 049

The Landscape Division is responsible for maintaining all park locations and landscaping throughout the City. These activities include trimming and planting trees; mowing grass, fixing irrigation lines, playground equipment inspection and maintenance, pesticide application, weed abatement, remove trash in parks and tract entries, and maintenance of portable restrooms.

Auto Maintenance – 050

The Fleet Maintenance Division maintains a fleet of approximately City 135 vehicles. A detailed preventative maintenance program is used to minimize vehicle downtime, increase vehicle performance, and control overall fleet maintenance costs.

Building Maintenance – 052

The Building Maintenance Division's primary activities involve maintaining the integrity of the City's building and facilities through routine maintenance and larger-scale capital improvement projects.

Maintenance activities include general internal and external upkeep, such as janitorial services, elevator and HVAC maintenance, pest control, electrical/plumbing repairs, and landscape maintenance at buildings/facilities.

Improvements that cannot be achieved through regular maintenance are budgeted into the Capital Improvement Program, where strategic planning, funding, design and construction take place. These activities would include activities such as roof repairs, ADA upgrades, and building rehabilitations.

SB1 Program – 090

Senate Bill 1 (SB-1) created the Roadway Maintenance and Rehabilitation Account (RMRA). The City receives annual apportionments under this program for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

Gas Tax – 090

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The City's portion of these fund allocations flow through the Highway Users Tax Account (HUTA) and the fund's uses must be transportation-related and conform to Streets and Highways Code Section 2101.

Measure M2 – 099

OC Go (also more commonly known as Measure M2) is a 30-year half-cent sales tax for transportation improvements in Orange County through 2041. OC Go is administered through the Orange County Transportation Authority (OCTA), where a portion of the funds is provided to the agencies through the Local Fair Share Program (Project Q) to pay for the escalating cost of restoring the aging street system. These funds can also be used to fund other local transportation needs such as street rehabilitation, traffic and pedestrian safety, and traffic signal improvements.

Special Projects – 242

Special projects for the Engineering program.

Special Projects – 244

Special projects for the Street Maintenance program.

Capital Projects – 333

Capital Improvement Projects Fund. Effective July 1, 2020, any projects funded using these resources are appropriated directly in the Capital Improvement Program section.

Miscellaneous – XXX

Miscellaneous grant funds used to fund Capital Improvement Projects. Effective July 1, 2020, any projects funded using these resources are appropriated directly in the Capital Improvement Program section.

Street Lighting – 500

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

Air Quality Improvement – 700

The Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs that will reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants (i.e. trip reduction, transit and traffic flow improvements, alternative fuel vehicles).

Park Improvement – 800

This program develops and renovate park infrastructure. Effective July 1, 2020, any projects funded using these resources are appropriated directly in the Capital Improvement Program section.

Beach Maintenance – 863

Maintenance activities to maintain the 1.5 miles of beachline include regular debris and litter removal; sand management; maintenance of the tot lot and beach parking lots, beach trash removal; graffiti removal; annual construction and removal of the seasonal berm, and clean up after storm events. In addition, the City pays the Surfside Colony \$37,000 per year for maintenance, berm construction and removal on Surfside Beach.

Seal Beach is home to the second largest wooden pier along the California Coastline, and was recently rehabilitated. Routine inspection and maintenance to ensure structural and operational integrity is imperative.

Both assets are within the California Coastal Commission jurisdictional boundaries, FEMA flood zone, State Lands, and various regulatory agencies, careful coordination and monitoring activities are necessary for compliance.

Water Maintenance and Operations – 900

The City's water system consists of over 70 miles of pipeline, 2 booster stations, 3 active water production wells, and two reservoirs. Water supply is generally provided through a combination of purchasing imported water from Municipal Water District of Orange County and pumping groundwater from the Orange County Water Groundwater Basin. Not only are routine maintenance and regular system upgrades necessary improvements to maintain a safe and reliable water supply, but strict adherence to federal, state and local jurisdictional water quality requirements along with fire protection codes is imperative.

Primary maintenance activities include monitoring the SCADA controls for water wells and pump stations, water production, pipe installation and maintenance, booster station maintenance, well maintenance, water quality sampling and testing, flushing hydrants, exercising valves, changing meters, reading meters, repairing leaks and main line breaks, customer service requests, management of water meters, cross connection program, fire flow tests, instrumentation and control, and public relations. In addition, due to Southern California's semi-arid climate, growing population and a dependency on imported water, Seal Beach, like other Southern California water agencies need to carefully manage its water supply for short and long term sustainability.

Capital Improvement Program improvements include pipelines, storage, disinfections, and booster stations construction. Outside Agency Coordination and/or compliance with Regulations - National Pollution Discharge Elimination System permit; Regional Water Quality Control Board; City of Long Beach, City of Huntington Beach, California Dept. of Health, Air Quality Management District, Dept. of Water Resources, OSHA, Environmental Protection Agency, Metropolitan Water District, Orange County Water District, Municipal Water District of Orange County, West Orange County Water Board and Golden State Water Company.

Sewer Maintenance and Operations – 925

The City's sewer system service area encompasses over 6,450 acres, with over 169,000 feet of gravity fed sewer lines, 730 manholes, and 7 sewer pump stations. A rigorous routine and capital improvement program is in place to properly manage, operate, and maintain all parts of the wastewater system.

Proper sewer operations also include implementation and managing a Fat, Oils, and Grease Program to limit blockages in the system.

Capital Improvement Program improvements include pipelines and pump stations design and construction. Outside Agency Coordination and/or compliance with Regulations.

Vehicle Replacement – 980

Fleet replacement for the City's fleet of police, and general use vehicles, motorcycles, and other miscellaneous equipment.

OBJECTIVES

- Actively explore options to facilitate and streamline processes
- Identify and leverage funding sources to offset general fund dependency
- Implement public outreach strategies and improve external communication
- Actively engage the public to create a shared vision
- Provide superior project and program delivery
- Maintain and update Standard Operating Procedures to develop and preserve institutional knowledge
- Consolidate plan and records archive through GIS management
- Develop, maintain, update, and track master planning documents and studies
- Create a prioritization process for near and long-term CIP planning and implementation
- Perform inspection and maintenance of storm drain filters and screens
- Participate in sub-regional watershed planning, as well as work with pollution control measures for the San Gabriel and Anaheim Bay watersheds
- Continue to comply with the statewide trash provisions as implemented by the Santa Ana Regional Water Quality Control Board
- Identify new pavement preservation and rehabilitation technologies to increase the roadway's serviceable life
- Upgrade the traffic signal system to adapt to new and future technologies
- Prioritize and promote ADA accessibility improvements within the public right-of-way and facilities
- Encourage joint trench construction and discourage moratorium street cuts
- Prioritize vehicle replacements according the Fleet Management Plan, user needs, maintenance records, and funding availability
- Utilize fleet maintenance software to schedule vehicle maintenance, track maintenance records, and analyze vehicle performance data
- Decrease emergency repairs through regular servicing and maintenance
- Maintain and manage Master Parts Inventory and re-order schedule to ensure appropriate parts are available
- Manage overall fuel consumption through plan maintenance
- Identify and prioritize short and long-term improvements based on the City's Facility Condition Assessment, user input, maintenance records and needs, and funding availability
- Conduct the annual park equipment and playground maintenance assessment program for long term sustainability
- Insure compliance with the Department of Water Resources, Model Water Efficient Landscape Ordinance (MWELO) 2015
- Work with the Tree Advisory Committee to sustain and improve the City's urban forest
- Actively maintain the beach and manage the sand
- Repair and/or replace aged and deteriorating sections of the boardwalk wall
- Continue coordination on Surfside Colony sand replenishment funding
- Provide a safe and effective wastewater collection system, and ensure compliance with all regulatory requirements
- Identify and prioritize structural deficiencies and implement short and long-term improvement plans
- Maintain an updated Sewer Master Plan, Sewer System Management Plan, Sewer Management Plan Audit, and Sanitary Sewer Overflow Emergency Response Plan
- Maintain an updated inventory of cleaned a CCTV'd sewer lines
- Review and update the City's Water Master Plan to identify short and long-term range improvements
- Promote efficient use of water resources through conservation programs, both in times of drought and at all other times
- Continue daily testing, inspection of the system, station maintenance, compliance with regulations, exercising of all valves, and flushing of hydrants

PERFORMANCE MEASURES

	Actual FY 2019-20	Estimated FY 2020-21	Proposed FY 2021-22
Number of facility work requests	253	83	150
Number of calls for service for graffiti	34	19	30
Number of encroachment permits issued	192	244	400
Number of fire hydrants flushed	218	120	450
Number of water valves turned	190	160	400
Total miles of sewer pipeline cleaned	20	7	12
Total footage video sewer inspections	6,281	7,500	7,500

PUBLIC WORKS

FY 2021-2022

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
EXPENDITURES BY PROGRAM				
Engineering - 042				
Personnel Services	\$ 178,569	\$ 227,600	\$ 173,600	\$ 377,100
Maintenance and Operations	43,863	30,600	32,000	68,700
Capital Outlay	-	-	-	-
Subtotal	222,432	258,200	205,600	445,800
Storm Drains - 043				
Personnel Services	234,181	282,500	261,300	241,200
Maintenance and Operations	160,286	198,812	215,000	186,200
Capital Outlay	-	-	-	-
Subtotal	394,467	481,312	476,300	427,400
Street Maintenance - 044				
Personnel Services	388,701	386,900	424,500	416,700
Maintenance and Operations	1,012,751	1,143,600	1,126,700	1,100,300
Capital Outlay	-	-	-	-
Subtotal	1,401,452	1,530,500	1,551,200	1,517,000
Landscape Maintenance - 049				
Personnel Services	81,403	85,400	84,200	129,400
Maintenance and Operations	221,540	221,300	170,000	304,100
Capital Outlay	-	-	-	-
Subtotal	302,943	306,700	254,200	433,500
Auto Maintenance - 050				
Personnel Services	142,037	159,500	154,200	195,300
Maintenance and Operations	332,060	334,200	325,200	334,100
Capital Outlay	-	-	-	-
Subtotal	474,097	493,700	479,400	529,400
Building Maintenance - 052				
Personnel Services	140,283	163,800	152,200	162,300
Maintenance and Operations	470,888	700,912	695,600	838,900
Capital Outlay	-	-	-	-
Subtotal	611,171	864,712	847,800	1,001,200
SB1 Program - 090				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	174,974	800,558	550,000	400,000
Subtotal	174,974	800,558	550,000	400,000

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
Gas Tax - 090				
Personnel Services	-	-	-	-
Maintenance and Operations	27,641	31,800	31,800	53,000
Capital Outlay	296,152	956,568	190,000	100,000
Subtotal	323,793	988,368	221,800	153,000
Measure M2 - 099				
Personnel Services	-	-	-	-
Maintenance and Operations	-	-	-	-
Capital Outlay	676,998	1,166,431	778,400	900,000
Subtotal	676,998	1,166,431	778,400	900,000
Special Projects - 242				
Personnel Services	-	-	-	-
Maintenance and Operations	79,701	431,590	2,000	260,000
Capital Outlay	-	-	-	-
Subtotal	79,701	431,590	2,000	260,000
Special Projects - 244				
Personnel Services	-	-	-	-
Maintenance and Operations	13,890	-	14,000	14,000
Capital Outlay	-	-	-	800,000
Subtotal	13,890	-	14,000	814,000
Capital Projects - 333				
Personnel Services	-	-	-	-
Maintenance and Operations	1,750	-	-	-
Capital Outlay	2,543,148	5,084,393	4,550,500	750,000
Subtotal	2,544,898	5,084,393	4,550,500	750,000
Miscellaneous - XXX				
Personnel Services	-	-	-	-
Maintenance and Operations	-	77,000	77,000	-
Capital Outlay	247,919	1,912,668	220,100	-
Subtotal	247,919	1,989,668	297,100	-
Street Lighting - 500				
Personnel Services	-	-	-	-
Maintenance and Operations	199,431	211,800	189,000	220,000
Capital Outlay	-	-	-	-
Subtotal	199,431	211,800	189,000	220,000

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
Air Quality Improvement - 700				
Personnel Services	-	-	-	-
Maintenance and Operations	32,612	31,000	700	31,000
Capital Outlay	-	-	-	-
Subtotal	32,612	31,000	700	31,000
Beach Maintenance - 863				
Personnel Services	339,208	337,100	388,000	428,000
Maintenance and Operations	469,301	402,900	402,000	410,300
Capital Outlay	478,721	85,411	85,400	-
Subtotal	1,287,230	825,411	875,400	838,300
Water Maintenance and Operations - 900				
Personnel Services	1,332,287	1,536,900	1,586,600	1,736,000
Maintenance and Operations	3,512,012	3,823,659	3,417,600	4,161,100
Capital Outlay	-	74,979	50,000	3,975,000
Subtotal	4,844,299	5,435,538	5,054,200	9,872,100
Sewer Maintenance and Operations - 925				
Personnel Services	924,708	1,213,800	1,093,700	842,200
Maintenance and Operations	325,659	446,247	377,000	817,200
Capital Outlay	-	-	-	3,150,000
Subtotal	1,250,367	1,660,047	1,470,700	4,809,400
Water Capital - 950				
Personnel Services	-	-	-	-
Maintenance and Operations	1,885,007	2,065,500	24,189,000	-
Capital Outlay	238,989	9,911,248	800,000	-
Subtotal	2,123,996	11,976,748	24,989,000	-
Sewer Capital - 975				
Personnel Services	-	-	-	-
Maintenance and Operations	2,415,431	1,444,800	27,330,000	-
Capital Outlay	14,406	2,001,150	169,700	-
Subtotal	2,429,837	3,445,950	27,499,700	-
Vehicle Replacement - 980				
Personnel Services	-	-	-	-
Maintenance and Operations	207,817	5,000	5,000	-
Capital Outlay	26,823	185,769	186,000	-
Subtotal	234,640	190,769	191,000	-

PUBLIC WORKS

FY 2021-2022

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
TOTAL				
Personnel Services	3,761,377	4,393,500	4,318,300	4,528,200
Maintenance and Operations	11,411,640	11,600,720	58,599,600	8,798,900
Capital Outlay	4,698,130	22,179,175	7,580,100	10,075,000
TOTAL	\$ 19,871,147	\$ 38,173,395	\$ 70,498,000	\$ 23,402,100
EXPENDITURES BY FUND				
General Fund - 001	\$ 3,406,562	\$ 3,935,124	\$ 3,814,500	\$ 4,354,300
Street Lighting Assessment District - 002	199,431	211,800	189,000	220,000
Special Projects - 004	93,591	431,590	16,000	1,074,000
Air Quality Improvement - 012	32,612	31,000	700	31,000
Water Operations - 017	4,844,299	5,435,538	5,054,200	9,872,100
Water Capital Improvement - 019	2,123,996	11,976,748	24,989,000	-
Vehicle Replacement - 021	234,640	190,769	191,000	-
Tidelands - 034	1,287,230	825,411	875,400	838,300
SB1 RMRA - 039	174,974	800,558	550,000	400,000
Gas Tax - 040	323,793	988,368	221,800	153,000
Measure M2 - 042	676,998	1,166,431	778,400	900,000
Sewer Operations - 043	1,250,367	1,660,047	1,470,700	4,809,400
Sewer Capital Improvement - 044	2,429,837	3,445,950	27,499,700	-
Citywide Grants - 080	247,919	1,989,668	297,100	-
Capital Improvement Projects - 045	2,544,898	5,084,393	4,550,500	750,000
TOTAL	\$ 19,871,147	\$ 38,173,395	\$ 70,498,000	\$ 23,402,100

PUBLIC WORKS

FY 2021-2022

PROGRAM: 042 Engineering
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-042-40001	\$ 120,944	\$ 151,700	\$ 124,400	\$ 250,700
Over-time PT	001-042-40002	75	-	-	-
Over-time	001-042-40003	820	1,000	200	1,000
Part-time	001-042-40004	17,071	24,400	8,400	24,400
Tuition Reimbursement	001-042-40007	451	2,000	200	100
Cell Phone Allowance	001-042-40009	45	100	100	100
Deferred Compensation	001-042-40011	3,459	4,200	3,500	6,500
PERS Retirement	001-042-40012	19,004	20,400	17,500	56,300
PARS Retirement	001-042-40013	207	300	100	300
Medical Insurance	001-042-40014	11,453	17,600	15,600	25,700
AFLAC Insurance-Cafeteria	001-042-40015	210	300	-	700
Medicare Insurance	001-042-40017	2,046	2,700	1,800	4,200
Life and Disability	001-042-40018	822	1,100	700	1,800
Cafeteria Taxable	001-042-40023	913	1,200	500	3,500
Vacation Buy/Payout	001-042-40027	578	-	300	800
Health and Wellness Program	001-042-40032	471	600	300	1,000
TOTAL PERSONNEL SERVICES		\$ 178,569	\$ 227,600	\$ 173,600	\$ 377,100
MAINTENANCE AND OPERATIONS					
Office Supplies	001-042-40100	\$ 3,071	\$ 3,200	\$ 2,000	\$ 3,000
Public/Legal Notices	001-042-40200	179	-	-	-
Memberships and Dues	001-042-40300	1,517	1,800	1,500	1,500
Training and Meetings	001-042-40400	1,183	600	500	1,200
Telephone	001-042-41000	2,137	-	3,000	3,000
Rental/Lease Equip	001-042-42000	791	-	-	-
Contract Professional	001-042-44000	34,985	25,000	25,000	60,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 43,863	\$ 30,600	\$ 32,000	\$ 68,700
TOTAL EXPENDITURES		\$ 222,432	\$ 258,200	\$ 205,600	\$ 445,800

PROGRAM:	042 Engineering
FUND:	001 General Fund

Explanation of Significant Accounts:

Office Supplies	001-042-40100	Office supplies and Manuals & Updates
Memberships and Dues	001-042-40100	APWA, CA Professional Engineer, and City Engineer OC Association
Training and Meetings	001-042-40400	APWA, City Engineer OC Association, Public Works Officers, and Leadership Training
Contract Professional	001-042-44000	Engineering services, City Standards Update, Plan Archival, Grant submittal support, GIS

PUBLIC WORKS

FY 2021-2022

PROGRAM: 043 Storm Drains
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-043-40001	\$ 145,705	\$ 165,800	\$ 150,800	\$ 139,000
Overtime PT	001-043-40002	161	-	300	-
Over-time	001-043-40003	13,338	10,000	11,200	10,000
Part-time	001-043-40004	1,496	17,500	5,800	14,600
Tuition Reimbursement	001-043-40007	451	2,000	200	2,000
Cell Phone Allowance	001-043-40009	180	200	200	100
Deferred Compensation	001-043-40011	3,003	3,300	3,000	2,600
PERS Retirement	001-043-40012	39,153	44,600	45,100	37,800
PARS Retirement	001-043-40013	19	200	100	200
Medical Insurance	001-043-40014	20,442	30,100	31,700	25,100
AFLAC Insurance-Cafeteria	001-043-40015	101	100	100	100
Medicare Insurance	001-043-40017	2,273	2,900	2,400	2,500
Life and Disability	001-043-40018	1,195	1,400	1,200	1,200
Cafeteria Taxable	001-043-40023	2,283	3,000	4,700	5,700
Comptime Buy/Payout	001-043-40026	1,291	-	-	-
Vacation Buy/Payout	001-043-40027	2,816	1,000	3,000	-
Unemployment	001-043-40030	(33)	-	1,200	-
Health and Wellness Program	001-043-40032	307	400	300	300
TOTAL PERSONNEL SERVICES		\$ 234,181	\$ 282,500	\$ 261,300	\$ 241,200
MAINTENANCE AND OPERATIONS					
Memberships and Dues	001-043-40300	\$ 95	\$ -	\$ -	\$ -
Training and Meetings	001-043-40400	-	200	-	200
Equipment and Materials	001-043-40700	9,680	11,000	10,000	10,000
Telephone	001-043-41000	74	-	-	-
Electricity	001-043-41020	15,098	20,000	17,000	19,000
Contract Professional	001-043-44000	93,096	120,612	130,000	99,000
Intergovernmental	001-043-45000	42,243	47,000	58,000	58,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 160,286	\$ 198,812	\$ 215,000	\$ 186,200
TOTAL EXPENDITURES		\$ 394,467	\$ 481,312	\$ 476,300	\$ 427,400

PROGRAM:	043 Storm Drains
FUND:	001 General Fund

Explanation of Significant Accounts:

Training and Meetings	001-043-40400	CWEA, Quinn Power, and vendor training
Equipment/Materials	001-043-40700	Oil, sand bags, and catch basin filters
Contract Professional	001-043-44000	NPDES program consultant, catch basin maint., storm drain video inspection, winter storm pump rental, employee uniforms, and WEPS
Intergovernmental	001-043-45000	State Water Resources Control Board, NPDES County Orange Program, AQMD permit fees, and OC Coyote Creek watershed monitoring

PUBLIC WORKS

FY 2021-2022

PROGRAM: 044 Street Maintenance
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-044-40001	\$ 223,567	\$ 241,400	\$ 235,100	\$ 270,400
Over-time	001-044-40003	19,160	10,000	24,300	10,000
Part-time	001-044-40004	45,881	17,400	45,300	-
Tuition Reimbursement	001-044-40007	1,128	2,000	400	2,000
Cell Phone Allowance	001-044-40009	45	100	100	100
Deferred Compensation	001-044-40011	3,961	4,300	4,000	5,200
PERS Retirement	001-044-40012	50,424	58,000	59,600	67,000
PARS Retirement	001-044-40013	578	200	600	-
Medical Insurance	001-044-40014	30,287	41,000	37,700	43,100
AFLAC Insurance-Cafeteria	001-044-40015	90	100	100	100
Medicare Insurance	001-044-40017	4,178	4,000	4,300	4,300
Life and Disability	001-044-40018	1,870	2,100	1,900	2,300
Flexible Spending - Cafeteria	001-044-40022	-	-	200	-
Cafeteria Taxable	001-044-40023	3,312	4,700	7,300	11,300
Comptime Buy/Payout	001-044-40026	1,492	-	100	-
Vacation Buy/Payout	001-044-40027	2,279	1,100	2,400	300
Unemployment Street M	001-044-40030	(100)	-	500	-
Health and Wellness Program	001-044-40032	549	500	600	600
TOTAL PERSONNEL SERVICES		\$ 388,701	\$ 386,900	\$ 424,500	\$ 416,700
MAINTENANCE AND OPERATIONS					
Memberships and Dues	001-044-40300	\$ 263	\$ -	\$ -	\$ 300
Training and Meetings	001-044-40400	-	500	200	500
Equipment and Materials	001-044-40700	43,476	31,600	40,000	45,000
Street Sweeping	001-044-40801	123,555	180,000	180,000	180,000
Telephone	001-044-41000	2,042	2,000	1,500	1,500
Electricity	001-044-41020	18,801	20,000	20,000	22,000
Contract Professional	001-044-44000	824,614	909,500	885,000	851,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,012,751	\$ 1,143,600	\$ 1,126,700	\$ 1,100,300
TOTAL EXPENDITURES		\$ 1,401,452	\$ 1,530,500	\$ 1,551,200	\$ 1,517,000

PROGRAM: 044 Street Maintenance
FUND: 001 General Fund

Explanation of Significant Accounts:

Training and Meetings	001-044-40400	International Municipal Signal Association and Street Maintenance Training
Equipment/Materials	001-044-40700	Asphalt hot/cold mix, graffiti remover gel, flowmix, hand tools, street signs, concrete materials, and boot replacement
Street Sweeping	001-044-40801	Street sweeping and additional Main Street
Contract Professional	001-044-44000	Main Street pavers, concrete repairs, traffic engineering services, TMC traffic engineering, pavement repairs, traffic signal maintenance, annual street maintenance, landscape, Main Street pressure washing, tree trimming, Pavement Management Plan and a speed study.

PROGRAM: 049 Landscape Maintenance
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-049-40001	\$ 55,521	\$ 57,300	\$ 54,900	\$ 85,600
Over-time PT	001-049-40002	-	500	-	-
Over-time	001-049-40003	3	500	400	500
Cell Phone Allowance	001-049-40009	45	100	100	100
Deferred Compensation	001-049-40011	1,123	1,200	1,100	1,700
PERS Retirement	001-049-40012	14,901	17,000	17,600	27,900
Medical Insurance	001-049-40014	4,192	5,400	4,700	8,100
Medicare Insurance	001-049-40017	802	900	800	1,300
Life and Disability	001-049-40018	457	500	400	700
Flexible Spending - Cafeteria	001-049-40022	-	-	200	-
Cafeteria Taxable	001-049-40023	1,783	1,800	1,800	2,900
Comptime Buy/Payout	001-049-40026	393	-	100	-
Vacation Buy/Payout	001-049-40027	1,992	-	1,900	300
Health and Wellness Program	001-049-40032	191	200	200	300
TOTAL PERSONNEL SERVICES		\$ 81,403	\$ 85,400	\$ 84,200	\$ 129,400
MAINTENANCE AND OPERATIONS					
Memberships and Dues	001-049-40300	\$ 310	\$ 400	\$ 400	\$ 400
Training and Meetings	001-049-40400	410	900	200	900
Equipment and Materials	001-049-40700	11,137	20,000	15,000	20,000
Electricity	001-049-41020	6,725	10,000	6,000	7,000
Contract Professional	001-049-44000	202,958	190,000	148,400	275,800
TOTAL MAINTENANCE AND OPERATIONS		\$ 221,540	\$ 221,300	\$ 170,000	\$ 304,100
TOTAL EXPENDITURES		\$ 302,943	\$ 306,700	\$ 254,200	\$ 433,500

Explanation of Significant Accounts:

Membership	001-049-40300	International Society of Arboriculture, Department of Pesticides Regulation, and Pesticides Applicators
Training and Meetings	001-049-40400	International Society of Arboriculture, Department of Pesticides Regulation, and Certified Playground Safety Inspector
Equipment/Materials	001-049-40700	Park supplies and playground equipment
Contract Professional	001-049-44000	Landscape, portable restrooms, gopher management, irrigation repairs, lighting repairs, fence repairs, playground inspection, SCE license Edison property, irrigation repairs, and replanting

PROGRAM: 050 Auto Maintenance
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-050-40001	\$ 82,503	\$ 105,000	\$ 102,900	\$ 130,100
Over-time	001-050-40003	-	500	-	500
Part-time	001-050-40004	19,633	-	-	-
Cell Phone Allowance	001-050-40009	45	100	100	100
Deferred Compensation	001-050-40011	1,298	1,600	1,500	1,900
PERS Retirement	001-050-40012	24,897	23,400	24,100	31,000
PARS Retirement	001-050-40013	233	-	-	-
Medical Insurance	001-050-40014	10,383	25,500	22,200	27,800
Medicare Insurance	001-050-40017	1,434	1,600	1,500	1,900
Life and Disability	001-050-40018	703	1,000	1,000	1,300
Cafeteria Taxable	001-050-40023	284	300	300	300
Vacation Buy/Payout	001-050-40027	578	200	500	-
Health and Wellness Program	001-050-40032	46	300	100	400
TOTAL PERSONNEL SERVICES		\$ 142,037	\$ 159,500	\$ 154,200	\$ 195,300
MAINTENANCE AND OPERATIONS					
Equipment and Materials	001-050-40700	\$ 72,061	\$ 71,400	\$ 71,400	\$ 72,000
Special Departmental	001-050-40800	216,182	210,000	210,000	221,000
Telephone	001-050-41000	1,205	-	1,000	1,100
Contract Professional	001-050-44000	42,612	52,800	42,800	40,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 332,060	\$ 334,200	\$ 325,200	\$ 334,100
TOTAL EXPENDITURES		\$ 474,097	\$ 493,700	\$ 479,400	\$ 529,400

Explanation of Significant Accounts:

Equipment/Materials	001-050-40700	Auto parts
Special Departmental	001-050-40800	Fuels, car wash, detailing, and misc. vehicle expenses
Contract Professional Services	001-050-44000	Vehicle repairs, Fleet Management Software License Cost, and Mitchell On-Demand repair

PROGRAM: 052 Building Maintenance
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-052-40001	\$ 79,459	\$ 103,700	\$ 86,200	\$ 101,300
Over-time	001-052-40003	9,326	10,000	6,500	10,000
Part-time	001-052-40004	11,070	-	11,200	-
Cell Phone Allowance	001-052-40009	45	100	100	100
Deferred Compensation	001-052-40011	1,398	1,700	1,400	2,000
PERS Retirement	001-052-40012	22,110	26,500	26,000	27,100
PARS retirement	001-052-40013	141	-	100	-
Medical Insurance	001-052-40014	8,317	15,900	13,000	15,400
AFLAC Insurance-Cafeteria	001-052-40015	11	100	100	100
Medicare Insurance	001-052-40017	1,395	1,700	1,400	1,700
Life and Disability	001-052-40018	689	1,000	800	900
Flexible Spending - Cafeteria	001-052-40022	-	-	200	-
Cafeteria Taxable	001-052-40023	2,202	2,400	2,700	2,900
Comptime Buy/Payout	001-052-40026	2,014	-	100	-
Vacation Buy/Payout	001-052-40027	1,815	400	2,100	400
Health and Wellness Program	001-052-40032	291	300	300	400
TOTAL PERSONNEL SERVICES		\$ 140,283	\$ 163,800	\$ 152,200	\$ 162,300
MAINTENANCE AND OPERATIONS					
Office Supplies Building	001-052-40100	\$ 21	\$ -	\$ -	\$ -
Memberships and Dues	001-052-40300	100	-	-	-
Training and Meetings	001-052-40400	19	-	-	-
Equipment and Materials	001-052-40700	35,266	50,000	40,000	50,000
Telephone	001-052-41000	42,745	38,000	40,000	40,000
Gas	001-052-41010	4,800	5,200	8,000	5,200
Electricity	001-052-41020	50,934	55,000	55,000	60,000
Water	001-052-41030	-	190,000	190,000	190,000
Sewer	001-052-41040	-	5,000	5,000	5,000
Street Sweeping	001-052-41050	-	500	500	500
Tree Trimming	001-052-41060	-	300	300	300
Contract Professional	001-052-44000	231,460	249,112	250,000	380,000
Intergovernmental	001-052-45000	13,732	16,000	15,000	16,000
Debt Service - Principal	001-052-47888	74,370	76,900	78,200	79,600
Debt Service - Interest	001-052-47999	17,441	14,900	13,600	12,300
TOTAL MAINTENANCE AND OPERATIONS		\$ 470,888	\$ 700,912	\$ 695,600	\$ 838,900
TOTAL EXPENDITURES		\$ 611,171	\$ 864,712	\$ 847,800	\$ 1,001,200

PROGRAM:	052 Building Maintenance
FUND:	001 General Fund

Explanation of Significant Accounts:

Contract Professional Services	001-052-44000	HVAC maintenance, pest control, elevator maintenance, janitorial contract, termite control, fire extinguisher maintenance, electrical repairs, building repairs
Intergovernmental	001-052-45000	AQMD fees and property tax

PROGRAM: 500 Street Lighting
FUND: 002 Street Lighting Assessment District

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Electricity - Street Lighting	002-500-41020	\$ 182,910	\$ 186,800	\$ 170,000	\$ 200,000
Contract Professional	002-500-44000	16,521	25,000	19,000	20,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 199,431	\$ 211,800	\$ 189,000	\$ 220,000
TOTAL EXPENDITURES		\$ 199,431	\$ 211,800	\$ 189,000	\$ 220,000

Explanation of Significant Accounts:

Contract Professional 002-500-44000 Willdan Financial Services, legal fees, and street light

The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

PROGRAM: 242 Special Projects
FUND: 004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Plan Archival - Engineering	004-242-41500	\$ -	\$ 1,000	\$ -	\$ 10,000
Engineering Plan Check Expense	004-242-41501	45,819	334,590	2,000	250,000
Resource/Recycling/Recovery	004-242-41502	33,882	-	-	-
Transfer Out - CIP	004-242-47000	-	96,000	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 79,701	\$ 431,590	\$ 2,000	\$ 260,000
TOTAL EXPENDITURES		\$ 79,701	\$ 431,590	\$ 2,000	\$ 260,000

PUBLIC WORKS

FY 2021-2022

PROGRAM: 244 Special Projects
FUND: 004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Benches - PW Yard	004-244-41500	\$ 13,890	\$ -	\$ 14,000	\$ 14,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 13,890	\$ -	\$ 14,000	\$ 14,000
CAPITAL OUTLAY					
Capital Projects	004-244-49605	\$ -	\$ -	\$ -	\$ 800,000
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 800,000
TOTAL EXPENDITURES		\$ 13,890	\$ -	\$ 14,000	\$ 814,000

PROGRAM: 700 Air Quality Improvement
FUND: 012 Air Quality Improvement

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	012-700-44000	\$ 32,612	\$ 31,000	\$ 700	\$ 31,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 32,612	\$ 31,000	\$ 700	\$ 31,000
TOTAL EXPENDITURES		\$ 32,612	\$ 31,000	\$ 700	\$ 31,000

Explanation of Significant Accounts:

Contract Professional 012-700-44000 Senior transportation program

PROGRAM: 900 Water Maintenance and Operations
FUND: 017 Water Fund - Operations

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	017-900-40001	\$ 935,669	\$ 1,013,300	\$ 926,800	\$ 1,130,100
Over-time PT	017-900-40002	1,950	5,000	600	1,000
Over-time	017-900-40003	78,834	70,000	108,400	70,000
Part-time	017-900-40004	124,507	19,200	97,100	49,300
Tuition Reimbursement	017-900-40007	5,547	4,000	4,300	4,000
Auto Allowance	017-900-40008	900	900	800	900
Cell Phone Allowance	017-900-40009	945	800	1,100	1,000
Deferred Comp - Cafeteria	017-900-40010	-	-	-	-
Deferred Compensation	017-900-40011	18,244	19,800	18,200	24,000
PERS Retirement	017-900-40012	323,039	211,700	211,200	227,600
PARS Retirement	017-900-40013	1,088	300	600	600
Medical Insurance	017-900-40014	(231,504)	134,000	116,400	164,900
AFLAC - Cafeteria	017-900-40015	451	300	300	200
Medicare Insurance	017-900-40017	16,632	16,800	16,100	19,000
Life and Disability	017-900-40018	7,838	9,100	7,300	10,200
FICA	017-900-40019	-	-	-	-
Flexible Spending - Cafeteria	017-900-40022	3,054	3,700	3,800	3,900
Cafeteria Taxable	017-900-40023	13,960	11,600	15,100	16,600
Comp-time Buy/Payout	017-900-40026	2,613	-	2,200	-
Vacation Buy/Payout	017-900-40027	18,753	11,200	52,000	9,500
Sick Payout	017-900-40028	2,509	-	700	-
Health and Wellness Program	017-900-40032	2,620	2,600	2,100	3,200
Medical Waiver	017-900-40033	2,937	2,600	1,500	-
Retiree Health Saving	017-900-40034	1,701	-	-	-
TOTAL PERSONNEL SERVICES		\$ 1,332,287	\$ 1,536,900	\$ 1,586,600	\$ 1,736,000
MAINTENANCE AND OPERATIONS					
Office Supplies	017-900-40100	\$ 25,639	\$ 37,300	\$ 24,500	\$ 25,000
Membership and Dues	017-900-40300	8,338	18,000	18,000	18,000
Training and Meetings	017-900-40400	551	5,200	1,000	8,200
Office and Technology Resource	017-900-40500	7,855	-	-	-
Equipment/Materials	017-900-40700	136,143	150,000	130,000	230,000
Special Departmental	017-900-40800	47,188	50,000	80,000	50,000
Depreciation	017-900-40900	49,796	-	-	-
Telephone	017-900-41000	12,024	16,000	14,000	15,000
Gas	017-900-41010	3,260	5,000	5,000	6,000
Electricity	017-900-41020	179,153	150,000	180,000	180,000
Contract Professional	017-900-44000	259,312	407,959	240,600	462,300
Overhead	017-900-44050	324,500	324,500	324,500	440,000
Intergovernmental	017-900-45000	2,458,253	2,659,700	2,400,000	2,705,300
Interest Payment	017-900-47999	-	-	-	21,300
TOTAL MAINTENANCE AND OPERATIONS		\$ 3,512,012	\$ 3,823,659	\$ 3,417,600	\$ 4,161,100

PROGRAM: 900 Water Maintenance and Operations
FUND: 017 Water Fund - Operations

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
CAPITAL OUTLAY					
Vehicles	017-900-48075	\$ -	\$ 74,979	\$ 50,000	\$ 125,000
Capital Projects	017-900-49605	-	-	-	3,850,000
TOTAL CAPITAL OUTLAY		\$ -	\$ 74,979	\$ 50,000	\$ 3,975,000
TOTAL EXPENDITURES		\$ 4,844,299	\$ 5,435,538	\$ 5,054,200	\$ 9,872,100

Explanation of Significant Accounts:

Memberships and Dues	017-900-40300	USC, OC Backflow, Water Board certificates, and AWWA
Training and Meetings	017-900-40400	American Public Works Assoc., and American Water Works Assoc.
Equipment/Materials	017-900-40700	Water maintenance parts, laptop, valve machine skid
Contract Professional	017-900-40800	Water quality laboratory testing, landscape maintenance, uniform, pump/VFD/SCADA maintenance, backup power, annual water quality report, underground service alert, professional engineering services, regulatory testing, water break repairs, water conservation consultant, Beehive, Springbrook, Datamatic, and Gov Clarity
Overhead	017-900-44000	Overhead charge transfer to General Fund
Intergovernmental	017-900-44050	MWDOC, AQMD, and West Orange County Water Board
Vehicle	017-900-45000	Water meter reader truck

Additional Notes:

The Water Capital Improvement Fund will be consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

PROGRAM: 950 Water Capital
FUND: 019 Water Capital Improvement Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Prior Period Expense	019-950-40803	\$ 188,878	\$ -	\$ -	\$ -
Depreciation	019-950-40900	482,344	-	-	-
Transfer Out-Operation	019-950-47002	1,198,958	2,044,200	24,187,000	-
Interest Expense	019-950-47999	14,827	21,300	2,000	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,885,007	\$ 2,065,500	\$ 24,189,000	\$ -
CAPITAL OUTLAY					
Capital Projects	019-950-49605	\$ 238,989	\$ 9,911,248	\$ 800,000	\$ -
TOTAL CAPITAL OUTLAY		\$ 238,989	\$ 9,911,248	\$ 800,000	\$ -
TOTAL EXPENDITURES		\$ 2,123,996	\$ 11,976,748	\$ 24,989,000	\$ -

Explanation of Significant Accounts:

Capital Projects 019-950-49605 Capital Improvement Projects Fund

Additional Notes:

The Water Capital Improvement Fund will be consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

PROGRAM: 980 Vehicle Replacement
FUND: 021 Vehicle Replacement Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Depreciation	021-980-40900	\$ 207,817	\$ -	\$ -	\$ -
Contract Professional	021-980-44000	-	5,000	5,000	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 207,817	\$ 5,000	\$ 5,000	\$ -
CAPITAL OUTLAY					
Vehicles	021-980-48075	\$ 1,914	\$ 185,769	\$ 186,000	\$ -
Loss from Disposed Asset	021-980-48076	24,909	-	-	-
TOTAL CAPITAL OUTLAY		\$ 26,823	\$ 185,769	\$ 186,000	\$ -
TOTAL EXPENDITURES		\$ 234,640	\$ 190,769	\$ 191,000	\$ -

PROGRAM: 863 Beach Maintenance
FUND: 034 Tidelands Beach

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	034-863-40001	\$ 182,391	\$ 184,200	\$ 179,200	\$ 170,800
Overtime - PT	034-863-40002	2,865	5,000	5,200	2,000
Over-time	034-863-40003	17,880	20,000	7,700	10,000
Part-time	034-863-40004	51,624	28,900	97,400	144,900
Tuition Reimbursement	034-863-40007	226	1,000	100	1,000
Cell Phone Allowance	034-863-40009	54	100	100	100
Deferred Compensation	034-863-40011	3,630	3,800	3,600	3,100
PERS Retirement	034-863-40012	44,533	50,100	51,800	49,400
PARS Retirement	034-863-40013	661	400	1,200	1,900
Medical Insurance	034-863-40014	26,509	34,500	31,500	35,700
AFLAC Insurance-Cafeteria	034-863-40015	295	300	300	100
Medicare Insurance	034-863-40017	3,614	3,600	4,000	4,900
Life and Disability	034-863-40018	1,451	1,600	1,200	1,500
Flexible Spending - Cafeteria	034-863-40022	-	-	100	-
Cafeteria Taxable	034-863-40023	932	1,300	1,200	1,900
Comptime Buy/Payout	034-863-40026	192	-	100	-
Vacation Buy/Payout	034-863-40027	2,215	2,000	2,800	400
Unemployment	034-863-40030	(200)	-	-	-
Health and Wellness Program	034-863-40032	319	300	500	300
Medical Waiver	034-863-40033	17	-	-	-
TOTAL PERSONNEL SERVICES		\$ 339,208	\$ 337,100	\$ 388,000	\$ 428,000
MAINTENANCE AND OPERATIONS					
Equipment and Materials	034-863-40700	\$ 24,149	\$ 38,500	\$ 38,500	\$ 4,000
Special Departmental	034-863-40800	45,072	-	-	-
Telephone	034-863-41000	1,232	2,800	1,500	2,800
Electricity	034-863-41020	2,131	4,100	2,000	3,500
Contract Professional	034-863-44000	392,920	357,500	360,000	400,000
Intergovernmental	034-863-45000	3,797	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 469,301	\$ 402,900	\$ 402,000	\$ 410,300
CAPITAL OUTLAY					
Capital Projects	034-863-49605	478,721	85,411	85,400	-
TOTAL CAPITAL OUTLAY		\$ 478,721	\$ 85,411	\$ 85,400	\$ -
TOTAL EXPENDITURES		\$ 1,287,230	\$ 825,411	\$ 875,400	\$ 838,300

PROGRAM:	863 Beach Maintenance
FUND:	034 Tidelands Beach

Explanation of Significant Accounts:

Equipment/Materials	034-863-40700	Sandbags, beach tools, beach graffiti abatement, pier railing, signage & Utility maintenance, and diesel fuel for beach equipment
Contract Professional Services	034-863-45000	Surfside beach cleaning, landscape maintenance, uniform, sand berm construction/removal/inspection, tree trimming, lobbying, sand nourishment, coastal pier engineering, City of Long Beach
Capital Projects	034-863-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)

PROGRAM: 090 SB1 Program
FUND: 039 SB1 Program

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
CAPITAL OUTLAY					
Capital Projects	039-090-49605	\$ 174,974	\$ 800,558	\$ 550,000	\$ 400,000
TOTAL CAPITAL OUTLAY		<u>\$ 174,974</u>	<u>\$ 800,558</u>	<u>\$ 550,000</u>	<u>\$ 400,000</u>
TOTAL EXPENDITURES		<u>\$ 174,974</u>	<u>\$ 800,558</u>	<u>\$ 550,000</u>	<u>\$ 400,000</u>

Explanation of Significant Accounts:

Capital Projects	039-090-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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PROGRAM: 090 Gas Tax
FUND: 040 Gas Tax

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	040-090-44000	\$ 2,641	\$ 1,800	\$ 1,800	\$ 23,000
Transfers Out - Operations	040-090-47002	25,000	30,000	30,000	30,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 27,641	\$ 31,800	\$ 31,800	\$ 53,000
CAPITAL OUTLAY					
Capital Projects	040-090-49605	\$ 296,152	\$ 956,568	\$ 190,000	\$ 100,000
TOTAL CAPITAL OUTLAY		\$ 296,152	\$ 956,568	\$ 190,000	\$ 100,000
TOTAL EXPENDITURES		\$ 323,793	\$ 988,368	\$ 221,800	\$ 153,000

Explanation of Significant Accounts:

Contract Professional	040-090-44000	State Controller - Annual Street Report
Transfer Out - Operations	040-090-47002	Transfer to General Fund
Capital Projects	040-090-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)

PROGRAM: 099 Measure M2
FUND: 042 Measure M2

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
CAPITAL OUTLAY					
Capital Projects	042-099-49605	\$ 676,998	\$ 1,166,431	\$ 778,400	\$ 900,000
TOTAL CAPITAL OUTLAY		<u>\$ 676,998</u>	<u>\$ 1,166,431</u>	<u>\$ 778,400</u>	<u>\$ 900,000</u>
TOTAL EXPENDITURES		<u>\$ 676,998</u>	<u>\$ 1,166,431</u>	<u>\$ 778,400</u>	<u>\$ 900,000</u>

Explanation of Significant Accounts:

Capital Projects	042-099-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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PUBLIC WORKS

FY 2021-2022

PROGRAM: 925 Sewer Maintenance and Operations
FUND: 043 Sewer Operations

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	043-925-40001	\$ 631,671	\$ 735,100	\$ 703,600	\$ 541,500
Over-time PT	043-925-40002	942	1,000	1,100	1,000
Over-time	043-925-40003	36,482	40,000	30,000	30,000
Part-time	043-925-40004	54,752	92,000	22,400	13,300
Tuition Reimbursement	043-925-40007	930	2,000	700	2,000
Auto Allowance	043-925-40008	900	900	800	300
Cell Phone Allowance	043-925-40009	920	700	1,200	400
Deferred Comp	043-925-40011	15,439	17,200	17,000	10,900
PERS Retirement	043-925-40012	261,010	159,300	162,000	123,400
PARS Retirement	043-925-40013	567	1,200	100	200
Medical Insurance	043-925-40014	(129,471)	123,500	107,800	91,600
AFLAC Cafeteria	043-925-40015	415	600	600	500
Medicare Insurance	043-925-40017	10,433	13,200	10,800	8,900
Life and Disability	043-925-40018	5,054	6,500	5,000	4,900
Flexible Spending - Cafeteria	043-925-40022	540	400	1,700	200
Cafeteria - Taxable	043-925-40023	6,990	6,300	10,400	8,500
Comp time Buy/Payout	043-925-40026	3,813	-	300	-
Vacation Buy/Payout	043-925-40027	15,357	10,500	15,200	3,200
Sick Payout	043-925-40028	2,509	-	600	-
Health and Wellness Program	043-925-40032	2,240	2,200	1,700	1,400
Medical Waiver	043-925-40033	1,514	1,200	700	-
Retiree Health Savings	043-925-40034	1,701	-	-	-
TOTAL PERSONNEL SERVICES		\$ 924,708	\$ 1,213,800	\$ 1,093,700	\$ 842,200
MAINTENANCE AND OPERATIONS					
Office Supplies	043-925-40100	\$ 2,739	\$ 4,000	\$ 4,000	\$ 4,000
Membership and Dues	043-925-40300	158	1,000	1,000	1,000
Training and Meetings	043-925-40400	259	8,000	1,500	4,000
Equipment and Materials	043-925-40700	49,905	85,000	70,000	50,000
Depreciation	043-925-40900	57,513	-	-	-
Telephone	043-925-41000	7,175	12,000	7,000	7,000
Gas	043-925-41010	770	1,000	1,000	1,000
Electricity	043-925-41020	25,208	25,000	25,000	27,000
Contract Prof Svcs	043-925-44000	126,022	241,247	198,500	260,000
Overhead	043-925-44050	54,000	54,000	54,000	293,500
Intergovernmental	043-925-45000	1,910	15,000	15,000	15,000
Interest Expense	043-925-47999	-	-	-	154,700
TOTAL MAINTENANCE AND OPERATIONS		\$ 325,659	\$ 446,247	\$ 377,000	\$ 817,200

PROGRAM: 925 Sewer Maintenance and Operations
FUND: 043 Sewer Operations

Description	Account Number	Actual FY 2018-19	Amended Budget FY 2019-20	Estimated Actual FY 2019-20	Proposed Budget FY 2020-21
CAPITAL OUTLAY					
Capital Projects	043-925-49605	\$ -	\$ -	\$ -	\$ 3,150,000
TOTAL CAPITAL OUTLAY		\$ -	\$ -	\$ -	\$ 3,150,000
TOTAL EXPENDITURES		\$ 1,250,367	\$ 1,660,047	\$ 1,470,700	\$ 4,809,400

Explanation of Significant Accounts:

Memberships and Dues	043-925-40300	CWEA certifications and APWA
Training and Meetings	043-925-40400	Training and staff development
Equipment/Materials	043-925-40700	Equipment, pumps, and pump repair
Contract Professional Services	043-925-44000	Pump station maintenance, emergency response, sewer cleaning, FOG program, landscape maintenance, uniforms, Beehive, Springbrook, and Gov Clarity
Overhead	043-925-44050	Administrative expenses calculated for department
Intergovernmental	043-925-45000	South Coast Air Quality Management District, Orange County Sanitation District, and Orange County property tax

Additional Notes:

The Sewer Capital Improvement Fund will be consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

PROGRAM: 975 Sewer Capital
FUND: 044 Sewer Capital Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Prior Year Expense	044-975-40803	\$ 607,800	\$ -	\$ -	\$ -
Depreciation	044-975-40900	1,027,079	-	-	-
Transfer Out - Operation	044-975-47002	590,757	902,200	27,210,000	-
Amortization	044-975-47600	12,070	-	-	-
Principal Payment	044-975-47888	-	374,300	-	-
Interest Expense	044-975-47999	177,725	168,300	120,000	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 2,415,431	\$ 1,444,800	\$ 27,330,000	\$ -
CAPITAL OUTLAY					
Capital Projects	044-975-49605	\$ 14,406	\$ 2,001,150	\$ 169,700	\$ -
TOTAL CAPITAL OUTLAY		\$ 14,406	\$ 2,001,150	\$ 169,700	\$ -
TOTAL EXPENDITURES		\$ 2,429,837	\$ 3,445,950	\$ 27,499,700	\$ -

Explanation of Significant Accounts:

Capital Projects	080-361-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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Additional Notes:

The Sewer Capital Improvement Fund will be consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

PROGRAM: 333 Capital Projects
FUND: 045 Capital Improvement Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Prior Year Expense	045-333-40803	\$ 1,750	\$ -	\$ -	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ 1,750	\$ -	\$ -	\$ -
CAPITAL OUTLAY					
Capital Projects	045-333-49605	\$ 2,543,148	\$ 5,084,393	\$ 4,550,500	\$ 750,000
TOTAL CAPITAL OUTLAY		\$ 2,543,148	\$ 5,084,393	\$ 4,550,500	\$ 750,000
TOTAL EXPENDITURES		\$ 2,544,898	\$ 5,084,393	\$ 4,550,500	\$ 750,000

Explanation of Significant Accounts:

Capital Projects	045-333-49605	Capital Improvement Projects Fund (effective July 1, 2020, transfers out was no longer used to fund capital improvement projects. Any projects funded using these resources are appropriated directly in the Capital Improvement Program section)
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PROGRAM: XXX Miscellaneous
FUND: 080 City-Wide Grants

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Special Expense - COVID-19	080-370-44001	\$ -	\$ 77,000	\$ 77,000	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 77,000	\$ 77,000	\$ -
CAPITAL OUTLAY					
Capital Projects	080-331-49605	\$ -	\$ 50,000	\$ -	\$ -
Capital Projects	080-361-49605	-	783,024	220,100	-
Capital Projects	080-364-49605	75,963	-	-	-
Capital Projects	080-365-49605	-	505,000	-	-
Capital Projects	080-366-49605	171,956	198,644	-	-
Capital Projects	080-368-49605	-	200,000	-	-
Capital Projects	080-369-49606	-	176,000	-	-
TOTAL CAPITAL OUTLAY		\$ 247,919	\$ 1,912,668	\$ 220,100	\$ -
TOTAL EXPENDITURES		\$ 247,919	\$ 1,989,668	\$ 297,100	\$ -

Explanation of Significant Accounts:

Capital Projects 080-361-49605 Capital Improvement Projects Fund
(effective July 1, 2020, transfers out was no longer used to
fund capital improvement projects. Any projects funded using
these resources are appropriated directly in the Capital
Improvement Program section)

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 2,457,430	\$ 2,757,500	\$ 2,563,900	\$ 2,819,500
Over-Time PT	40002	5,993	11,500	7,200	4,000
Over-Time	40003	175,843	162,000	188,700	142,000
Part-time	40004	326,034	199,400	287,600	246,500
Tuition Reimbursement	40007	8,733	13,000	5,900	11,100
Auto Allowance	40008	1,800	1,800	1,600	1,200
Cell Phone Allowance	40009	2,324	2,300	3,100	2,100
Deferred Compensation	40011	51,555	57,100	53,300	57,900
PERS Retirement	40012	799,071	611,000	614,900	647,500
PARS Retirement	40013	3,494	2,600	2,800	3,200
Medical Insurance	40014	(249,392)	427,500	380,600	437,400
AFLAC Insurance-Cafeteria	40015	1,573	1,800	1,500	1,800
Medicare Insurance	40017	42,807	47,400	43,100	48,700
Life and Disability	40018	20,079	24,300	19,500	24,800
Flexible Spending - Cafeteria	40022	3,594	4,100	6,200	4,100
Cafeteria Taxable	40023	32,659	32,600	44,000	53,600
Comptime Buy/payout	40026	11,808	-	2,900	-
Vacation Buy/Payout	40027	46,383	26,400	80,200	14,900
Sick Payout	40028	5,018	-	1,300	-
Unemployment	40030	(333)	-	1,700	-
Health and Wellness Program	40032	7,034	7,400	6,100	7,900
Medical Waiver	40033	4,468	3,800	2,200	-
Retiree Health Savings	40034	3,402	-	-	-
TOTAL PERSONNEL SERVICES		3,761,377	4,393,500	4,318,300	4,528,200
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	31,470	44,500	30,500	32,000
Public/Legal Notices	40200	179	-	-	-
Memberships and Dues	40300	10,781	21,200	20,900	21,200
Training and Meetings	40400	2,422	15,400	3,400	15,000
Office and Technology Resources	40500	7,855	-	-	-
Equipment and Materials	40700	381,817	457,500	414,900	481,000
Special Departmental	40800	308,442	260,000	290,000	271,000
Street Sweeping	40801	123,555	180,000	180,000	180,000
Prior Year Expense	40803	798,428	-	-	-
Depreciation	40900	1,824,549	-	-	-
Telephone	41000	68,634	70,800	68,000	70,400
Gas	41010	8,830	11,200	14,000	12,200
Electricity	41020	480,960	470,900	475,000	518,500
Water	41030	-	190,000	190,000	190,000
Sewer	41040	-	5,000	5,000	5,000
Street Sweeping	41050	-	500	500	500
Tree Trimming	41060	-	300	300	300
Citywide Special Projects	41500	93,591	335,590	16,000	274,000

PUBLIC WORKS

FY 2021-2022

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS CONTINUED					
Rental/Lease Equip	42000	791	-	-	-
Contract Professional	44000	2,259,753	2,616,530	2,306,800	2,902,100
Special Expense - Ironwood/SBTV	44001	-	77,000	77,000	-
Overhead	44050	378,500	378,500	378,500	733,500
Intergovernmental	45000	2,519,935	2,737,700	2,488,000	2,794,300
Transfer Out - CIP	47000	-	96,000	-	-
Transfer Out - Operation	47002	1,814,715	2,976,400	51,427,000	30,000
Amortization	47600	12,070	-	-	-
Principal Payments	47888	74,370	451,200	78,200	79,600
Interest Payments	47999	209,993	204,500	135,600	188,300
TOTAL MAINTENANCE AND OPERATIONS		11,411,640	11,600,720	58,599,600	8,798,900
CAPITAL OUTLAY					
Vehicles	48075	1,914	260,748	236,000	125,000
Loss from Disposed Asset	48076	24,909	-	-	-
Capital Projects	49605	4,671,307	21,918,427	7,344,100	9,950,000
TOTAL CAPITAL OUTLAY		4,698,130	22,179,175	7,580,100	10,075,000
TOTAL EXPENDITURES		\$ 19,871,147	\$ 38,173,395	\$ 70,498,000	\$ 23,402,100

MANAGING DEPARTMENT HEAD: Director of Community Development

MISSION STATEMENT

Through our leadership and creativity, the Seal Beach Community Services Department makes a positive difference in the community by encouraging resident involvement and strengthening community resiliency. We are inclusive and accessible; we offer diversity of experience and value environmental stewardship and personal development; we provide opportunities for healthy lifestyles and we offer the opportunity for lifelong learning through fun, play, and celebration. To administer planning, programming, budgeting, construction, and maintenance of the City's infrastructure in a cost-effective way that meets the overall needs of the community.

PRIMARY ACTIVITIES

Senior Bus Program – 016

The Department offers senior services and programs including senior meals, transportation, and tax preparation services. The division also provides important resources to seniors throughout the County and work cooperatively with many partners with specific expertise in the area.

Recreation Administration – 070

Department programming encompasses a year-round recreation class program, youth and educational camps, tennis, aquatic and sports league programs. The department offers a variety of youth and adult activities, facility rentals and community special events.

Sports Leagues – 071

The program includes the management of equipment and materials necessary to provide an adult sports program consisting of adult softball and basketball. The division also helps to maintain sports equipment that are found within the public parks system.

Leisure Classes – 072

Provide program and service opportunities that allow people of all ages to share, grow, learn, and participate together. Promote community awareness through recreation and special event activities.

Tennis Center – 074

Administers the Seal Beach Tennis Center, located at 3900 Lampson Avenue. The program includes private and group lessons, the SBTC Junior Academy, Junior camps, leagues, social tennis, special events and more. The division also supports a growing pickle ball program that consists of membership, tournament play and open play.

Special Projects – 249

Special projects for the Park Maintenance program.

OBJECTIVES

- Provide and promote a high quality congregate senior meals program using a Seal Beach Community Center
- Coordinate with Meals on Wheels OC to provide home delivered meals throughout the entire City
- Coordinate free tax preparation for seniors using volunteer resources
- Provide resources to seniors about various programs available throughout the county
- Provide and promote the highest quality of community, social, and recreational programs for the community
- Evaluate the future facility and programming needs of the community and to identify future funding resources to support recreational and community service growth
- Create additional programs that are operated and administered by City staff
- Create new recreation programs
- Create additional methods to promote recreation programs such as utilizing social media
- Continue to grow the pickle ball program at Seal Beach Tennis Center and offer increased services for pickle ball players

PERFORMANCE MEASURES

	Actual FY 2019-20	Estimated FY 2020-21	Proposed FY 2021-22
Number of surf lessons	588	650	675
Number of pickleball memberships	5	80	100
Number of home delivery and congregate meals served to seniors	10,000	30,000	20,000

COMMUNITY SERVICES

FY 2021-2022

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
EXPENDITURES BY PROGRAM				
Senior Bus Program - 016				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	177,444	228,800	115,000	260,000
Capital Outlay	-	-	-	-
Subtotal	177,444	228,800	115,000	260,000
Recreation Administration - 070				
Personnel Services	172,293	211,800	183,600	281,900
Maintenance and Operations	18,431	23,700	23,700	23,600
Capital Outlay	-	-	-	-
Subtotal	190,724	235,500	207,300	305,500
Sports Leagues - 071				
Personnel Services	12,540	22,700	14,400	41,600
Maintenance and Operations	4,211	7,000	500	2,000
Capital Outlay	-	-	-	-
Subtotal	16,751	29,700	14,900	43,600
Leisure Classes - 072				
Personnel Services	150	-	-	-
Maintenance and Operations	249,250	362,100	283,000	353,700
Capital Outlay	-	-	-	-
Subtotal	249,400	362,100	283,000	353,700
Tennis Center - 074				
Personnel Services	90,392	138,100	102,900	186,800
Maintenance and Operations	118,856	122,400	133,000	124,000
Capital Outlay	-	-	-	-
Subtotal	209,248	260,500	235,900	310,800
Special Projects - 249				
Personnel Services	-	-	-	-
Maintenance and Operations	17,798	-	-	-
Capital Outlay	-	-	-	-
Subtotal	17,798	-	-	-
TOTAL				
Personnel Services	275,375	372,600	300,900	510,300
Maintenance and Operations	585,990	744,000	555,200	763,300
Capital Outlay	-	-	-	-
TOTAL	\$ 861,365	\$ 1,116,600	\$ 856,100	\$ 1,273,600

COMMUNITY SERVICES

FY 2021-2022

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 775,021	\$ 949,600	\$ 666,100	\$ 1,113,600
Special Projects - 004	17,798	-	-	-
Tidelands - 034	68,546	167,000	190,000	160,000
TOTAL	\$ 861,365	\$ 1,116,600	\$ 856,100	\$ 1,273,600

PROGRAM: 016 Senior Bus Program
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	001-016-44000	\$ 177,444	\$ 228,800	\$ 115,000	\$ 260,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 177,444	\$ 228,800	\$ 115,000	\$ 260,000
TOTAL EXPENDITURES		\$ 177,444	\$ 228,800	\$ 115,000	\$ 260,000

Explanation of Significant Accounts:

Contact Professional 001-016-44000 Senior transportation contractor and senior meals

COMMUNITY SERVICES

FY 2021-2022

PROGRAM: 070 Recreation Administration
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-070-40001	\$ 91,113	\$ 109,900	\$ 98,100	\$ 192,200
Over-time PT	001-070-40002	1,111	-	500	500
Over-time	001-070-40003	1,137	2,000	300	2,000
Part-time	001-070-40004	25,920	43,600	33,800	-
Cell Phone Allowance	001-070-40009	75	-	400	-
Deferred Compensation	001-070-40011	2,014	2,300	2,100	3,900
PERS Retirement	001-070-40012	15,696	19,200	18,500	31,100
PARS Retirement	001-070-40013	337	800	400	-
Medical Insurance	001-070-40014	22,197	25,600	20,000	39,700
AFLAC Insurance-Cafeteria	001-070-40015	53	100	-	100
Medicare Insurance	001-070-40017	1,832	2,600	1,900	3,000
Life and Disability	001-070-40018	968	1,000	900	1,800
Flexible Spending - Cafeteria	001-070-40022	-	-	700	-
Cafeteria Taxable	001-070-40023	4,061	4,200	4,000	4,700
Comptime Buy/Payout	001-070-40026	2,735	-	-	-
Vacation Buy/Payout	001-070-40027	2,514	-	1,500	1,900
Wellness Health Program	001-070-40032	530	500	500	1,000
TOTAL PERSONNEL SERVICES		\$ 172,293	\$ 211,800	\$ 183,600	\$ 281,900
MAINTENANCE AND OPERATIONS					
Office Supplies	001-070-40100	\$ 799	\$ 1,000	\$ 1,000	\$ 1,200
Memberships and Dues	001-070-40300	800	800	840	1,000
Training and Meetings	001-070-40400	580	900	400	900
Special Departmental	001-070-40800	2,670	6,900	6,000	5,000
Telephone	001-070-41000	1,386	-	1,300	1,300
Cable Television	001-070-41009	1,725	2,100	2,160	2,200
Contract Professional	001-070-44000	10,471	12,000	12,000	12,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 18,431	\$ 23,700	\$ 23,700	\$ 23,600
TOTAL EXPENDITURES		\$ 190,724	\$ 235,500	\$ 207,300	\$ 305,500

Explanation of Significant Accounts:

Memberships and Dues	001-070-40300	Cal Parks Rec Society
Training and Meetings	001-070-40400	Brochure Exchanges and CPRS conference
Special Departmental	001-070-40800	Edison Park use, music licenses, and recreation program/events
Cable Television	001-070-41009	NSBC TV
Contract Professional	001-070-44000	Parking North Seal Beach Comm. Center

COMMUNITY SERVICES

FY 2021-2022

PROGRAM: 071 Sports Leagues
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-071-40001	\$ -	\$ -	\$ -	\$ 31,600
Over-time PT	001-071-40002	124	-	700	-
Part-time	001-071-40004	11,036	19,800	12,000	-
Deferred Compensation	001-071-40011	-	-	-	500
PERS Retirement	001-071-40012	-	-	-	2,600
PARS Retirement	001-071-40013	142	300	100	-
Medical Insurance	001-071-40014	1,089	2,300	1,400	5,900
Medicare Insurance	001-071-40017	149	300	200	500
Life and Disability	001-071-40018	-	-	-	300
Wellness Health Program	001-071-40032	-	-	-	200
TOTAL PERSONNEL SERVICES		\$ 12,540	\$ 22,700	\$ 14,400	\$ 41,600
MAINTENANCE AND OPERATIONS					
Office Supplies	001-071-40100	\$ 53	\$ -	\$ -	\$ -
Equipment and Materials	001-071-40700	4,158	7,000	500	2,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 4,211	\$ 7,000	\$ 500	\$ 2,000
TOTAL EXPENDITURES		\$ 16,751	\$ 29,700	\$ 14,900	\$ 43,600

Explanation of Significant Accounts:

Equipment/Materials 001-071-40700 Equipment for field, softball, basketball, and gym

COMMUNITY SERVICES

FY 2021-2022

PROGRAM:	072 Leisure Classes
FUND:	001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Part-time Leisure Classes	001-072-40004	\$ 146	\$ -	\$ -	\$ -
PARS Retirement	001-072-40013	2	-	-	-
Medicare Insurance	001-072-40017	2	-	-	-
TOTAL PERSONNEL SERVICES		\$ 150	\$ -	\$ -	\$ -
MAINTENANCE AND OPERATIONS					
Office Supplies	001-072-40100	\$ 49	\$ 600	\$ 400	\$ 600
Public/Legal Notices	001-072-40200	246	-	-	-
Printing	001-072-40201	38,625	10,000	10,000	12,600
Memberships and Dues	001-072-40300	185	-	-	-
Equipment and Materials	001-072-40700	854	1,000	500	1,000
Special Departmental	001-072-40800	11,786	13,700	25,000	12,500
Telephone	001-072-41000	916	2,800	1,000	-
Electricity	001-072-41020	13,072	15,000	15,000	15,000
Contract Professional	001-072-44000	113,279	150,000	40,000	150,000
Intergovernmental	001-072-45000	1,692	2,000	1,100	2,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 180,704	\$ 195,100	\$ 93,000	\$ 193,700
TOTAL EXPENDITURES		\$ 180,854	\$ 195,100	\$ 93,000	\$ 193,700

Explanation of Significant Accounts:

Printing	001-072-40201	Recreation guide
Equipment/Materials	001-072-40700	Building supplies
Special Departmental	001-072-40800	Software maintenance, remote access, and credit card fees

COMMUNITY SERVICES

FY 2021-2022

PROGRAM: 074 Tennis Center
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	001-074-40001	\$ -	\$ -	\$ -	\$ 94,900
Over-time PT	001-074-40002	598	-	1,000	-
Part-time	001-074-40004	84,263	130,500	95,200	49,000
Deferred Compensation	001-074-40011	-	-	-	1,600
PERS Retirement	001-074-40012	-	-	-	7,700
PARS Retirement	001-074-40013	1,076	1,400	1,100	600
Medical Insurance	001-074-40014	3,269	4,600	4,400	29,300
Medicare Insurance	001-074-40017	1,186	1,600	1,200	2,100
Life and Disability	001-074-40018	-	-	-	1,000
Wellness Health Program	001-074-40032	-	-	-	600
TOTAL PERSONNEL SERVICES		\$ 90,392	\$ 138,100	\$ 102,900	\$ 186,800
MAINTENANCE AND OPERATIONS					
Bldg/Material/Supplies	001-074-40550	\$ 10,065	\$ 13,000	\$ 25,000	\$ 13,000
Special Departmental	001-074-40800	1,276	1,700	3,500	2,500
Bldg/Ground Materials	001-074-40950	13,388	19,400	16,000	19,400
Telephone	001-074-41000	669	600	600	600
Cable Television	001-074-41009	1,638	1,800	1,900	1,900
Gas	001-074-41010	368	800	200	600
Electricity	001-074-41020	26,531	34,000	34,000	34,000
Contract Professional	001-074-44000	64,047	51,100	50,900	51,100
Intergovernmental	001-074-45000	874	-	900	900
TOTAL MAINTENANCE AND OPERATIONS		\$ 118,856	\$ 122,400	\$ 133,000	\$ 124,000
TOTAL EXPENDITURES		\$ 209,248	\$ 260,500	\$ 235,900	\$ 310,800

Explanation of Significant Accounts:

Bldg/Material/Supplies	001-074-40550	Building supplies, tennis equipment, and office supplies
Special Departmental	001-074-40800	Credit card services, facility website Maintenance, and newspaper
Bldg/Ground Materials	001-074-40950	Landscape maintenance
Contract Professional	001-074-45000	Windscreen replacement, pest control, security maintenance, equipment maintenance, tennis professional services, termite treatment tenting, and renovate activity room

PROGRAM: 249 Special Projects
FUND: 004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Tree Replacement - PW Yard	004-249-41500	\$ 17,798	\$ -	\$ -	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ 17,798	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 17,798	\$ -	\$ -	\$ -

PROGRAM: 072 Leisure Classes
FUND: 034 Tidelands Beach

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	034-072-44000	\$ 68,546	\$ 167,000	\$ 190,000	\$ 160,000
TOTAL MAINTENANCE AND OPERATIONS		<u>\$ 68,546</u>	<u>\$ 167,000</u>	<u>\$ 190,000</u>	<u>\$ 160,000</u>
TOTAL EXPENDITURES		<u>\$ 68,546</u>	<u>\$ 167,000</u>	<u>\$ 190,000</u>	<u>\$ 160,000</u>

Explanation of Significant Accounts:

Contract Professional 034-072-44000 Recreation programs at the beach

COMMUNITY SERVICES

FY 2021-2022

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 91,113	\$ 109,900	\$ 98,100	\$ 318,700
Over-Time PT	40002	1,833	-	2,200	500
Over-Time	40003	1,137	2,000	300	2,000
Part-time	40004	121,365	193,900	141,000	49,000
Cell Phone Allowance	40009	75	-	400	-
Deferred Compensation	40011	2,014	2,300	2,100	6,000
PERS Retirement	40012	15,696	19,200	18,500	41,400
PARS Retirement	40013	1,557	2,500	1,600	600
Medical Insurance	40014	26,555	32,500	25,800	74,900
AFLAC Insurance-Cafeteria	40015	53	100	-	100
Medicare Insurance	40017	3,169	4,500	3,300	5,600
Life and Disability	40018	968	1,000	900	3,100
Flexible Spending - Cafeteria	40022	-	-	700	-
Cafeteria Taxable	40023	4,061	4,200	4,000	4,700
Comptime Buy/payout	40026	2,735	-	-	-
Vacation Buy/Payout	40027	2,514	-	1,500	1,900
Health and Wellness Program	40032	530	500	500	1,800
TOTAL PERSONNEL SERVICES		275,375	372,600	300,900	510,300
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	901	1,600	1,400	1,800
Printing	40201	38,625	10,000	10,000	12,600
Memberships and Dues	40300	985	800	840	1,000
Training and Meetings	40400	580	900	400	900
Bldg/Material/Supplies	40550	10,065	13,000	25,000	13,000
Equipment and Materials	40700	5,012	8,000	1,000	3,000
Special Departmental	40800	15,732	22,300	34,500	20,000
Bldg/Ground Materials	40950	13,388	19,400	16,000	19,400
Telephone	41000	2,971	3,400	2,900	1,900
Cable Television	41009	3,363	3,900	4,060	4,100
Gas	41010	368	800	200	600
Electricity	41020	39,603	49,000	49,000	49,000
Citywide Special Projects	41500	17,798	-	-	-
Contract Professional	44000	433,787	608,900	407,900	633,100
Intergovernmental	45000	2,566	2,000	2,000	2,900
TOTAL MAINTENANCE AND OPERATIONS		585,990	744,000	555,200	763,300
TOTAL EXPENDITURES		\$ 861,365	\$ 1,116,600	\$ 856,100	\$ 1,273,600

MANAGING DEPARTMENT HEAD: Chief of Marine Safety

MISSION STATEMENT

The Marine Safety Department provides the highest quality safety services in the coastal and aquatic environment for the public through prevention, education, rescue, medical aid, outreach, beach management, and enforcement.

PRIMARY ACTIVITIES

Lifeguard Training Academy

All new and recurrent lifeguards receive training from Seal Beach Marine Safety staff. New beach lifeguard training consists of 120 hours of rescue and medical training. The staff is trained to a level that is certified as “Advanced Agency” from the United States Lifesaving Association.

City-wide AED Program

Seal Beach Marine Safety manages the City of Seal Beach AED (Automated External Defibrillator) Program consisting of 25 AED's located in Police Department vehicles, Lifeguard department vehicles, and in municipal buildings. Marine Safety staff maintains the contract for medical oversight, trains city staff in AED use, and services the AED inventory.

Beach Safety Education

The Marine Safety Department works with the community to spread the message of beach safety through such programs as Project Wipeout, introduced over 25 years ago to prevent spinal cord injuries in Orange County. Through Project Wipeout, Seal Beach Lifeguards participate in the Orange County Fair, the Orange County Youth Expo, and the Project Wipeout Lifeguard Seminar. In addition to this program, Lifeguards actively educate visiting schools, Boy and Girl Scouts and various other groups.

Aquatics - 073

The Pool Lifeguard's primary activities involve pool safety and water safety instruction. Pool lifeguards are stationed around the pool to provide maximum pool surveillance, warn pool users of dangerous activities, rescue people in distress or in danger of drowning, and provide first aid to those in need. Pool Lifeguards check swimmers in for adult lap swim and act as swim lesson instructors during the summer. Swim lessons participants range in age from infants to high school with all levels of abilities. Provide training of full and part-time personnel in basic lifeguard, first aid and defibrillator to fully support year-round pool aquatic program.

Special Projects – 228

Special projects for the Lifeguard program.

Lifeguards – 828

The Beach Lifeguard's primary activities involve safety of the beach going public. Ocean Lifeguards protect an assigned area of beach from a station, or in some instances, patrol a section of beach in a mobile unit, warn of hazardous conditions, rescue people in distress or in danger of drowning, answer questions and give information pertaining to the beach and ocean environment, apply first aid to those in need, remove hazardous obstacles from sand and water, take charge of lost children, advise the public regarding local beach and ocean related ordinances, regulations, safety and conduct, perform other related work as required and maintain a professional and courteous relationship with the public. The Marine Safety Department also administers a Junior Lifeguard Program serving children ages 9-17. Junior Lifeguards are taught ocean and beach safety, lifesaving techniques including CPR and First-Aid, as well as lifesaving competition skills. This program begins at the end of June and ends in mid-August.

PERFORMANCE MEASURES

	Actuals 2018	Actuals 2019	Actuals 2020
Lifeguard rescues	597	477	515
Number of total medical aids needed	347	282	279
Number of stingray medical aids needed	509	515	776
Number of major medical aids needed	41	36	50
City ordinance violations	34,420	37,678	67,301
Public contacts	158,315	209,682	239,390
Number of Junior Lifeguards	325	320	0

The Marine Safety Department's performance measures are presented on a calendar year basis.

Summary of Appropriations by Program

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
Aquatics - 073				
Personnel Services	\$ 74,783	\$ 146,700	\$ 138,400	\$ 142,400
Maintenance and Operations	103,576	89,800	82,400	94,800
Capital Outlay	-	-	-	-
Subtotal	178,359	236,500	220,800	237,200
Special Projects - 228				
Personnel Services	-	-	-	-
Maintenance and Operations	-	500	500	-
Capital Outlay	-	-	-	-
Subtotal	-	500	500	-
Lifeguard - 828				
Personnel Services	1,394,955	1,514,200	1,498,800	1,498,600
Maintenance and Operations	163,718	115,900	97,200	171,400
Capital Outlay	44,429	-	-	-
Subtotal	1,603,102	1,630,100	1,596,000	1,670,000
TOTAL				
Personnel Services	1,469,738	1,660,900	1,637,200	1,641,000
Maintenance and Operations	267,294	206,200	180,100	266,200
Capital Outlay	44,429	-	-	-
TOTAL	\$ 1,781,461	\$ 1,867,100	\$ 1,817,300	\$ 1,907,200
<u>EXPENDITURES BY FUND</u>				
General Fund - 001	\$ 178,359	\$ 236,500	\$ 220,800	\$ 237,200
Special Projects - 004	-	500	500	-
Tidelands - 034	1,603,102	1,630,100	1,596,000	1,670,000
TOTAL	\$ 1,781,461	\$ 1,867,100	\$ 1,817,300	\$ 1,907,200

PROGRAM: 073 Aquatics
FUND: 001 General Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Over-time PT	001-073-40002	\$ 79	\$ -	\$ -	\$ -
Part-time	001-073-40004	72,745	144,000	135,000	138,600
PARS Retirement	001-073-40013	933	1,300	1,600	1,800
Medicare Insurance	001-073-40017	1,026	1,400	1,800	2,000
Unemployment	001-073-40030	-	-	-	-
TOTAL PERSONNEL SERVICES		\$ 74,783	\$ 146,700	\$ 138,400	\$ 142,400
MAINTENANCE AND OPERATIONS					
Office Supplies	001-073-40100	\$ -	\$ -	\$ 300	\$ -
Training and Meetings	001-073-40400	-	2,000	-	1,000
Equipment and Materials	001-073-40700	16,258	8,800	5,000	9,800
Telephone	001-073-41000	1,711	3,000	2,200	2,000
Gas	001-073-41010	23,002	16,000	15,000	17,000
Electricity	001-073-41020	24,409	25,000	24,900	25,000
Contract Professional	001-073-44000	38,196	35,000	35,000	40,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 103,576	\$ 89,800	\$ 82,400	\$ 94,800
TOTAL EXPENDITURES		\$ 178,359	\$ 236,500	\$ 220,800	\$ 237,200

Explanation of Significant Accounts:

Training and Meetings	001-073-40400	CPO Class
Equipment and Materials	001-073-40700	Uniform, pool supplies, pace clocks, chairs, picnic table, and rescue tubs
Contract Professional	001-073-44000	Pool maintenance

MARINE SAFETY

FY 2021-2022

PROGRAM:	228 Special Projects
FUND:	004 Special Projects

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
5K/10K - Marine Safety	004-228-41500	\$ -	\$ 500	\$ 500	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ -	\$ 500	\$ 500	\$ -
TOTAL EXPENDITURES		\$ -	\$ 500	\$ 500	\$ -

MARINE SAFETY

FY 2021-2022

PROGRAM: 828 Lifeguard
FUND: 034 Tidelands Beach

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	034-828-40001	\$ 483,824	\$ 482,300	\$ 469,600	\$ 490,000
Overtime PT	034-828-40002	4,728	9,000	6,400	9,000
Over-time	034-828-40003	30,826	18,000	46,000	20,000
Part-time	034-828-40004	482,935	534,200	534,200	489,300
Junior Lifeguard Sal	034-828-40006	40,140	98,600	50,000	85,000
Tuition Reimbursement	034-828-40007	5,629	4,000	3,000	4,000
Cell Phone Allowance	034-828-40009	3,610	3,600	3,500	3,600
Deferred Compensation	034-828-40011	8,758	8,700	7,900	11,900
PERS Retirement	034-828-40012	196,337	221,800	227,800	254,100
PARS Retirement	034-828-40013	6,721	7,400	7,200	6,400
Medical Insurance	034-828-40014	58,790	74,600	82,400	74,700
Medicare Insurance	034-828-40017	15,755	16,400	15,800	15,400
Life and Disability	034-828-40018	3,890	3,900	3,700	4,000
Cafeteria Taxable	034-828-40023	10,476	9,900	9,500	10,200
Comptime Buy/Payout	034-828-40026	5,308	2,300	-	2,300
Vacation Buy/Payout	034-828-40027	33,884	17,200	27,000	16,400
Sick Payout	034-828-40028	-	-	1,200	-
Unemployment	034-828-40030	1,038	-	1,300	-
Health and Wellness Program	034-828-40032	2,289	2,300	2,300	2,300
Medical Waiver	034-828-40033	17	-	-	-
TOTAL PERSONNEL SERVICES		\$ 1,394,955	\$ 1,514,200	\$ 1,498,800	\$ 1,498,600
Office Supplies	034-828-40100	\$ 8,399	\$ 11,800	\$ 7,200	\$ 10,800
Memberships and Dues	034-828-40300	34	1,100	500	1,200
Training and Meetings	034-828-40400	4,102	6,700	5,000	10,700
Marine Maint/Fuel Lifeguard	034-828-40600	15,269	16,000	16,000	19,700
Equipment and Materials	034-828-40700	19,304	28,800	28,200	18,000
Materials & Supplies Jr Lifeguard	034-828-40701	30,004	20,000	15,000	40,000
Special Departmental	034-828-40800	13,348	13,500	5,000	6,000
Special Dept - Jr Lifeguard	034-828-40806	41,561	-	1,000	42,000
Telephone	034-828-41000	4,325	4,800	4,500	4,800
Electricity	034-828-41020	12,542	8,300	12,800	12,800
Rent/Lease Equipment	034-828-42000	960	-	-	-
Contract Professional	034-828-44000	1,644	400	-	400
Intergovernmental	034-828-45000	5,000	4,500	2,000	5,000
Property Insurance Premium	034-828-49501	7,226	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 163,718	\$ 115,900	\$ 97,200	\$ 171,400
CAPITAL OUTLAY					
Vehicle	034-828-48075	\$ 44,429	\$ -	\$ -	\$ -
TOTAL CAPITAL OUTLAY		\$ 44,429	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 1,603,102	\$ 1,630,100	\$ 1,596,000	\$ 1,670,000

PROGRAM:	828 Lifeguard
FUND:	034 Tidelands Beach

Explanation of Significant Accounts:

Office Supplies	034-828-40100	Tide books, sunscreen, office supplies, logs/EMR forms, awards, and warning signs
Memberships and Dues	034-828-40300	OC training, OC Chief Association, CA Marine Safety Chiefs Association, and SB Lifeguard Association
Training and Meetings	034-828-40400	CPR cards, EMT, USLA, CSLSA, drowning prevention, SCUBA, PC 832, EVOC, and State of the City
Marine Maint/Fuel Lifeguard	034-828-40600	Fuel and maintenance for boat, ATV, and PWC
Equipment and Materials	034-828-40700	First aid supplies, oxygen maintenance, towers supplies, uniforms, tower phone install, cleaning supplies, EZ up, sun protection, tower maintenance, switchboard repair, tower glass, and rescue paddle boards
Materials & Supplies Jr Lifeguard	034-828-40701	Uniforms, certificates, office supplies, EZX ups, Banquet, Catalina pizza, Express, equipment, paddle boards, video productions, and fins
Special Departmental	034-828-40800	Training room A/V, uniforms, gym equipment and maintenance, dive maintenance, lifeguard jackets, Hot Schedule, and training mannequin
Special Dept - Jr Lifeguard	034-828-40806	Raging Waters, USLA membership, Catalina transportation, mobile, storage, banquet rentals, aquarium distance learning fee, and buses
Contract Professional	034-828-44000	Recreation programs at the beach water watcher tag
Intergovernmental	034-828-45000	Rescue boat slip fees and OC Task Force drowning prevention

MARINE SAFETY

FY 2021-2022

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 483,824	\$ 482,300	\$ 469,600	\$ 490,000
Over-Time PT	40002	4,807	9,000	6,400	9,000
Over-Time	40003	30,826	18,000	46,000	20,000
Part-time	40004	555,680	678,200	669,200	627,900
Junior Lifeguard Salaries	40006	40,140	98,600	50,000	85,000
Tuition Reimbursement	40007	5,629	4,000	3,000	4,000
Cell Phone Allowance	40009	3,610	3,600	3,500	3,600
Deferred Compensation	40011	8,758	8,700	7,900	11,900
PERS Retirement	40012	196,337	221,800	227,800	254,100
PARS Retirement	40013	7,654	8,700	8,800	8,200
Medical Insurance	40014	58,790	74,600	82,400	74,700
Medicare Insurance	40017	16,781	17,800	17,600	17,400
Life and Disability	40018	3,890	3,900	3,700	4,000
Cafeteria Taxable	40023	10,476	9,900	9,500	10,200
Comptime Buy/payout	40026	5,308	2,300	-	2,300
Vacation Buy/Payout	40027	33,884	17,200	27,000	16,400
Sick Payout	40028	-	-	1,200	-
Unemployment	40030	1,038	-	1,300	-
Health and Wellness Program	40032	2,289	2,300	2,300	2,300
Medical Waiver	40033	17	-	-	-
TOTAL PERSONNEL SERVICES		1,469,738	1,660,900	1,637,200	1,641,000
MAINTENANCE AND OPERATIONS					
Office Supplies	40100	8,399	11,800	7,500	10,800
Memberships and Dues	40300	34	1,100	500	1,200
Training and Meetings	40400	4,102	8,700	5,000	11,700
Marine Maintenance/Fuel Lifeguard	40600	15,269	16,000	16,000	19,700
Equipment and Materials	40700	35,562	37,600	33,200	27,800
Materials & Supplies Jr Lifeguard	40701	30,004	20,000	15,000	40,000
Special Departmental	40800	13,348	13,500	5,000	6,000
Special Departmental - Jr Lifeguard	40806	41,561	-	1,000	42,000
Telephone	41000	6,036	7,800	6,700	6,800
Gas	41010	23,002	16,000	15,000	17,000
Electricity	41020	36,951	33,300	37,700	37,800
Citywide Special Projects	41500	-	500	500	-
Rental/Lease Equip	42000	960	-	-	-
Contract Professional	44000	39,840	35,400	35,000	40,400
Intergovernmental	45000	5,000	4,500	2,000	5,000
Property Insurance Premium	49501	7,226	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		267,294	206,200	180,100	266,200
CAPITAL OUTLAY					
Vehicles	48075	44,429	-	-	-
TOTAL CAPITAL OUTLAY		44,429	-	-	-
TOTAL EXPENDITURES		\$ 1,781,461	\$ 1,867,100	\$ 1,817,300	\$ 1,907,200

MANAGING DEPARTMENT HEAD: Director of Public Works

PRIMARY ACTIVITIES

The Capital Improvement Program (CIP) is comprised of construction projects, renovation and replacements, and equipment purchases (excluding vehicles) that would generally increase asset value. The CIP also includes activities that can be planned for or occur on an irregular or one-time basis. Minor capital outlays and reoccurring maintenance activities will be included with the operation and maintenance budget.

The Capital Improvement Program is a plan that identifies the capital projects to be funded during a five-year planning horizon. The CIP is updated annually, and the first year of the plan serves as the current year capital budget. The CIP is a planning document to help City Council systematically schedule and finance capital projects to ensure cost-effectiveness as well as conformance with established policies. The CIP is organized into the same functional groups used for the operating programs. The CIP reflects a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure, and capital facility projects that significantly expand or add to the City's existing fixed assets.

CIP BUDGET DEVELOPMENT PROCESS

Improvements within the Capital Improvement Plan are generated or identified as follows:

1. Advanced planning: Most of the improvements are identified within a Planning document or Master Plan. Many master plans are required by funding agencies. All master plans are adopted by the City Council. Currently the City has master plans adopted as follows:
 - 2008 Master Plan of Drainage
 - 2012 Water Master Plan
 - 2011 Street Tree Master Plan
 - 2011 Facility Master Plan
 - 2012 Fleet Management Plan
 - 2013 Concrete Rehabilitation Master Plan
 - 2013 Park and Community Services Master Plan
 - 2015 Pier Condition Assessment
 - 2016 Urban Water Management Plan
 - 2018 Sewer Master Plan
 - 2020 Pavement Management Plan
 - Local Signal Synchronization Plan
 - ADA Transition Plan (pending)
 - Local Roadway Safety Plan (pending)
2. Reaction to need or opportunity: Projects may originate through a need or opportunity, such as a project delivered for the 2019 Winter Storms Preparation.
3. Desire from the community: Projects may originate through a desire from the community. One example in the CIP is the Main Street Improvements Program.

PHASES OF A CIP PROJECT

The CIP will emphasize project planning with projects typically progressing through the following phases:

1. Entitlement, In certain instances, projects may undergo an entitlement process to ensure conformity to the overall General Plan and/or specific plan.

2. **Permitting and Environmental Analysis.** Environmental Analysis is performed on every CIP project to comply with the California Environmental Quality Act (CEQA) and in some cases with the National Environmental Quality Act (NEPA). Permitting is required from a variety of agencies and is assessed for every project. Permits may be necessary from agencies such as the California Coastal Commission, Caltrans, Department of Fish and Wildlife, Army Corps of Engineers, State Lands Commission, County of Orange, etc.
3. **Design.** The Public Works Department generally retain the services of professional consultants to perform the design work, where City staff would provide project oversight. Construction documents including plans and specifications are prepared and publicly bid per applicable codes and regulations.
4. **Construction.** Improvements will be constructed in a manner that will minimize impacts to the residents. The City employs a construction manager and/or inspector (with materials testing) to ensure that all construction projects are carried out safely, and constructed to meet the construction documents.
5. **Incorporate Into Maintenance Activities.** All CIP projects are incorporated into the maintenance activities of the City. The maintenance staff will incorporate any new facilities into all routine inspections and ongoing maintenance programs. Staff will include new facilities into future maintenance budgets.
6. **Equipment Acquisitions.** Equipment acquisitions such as vehicles, heavy machinery, computers, office furnishings, and other equipment items are included in the Capital Improvement Program and are acquired and installed independently from construction contracts.

CATEGORIES OF CIP

The City's CIP is categorized into the following seven major areas:

Beach and Pier. The City's Beach and Pier are landmark tourist attractions that draw approximately 2 million visitors per year. The Pier is made up of a wooden deck with lighting, and utility infrastructure. The beach includes 3 parking lots, approximately 2 miles of dry sand beach, 2 sets of public restrooms, 2 parks, and landscaping.

Building and Facilities. The City's Building and Facilities house employees, visitors, tenants, and business owners citywide in 22 structures. Structures include City Hall, Police Station, 2 Fire Stations, a Tennis Center, City maintenance yard facilities, and recreation and community centers. A facility master plan was adopted in FY 2011/12. Projects within this CIP were identified within that Facility Master Plan. Others are included in the unfunded needs. In 2017, the cost was updated to reflect most recent construction cost.

Parks. The City's Park infrastructure provides landscaping and the City's Urban Forest. Seal Beach has 70 park and landscape sites citywide. The forestry has over 150 species to maintain and nourish.

Sewer. The City provides sewer collection for the residents and businesses of Seal Beach and passes the raw sewage to the Orange County Sanitation District for treatment. The City's Sewer System has more than 160,000 feet of pipe, 700 manholes, and 7 pump stations.

Storm Drain. The City's Storm Drain System collects surface runoff in 11 drainage areas throughout the City with one Storm Drain pump station.

Streets and Transportation. The City's Streets and Transportation System is responsible for more than 101 lane miles, continuous traffic flow, landscaped medians, traffic signals and utility work within the streets.

Water. The Water Division conveys potable water to all residents, business owners, tenants and the Naval Base. The infrastructure includes two booster stations, two reservoirs, four wells, telemetry, valves, pressure regulation stations, fire hydrants, meters and control center.

ONGOING CAPITAL PROJECTS

FY 2021-2022

The list of ongoing projects includes capital projects that are anticipated to continue in Fiscal Year 2021-22 which the City Council has authorized in prior years and represents the remaining unspent balance of the prior years' appropriations that are needed in Fiscal Year 2021-22 to complete the projects. The City Council has authorized the carryover of unspent appropriations for continuing capital improvement projects through the budget resolution, therefore these amount are not included in the other schedules throughout the Capital Improvement Program Section of this budget. This list is based on the progress of projects during the budget process and may not include all projects that continue in Fiscal Year 2021-22.

Proj #	Project Name	Estimated Remaining Balance
BG0904	Community Swimming Pool (preliminary design)	\$ 200,000
BG1808	15 1st Street Building Renovation Project	14,000
BG2003	Lifeguard Headquarters/PD Substation Replacement	200,000
BG2005	Citywide Technology - PD	200,000
BG2101	Fire Station #44 Generator/ATS	30,000
BG2103	PD HQ Building/Site Upgrades	40,000
BG2104	Lifeguard Headquarters/PD Substation Repairs	60,000
BG2105	Tennis Center Locker Room	60,000
O-SS-2	Sewer Mainline Improvement Program	500,000
O-ST-1	Annual Slurry Seal Program	20,000
O-ST-4	Annual ADA Improvements - Public R/W	50,000
O-ST-5	Annual Striping Program	10,000
O-ST-6	Citywide Traffic Signal Improvement Program	100,000
SD1803	Seal Way Storm Drain Improvements	24,000
SS1902	6th St. Alley Water/Sewer Replacement	100,000
SS1903	Pump Station 35 Upgrades	600,000
ST1811	Lampson Bike Trail Gap Closure Project	1,095,000
ST2009	Main Street Improvements Program	290,000
ST2109	Seal Beach Traffic Signal Synchronization	800,000
WT0904	Beverly Manor Water Pump Station Rehabilitation	100,000
WT1301	Hellman Ranch Permit	50,000
WT1603	Bolsa Chica Well Rehabilitation	1,800,000
WT1801	SCADA Improvement Upgrade Project	110,000
WT1902	Lampson Well Head Treatment	60,000
WT2001	Advanced Metering Infrastructure	70,000
WT2103	LCWA Watermain Lining	200,000
WT2105	Water System Vulnerability Assessment	60,000
Total Ongoing Capital Improvement Projects		\$ 6,843,000

CAPITAL IMPROVEMENT PROJECTS BY FUNDING SOURCE

No.	Project #	Project Name	Capital Improvement Projects** 045	Special Projects 004
BEACH AND PIER*				
1	BP2201	Pier Concrete Abutment Restoration	\$ 500,000	\$ -
2	BP2202	Pier Restroom Restoration	250,000	-
		Subtotal Beach & Pier	<u>750,000</u>	<u>-</u>
SEWER				
3	SS1902	6th St. Alley Water/Sewer Replacement	-	-
4	SS1903	Pump Station 35 Upgrades	-	-
5	O-SS-2	Sewer Mainline Improvement Program	-	-
		Subtotal Sewer	<u>-</u>	<u>-</u>
STREET AND TRANSPORTATION				
6	ST1811	Lampson Bike Trail Gap Closure Project	-	-
7	ST2201	Almond Avenue Pavement Rehabilitation (405 Settlement)	-	800,000
8	O-ST-1	Annual Slurry Seal Program	-	-
9	O-ST-2	Annual Local Paving Program	-	-
10	O-ST-4	Annual ADA Improvements - Public R/W	-	-
11	O-ST-5	Annual Striping Program	-	-
12	O-ST-6	Citywide Traffic Signal Improvement Program	-	-
		Subtotal Street and Transportation	<u>-</u>	<u>800,000</u>
WATER				
13	WT0904	Beverly Manor Water Pump Station Rehabilitation	-	-
14	WT1603	Bolsa Chica Well Rehabilitation	-	-
15	WT1801	SCADA Improvement Upgrade Project	-	-
16	WT1902	Lampson Well Head Treatment Study	-	-
17	WT2001	Advanced Metering Infrastructure	-	-
		Subtotal Water	<u>-</u>	<u>-</u>
Total Capital Improvement Projects			<u>\$ 750,000</u>	<u>\$ 800,000</u>

*The Beach and Pier Capital Improvement Projects are paid for by the General Fund as the Tidelands Fund does not generate sufficient revenue to pay for operating and capital costs in full.

**The Capital Improvement Projects 045 fund is funded through transfers from the General Fund 001.

Water Capital 017	SB1 RMRA 039	Gas Tax 040	Measure M2 042	Sewer Capital 043	Total
\$ -	\$ -	\$ -	\$ -	\$ -	500,000
-	-	-	-	-	250,000
-	-	-	-	-	750,000
1,500,000	-	-	-	2,050,000	3,550,000
-	-	-	-	400,000	400,000
-	-	-	-	600,000	600,000
1,500,000	-	-	-	3,050,000	4,550,000
-	-	-	500,000	-	500,000
-	-	-	-	-	800,000
-	-	-	250,000	-	250,000
-	400,000	-	-	-	400,000
-	-	50,000	-	-	50,000
-	-	50,000	-	-	50,000
-	-	-	150,000	-	150,000
-	400,000	100,000	900,000	-	2,200,000
100,000	-	-	-	-	100,000
1,000,000	-	-	-	-	1,000,000
200,000	-	-	-	100,000	300,000
1,000,000	-	-	-	-	1,000,000
50,000	-	-	-	-	50,000
2,350,000	-	-	-	100,000	2,450,000
\$ 3,850,000	\$ 400,000	\$ 100,000	\$ 900,000	\$ 3,150,000	\$ 9,950,000

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Funding Source			Proposed Budget FY 2021-22	Proposed Budget FY 2022-23
Capital Improvement Projects - 045*				
41	BG0904	Community Swimming Pool	\$ -	\$ -
23	BG2003	Lifeguard Headquarters/PD Substation Restoration	-	-
18	BG2105	Tennis Center Locker Room	-	-
25	SD1803	Seal Way Storm Drain Improvement	-	-
26	ST2009	Main Street Improvements Program	-	-
Total Capital Improvement Projects - 045			-	-
Special Projects - 004				
7	ST2201	Almond Avenue Pavement Rehabilitation (405 Settlement)	800,000	-
Total Special Projects - 004			800,000	-
Tidelands - 034				
1	BP2201	Seal Beach Pier Concrete Abutment Restoration	500,000	-
2	BP2202	Pier Restroom Restoration	250,000	-
27	BP2101	8th/10th Street Parking Lot Rehabilitation	-	200,000
28	BP2203	Beach Planter Rings Replacement	-	-
29	BP2301	Rivers End Restroom Restoration	-	300,000
30	BP2401	ADA Ramp from Beach Parking Lot to Eisenhower Park	-	-
Total Tidelands - 034			750,000	500,000
SB1 RMRA - 039				
9	O-ST-2	Annual Local Paving Program	400,000	400,000
Total SB1 RMRA - 039			400,000	400,000
Gas Tax - 040				
10	O-ST-4	Annual ADA Improvements - Public R/W	50,000	50,000
11	O-ST-5	Annual Striping Program	50,000	50,000
31	O-ST-3	Arterial Street Resurfacing Program	-	100,000
Total Gas Tax - 040			100,000	200,000
Measure M2 - 042				
6	ST1811	Lampson Bike Trail Gap Closure Project	500,000	-
8	O-ST-1	Annual Slurry Seal Program	250,000	250,000
12	O-ST-6	Citywide Traffic Signal Improvement Program	150,000	150,000
Total Measure M2 - 042			900,000	400,000
Citywide Grants - 080				
32	PR2203	Park Playground Equipment Replacement (Prop 68)	-	200,000
Total Citywide Grants - 080			-	200,000

FY 2021-2022

Proposed Budget FY 2023-24	Proposed Budget FY 2024-25	Proposed Budget FY 2025-26	Total	Previously Approved Carryover
\$ -	\$ -	\$ -	\$ -	Yes
-	-	-	-	Yes
-	-	-	-	Yes
-	-	-	-	Yes
-	-	-	-	Yes
-	-	-	-	
-	-	-	-	
-	-	-	800,000	
-	-	-	800,000	
-	-	-	500,000	
-	-	-	250,000	
200,000	-	-	400,000	
-	600,000	-	600,000	
-	-	-	300,000	
300,000	-	-	300,000	
500,000	600,000	-	2,350,000	
400,000	400,000	400,000	2,000,000	
400,000	400,000	400,000	2,000,000	
50,000	50,000	50,000	250,000	Yes
50,000	50,000	50,000	250,000	Yes
1,100,000	500,000	500,000	2,200,000	
1,200,000	600,000	600,000	2,700,000	
-	-	-	500,000	Yes
250,000	250,000	250,000	1,250,000	Yes
150,000	150,000	150,000	750,000	Yes
400,000	400,000	400,000	2,500,000	
-	-	-	200,000	
-	-	-	200,000	

5-YEAR CAPITAL IMPROVEMENT PROGRAM

Funding Source			Proposed Budget FY 2021-22	Proposed Budget FY 2022-23
PROPRIETARY FUNDS				
Sewer Capital Improvement - 043				
3	SS1902	6th Street Alley Water/Sewer Replacement	2,050,000	-
4	SS1903	Pump Station 35 Upgrades	400,000	-
5	O-SS-2	Sewer Mainline Improvement Program	600,000	600,000
15	WT1801	SCADA Improvement Upgrade Project	100,000	50,000
33	SS2303	Sunset Aquatic Park and Adolfo Lopez Pump Station Improv.	-	400,000
34	SS2204	Boeing Pump Station Improvements	-	150,000
Total Sewer Capital Improvement - 044			3,150,000	1,200,000
Water Capital Improvement - 017				
3	SS1902	6th Street Alley Water/Sewer Replacement	1,500,000	-
13	WT0904	Beverly Manor Water Pump Station Rehabilitation	100,000	100,000
14	WT1603	Bolsa Chica Water Well Rehabilitation	1,000,000	-
15	WT1801	SCADA Improvement Upgrade Project	200,000	100,000
16	WT1902	Lampson Well Head Treatment	1,000,000	2,000,000
17	WT2001	Advanced Metering Infrastructure	50,000	650,000
35	WT2103	LCWA Watermain Lining	-	2,000,000
36	WT1103	Lampson Avenue East Transmission Main Improvement	-	-
37	WT1704	Lampson Ave Transmission Main Repl. (to Seal Beach Blvd)	-	-
38	WT-2102	College Park East Waterline Improvements	-	-
39	O-WT-5	Waterline Improvement Program	-	250,000
40	WT-2301	College Park West Water System Improvements	-	-
Total Water Capital Improvement - 019			3,850,000	5,100,000
Total 5-Year Capital Improvement Program			\$ 9,950,000	\$ 8,000,000

*The Capital Improvement Projects 045 fund is funded through transfers from the General Fund 001.

Note: The 5-Year CIP does not include other high priority projects such as the Community Swimming Pool, Tennis Center Locker Room, Lifeguard Headquarters/PD Substation Restoration, and Main Street Improvements.

FY 2021-2022

Proposed Budget FY 2023-24	Proposed Budget FY 2024-25	Proposed Budget FY 2025-26	Total	Previously Approved Carryover
-	-	-	2,050,000	Yes
-	-	-	400,000	Yes
600,000	600,000	600,000	3,000,000	Yes
-	-	-	150,000	Yes
-	-	-	400,000	
-	-	-	150,000	
600,000	600,000	600,000	6,150,000	
-	-	-	1,500,000	Yes
2,800,000	2,500,000	-	5,500,000	Yes
-	-	-	1,000,000	Yes
-	-	-	300,000	Yes
-	-	-	3,000,000	Yes
900,000	900,000	900,000	3,400,000	Yes
-	-	-	2,000,000	Yes
-	-	200,000	200,000	
-	300,000	2,000,000	2,300,000	
-	200,000	2,000,000	2,200,000	
250,000	250,000	250,000	1,000,000	
-	200,000	2,000,000	200,000	
3,950,000	4,350,000	7,350,000	22,600,000	
\$ 7,050,000	\$ 6,950,000	\$ 9,350,000	\$ 38,500,000	

Seal Beach Pier Concrete Abutment Restoration

No. 1

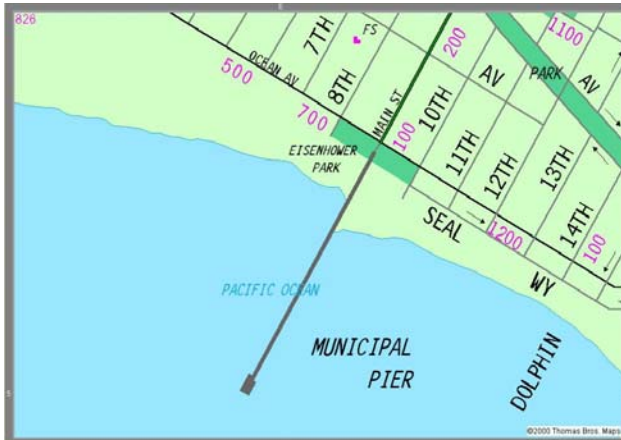
Project Category	Beach & Pier
Project Name	Seal Beach Pier Concrete Abutment Restoration
Project Manager	David Spitz, Associate Engineer
Location	Beach
Priority	Medium

Project No.	BP2201
Total Project Cost	\$500,000
Work Performed By	Contract
Project Status	New
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
Project will restore the existing concrete exterior surface of the Seal Beach Pier Concrete Abutment(aka: the Pier Base). Concrete repairs shall include patching and repairing areas of cracking and spalling. Project will also include a new exterior epoxy paint coating to the Pier Base.	Structural evaluation shows wear and deterioration over its 70+ year life. Reinforcements and repairs of the concrete are necessary to maintain the Pier Base's integrity.

On-going Operating & Maintenance Impact:

This project once complete will lower the on-going annual maintenance cost.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Expenditures							
Construction	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Pier Restroom Restoration

No. 2

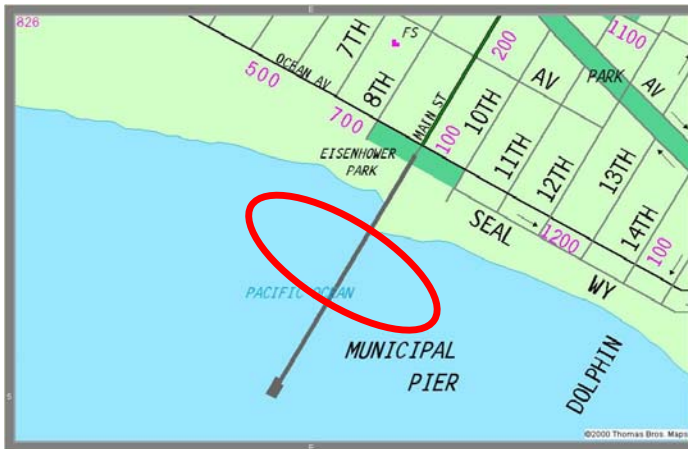
Project Category Beach & Pier
Project Name Pier Restroom Restoration
Project Manager Dave Fait, Deputy PW Director, Maintenance & Utilities
Location Beach
Priority Medium

Project No. BP2202
Total Project Cost \$250,000
Work Performed By Contract
Project Status New
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will renovate the pier restrooms including new concrete surface finishes, new plumbing fixtures, upgraded ventilation, and an upgrade electrical system.	The Pier restrooms experience high amounts of usage given its proximity to the beach. This project will renew the facility and extend its serviceable life.

On-going Operating & Maintenance Impact:

This project once complete will lower the on-going annual maintenance costs.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
Expenditures							
Construction	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

6th Street Alley Waterline/Sewer line Replacement

No. 3

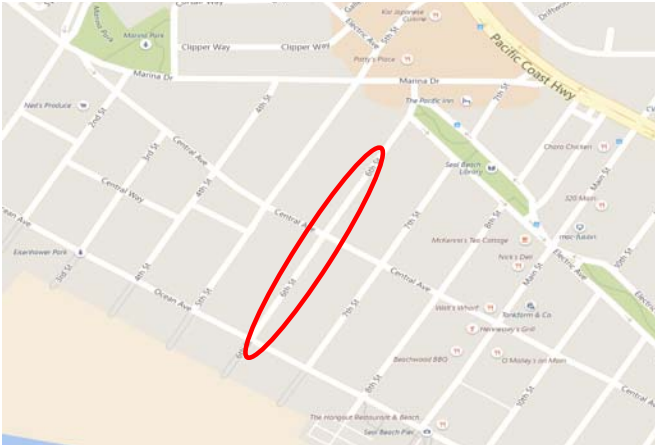
Project Category	Sewer System
Project Name	6th Street Alley Waterline/Sewer line Replacement
Project Manager	Iris Lee, Deputy PW Director / City Engineer
Location	6th Street Alley
Priority	High

Project No.	SS1902
Total Project Cost	\$3,650,000
Work Performed By	Contract
Project Status	Design
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
To replace the existing 6-inch diameter sewer line with a new 8" sewer line in the 6th Street alley, between Electric Ave. and Ocean Ave. In addition, the City's 6" water line will be replaced with a new 8-inch diameter water line.	This section of sewer line has reached its useful life and will need to be upgraded to increase capacity. A survey was conducted confirming that this section of pipe needs to be replaced. It is economically beneficial to replace an aged water line at the same time as the sewer line while the alley is under construction so the 6" water line will be replaced concurrently.

On-going Operating & Maintenance Impact:

Constructing the project will reduce maintenance activities.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Sewer Capital - 043	\$ 50,000	\$ 2,050,000	\$ -	\$ -	\$ -	\$ -	\$ 2,050,000
Water Capital - 017	50,000	1,500,000	-	-	-	-	1,500,000
TOTAL	\$ 100,000	\$ 3,550,000	\$ -	\$ -	\$ -	\$ -	\$ 3,550,000
Expenditures							
Design	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	3,550,000	-	-	-	-	3,550,000
TOTAL	\$ 100,000	\$ 3,550,000	\$ -	\$ -	\$ -	\$ -	\$ 3,550,000

Pump Station #35 Upgrades

No. 4

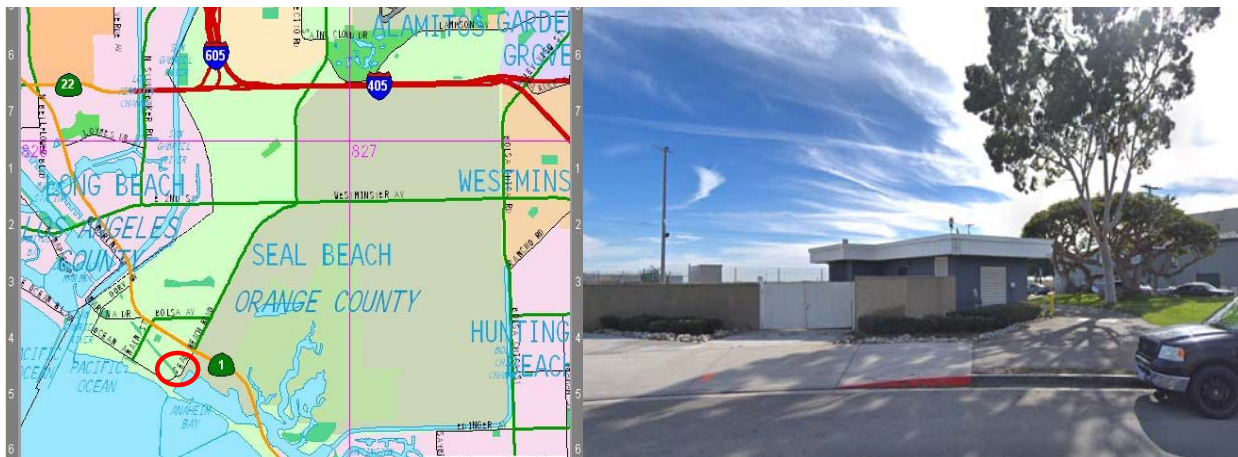
Project Category	Sewer System
Project Name	Pump Station #35 Upgrades
Project Manager	Iris Lee, Deputy PW Director / City Engineer
Location	Sewer Pump Station #35
Priority	Medium

Project No.	SS1903
Total Project Cost	\$1,000,000
Work Performed By	Contract
Project Status	Design
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will replace and upgrade the mechanical equipment needed to operate the station. This project will address valves & appurtenances to isolate for service and maintenance procedures.	The Sewer Pump Station 35 has been actively servicing the Old Town area's sanitary system. The mechanical equipment requires replacement, maintenance and upgrades to effectively operate

On-going Operating & Maintenance Impact:

Constructing the project will reduce maintenance activities



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Sewer Captail - 043	\$ 600,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
TOTAL	\$ 600,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Expenditures							
Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	550,000	400,000	-	-	-	-	400,000
TOTAL	\$ 600,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000

Sewer Mainline Improvement Program

No. 5

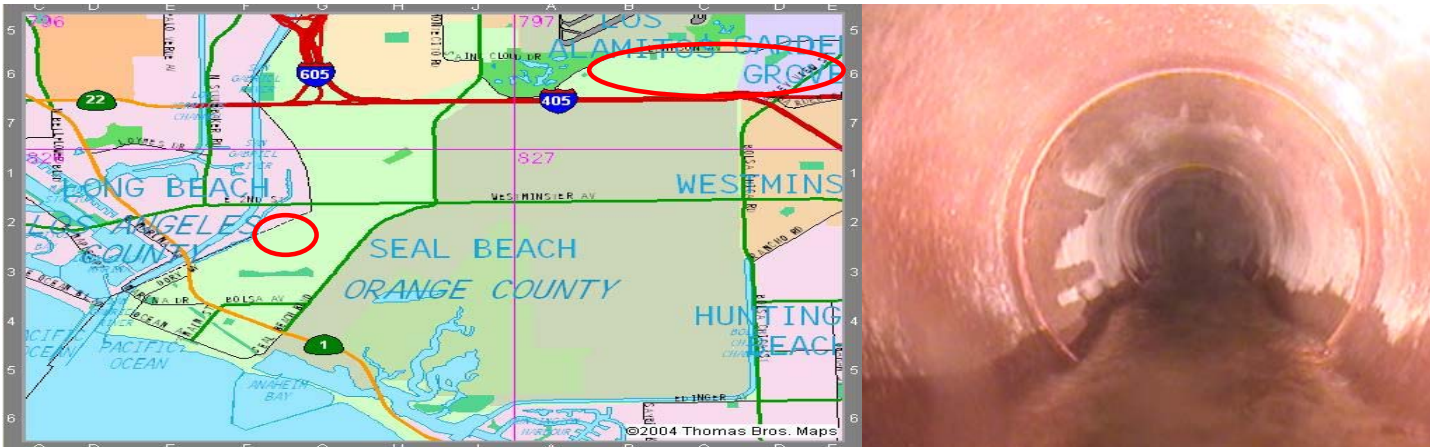
Project Category	Sewer System
Project Name	Sewer Mainline Improvement Program
Project Manager	Iris Lee, Deputy PW Director / City Engineer
Location	Citywide
Priority	Medium

Project No.	O-SS-4
Total Project Cost	\$3,500,000
Work Performed By	Contract
Project Status	On-going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This program will provide on-going sewer line infrastructure improvements to maintain system integrity.	The Sewer Master Plan identified several sewer lines that have deflections, cracks and pipe sections that are past their useful life. These pipe sections have reached their useful life and are in need of replacement. This program will safeguard services reliability of the City's wastewater system, and extend its serviceable life.

On-going Operating & Maintenance Impact:

Constructing the project will reduce maintenance activities.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Sewer Capital - 043	\$ 500,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000
TOTAL	\$ 500,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000
Expenditures							
Construction	\$ 500,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000
TOTAL	\$ 500,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000

Lampson Ave Bike Trail Gap Closure Project

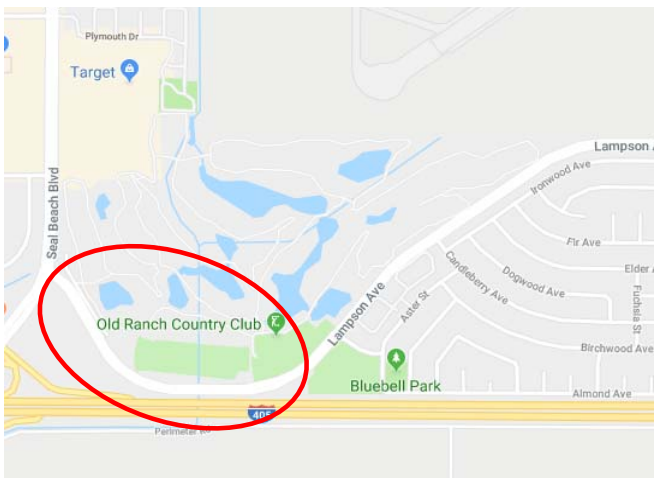
No. 6

Project Category	Streets and Transportation
Project Name	Lampson Ave Bike Trail Gap Closure Project
Project Manager	Iris Lee, Deputy PW Director / City Engineer
Location	Lampson Ave
Priority	High

Project No.	ST1811
Total Project Cost	\$1,595,000
Work Performed By	Contract
Project Status	Design
Alternate Funding Source	Grant

DESCRIPTION	JUSTIFICATION
The proposed Lampson Avenue Bike Trail Gap Closure project will install a Class II Bike lane on the north side and south side of Lampson Avenue between Seal Beach Boulevard and Basswood Street, thus closing this gap and connecting the existing bike lanes that currently terminate at the Basswood Street intersection to the bike lanes within Seal Beach Boulevard.	The segment of Lampson Avenue between Basswood Street and Seal Beach Boulevard does not have Class II bike lanes in either direction. Lampson Avenue does have Class II Bike Lanes from Basswood Street east to the intersection of Valley View Street. Accordingly, a bike lane "gap" exists between Basswood Street and Seal Beach Boulevard.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
CIP - 045	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Measure M2 - 042	90,000	500,000	-	-	-	-	500,000
Grants - 080	505,000	-	-	-	-	-	-
TOTAL	\$ 1,095,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Expenditures							
Construction	\$ 1,095,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TOTAL	\$ 1,095,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000

Almond Avenue Pavement Rehabilitation

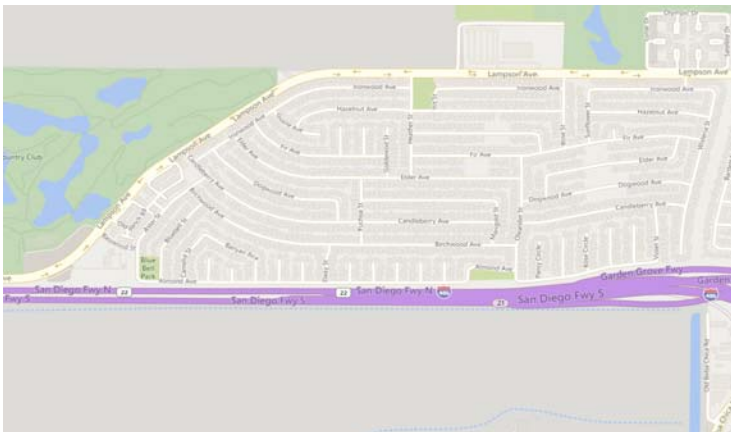
No. 7

Project Category Streets and Transportation
Project Name Almond Avenue Pavement Rehabilitation
Project Manager Denice Bailey, Assistant Engineer
Location Almond Avenue
Priority Medium

Project No. ST2201
Total Project Cost \$800,000
Work Performed By Contract
Project Status New
Alternate Funding Source Special Project

DESCRIPTION	JUSTIFICATION
To rehabilitate the Almond Avenue roadway pavement subsequent to the I-405 Widening Project.	The I-405 widening project will require extensive utility, soundwall, and freeway widening work adjacent to Almond Avenue. This project will rehabilitate the roadway pavement after the freeway improvements.

On-going Operating & Maintenance Impact:
 None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Special Projects - 004	\$ -	\$ 800,000		\$ -	\$ -	\$ -	\$ 800,000
TOTAL	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000
Expenditures							
Design	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	\$ -	700,000	-	-	-	-	700,000
TOTAL	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ 800,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

Annual Slurry Seal Program

No. 8

Project Category	Streets and Transportation
Project Name	Annual Slurry Seal Program
Project Manager	Denice Bailey, Assistant Engineer
Location	Citywide
Priority	Medium

Project No.	O-ST-1
Total Project Cost	\$1,270,000
Work Performed By	Contract
Project Status	On-going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This program applies maintenance slurry seals to streets to extend the life of the pavement. The Pavement Management System data will be used as a guideline to select project streets.	Slurry Seal is a proven strategy to extend the life of asphalt pavements. The program is well received by residents.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Measure M2 - 042	\$ 20,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
TOTAL	\$ 20,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000
Expenditures							
Design	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Construction	20,000	200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL	\$ 20,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

Annual Local Paving Program

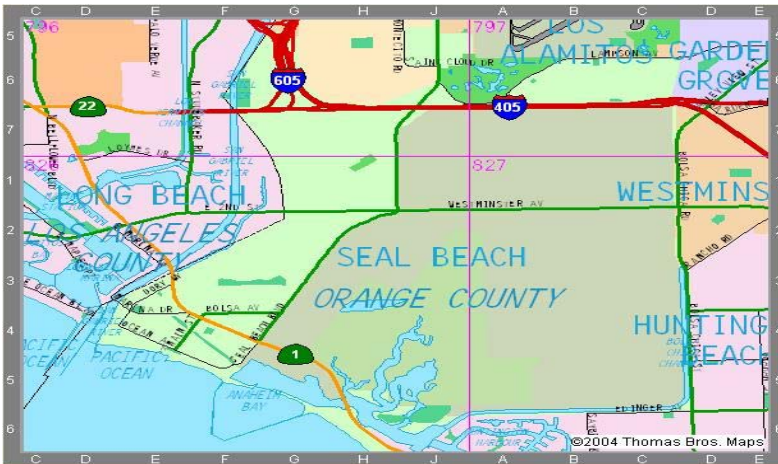
No. 9

Project Category	Streets and Transportation
Project Name	Annual Local Paving Program
Project Manager	Denice Bailey, Assistant Engineer
Location	Citywide
Priority	Medium

Project No.	O-ST-2
Total Project Cost	\$2,000,000
Work Performed By	Contract
Project Status	On-going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will resurface local streets per the pavement management system.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance. This project will reduce future maintenance costs and add value to neighborhoods.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
SB1 RMRA - 039	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
TOTAL	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000
Expenditures							
Design	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
Construction	-	360,000	360,000	360,000	360,000	360,000	1,800,000
TOTAL	\$ -	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,000,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

Annual ADA Improvements - Public R/W

No. 10

Project Category Streets and Transportation
Project Name Annual ADA Improvements - Public R/W
Project Manager Dave Fait, Deputy PW Director, Maintenance & Utilities
Location Citywide
Priority Medium

Project No. O-ST-4
Total Project Cost \$300,000
Work Performed By Contract
Project Status On-going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This program replaces portions of deteriorated concrete sidewalks, curbs and gutters within the City, and brings curb ramps current to ADA Standards.	In referencing the City's sidewalk audit and upcoming ADA Transition Plan, this project will help eliminate accessibility barriers and increase serviceable life for concrete pavement.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Gas Tax - 040	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
TOTAL	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Expenditures							
Construction	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
TOTAL	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000

Annual Striping Program

No. 11

Project Category Streets and Transportation
Project Name Annual Striping Program
Project Manager Iris Lee, Deputy PW Director / City Engineer
Location Citywide
Priority Medium

Project No. O-ST-5
Total Project Cost \$260,000
Work Performed By Contract
Project Status On-going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will restripe worn pavement markings, bike lanes and traffic lanes.	The program will keep a uniformity of pavement marking and striping citywide.

On-going Operating & Maintenance Impact:
 None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Gas Tax - 040	\$ 10,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
TOTAL	\$ 10,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 210,000
Expenditures							
Construction	\$ 10,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
TOTAL	\$ 10,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000

Citywide Traffic Signal Improvement Program

No. 12

Project Category	Streets and Transportation
Project Name	Citywide Traffic Signal Improvement Program
Project Manager	Iris Lee, Deputy PW Director / City Engineer
Location	Citywide
Priority	Medium

Project No.	O-ST-6
Total Project Cost	\$850,000
Work Performed By	Contract
Project Status	On-going
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
To provide continuous upgrade to the City's traffic signal system and traffic management center.	To ensure safe and reliable traffic signal system to facilitate all modes of transportation within the City.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Measure M2 - 042	\$ 100,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
TOTAL	\$ 100,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
Expenditures							
Design		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
Construction	100,000	100,000	100,000	100,000	100,000	100,000	500,000
TOTAL	\$ 100,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000

Water Pump Station Rehab Beverly Manor

No. 13

Project Category Water System
Project Name Water Pump Station Rehab Beverly Manor
Project Manager Iris Lee, Deputy PW Director / City Engineer
Location North Gate Road
Priority Medium

Project No. WT0904
Total Project Cost \$5,600,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will construct upgrades and improvements to the Booster Pump Station and Water Supply Well.	The water system requires continual capital maintenance to maintain reliability and to meet water quality standards.

On-going Operating & Maintenance Impact:

Improvements will prolong the pump station's serviceable life.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital-017	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,800,000	\$ 2,500,000	\$ -	\$ 5,500,000
TOTAL	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,800,000	\$ 2,500,000	\$ -	\$ 5,500,000
Expenditures							
Design	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	-	100,000	2,800,000	2,500,000	-	5,400,000
TOTAL	\$ 100,000	\$ 100,000	\$ 100,000	\$ 2,800,000	\$ 2,500,000	\$ -	\$ 5,500,000

Bolsa Chica Water Well Rehabilitation

No. 14

Project Category Water System
Project Name Bolsa Chica Water Well Rehabilitation
Project Manager Iris Lee, Deputy PW Director/City Engineer
Location Bolsa Chica Road
Priority High

Project No. WT1603
Total Project Cost \$2,800,000
Work Performed By Contract
Project Status Design
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will rehabilitate the well site pumps, generators, motors and water treatment equipment.	This project will rehabilitate the Bolsa Chica Water Well as identified in the Water System Master Plan.

On-going Operating & Maintenance Impact:

Project will greatly reduce the required maintenance of the electrical pump & equipment.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital-017	\$ 1,800,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
TOTAL	\$ 1,800,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Expenditures							
Design	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	1,700,000	1,000,000	-	-	-	-	1,000,000
TOTAL	\$ 1,800,000	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

SCADA Improvement Upgrade Project

No. 15

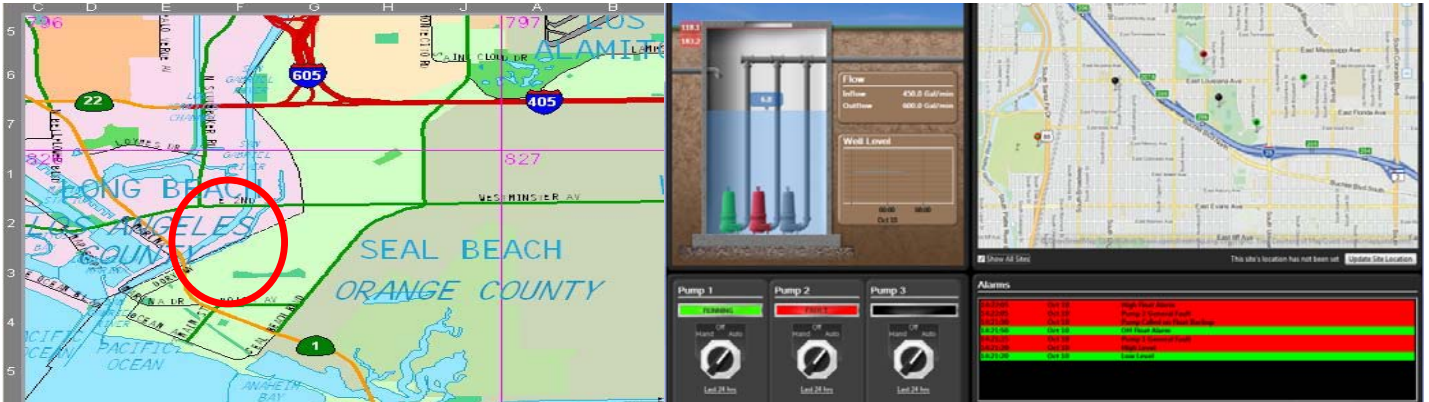
Project Category Water System
Project Name SCADA Improvement Upgrade Project
Project Manager Iris Lee, Deputy PW Director/City Engineer
Location Adolfo Lopez Maintenance Yard
Priority Medium

Project No. WT1801
Total Project Cost \$560,000
Work Performed By Contract
Project Status On-going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
Portions of the City's water & sewer system are managed and monitored through the SCADA base station at the City's Adolfo Lopez maintenance yard. Due to faulty readings and aging equipment, the City needs to upgrade and/or completely install new SCADA equipment at various wells, booster and pumping stations as well as the maintenance yard base station.	The Current SCADA system provides old and inconsistent data which cannot be used by City crew to monitor and manage the City's distribution system effectively. New or upgraded systems are necessary for the optimal function of the distribution system.

On-going Operating & Maintenance Impact:

Will provide an efficient monitoring system which will reduce maintenance costs.



Funding Source	Proposed 2020-2021 Budget	Estimated 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Sewer Capital - 043	\$ 80,000	\$ 100,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 150,000
Water Capital - 017	30,000	200,000	100,000	-	-	-	300,000
TOTAL	\$ 110,000	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 450,000
Expenditures							
Construction	\$ 110,000	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 450,000
TOTAL	\$ 110,000	\$ 300,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 450,000

Lampson Well Head Treatment

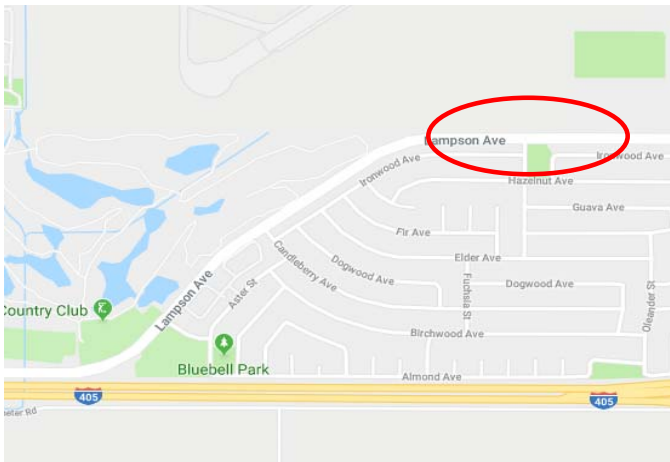
No. 16

Project Category Water System
Project Name Lampson Well Head Treatment
Project Manager Iris Lee, Deputy PW Director/City Engineer
Location Lampson Ave Well Site
Priority High

Project No. WT1902
Total Project Cost \$3,260,000
Work Performed By Contract
Project Status Design
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
To treat water produced at the Lampson Ave water well site.	The City has received odor concerns in College Park East neighborhood. Odor is a nuisance issue, and not a health concern. The project will design and construct a treatment system to permanently remove odor concerns.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital-017	\$ 60,000	\$ 1,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 3,000,000
TOTAL	\$ 60,000	\$ 1,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 3,000,000
Expenditures							
Design	\$ 60,000	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Construction	-	600,000	2,000,000	-	-	-	2,600,000
TOTAL	\$ 60,000	\$ 1,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 3,000,000

Advanced Metering Infrastructure

No. 17

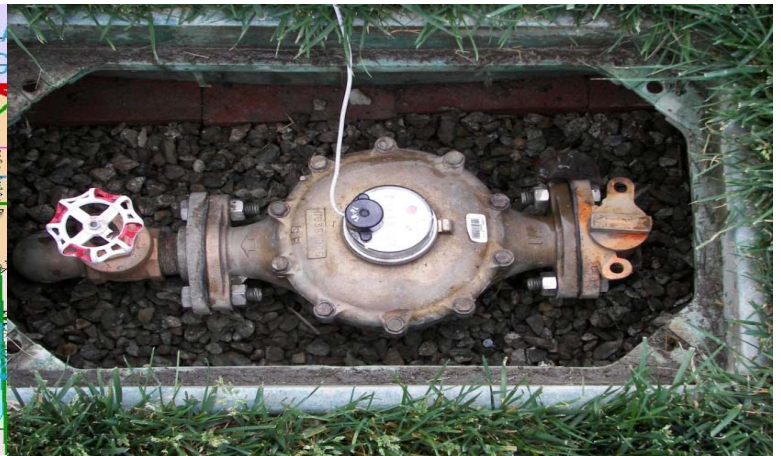
Project Category Water System
Project Name Advanced Metering Infrastructure
Project Manager Steve Myrter, Director of Public Works
Location Citywide
Priority Medium

Project No. WT2001
Total Project Cost \$3,470,000
Work Performed By Contract
Project Status On-going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This phased project will identify the appropriate Advanced Metering Infrastructure technology for water meter readings. Once identified, the City will upgrade the infrastructure accordingly.	To provide accurate, reliable, and efficient water meter readings, and minimize the need for in-person manual readings.

On-going Operating & Maintenance Impact:

Newer meters will reduce the need for repairs and maintenance due to leaks.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital-017	\$ 70,000	\$ 50,000	\$ 650,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 3,400,000
TOTAL	\$ 70,000	\$ 50,000	\$ 650,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 3,400,000
Expenditures							
Construction	\$ 70,000	\$ 50,000	\$ 650,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 3,400,000
TOTAL	\$ 70,000	\$ 50,000	\$ 650,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 3,400,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

Tennis Center Locker Room

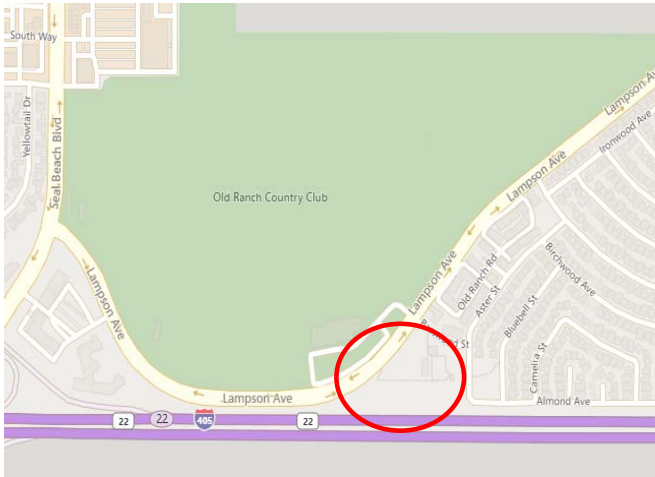
No. 18

Project Category Buildings & Facilities
Project Name Tennis Center Locker Room
Project Manager Denice Bailey, Assistant Engineer
Location Tennis Center
Priority High

Project No. BG2105
Total Project Cost \$660,000
Work Performed By Contract
Project Status New
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
The first phase of this project will evaluate the various options to renovate versus to replace the existing locker room/shower facility. Once this evaluation is completed, a complete project scope will be developed.	The Tennis Center Locker Room/Gym was built in the 1970's and is in need of a complete renovation including replacement of the showers that are currently non-operative.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
CIP - 045	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures							
Design	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-	-
TOTAL	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Lifeguard Headquarters/PD Substation Replacement

No. 23

Project Category	Buildings & Facilities
Project Name	Lifeguard Headquarters/PD Substation Replacement
Project Manager	Iris Lee, Deputy PW Director / City Engineer
Location	Lifeguard Headquarters/PD Substation
Priority	Medium

Project No.	BG2003
Total Project Cost	TBD
Work Performed By	Contract
Project Status	New
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This will study the feasibility of renovating the existing building to meet operational needs, building code requirements, and regulatory agency requirements. The overall project budget will depend on which renovation/replacement option is ultimately selected.	The Lifeguard Headquarters was originally built in the 1930's and modified over the years with the last major modification completed in the late 1990's. The current building will need to be substantially renovated or rebuilt in the near future to continue to meet the needs of the Lifeguard Department/Police Department.

On-going Operating & Maintenance Impact:

Renovation/replacement of facility would reduce on-going maintenance of an aged facility.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
CIP - 045	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures							
Design	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-	-
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Seal Way Storm Drain Improvements

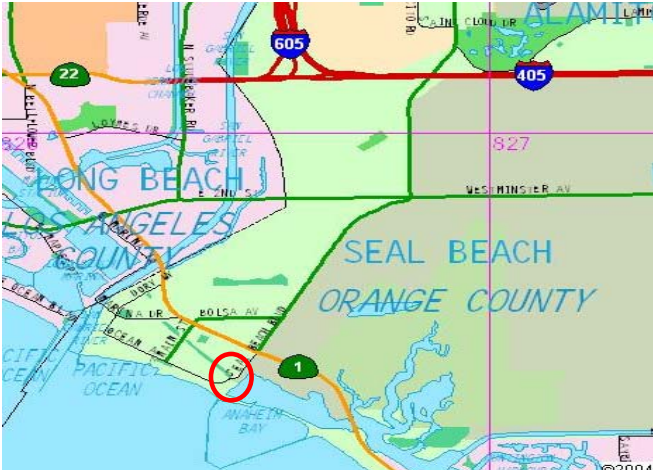
No. 25

Project Category	Storm Drain System
Project Name	Seal Way Storm Drain Improvements
Project Manager	David Spitz, Associate Engineer
Location	Old Town
Priority	Medium

Project No.	SD1803
Total Project Cost	\$774,000
Work Performed By	Contract
Project Status	Design
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will construct new storm drain piping and catch basins in the vicinity of Seal Beach Blvd., Electric Avenue and Ocean Avenue. These new storm drains will connect to the existing County Pump Station which is on Seal Beach Blvd. Grant opportunities are actively being explored to help fund this project.	This area is a low point of a sub watershed for Ocean Avenue, Electric Avenue and Seal Way. The current storm drain systems that services this sub-watershed area is undersized, and as such does not provide the necessary storm flooding protection. This new storm drain system will better protect this sub-watershed area from flooding.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
CIP - 045	\$ 24,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 24,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures							
Design	\$ 24,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-	-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Main Street Improvements Program

No. 26

Project Category	Streets and Transportation
Project Name	Main Street Improvements Program
Project Manager	Iris Lee, Deputy PW Director / City Engineer
Location	Citywide
Priority	Medium

Project No.	ST2009
Total Project Cost	TBD
Work Performed By	Contract
Project Status	Design
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will solicit input from the community to generated a Main Street design. Improvements may include a combination of pavement rehabilitation, landscape/hardscape improvements, and outdoor furnishings. A phased-out construction budget will be generated based on the vision plan.	To create a unified vision along Main Street in Old Town, while staying true to its original character. This project may also include economic enhance programs post-COVID-19 pandemic.

On-going Operating & Maintenance Impact:

Unknown.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
CIP - 045	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Measure M2 - 042	200,000	-	-	-	-	-	-
TOTAL	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures							
Design	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	200,000	-	-	-	-	-	-
TOTAL	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

8th/10th Street Parking Lot Rehabilitation

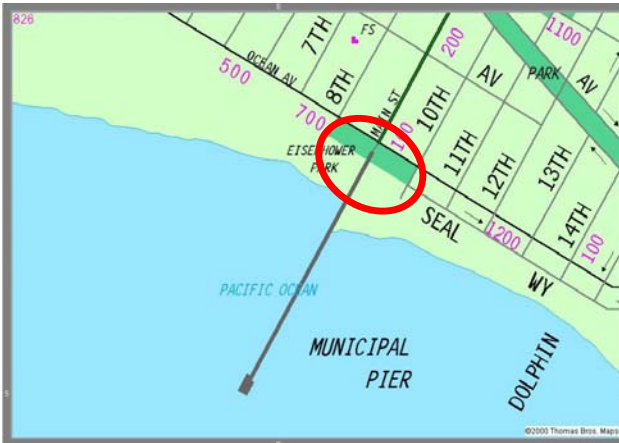
No. 27

Project Category Beach & Pier
Project Name 8th/10th Street Parking Lot Rehabilitation
Project Manager Dave Spitz, Associate Engineer
Location 8th & 10th Street Beach Lot
Priority Low

Project No. BP2101
Total Project Cost \$400,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This Project will replace the asphalt paving in 8th Street Parking Lot and 10th Street Parking Lot, as well as provide ADA access upgrades.	The existing asphalt in these two parking lots has reached a point where it is in need of replacement.

On-going Operating & Maintenance Impact:
 None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
TOTAL	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
Expenditures							
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000
TOTAL	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000

Beach Planter Rings Replacement

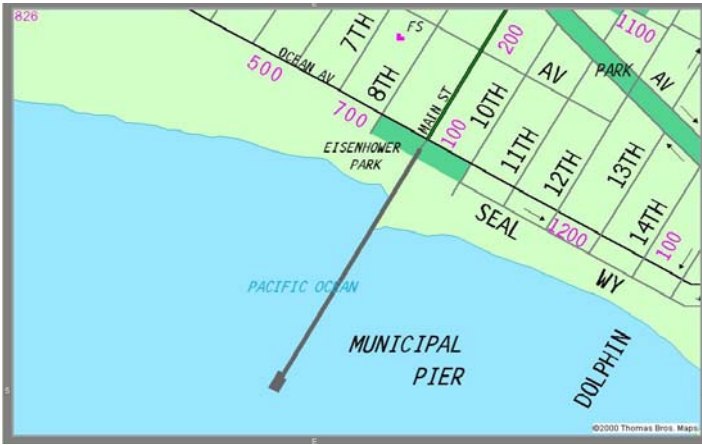
No. 28

Project Category Beach & Pier
Project Name Beach Planter Rings Replacement
Project Manager Dave Fait, Deputy PW Director, Maintenance & Utilities
Location Beach
Priority Medium

Project No. BP2203
Total Project Cost \$600,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will replace the existing concrete tree planter rings located along the beach, as well as replant palm trees where needed.	The existing concrete tree planter rings are in disrepair and are in need of replacement.

On-going Operating & Maintenance Impact:
 None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ 600,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ 600,000
Expenditures							
Construction	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ 600,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ 600,000

Rivers End Restroom Restoration

No. 29

Project Category Beach & Pier
Project Name Rivers End Restroom Restoration
Project Manager Dave Fait, Deputy PW Director, Maintenance & Utilities
Location Beach
Priority Medium

Project No. BP2301
Total Project Cost \$300,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will completely renovate the existing public restrooms including new concrete surface finishes, new plumbing fixtures, upgraded ventilation, and an upgrade electrical system.	The River's End restrooms experience high amounts of usage given its proximity to the beach. This project will renew the facility and extend its serviceable life.

On-going Operating & Maintenance Impact:

Once completed this project will reduce the annual maintenance cost.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
Expenditures							
Construction	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000

ADA Ramp from Beach Parking Lot to Eisenhower Park

No. 30

Project Category Beach & Pier
Project Name ADA Ramp from Beach Parking Lot to Eisenhower Park
Project Manager David Spitz, Associate Engineer
Location Beach
Priority Medium

Project No. BP2401
Total Project Cost \$300,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will provide enhanced ADA accessibility from the Beach Parking Lot(s) to Eisenhower Park.	Compliance with the American Disabilities Act (ADA).

On-going Operating & Maintenance Impact:
 None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Tidelands - 034	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
TOTAL	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000
TOTAL	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 300,000

Arterial Street Resurfacing Program

No. 31

Project Category Streets and Transportation
Project Name Arterial Street Resurfacing Program
Project Manager Denice Bailey, Assistant Engineer
Location Citywide
Priority Medium

Project No. O-ST-3
Total Project Cost \$2,200,000
Work Performed By Contract
Project Status On-going
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will resurface arterial streets per the pavement management system.	A pavement management report was adopted that analyzed surface conditions and planned a cost efficient pavement maintenance schedule. City streets deteriorate over time and require maintenance.

On-going Operating & Maintenance Impact:
 None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Gas Tax - 040	\$ -	\$ -	\$ 100,000	\$ 1,100,000	\$ 500,000	\$ 500,000	\$ 2,200,000
TOTAL	\$ -	\$ -	\$ 100,000	\$ 1,100,000	\$ 500,000	\$ 500,000	\$ 2,200,000
Expenditures							
Design	\$ -	\$ -	\$ 100,000	\$ -	\$ 50,000	\$ 50,000	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ 1,100,000	\$ 450,000	\$ 450,000	\$ 2,000,000
TOTAL	\$ -	\$ -	\$ 100,000	\$ 1,100,000	\$ 500,000	\$ 500,000	\$ 2,200,000

Park Playground Equipment Replacement

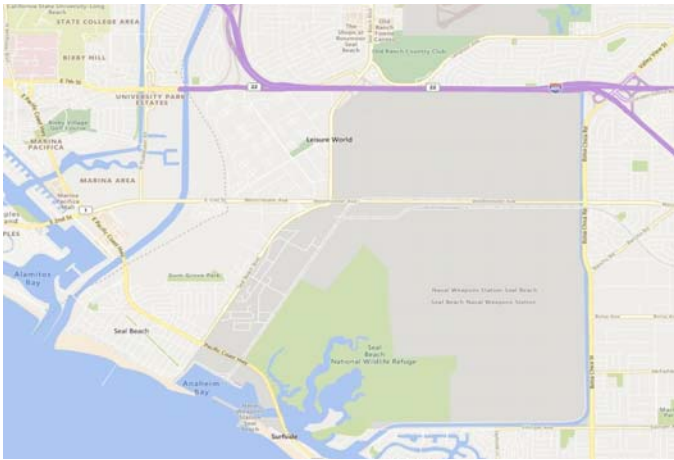
No. 32

Project Category	Parks
Project Name	Park Playground Equipment Replacement (Prop 68)
Project Manager	Tim Kelsey, Recreation Manager
Location	Citywide
Priority	Medium

Project No.	PR2203
Total Project Cost	\$200,000
Work Performed By	Contract
Project Status	Planned
Alternate Funding Source	Grant

DESCRIPTION	JUSTIFICATION
Enhance local park(s) as permitted by Prop 68 grant requirements.	The California Department of Parks and Recreation Per Capita Program funds are being made available for local park rehabilitation, creation, and improvement.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Grants - 080	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
TOTAL	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
Expenditures							
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 200,000

Sunset Aquatic Park & Adolfo Lopez Sewer PS Improvements

No. 32

Project Category Sewer System
Project Name Sunset Aquatic Park & Adolfo Lopez Sewer PS Improvements
Project Manager Dave Fait, Deputy PW Director / Maintenance & Utilities
Location Sunset Aquatic Park & Adolfo Lopez Sewer PS
Priority Low

Project No. SS2203
Total Project Cost \$400,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
Construct a new parallel force main at the Sewer Pump Stations.	The Sewer Master Plan identified various pump station improvements at the Sunset Aquatic Park and Adolfo Lopez Drive. The parallel force main for Adolfo Lopez Drive will allow for redundancy and prevent the possibility of future spills.

On-going Operating & Maintenance Impact:

Constructing the project will reduce overall maintenance activities.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Sewer Capital - 043	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
TOTAL	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
Expenditures							
Design	\$ -	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000
Construction	\$ -	\$ -	\$ 320,000	\$ -	\$ -	\$ -	\$ 320,000
TOTAL	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000

Boeing Pump Station Improvements

No. 34

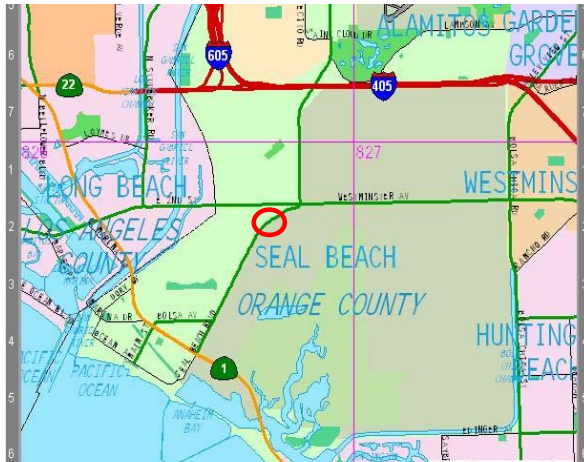
Project Category	Sewer System
Project Name	Boeing Pump Station Improvements
Project Manager	Dave Fait, Deputy PW Director / Maintenance & Utilities
Location	Boeing Pump Station
Priority	Medium

Project No.	SS2204
Total Project Cost	\$150,000
Work Performed By	Contract
Project Status	Planned
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will replace and upgrade the mechanical equipment needed to operate the station.	The Boeing Pump Station plays a vital part in the City's sanitary system. The mechanical equipment requires replacement, maintenance and upgrades to effectively operate

On-going Operating & Maintenance Impact:

Constructing the project will reduce maintenance activities



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Sewer Capital - 043	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
TOTAL	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Expenditures							
Design	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Construction	-	-	100,000	-	-	-	100,000
TOTAL	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

LCWA Watermain Lining

No. 35

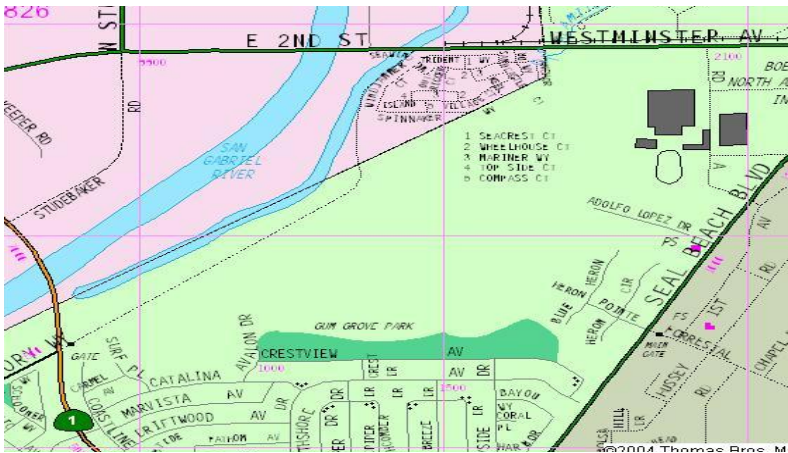
Project Category	Water System
Project Name	LCWA Watermain Lining
Project Manager	Iris Lee, Deputy PW Director/City Engineer
Location	Citywide
Priority	High

Project No.	WT2103
Total Project Cost	\$2,280,000
Work Performed By	Contract
Project Status	Design
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will improve the waterline that extends through Hellman Ranch and Los Cerritos Wetlands.	This project will extend the waterline's serviceable life and minimize the waterline repairs using the least intrusive construction means through the Los Cerritos Wetlands and Hellman Ranch areas.

On-going Operating & Maintenance Impact:

Will provide improved flow and support reducing maintenance costs.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital - 017	\$ 200,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
TOTAL	\$ 200,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
Expenditures							
Design	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	2,000,000	-	-	-	2,000,000
TOTAL	\$ 200,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000

Lampson Ave East Transmission Main Improvement

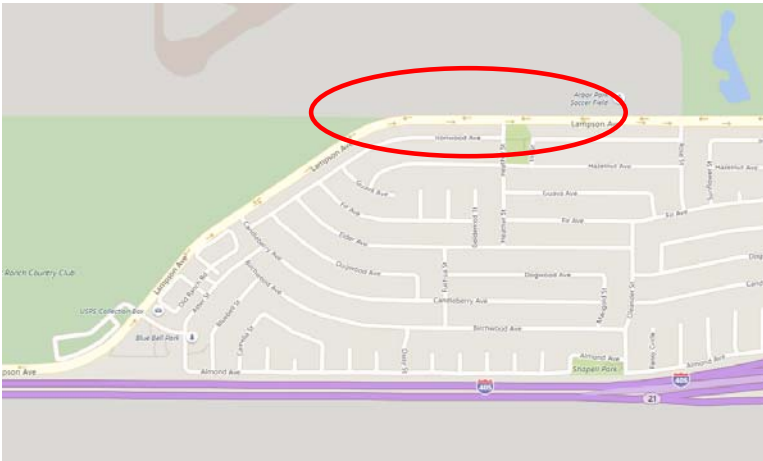
No. 36

Project Category	Water System
Project Name	Lampson Ave East Transmission Main Improvement
Project Manager	David Spitz, Associate Engineer
Location	Lampson Ave
Priority	Low

Project No.	WT1103
Total Project Cost	\$2,200,000
Work Performed By	Contract
Project Status	Planned
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
In Spring 2011, the City constructed the new Lampson Water Well. The facility was constructed with one connection to the system on Lampson Avenue extending westward between the well site and Basswood Street. This project will install a second connection extending eastbound on Lampson Avenue to Heather Street.	Most water system facilities are designed and operated with numerous connection points. This is done to provide system redundancy. This project will construct a second connection point for the Lampson Water Well into the City domestic water system.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital - 017	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

Lampson Ave Water Main Replacement (to Seal Beach Blvd)

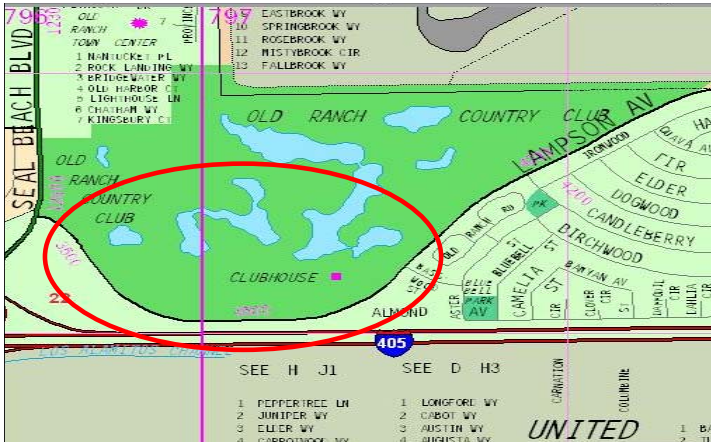
No. 37

Project Category Water System
Project Name Lampson Ave Water Main Replacement (to Seal Beach Blvd)
Project Manager David Spitz, Associate Engineer
Location Lampson Avenue
Priority Medium

Project No. WT1704
Total Project Cost \$2,300,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
To remove and replace the an existing steel transmission main on Lampson Ave from Seal Beach Blvd. to Basswood Street	The existing Lampson waterline is approaching it useful life and will require replacement.

On-going Operating & Maintenance Impact:
Unknown.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital - 017	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 2,000,000	\$ 2,300,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 2,000,000	\$ 2,300,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ 2,000,000	\$ 2,300,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

College Park East Waterline Improvements

No. 38

Project Category	Water System
Project Name	College Park East Waterline Improvements
Project Manager	Denice Bailey, Assistant Engineer
Location	Citywide
Priority	Low

Project No.	WT2102
Total Project Cost	\$2,200,000
Work Performed By	Contract
Project Status	Planned
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
This project will construct a watermain on Lampson Avenue from the Lampson Water Well to the easterly City limits.	Per the Water Master Plan, this project will provide for water distribution reliability.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital-017	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000

Waterline Improvement Program

No. 39

Project Category Water System
Project Name Waterline Improvement Program
Project Manager Iris Lee, Deputy PW Director / City Engineer
Location Citywide
Priority Medium

Project No. O-WT-5
Total Project Cost \$1,000,000
Work Performed By Contract
Project Status Planned
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This program will provide on-going waterline infrastructure improvements to maintain system integrity.	This program will safeguard the safety and reliability of the City's water system, and extend its serviceable life.

On-going Operating & Maintenance Impact:
 None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital - 017	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
TOTAL	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
Expenditures							
Construction	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
TOTAL	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

College Park West Water System Improvements

No. 40

Project Category	Water System
Project Name	College Park West Water System Improvements
Project Manager	David Spitz, Associate Engineer
Location	College Park West
Priority	Medium

Project No.	WT2301
Total Project Cost	\$2,200,000
Work Performed By	Contract
Project Status	Planned
Alternate Funding Source	None

DESCRIPTION	JUSTIFICATION
The Project will install a new emergency interconnection transmission main to improve the overall system reliability and provide greater redundancy.	The Water Master Plan has identified the need for a redundant source of potable water supply which can be provided by the City of Long Beach to the College Park West neighborhood in the event the connection to the City's main water system is lost due to an emergency.

On-going Operating & Maintenance Impact:
None.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
Water Capital-019	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000
Expenditures							
Design	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,000,000	\$ 2,200,000

CAPITAL PROJECT INFORMATION SHEET

FY 2021-2022

Community Swimming Pool

No. 41

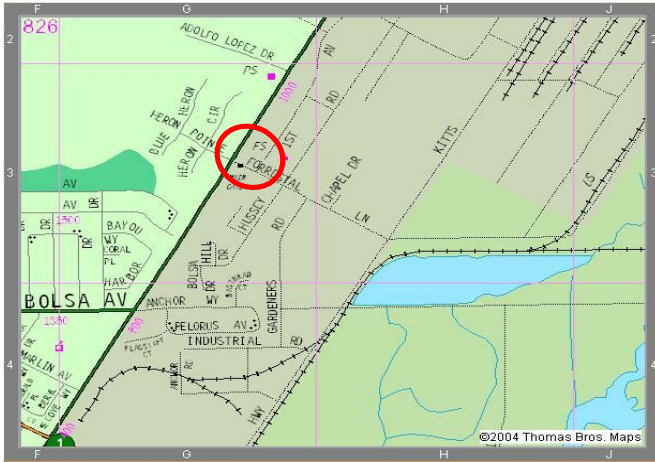
Project Category Buildings & Facilities
Project Name Community Swimming Pool
Project Manager Patrick Gallegos, Assistant City Manager
Location Navy Weapons Station Site
Priority High

Project No. BG0904
Total Project Cost \$0
Work Performed By Contract
Project Status Design
Alternate Funding Source None

DESCRIPTION	JUSTIFICATION
This project will construct a new community swimming pool facility at the new Navy Weapons Station site.	The existing pool has ongoing maintenance with rising annual costs. The City has invested into repairs of the pool to provide a temporary repair. It is envisioned that the construction of a new facility will better suit the needs of the community.

On-going Operating & Maintenance Impact:

Undetermined. Capital outlays will be reduced for maintenance. Additional facilities may increase ongoing routine maintenance.



Funding Source	Carryover 2020-2021 Budget	Proposed 2021-2022 Budget	Estimated 2022-2023 Budget	Estimated 2023-2024 Budget	Estimated 2024-2025 Budget	Estimated 2025-2026 Budget	Estimated 5-year Total
CIP - 045	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures							
Construction	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -



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MANAGING DEPARTMENT HEAD: Director of Finance/City Treasurer

MISSION STATEMENT

Special Assessment Districts are established to account for resources legally restricted to specified purposes within the City of Seal Beach.

PRIMARY ACTIVITIES

Landscape Maintenance – 450

The Seal Beach Community Facilities District No. 2002-02 (Seal Beach Boulevard/Lampson Avenue Landscape Maintenance District) was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch, Town Center, and Country Club developments. The subject landscaping facilities were installed by the Bixby Ranch Co. in the center median and the easterly parkway on Seal Beach Boulevard from Old Ranch Parkway to Plymouth Drive/Rossmoor Center Way in the center median southerly parkway on Lampson Avenue from Seal Beach Boulevard to approximately 1600 feet easterly, and in the City owned property along the northerly side of the I-405 north bound off ramp at Seal Beach Boulevard. Revenue is derived from the District's share of the basic property tax levy and the special district augmentation allocations.

CFD Heron Pointe – 460

The Seal Beach Community Facilities District No. 2002-01 (Heron Point) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District. This special revenue fund will account for the activity of the Administrative Expense Fund created by the Fiscal Agent Agreement. Revenue is derived from the proceeds of the annual levy and collection of Special Tax against property within the Community Facility District and used to fund all costs directly related to the administration of the CFD.

CFD Pacific Gateway – 470 & 480

The Seal Beach Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks parkways and open space within the District (Landscaping Maintenance). Revenue is derived from the proceeds of the annual levy and collection of the Special Tax against property within the Community Facility District.

SPECIAL ASSESSMENT DISTRICTS

FY 2021-2022

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
Landscape Maintenance - 450				
Personnel Services	\$ 49,610	\$ 51,700	\$ 52,870	\$ 66,300
Maintenance and Operations	73,199	82,700	71,000	101,100
Capital Outlay	-	-	-	-
Subtotal	122,809	134,400	123,870	167,400
CFD Heron Pointe - 460				
Personnel Services	-	-	-	-
Maintenance and Operations	282,192	313,600	313,600	275,600
Capital Outlay	-	-	-	-
Subtotal	282,192	313,600	313,600	275,600
CFD Pacific Gateway - 470				
Personnel Services	49,611	51,600	49,800	66,300
Maintenance and Operations	560,313	664,200	659,200	596,700
Capital Outlay	-	-	-	-
Subtotal	609,924	715,800	709,000	663,000
CFD Pacific Gateway - 480				
Personnel Services	-	-	-	-
Maintenance and Operations	14,000	23,700	23,700	23,700
Capital Outlay	-	-	-	-
Subtotal	14,000	23,700	23,700	23,700
TOTAL				
Personnel Services	99,221	103,300	102,670	132,600
Maintenance and Operations	929,704	1,084,200	1,067,500	997,100
Capital Outlay	-	-	-	-
TOTAL	\$ 1,028,925	\$ 1,187,500	\$ 1,170,170	\$ 1,129,700
<u>EXPENDITURES BY FUND</u>				
CFD Landscape Maintenance - 201	\$ 122,809	\$ 134,400	\$ 123,870	\$ 167,400
CFD Heron Pointe - 206	261,586	294,500	294,500	265,900
CFD Pacific Gateway Refunding 2016 - 207	516,308	604,200	604,200	536,700
CFD Heron Pointe - 208	20,606	19,100	19,100	9,700
CFD Pacific Gateway - 209	107,616	135,300	128,500	150,000
TOTAL	\$ 1,028,925	\$ 1,187,500	\$ 1,170,170	\$ 1,129,700

SPECIAL ASSESSMENT DISTRICTS

FY 2021-2022

PROGRAM: 450 CFD Landscape Maintenance
FUND: 201 CFD Landscape Maintenance District 2002-01

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	201-450-40001	\$ 33,290	\$ 34,700	\$ 33,500	\$ 43,100
Overtime	201-450-40003	-	-	300	-
Deferred Compensation	201-450-40011	780	800	800	1,100
PERS Retirement	201-450-40012	8,999	10,300	10,800	14,100
Medical Insurance	201-450-40014	3,253	4,300	4,200	5,600
Medicare Insurance	201-450-40017	514	500	500	600
Life and Disability	201-450-40018	277	300	235	300
Cafeteria - Taxable	201-450-40023	699	700	700	900
Comptime/Buy	201-450-40026	197	-	200	-
Vacation Buy/Payout	201-450-40027	1,466	-	1,500	400
Health and Wealthness Program	204-450-40032	135	100	135	200
TOTAL PERSONNEL SERVICES		\$ 49,610	\$ 51,700	\$ 52,870	\$ 66,300
MAINTENANCE AND OPERATIONS					
Water services	201-450-43750	\$ 11,354	\$ 13,000	\$ 13,000	\$ 13,000
Contract Professional	201-450-44000	48,845	56,700	45,000	56,700
Transfers Out - Operations	201-450-47002	13,000	13,000	13,000	31,400
TOTAL MAINTENANCE AND OPERATIONS		\$ 73,199	\$ 82,700	\$ 71,000	\$ 101,100
TOTAL EXPENDITURES		\$ 122,809	\$ 134,400	\$ 123,870	\$ 167,400

SPECIAL ASSESSMENT DISTRICTS

FY 2021-2022

PROGRAM: 460 CFD Heron Pointe
FUND: 206 CFD Heron Pointe - Refund 2015

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Special Tax Transfer	206-460-47100	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Debt Service Pmt Principal	206-460-47888	140,000	140,000	140,000	150,000
Interest Expense	206-460-47999	106,586	139,500	139,500	100,900
TOTAL MAINTENANCE AND OPERATIONS		\$ 261,586	\$ 294,500	\$ 294,500	\$ 265,900
TOTAL EXPENDITURES		\$ 261,586	\$ 294,500	\$ 294,500	\$ 265,900

SPECIAL ASSESSMENT DISTRICTS

FY 2021-2022

PROGRAM: 470 CFD Pacific Gateway
FUND: 207 CFD Pacific Gateway - Refund 2016

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Special Tax Transfer	207-470-47100	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Debt Service Pmt Principal	207-470-47888	245,000	260,000	260,000	280,000
Interest Expense	207-470-47999	246,308	319,200	319,200	231,700
TOTAL MAINTENANCE AND OPERATIONS		\$ 516,308	\$ 604,200	\$ 604,200	\$ 536,700
TOTAL EXPENDITURES		\$ 516,308	\$ 604,200	\$ 604,200	\$ 536,700

SPECIAL ASSESSMENT DISTRICTS

FY 2021-2022

PROGRAM: 460 CFD Heron Pointe
FUND: 208 CFD Heron Pointe - 2015 Admin Exp

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	208-460-44000	\$ 9,606	\$ 8,100	\$ 8,100	\$ 8,100
Transfers Out - Operations	208-460-47002	11,000	11,000	11,000	1,600
TOTAL MAINTENANCE AND OPERATIONS		\$ 20,606	\$ 19,100	\$ 19,100	\$ 9,700
TOTAL EXPENDITURES		\$ 20,606	\$ 19,100	\$ 19,100	\$ 9,700

SPECIAL ASSESSMENT DISTRICTS

FY 2021-2022

PROGRAM: 470 CFD Pacific Gateway
FUND: 209 CFD Pacific Gateway - 2016 Land/Admin

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	209-470-40001	\$ 33,290	\$ 34,700	\$ 33,300	\$ 43,100
Deferred Compensation	209-470-40011	780	800	800	1,100
PERS Retirement	209-470-40012	8,999	10,300	10,300	14,100
Medical Insurance	209-470-40014	3,253	4,300	3,900	5,600
Medicare Insurance	209-470-40017	515	500	500	600
Life and Disability	209-470-40018	277	300	300	300
Cafeteria - Taxable	209-470-40023	699	700	700	900
Comp Time Buy/Payout	209-470-40026	197	-	-	-
Vacation Buy/Payout	209-470-40027	1,466	-	-	400
Wellness Health Program	209-470-40032	135	-	-	200
TOTAL PERSONNEL SERVICES		\$ 49,611	\$ 51,600	\$ 49,800	\$ 66,300
MAINTENANCE AND OPERATIONS					
Water Services	209-470-43750	\$ 2,160	\$ 10,000	\$ 8,000	\$ 10,000
Contract Professional	209-470-44000	26,845	35,000	32,000	35,000
Transfers Out - Operation	209-470-47002	15,000	15,000	15,000	15,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 44,005	\$ 60,000	\$ 55,000	\$ 60,000
TOTAL EXPENDITURES		\$ 93,616	\$ 111,600	\$ 104,800	\$ 126,300

SPECIAL ASSESSMENT DISTRICTS

FY 2021-2022

PROGRAM: 480 CFD Pacific Gateway
FUND: 209 CFD Pacific Gateway - 2016 Land/Admin

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Contract Professional	209-480-44000	\$ 3,000	\$ 12,700	\$ 12,700	\$ 12,700
Transfers Out - Operation	209-480-47002	11,000	11,000	11,000	11,000
TOTAL MAINTENANCE AND OPERATIONS		\$ 14,000	\$ 23,700	\$ 23,700	\$ 23,700
TOTAL EXPENDITURES		\$ 14,000	\$ 23,700	\$ 23,700	\$ 23,700

SPECIAL ASSESSMENT DISTRICTS

FY 2021-2022

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 66,580	\$ 69,400	\$ 66,800	\$ 86,200
Over-Time	40003	-	-	300	-
Deferred Compensation	40011	1,560	1,600	1,600	2,200
PERS Retirement	40012	17,998	20,600	21,100	28,200
Medical Insurance	40014	6,506	8,600	8,100	11,200
Medicare Insurance	40017	1,029	1,000	1,000	1,200
Life and Disability	40018	554	600	535	600
Cafeteria Taxable	40023	1,398	1,400	1,400	1,800
Comptime Buy/payout	40026	394	-	200	-
Vacation Buy/Payout	40027	2,932	-	1,500	800
Health and Wellness Program	40032	270	100	135	400
TOTAL PERSONNEL SERVICES		99,221	103,300	102,670	132,600
MAINTENANCE AND OPERATIONS					
Water Services	43750	13,514	23,000	21,000	23,000
Contract Professional	44000	88,296	112,500	97,800	112,500
Transfer Out - Operation	47002	50,000	50,000	50,000	59,000
Special Tax Transfer	47100	40,000	40,000	40,000	40,000
Principal Payments	47888	385,000	400,000	400,000	430,000
Interest Payments	47999	352,894	458,700	458,700	332,600
TOTAL MAINTENANCE AND OPERATIONS		929,704	1,084,200	1,067,500	997,100
TOTAL EXPENDITURES		\$ 1,028,925	\$ 1,187,500	\$ 1,170,170	\$ 1,129,700



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MANAGING DEPARTMENT HEAD: Director of Finance/City Treasurer

MISSION STATEMENT

As of February 1, 2012, the Redevelopment Agency was officially dissolved as part of the State of California's 2011 Budget Act. All activity for the Successor Agency is submitted annually to the Department of Finance for approval in the form of the Recognized Obligation Payment Schedule (ROPS). The items listed, and approved by the Department of Finance, are considered enforceable obligations of the Successor Agency. In 2018 the County of Orange became the Oversight Board for all Successor Agencies in the County. The primary purpose of the Successor Agency is to wind down the affairs for the dissolved Seal Beach Redevelopment Agency. Performs administrative functions relating to the annual ROPS and enforceable obligations as approved by the DOF.

PRIMARY ACTIVITIES

RDA Riverfront – 063

The Riverfront Project Area Fund accounts for staff, operating costs and capital projects within the Riverfront Project Area.

RDA Debt Service – 065

The Debt Service accounts for the payments of long-term debt.

Retirement Obligation – 081

The Retirement Obligation accounts for Recognized Obligation Payment Schedule (ROPS) items approved by the Department of Finance.

OBJECTIVES

- Make payments due for enforceable obligations.
- Perform duties required pursuant to any enforceable obligation.

	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
<u>EXPENDITURES BY PROGRAM</u>				
RDA Debt Service - 065				
Personnel Services	\$ -	\$ -	\$ -	\$ -
Maintenance and Operations	42,386	65,200	14,000	-
Capital Outlay	-	-	-	-
Subtotal	42,386	65,200	14,000	-
Retirement Obligation - 081				
Personnel Services	3,094	2,300	2,300	-
Maintenance and Operations	866,117	33,100	33,100	1,000
Capital Outlay	-	-	-	-
Subtotal	869,211	35,400	35,400	1,000
TOTAL				
Personnel Services	3,094	2,300	2,300	-
Maintenance and Operations	908,503	98,300	47,100	1,000
Capital Outlay	-	-	-	-
TOTAL	\$ 911,597	\$ 100,600	\$ 49,400	\$ 1,000
<u>EXPENDITURES BY FUND</u>				
Retirement Fund - Debt Service - 302	\$ 42,386	\$ 65,200	\$ 14,000	\$ -
Retirement Obligation - 304	869,211	35,400	35,400	1,000
TOTAL	\$ 911,597	\$ 100,600	\$ 49,400	\$ 1,000

PROGRAM: 065 RDA Debt Service
FUND: 302 RDA - Debt Service Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
MAINTENANCE AND OPERATIONS					
Interest Expense	302-065-47999	\$ 42,386	\$ 65,200	\$ 14,000	\$ -
TOTAL MAINTENANCE AND OPERATIONS		\$ 42,386	\$ 65,200	\$ 14,000	\$ -
TOTAL EXPENDITURES		\$ 42,386	\$ 65,200	\$ 14,000	\$ -

PROGRAM: 081 Retirement Obligation
FUND: 304 Retirement Obligation Fund

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	304-081-40001	\$ 2,712	\$ 2,300	\$ 2,000	\$ -
Deferred Comp	304-081-40011	93	-	-	-
PERS Retirement	304-081-40012	247	-	200	-
Medicare	304-081-40017	40	-	100	-
Flexible Spending - Cafeteria	304-081-40022	2	-	-	-
TOTAL PERSONNEL SERVICES		\$ 3,094	\$ 2,300	\$ 2,300	\$ -
MAINTENANCE AND OPERATIONS					
Contract Professional	304-081-44000	\$ 14,976	\$ 33,100	\$ 33,100	\$ 1,000
Rental Assistance Program	304-081-45050	180,000	-	-	-
Transfer Out - Operations	304-081-47002	657,635	-	-	-
Project/Admin. Allowance Exp	304-081-47001	13,506	-	-	-
TOTAL MAINTENANCE AND OPERATIONS		\$ 866,117	\$ 33,100	\$ 33,100	\$ 1,000
TOTAL EXPENDITURES		\$ 869,211	\$ 35,400	\$ 35,400	\$ 1,000

SUCCESSOR AGENCY

FY 2021-2022

Summary of Appropriations by Account

Description	Account Number	Actual FY 2019-20	Amended Budget FY 2020-21	Estimated Actual FY 2020-21	Proposed Budget FY 2021-22
PERSONNEL SERVICES					
Full-time Salaries	40001	\$ 2,712	\$ 2,300	\$ 2,000	\$ -
Deferred Compensation	40011	93	-	-	-
PERS Retirement	40012	247	-	200	-
Medicare Insurance	40017	40	-	100	-
Flexible Spending - Cafeteria	40022	2	-	-	-
TOTAL PERSONNEL SERVICES		3,094	2,300	2,300	-
MAINTENANCE AND OPERATIONS					
Contract Professional	44000	14,976	33,100	33,100	1,000
Rental Assistance Program	45050	180,000	-	-	-
Project/Admin. Allowance Exp	47001	13,506	-	-	-
Transfer Out - Operation	47002	657,635	-	-	-
Interest Payments	47999	42,386	65,200	14,000	-
TOTAL MAINTENANCE AND OPERATIONS		908,503	98,300	47,100	1,000
TOTAL EXPENDITURES		\$ 911,597	\$ 100,600	\$ 49,400	\$ 1,000



Transmitted via e-mail

April 8, 2021

Kelly Telford, Director of Finance/City Treasurer
City of Seal Beach
211 8th Street
Seal Beach, CA 90740-6379

2021-22 Annual Recognized Obligation Payment Schedule

Pursuant to Health and Safety Code (HSC) section 34177 (o) (1), the City of Seal Beach Successor Agency (Agency) submitted an annual Recognized Obligation Payment Schedule for the period July 1, 2021 through June 30, 2022 (ROPS 21-22) to the California Department of Finance (Finance) on January 21, 2021. Finance has completed its review of the ROPS 21-22.

Based on a sample of line items reviewed and application of the law, Finance made the following determinations:

- Item No. 15 – Successor Agency Staff/Oversight Board in the amount of \$1,558 has been reclassified. Payments for these types of services are considered general administrative costs. Therefore, \$1,558 has been reclassified from Redevelopment Property Tax Trust Fund (RPTTF) to Administrative RPTTF.
- The claimed administrative costs exceed the allowance by \$2,500. HSC section 34171 (b) (3) limits the fiscal year Administrative Cost Allowance (ACA) to three percent of actual RPTTF distributed in the preceding fiscal year or \$250,000, whichever is greater; not to exceed 50 percent of the RPTTF distributed in the preceding fiscal year. As a result, the Agency's maximum ACA is \$1,558 for fiscal year 2021-22.

Although \$4,058 is claimed for ACA, including \$2,500 from Other Funds, only \$1,558 is available pursuant to the cap. Therefore, as noted in the table below, \$2,500 in excess ACA in Other Funds, is not allowed.

Administrative Cost Allowance (ACA) Calculation	
Actual RPTTF distributed for fiscal year 2020-21	\$35,693
Less distributed Administrative RPTTF	(32,577)
RPTTF distributed for 2020-21 after adjustments	\$3,116
ACA Cap for 2021-22 per HSC section 34171 (b)	\$1,558
ACA requested for 2021-22	\$2,500
Plus amount reclassified to ACA	\$1,558
Total ACA after adjustment	\$4,058
ACA in Excess of the Cap	(\$2,500)

Pursuant to HSC section 34186, successor agencies are required to report differences between actual payments and past estimated obligations (prior period adjustments) for the July 1, 2018 through June 30, 2019 (ROPS 18-19) period. The ROPS 18-19 prior period adjustment (PPA) will offset the ROPS 21-22 RPTTF distribution. The amount of RPTTF authorized includes the PPA resulting from the County Auditor-Controller's review of the PPA form submitted by the Agency.

The Agency's maximum approved RPTTF distribution for the reporting period is \$1,068, as summarized in the Approved RPTTF Distribution table (see Attachment).

RPTTF distributions occur biannually, one distribution for the July 1, 2021 through December 31, 2021 period (ROPS A period), and one distribution for the January 1, 2022 through June 30, 2022 period (ROPS B period), based on Finance's approved amounts. Since this determination is for the entire ROPS 21-22 period, the Agency is authorized to receive up to the maximum approved RPTTF through the combined ROPS A and B period distributions.

Except for the adjusted items, Finance does not object to the remaining items listed on the ROPS 21-22. If the Agency disagrees with our determination with respect to any items on the ROPS 21-22, except items which are the subject of litigation disputing our previous or related determinations, the Agency may request a Meet and Confer within five business days from the date of this letter. The Meet and Confer process and guidelines are available on our website:

http://dof.ca.gov/Programs/Redevelopment/Meet_And_Confer/

The Agency must use the RAD App to complete and submit its Meet and Confer request form.

Absent a Meet and Confer, this is our final determination regarding the obligations listed on the ROPS 21-22. This determination only applies to items when funding was requested for the 12-month period. If a determination by Finance in a previous ROPS is currently the subject of litigation, the item will continue to reflect the determination until the matter is resolved.

The ROPS 21-22 form submitted by the Agency and this determination letter will be posted on our website:

<http://dof.ca.gov/Programs/Redevelopment/ROPS/>

This determination is effective for the ROPS 21-22 period only and should not be conclusively relied upon for future ROPS periods. All items listed on a future ROPS are subject to Finance's review and may be adjusted even if not adjusted on this ROPS or a preceding ROPS. The only exception is for items that have received a Final and Conclusive determination from Finance pursuant to HSC section 34177.5 (i). Finance's review of Final and Conclusive items is limited to confirming the scheduled payments as required by the obligation.

The amount available from the RPTTF is the same as the amount of property tax increment available prior to the enactment of the redevelopment dissolution law. Therefore, as a practical matter, the ability to fund the items on the ROPS with property tax increment is limited to the amount of funding available to the Agency in the RPTTF.

Please direct inquiries to Anna Kyumba, Supervisor, or Garrett Fujitani, Staff, at (916) 322-2985.

Sincerely,



 JENNIFER WHITAKER
Program Budget Manager

cc: Alayna Hoang, Finance Manager, City of Seal Beach
Wendy Tsui, Administrative Manager I, Property Tax Unit, Orange County

Attachment

Approved RPTTF Distribution July 2021 through June 2022				
	ROPS A		ROPS B	Total
RPTTF Requested	\$	1,558	\$ 0	\$ 1,558
Administrative RPTTF Requested		0	0	0
Total RPTTF Requested		1,558	0	1,558
RPTTF Requested		1,558	0	1,558
<u>Adjustment(s)</u>				
Item No. 15		(1,558)	0	(1,558)
RPTTF Authorized		0	0	0
Administrative RPTTF Requested		0	0	0
<u>Adjustment(s)</u>				
Item No. 15		1,558	0	1,558
Administrative RPTTF Authorized		1,558	0	1,558
ROPS 18-19 prior period adjustment (PPA)		(490)	0	(490)
Total RPTTF Approved for Distribution	\$	1,068	\$ 0	\$ 1,068



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Serving as the northern gateway to Orange County's 42 miles of coastline, this quiet, down-to-earth community of Seal Beach was first inhabited by the Gabrielino Natives, a nomadic people, who built winter shacks and enjoyed the mild climate. They mixed easily with other migratory people who drifted into the region. The Gabrielino seemed to have existed by the banks of the San Gabriel River and also became proficient and well-known for their basket weaving.

The center of the coastal Native American's legends was the village of Puvugas, the site of the Rancho Los Alamitos, which was part of the famous Spanish, California land grant. In 1862, Don Abel Stearns was granted 200,000 acres of the Rancho that included present day Seal Beach. Later, Fred Bixby, who was raised on Rancho Los Alamitos, located in present day Bixby Knolls in Long Beach, owned and managed a million acres in California and Arizona, including parts of Seal Beach. The Bixby Ranch Company, with majority of its shareholders being Bixby family members, still has real estate holding in the city of Seal Beach. Another early landowner was I. W. Hellman, founder of Farmers and Merchants Bank of Los Angeles. In the late 1800's John Bixby, his cousin Jotham Bixby, and Hellman purchased much of the Rancho Alamitos land from Stearns. The names of Bixby and Hellman still ring through the history of Seal Beach. The Hellman Ranch was an original Spanish land grant, purchased for a reported three cents per acre.

After the gold rush, the German Burghers, or farmers, began a village in Anaheim. In 1867, seeking a port to on-load their goods, the Burghers utilized Anaheim Landing, which is now Old Town Seal Beach. It was established by farmers and merchants who wanted a closer, more convenient port to ship the wine they were growing and also to receive items they needed to help build homes and buildings in their new town named Bay City. For a few years Anaheim Landing came close to rivaling San Pedro for its shipping volume, but the railroad arrival in Anaheim in 1875 made it easier to ship product than by wagon across 12 miles of soft soil to the Landing. However, the beaches and surrounding Anaheim Landing had by this time become popular as a getaway from hot summer days.



In 1903, Los Angeles realtor Philip A. Stanton, known as the father of Seal Beach, familiar with the area from selling land in surrounding areas and also representing the real estate interests of banker Hellman (and Pacific Electric Railroad co-owner), put together a plan for a town between Anaheim Landing and Anaheim Bay and the eastern edge of Alamitos Bay. The new town would be along the not-announced leg of the P.E. which ran from Long Beach to Newport Beach.

In 1913, Stanton optioned the land to real estate promoter Guy M. Rush who invested in building a pier with pavilions on either side. The City contains the second longest wooden pier in California. Rush also re-branded the town as Seal Beach due to Bay City and Bayside were similar to cities in Northern California and marketed it via ads around the country. This too failed and by early 1915 Rush had let his options lapse. In 1915 Stanton tried again, arranging to obtain some amusements from the closing San Francisco Panama-Pacific International Exposition and rebuild them as part of new amusement area which would be called The Joy Zone. It achieved brief popularity, but the US entry into World War I and the resulting restrictions on rubber and metal dramatically impacted the amusement area.



On October 27, 1915, the City was incorporated and governed by an elected five-member council. The new City had an area of 1.25 square miles with a population of 250. The City has an area of 12.96 square miles which includes 11.28 square miles of land and 1.68 square miles of water, and the population has risen to 24,168, as of January 1, 2010.

In early 1944 during World War II, the Navy purchased most of the land around Anaheim Landing to construct the United States Navy's Naval Weapons Station Seal Beach for loading, unloading, and storing of ammunition for the Pacific Fleet, and especially those US Navy warships home-ported in Long Beach and San Diego.

In another area of Seal Beach, Surfside Colony, had been around since 1929 and is credited as the first beach resort community of its type on the west coast. Meanwhile Leisure World, a retirement community which comprises nearly a third of the city's residents, was built by Ross Cortese in 1957. The major employer in Seal Beach is Boeing, employing roughly 1,000 people. Its facility was originally built to manufacture the second stage of the Saturn V rocket for NASA's Apollo. This history has made and continues to make the city of Seal Beach a destination for all experiences.

GENERAL

Date of Incorporation	October 27, 1915
Form of Government	Council-Manager
Classification	Charter
Area (in square miles)	13.1 (land 11.3, water 1.8)
Population (2018)	25,073
Acres Zoned for Industry	171.6
Acres of Open Space	42.7
Post Offices	4

POLICE PROTECTION

Number of Police Stations	2
Number of Sworn Police Officers	38

FIRE PROTECTION

Number of Fire Stations	2
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STREETS, PARKS, and SANITATION

Miles of Streets (in lane miles)	43
Miles of Sidewalks (in miles)	86
Park Sites	13

WATER

Water Pipe (in miles)	72
Number of Reservoirs	2

SEWER

Sanitary Sewers (in miles)	37
Storm Sewers (in miles)	4
Sewer Lift/Pump Stations	7

EDUCTAION FACILITIES

Elementary Schools	1
Junior High Schools	0
High Schools	0
Public Libraries	2

The City's financial structure is organized like other governments with the use of funds. Funds represent the control structure that ensures that public monies are spent only for those purposes authorized and within the amounts authorized. Funds are established to account for the different types of activities and legal restrictions that are associated with a particular government function. The use of funds and the budgeting, accounting, and auditing that are associated with this fund structure are governed by the City Charter and/or Municipal Code, the State of California statutes and Generally Accepted Accounting Principles, as determined by the Governmental Accounting Standards Board.

The City uses the following funds to control its financial activities: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Proprietary Funds, Internal Service Fund, Special Assessment Districts, and Successor Agency Fund.

GENERAL FUND

General Fund - 001: The General Fund is used to account for most of the day-to-day operations of the City, which are financed from property taxes, utility users tax, sales tax, and other general revenues. Activities financed by the General Fund include police services, fire services, general administration, engineering, and planning.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for revenues derived from specific taxes or other earmarked revenue sources which, by law, are designated to finance particular functions or activities of government and therefore cannot be diverted to other uses. The City has the following special revenue funds:

Street Lighting Assessment District - 002: The Seal Beach Street Lighting Assessment District was formed under the Street Lighting Act of 1919 to finance the maintenance of streetlights and to finance the electricity used by the streetlights by special assessments.

Special Projects - 004: The Special Projects Fund was established to account for revenues derived from donations or special fees designated for future projects.

Waste Management Act - 005: The Waste Management Act was formed under AB939 to decrease the amount of solid waste Seal Beach deposits at local landfills, increase recycling efforts citywide and promote a more sustainable environment for the residents and visitors of Seal Beach.

Supplemental Law Enforcement - 009: The Supplemental Law Enforcement Grant are funds received from the State under the State Citizens Option for Public Safety Program. Certain procedures are required to be implemented prior to the use of the funds, and the funds cannot be used to supplant existing funding for law enforcement.

Detention Center - 010: The Detention Center Fund was initially funded by monies seeded the previous jail services vendor. The revenues also derived from sales of commissary items to the prisoners for their benefit.

State Asset Forfeiture - 011: The State Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

Air Quality Improvement Program - 012: The Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to Cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs that will reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants.

Federal Asset Forfeiture - 013: The Federal Asset Forfeiture Fund accounts for revenues derived from monies and property seized in drug-related incidents.

Park Improvement - 016: The Park Improvement Fund was established to account for the Quimby Act Fees received by developers. The fees collected are only to be used to improve parks and recreation facilities.

Tidelands - 034: The Tidelands Beach fund is required by the State of California and is used to account for all revenues derived from beach and pier operations in the City. Expenditures are limited to lifeguard, pier, and beach operations.

SB1 RMRA - 039: The SB1 Program Fund was established to account for receipt and disbursement of narcotic forfeitures received from County, State and Federal agencies pursuant to Section 11470 of State Health and Safety Code and Federal Statute 21 USC Section 881.

Gas Tax Fund - 040: The Gas Tax Fund accounts for State collected, locally shared gas tax monies. Expenditures are limited to repair, construction, maintenance and right-of-way acquisitions relating to streets and highways.

Measure M2 - 042: With the sunset of M1, voters approved a continuation of transportation improvements through the Measure M Transportation Investment Plan (M2). By the year 2041, the M2 program plans to deliver approximately \$15.5 billion* worth of transportation improvements to Orange County. Major improvement plans target Orange County freeways, streets and roads, transit and environmental programs.

Parking In-Lieu - 048: The Parking In-Lieu Fund is a common parking management strategy which gives proposed projects or uses the option to pay a designated fee rather than provide some or all on-site parking spaces required by the zoning code.

Traffic Impact - 049: Traffic Impact Fees are fair-share based fees that will serve to offset, or mitigate, the traffic impacts caused by new development.

Seal Beach Cable - 050: The Seal Beach Cable accounts for revenues derived from PEGS fees which provide for channel capacity to be designated for public, education, or government use.

Community Development Block Grant - 072: The CDBG program provides communities with resources for a wide variety of unique community development needs. The City receives a grant from federal CDBG funds for Leisure World Housing Rehabilitation on interiors. The intent is to modify bathrooms in the senior community to provide better and safer accessibility for elderly residents.

Police Grants - 075: Various grants include the *Urban Area Security Initiative* (UASI), the *Office of Traffic Safety* (OTS) DUI grant reimburses funds advanced by the City for DUI enforcement, the *Bullet Proof Vest Protection* (BVP) grant which provides matching funds for the purchase of bullet-resistant vests, the *Alcoholic Beverage Control* (ABC) grant and the *Justice Assistance Grant* (JAG).

Citywide Grants - 080: The Citywide Grants Fund accounts for various Federal and State grants that are restricted to expenditures for specific projects or purposes.

DEBT SERVICE

Pension Obligation Debt Service - 027: The Pension Obligation Debt Service Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

Fire Station Debt Service - 028: The Fire Station Debt Service Fund was established to account for the principal and interest payments made to pay off this long-term debt. The General Fund is the source of the payments of principal and interest.

CAPITAL PROJECT

Capital Project Fund 045: Capital Improvement Project funds major capital projects with various revenues sources but excludes the Water and Sewer Capital Fund. These sources get transferred into the Capital Improvement Project Fund.

PROPRIETARY FUND

Of the eleven fund types established by the GAAP, two are classified as proprietary funds. These are enterprise funds and internal service funds. Enterprise funds are used to account for a government's business-type activities (activities that receive a significant portion of their funding through user fees). The City's enterprise funds are Water and Sewer. The City's internal service fund is a vehicle replacement fund.

Water Operations - 017: The Water Operations Funds account for water operations that are financed and operated in a manner similar to private business enterprises where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. The Water Capital Improvement Fund will be consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021. The fees collected cover both the water operations maintenance and operation expenses and water capital improvements related to infrastructure and equipment.

Water Capital Improvement - 019: The Water Capital Enterprise Fund was established to pay for the costs of replacing aging water related infrastructure and equipment as needed, and the construction of new or enhanced water services necessitated by new development and existing infrastructural deficiencies. Fees collected are based on meter size and used for capital improvements and meter replacements. The Water Capital Improvement Fund will be consolidated with the Water Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

Sewer Operations - 043: The Sewer Enterprise Funds account for sewer operations and maintenance and the upkeep and replacement of the sewer infrastructure and equipment in a manner similar to private business enterprises where the cost of providing goods or services to the general public on a continuing basis is financed or recovered primarily through user charges. Sewer fees used to finance the Sewer Operations Funds are charged to customers based on water usage. The Sewer Capital Improvement Fund will be consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021. The fees collected cover both sewer maintenance and operation expenses and sewer capital improvements.

Sewer Capital Improvement - 044: The Sewer Capital Improvement Fund was established July 1, 2000 to pay for the costs of replacing and maintaining the City's aging sewer infrastructure and equipment. Fees collected are based on meter size and are used for long-term debt payments and capital improvements. The Sewer Capital Improvement Fund will be consolidated with the Sewer Operations Fund as a part of the new rate structure that was implemented May 1, 2021.

INTERNAL SERVICE FUND

Vehicle Replacement - 021: The revenues received by this fund are transferred from the departments that have vehicles and equipment. Departmental transfers represent a pro rata share of all costs of vehicles and equipment. All replacement vehicles are purchased from this fund.

Information Technology Replacement - 602: The revenues received by this fund are transferred from the general fund to provide for future replacement and upgrade to the City's computer equipment, systems and supporting infrastructure.

SPECIAL ASSESSMENT DISTRICTS

CFD Landscape Maintenance District 2002-01 - 201: The Community Facilities District No. 2002-01 was formed under the Mello-Roos Community Facilities Act of 1982 to provide financing for the City's Maintenance of landscaping facilities installed within the public right-of-way as part of the Bixby Old Ranch Town Center and country Club developments.

CFD Heron Point – Refund 2015 - 206: The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

CFD Pacific Gateway – Refund 2016 - 207: The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District (“Landscape Maintenance”).

CFD Heron Pointe – 2015 Admin Exp - 208: The Community Facilities District No. 2002-01 (Heron Pointe) was formed under the Mello-Roos Community Facilities Act of 1982, as amended, to provide financing for the construction and acquisition of certain public street improvements, water and sanitary sewer improvements, dry utility improvements, park and landscaping improvements which will serve the new construction in the Community Facility District.

CFD Pacific Gateway – 2016 Land/Admin - 209: The Community Facilities District No. 2005-01 (Pacific Gateway Business Center) was formed under the Mello-Roos Community Facilities Act of 1982, as amended. Special Tax B will satisfy costs related to the maintenance of parks, parkways and open space within the District (“Landscape Maintenance”).

SUCCESSOR AGENCY

The City of Seal Beach Redevelopment Agency operates as a separate legal entity from the City of Seal Beach and the budget and annual work program are established by the City Council acting as the Agency Board of Directors. The Agency maintains four separate funds. It then transitioned to Successor Agency in 2012.

Retirement Fund – Riverfront - 300: The Riverfront Project Area Fund accounts for staff, operating costs and capital projects within the Riverfront Project Area.

Retirement Fund - Debt Service - 302: The Debt Service Fund accounts for the payments of long-term debt.

Retirement Obligation - 304: The Retirement Obligation Fund account for Recognized Obligation Payment Schedule (ROPS) items approved by the Department of Finance.

DESCRIPTION OF ACCOUNTS

FY 2021-2022

Account Number	Account Name	Description
40001	Full-time Salaries	Employee salaries costs
40002	Over-time PT	Employee salaries costs
40002	Temporary Special Pay	Employee salaries costs
40003	Over-time	Employee salaries costs
40004	Part-time	Employee salaries costs
40005	Holiday Pay	Employee salaries costs
40006	Junior Lifeguard Salaries	Employee salaries costs
40007	Tuition Reimbursement	Employee benefits costs
40008	Auto Allowance	Employee benefits costs
40009	Cell Phone Allowance	Employee benefits costs
40010	Deferred Compensation - Cafeteria	Employee benefits costs
40011	Deferred Compensation	Employee benefits costs
40012	PERS Retirement	Employee benefits costs
40013	PARS Retirement	Employee benefits costs
40014	Medical Insurance	Employee benefits costs
40015	AFLAC Cafeteria	Employee benefits costs
40017	Medicare Insurance	Employee benefits costs
40018	Life and Disability	Employee benefits costs
40020	Uniform Allowance	Employee benefits costs
40021	Annual Education	Employee benefits costs
40022	Flexible Spending - Cafeteria	Employee benefits costs
40023	Cafeteria Taxable	Employee benefits costs
40026	Comptime Buy/Payout	Employee benefits costs
40027	Vacation Buy/Payout	Employee benefits costs
40032	Health and Wellness Program	Employee benefits costs
40033	Medical Waiver	Employee benefits costs
40100	Office Supplies	Office Supplies
40101	Council Discretionary - Dist. 1	Council Special Projects
40102	Council Discretionary - Dist. 2	Council Special Projects
40103	Council Discretionary - Dist. 3	Council Special Projects
40104	Council Discretionary - Dist. 4	Council Special Projects
40105	Council Discretionary - Dist. 5	Council Special Projects
40200	Public/Legal Notices	Legal notices, public hearings, ordinance
40201	Printing	Recreation Guide
40300	Memberships and Dues	Southern California Assoc. of Government, League California of Cities, Orange County Council of Governments, Orange County City Manager's Assoc., International City/County Mgmt. Assoc., CA. City Mgmt., Assoc., CA. Assoc. of Public Information Officials, League of CA Cities, Public Employers Labor Relations Association, Municipal Information System Association, American Society for Public Admin, 3CMA, MMASC
40400	Training and Meetings	Meetings and training include, but not limited to annual training Conferences, mileage, League of Cities City Manager and City Council, Orange County City Manager's Assoc., International City/County Management Association, California Association of Public Information Officials

DESCRIPTION OF ACCOUNTS

FY 2021-2022

Account Number	Account Name	Description
40500	Office and Tech Resource	Office 365, CitiApp implementation, computer/laptop upgrade and replacement, cable room cleanup, IT equipment and peripherals, IT misc., network upgrade for new internet (1 PW and 4 CH switches), 7 server 2008 end life replacement, and VOIP phone system upgrade
40550	Bldg/Ground Materials	Landscape maintenance
40700	Equipment/Materials	EOC enhancements and maintenance, RACES radio equipment, CERT vehicle and trailer expenses and supplies, VIPS event, and miscellaneous
40701	Materials and Supplies-Jr. Lifeguard	Uniforms, certificates, office supplies, EZ ups, Banquet, Catalina pizza, Express, equipment, paddle boards, video production, and fins
40800	Special Departmental	Pop up City Hall, Potential mandates and miscellaneous events, MCA Direct annual services, training and education, publications, materials and supplies, election run-off, and Orange County Registrar
40801	Street Sweeping	Street sweeping and additional Main Street
40802	Special Exp. - Comm. Input Project	Sponsor concerts/permits
40804	Vehicle Leasing	Car Rental
40806	Special Dept-Jr. Lifeguard	Raging Waters, USLA membership, Catalina transportation, mobile, storage, banquet rentals, aquarium distance learning fee, and buses
40900	Promotional	4th July Fireworks JFTB Contribution
41000	Telephone	Telephone, T-1 line, and OC Elite
41009	Cable TV	NSBC TV
41010	Gas	Gas
41020	Electricity	Electricity
41030	Water	City Water Utility
41040	Sewer	City Sewer Utility
41050	Street Sweeping	City Street Sweeping Utility
41060	Tree Trimming	City Tree Trimming Utility
42000	Rental/Lease equip	De Lage Lease, C3 Solutions, equipment rental taxes, Pitney Bowes, and Holiday light - Dekra lite
43750	Water Service	Water service expense
44000	Contract Professional	Communication, Codification services, government transparency, Community Development Block consultant, Housing Element consultant, CEQA review, and record Management
44001	Special Expense - Ironwood	Westridge Commercial
44050	Overhead	Overhead charge transfer to General Fund
45000	Intergovernmental	Long Beach Animal Control, School Resource Officer, Local Agency Formation Commission (LAFCO), Long Beach Transit, Orange County Fire Authority (OCFA), Integrated Law and Justice Agency for Orange County (Brea), and OCTAP
45051	Housing Authority 20% Set Aside	Housing Authority
46000	West Comm	West Comm JPA
47000	Transfer Out - CIP	Transfer to Capital Fund for Projects
47002	Transfer Out - Operation	Transfer to cover Operations
47100	Special Tax Transfer	Transfer to cover Admin Costs
47600	Amortization	2000 Sewer System Certificates of Participation

DESCRIPTION OF ACCOUNTS

FY 2021-2022

Account Number	Account Name	Description
47888	Debt Service	Principle
47999	Interest Expense	Interest
48010	Furniture and Fixtures	Furniture and fixtures
48075	Vehicle	Vehicles
49500	General Liability	Annual Insurance Premium
49501	Property Insurance Premium	Annual Insurance Premium, Crime Insurance Program
49600	Workers' Compensation	Annual Insurance Premium
49605	Construction - Capital Projects	Various Contractors for capital projects
49700	RWG - Monthly Retainer	RWG Monthly retainer
49710	RWG - Litigation Services	RWG Reimbursable costs and expenses
49721	DRL - General Prosecution	DRL General Prosecution
49777	RWG - Other Attorney Services	RWG Other Attorney Services such as PRA Requests
49778	RWG - Personnel Matters	RWG Personnel Matters
49782	LCW - Personnel Matters	LCW Personnel Matters

Accounting System – The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of an entity.

Accrual Basis of Accounting- The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether cash disbursements are made at that time or not).

Actual Prior Year – Actual amounts for the fiscal year preceding the current fiscal year that precedes the budget fiscal year.

Appropriation – An authorization made by the legislative body of a government that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution – The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value – The value placed on real and other property as a basis for levying taxes.

Assets – Property owned by a government that has monetary value.

Bond – A long-term promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds are primarily used to finance capital projects.

Budget – A plan of financial activity for a specified period of time (fiscal year) indicating all planned revenues and expenses for the budget period.

Budget Calendar – The schedule of key dates that a government follows in the preparation and adoption of the budget.

Budget Deficit – Amount by which the government's budget outlays exceed its budget receipts for a given period, usually a fiscal year.

Budget Document – The official written statement detailing the proposed budget as submitted by the City Manager and supporting staff to the legislative body.

Budget Message – A general discussion of the budget presented in writing as a part of or supplemental to the budget document. The budget message explains principal budget issues against the background of financial trends, and presents recommendations made by the city manager.

Capital Budget – A plan of capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget that includes both operation and capital outlays.

Debt Service – Payment of interest and repayment of principal to holders of a government's debt instruments.

Depreciation – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

Enterprise Fund Accounting – Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable. Enterprise Funds use the accrual basis of accounting.

Expenditure – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays intergovernmental grant entitlement and shared revenues.

Expense – Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

Fiscal Policy – A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal Policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year – The City of Seal Beach operates on a fiscal year from July 1 through June 30.

Franchise Fee – A fee paid by public service utilities for use of public property in providing their services to the citizens of a community, including refuse and cable television

Full Time Equivalent (FTE) – Number of employee positions calculated on the basis that one FTE equates to a 40-hour workweek for twelve months. For example, two part-time positions working 20 hours for twelve months also equal one FTE.

Fund – An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance – The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit.

General Fund – General operating fund of the City. It is used to account for all financial resources except those included in Special Revenue, Enterprise and/or Agency Funds.

Goal – A statement of broad direction, purpose or intent based on the needs of the community.

Grant – A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes.

Licenses, Permits, and Fees – Revenues collected by a governmental unit from individuals or business concerns for various rights or privileges granted by the government.

Maintenance – All materials or contract expenditures covering repair and upkeep of City buildings, machinery and equipment, systems, and land.

Materials and Supplies – Expendable materials and operating supplies necessary to conduct department activity.

Modified Accrual Basis – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or available revenues, which should be accrued to reflect properly the taxes levied and revenue earned.

Operating Budget – The annual budget and process that provides a financial plan for the operation of government and the provision of core services for the year. Excluded from the operating budget are capital projects, which are determined by a separate, but interrelated process.

Operating Transfer – A transfer of revenues from one fund to another fund.

Primary Activities – A summary of what each department accomplishes during the fiscal year.

Program Purpose – The responsibilities of each department.

Public Hearing – The portions of open meetings held to present evidence that provides information on both sides of an issue.

Reserve – An account used to indicate that a portion of fund balance is legally restricted for a specific purpose, or is otherwise not available for appropriation and subsequent spending.

Resolution – An order of a legislative body requiring less formality than an ordinance or statute.

Revenue – The term designates an increase to a fund's assets which: (1) does not increase a liability (e.g., proceeds from a loan); (2) does not represent a repayment of an expenditure already made; (3) does not represent a cancellation of certain liabilities; and (4) does not represent an increase in contributed capital.

Revenue Estimate – A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically, a future fiscal year.

User Fees – The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

POSITION ALLOCATION PLAN

FY 2021-2022

DEPARTMENT	DIVISION	POSITION	Proposed		Funds Allocation				
					General	Water	Tidelands	Sewer	Other
			FY 2021-22	Vacant	(001)	(017)	(034)	(043)	Various
CITY COUNCIL									
001-010	City Council	Council Member	5.00	-	4.50	0.25	-	0.25	-
Total City Council			5.00	-	4.50	0.25	-	0.25	-
CITY MANAGER									
001-011	City Manager	City Manager	1.00	-	0.75	0.15	-	0.05	0.05
001-011	City Manager	Assistant City Manager	1.00	-	0.65	0.15	0.05	0.05	0.10
001-014	City Manager	Management Analyst	2.00	1.00	1.20	0.30	0.20	0.10	0.20
001-011	City Manager	Executive Assistant	1.00	-	0.75	0.15	-	0.05	0.05
Total City Manager			5.00	1.00	3.35	0.75	0.25	0.25	0.40
CITY CLERK									
001-012	City Clerk/Election	City Clerk	1.00	-	0.80	0.15	-	0.05	-
001-012	City Clerk/Election	Deputy City Clerk	1.00	-	0.80	0.15	-	0.05	-
001-012	City Clerk/Election	Executive Assistant (Part-time)	0.75	-	0.60	0.11	-	0.04	-
Total City Clerk			2.75	-	2.20	0.41	-	0.14	-
FINANCE									
001-017	Finance	Director of Finance/City Treasurer	1.00	-	0.70	0.22	-	0.08	-
001-017	Finance	Finance Manager	1.00	-	0.70	0.22	-	0.08	-
001-017	Finance	Accountant	1.00	-	0.60	0.30	-	0.10	-
001-017	Finance	Accounting Technician (A/P)	1.00	-	0.80	0.15	-	0.05	-
001-017	Finance	Accounting Technician (Payroll)	1.00	-	0.85	0.10	-	0.05	-
001-017	Finance	Accounting Technician (Utility)	1.00	-	-	0.75	-	0.25	-
001-017	Finance	Financial Analyst	1.00	1.00	0.60	0.30	-	0.10	-
001-017	Finance	Senior Account Technician	1.00	-	0.70	0.22	-	0.08	-
001-017	Finance	Office Specialist (Part-time)	0.60	0.60	0.60	-	-	-	-
Total Finance Department			8.60	1.60	5.55	2.26	-	0.79	-
POLICE									
001-021	EOC	Police Corporal	1.00	-	1.00	-	-	-	-
001-022	Field Services	Police Chief	1.00	-	1.00	-	-	-	-
001-022	Field Services	Police Captain	2.00	-	2.00	-	-	-	-
001-022	Field Services	Police Lieutenant	1.00	-	1.00	-	-	-	-
001-022	Field Services	Police Sergeant	6.00	-	6.00	-	-	-	-
001-022	Field Services	Police Corporal	3.00	-	3.00	-	-	-	-
001-022	Field Services	Police Officer	23.00	1.00	23.00	-	-	-	-
001-023	Support Services	Executive Assistant	1.00	-	1.00	-	-	-	-
001-023	Support Services	Accounting Technician	1.00	-	1.00	-	-	-	-
001-023	Support Services	Senior CSO	2.00	-	2.00	-	-	-	-
001-023	Support Services	Management Analyst	1.00	-	1.00	-	-	-	-
001-023	Support Services	Civilian Investigator	1.00	-	1.00	-	-	-	-
001-023	Support Services	Records Supervisor	1.00	-	1.00	-	-	-	-
001-023	Support Services	Police Aide (Part-time)	0.75	-	0.75	-	-	-	-
001-023	Support Services	Crossing Guard (Part-time)	2.77	-	2.77	-	-	-	-
001-024	Detention Facility	Police Lieutenant	1.00	-	1.00	-	-	-	-
001-024	Detention Facility	Senior CSO	4.00	-	4.00	-	-	-	-
001-025	Parking Enforcement	Senior CSO	2.00	-	2.00	-	-	-	-
001-025	Parking Enforcement	Lead CSO	1.00	-	1.00	-	-	-	-
001-025	Parking Enforcement	Police Aide (Part-time)	4.45	-	4.45	-	-	-	-
013-111	Field Services	Police Officer	1.00	-	-	-	-	-	1.00
080-371	Field Services	Police Officer	1.00	1.00	-	-	-	-	1.00
Total Police Department			61.97	2.00	59.97	-	-	-	2.00

POSITION ALLOCATION PLAN

FY 2021-2022

DEPARTMENT	DIVISION	POSITION	Proposed FY 2021-22	Vacant	Funds Allocation				
					General (001)	Water (017)	Tidelands (034)	Sewer (043)	Other Various
COMMUNITY DEVELOPMENT									
001-030	Planning	Director of Comm. Dev.	1.00	-	1.00	-	-	-	-
001-030	Planning	Senior Planner	1.00	1.00	1.00	-	-	-	-
001-030	Planning	Assistant Planner	1.00	-	1.00	-	-	-	-
001-030	Planning	Executive Assistant	1.00	1.00	1.00	-	-	-	-
001-031	Building & Safety	Code Enforcement Officer	1.00	-	1.00	-	-	-	-
001-031	Building & Safety	Senior Building Inspector	1.00	1.00	1.00	-	-	-	-
001-031	Building & Safety	Senior Building Technician	1.00	-	1.00	-	-	-	-
Total Community Development			7.00	3.00	7.00	-	-	-	-
PUBLIC WORKS									
001-042	Admin & Engineering	Director of Public Works	1.00	-	0.45	0.30	0.05	0.20	-
001-042	Admin & Engineering	Dep. Dir. of PW/City Engineer	1.00	-	0.55	0.30	0.05	0.10	-
001-042	Admin & Engineering	Associate Engineer	1.00	-	0.70	0.10	0.10	0.10	-
001-042	Admin & Engineering	Assistant Engineer	1.00	-	0.80	0.05	0.10	0.05	-
001-042	Admin & Engineering	Executive Assistant	1.00	-	0.75	0.15	0.05	0.05	-
001-042	Admin & Engineering	Intern (Part-time)	0.75	0.75	0.75	-	-	-	-
001-043	Public Works Yard	Executive Assistant	1.00	-	0.40	0.35	0.10	0.10	0.05
001-043	Public Works Yard	Maintenance Services Supervisor	2.00	-	1.20	-	-	0.50	0.30
001-043	Public Works Yard	Maintenance Aide (Part-time)	0.38	-	0.38	-	-	-	-
001-043	Public Works Yard	Management Analyst	1.00	1.00	0.40	0.30	0.05	0.25	-
001-044	Public Works Yard	Deputy Director of Public Works	1.00	-	0.25	0.40	0.10	0.15	0.10
001-044	Public Works Yard	Sr. Maintenance Worker	2.00	-	1.70	-	0.10	0.15	0.05
001-050	Public Works Yard	Fleet Maint. Program Manager	1.00	-	0.60	0.20	-	0.20	-
001-050	Public Works Yard	Mechanic	1.00	-	0.60	0.20	-	0.20	-
017-900	Field Operations	Water Services Supervisor	1.00	-	-	0.95	-	0.05	-
017-900	Field Operations	Sr. Water Operator	1.00	1.00	-	0.95	-	0.05	-
017-900	Field Operations	Water Operator	4.00	1.00	-	3.70	-	0.25	0.05
017-900	Field Operations	Maintenance Worker	1.00	1.00	-	0.95	-	0.05	-
034-863	Beach Operations	Sr. Maintenance Worker	2.00	-	0.40	-	1.10	0.30	0.20
034-863	Beach Operations	Maintenance Aide (Part-time)	4.12	-	-	-	4.12	-	-
034-863	Beach Operations	Maintenance Worker (Part-time)	0.75	-	0.15	-	0.30	0.19	0.11
043-925	Field Operations	Sr. Maintenance Worker	2.00	-	0.10	-	-	1.75	0.15
043-925	Field Operations	Maintenance Worker	1.00	-	0.40	-	-	0.50	0.10
043-925	Field Operations	Maintenance Worker (Part-time)	0.75	-	-	-	-	0.67	0.08
Total Public Works			32.75	4.75	10.58	8.90	6.22	5.86	1.19
COMMUNITY SERVICES									
001-070	Recreation Admin	Recreation Manager	1.00	-	0.70	-	-	-	0.30
001-070	Recreation Admin	Community Services Coordinator	1.00	-	1.00	-	-	-	-
001-070	Recreation Admin	Rec Coordinator	1.00	-	1.00	-	-	-	-
001-071	Sports	Rec Coordinator	0.50	0.50	0.50	-	-	-	-
001-074	Tennis Center	Rec Coordinator	1.50	0.50	1.50	-	-	-	-
001-074	Tennis Center	Recreation Specialist (Part-time)	1.50	-	1.50	-	-	-	-
Total Community Services			6.50	1.00	6.20	-	-	-	0.30

POSITION ALLOCATION PLAN

FY 2021-2022

DEPARTMENT	DIVISION	POSITION	Proposed FY 2021-22	Vacant	Funds Allocation				
					General (001)	Water (017)	Tidelands (034)	Sewer (043)	Other Various
MARINE SAFETY									
001-073	Aquatics	Pool Guard (Part-time)	2.56	-	2.56	-	-	-	-
001-073	Aquatics	Swim Instructor (Part-time)	1.29	-	1.29	-	-	-	-
001-073	Aquatics	Aquatics Coordinator	0.43	-	0.43	-	-	-	-
001-073	Aquatics	Assistant Pool Manager	0.23	-	0.23	-	-	-	-
034-828	Tidelands	Marine Safety Chief	1.00	-	-	-	1.00	-	-
034-828	Tidelands	Marine Safety Lieutenant	1.00	-	-	-	1.00	-	-
034-828	Tidelands	Marine Safety Officer	2.00	-	-	-	2.00	-	-
034-828	Tidelands	Marine Safety Lifeguard (PT)	11.57	-	-	-	11.57	-	-
Total Marine Safety			20.08	-	4.51	-	15.57	-	-
TOTAL ALL DEPARTMENTS FULL-TIME EQUIVALENTS			149.65	13.35	103.86	12.57	22.04	7.29	3.89

***Note:** Total full-time equivalents exclude Commissioners and Reserve Officers.

APPROPRIATIONS LIMIT

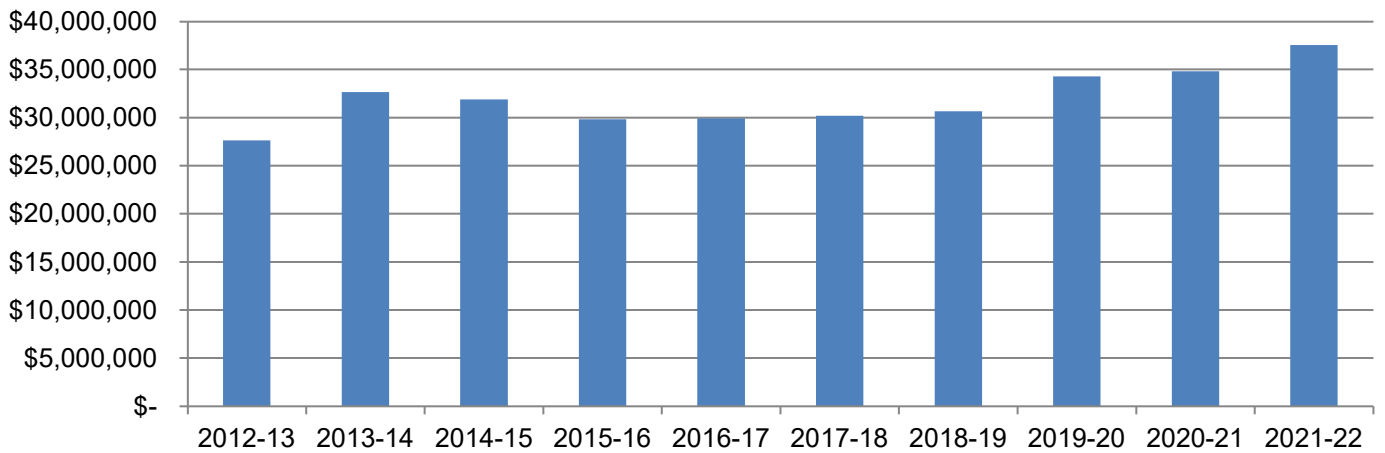
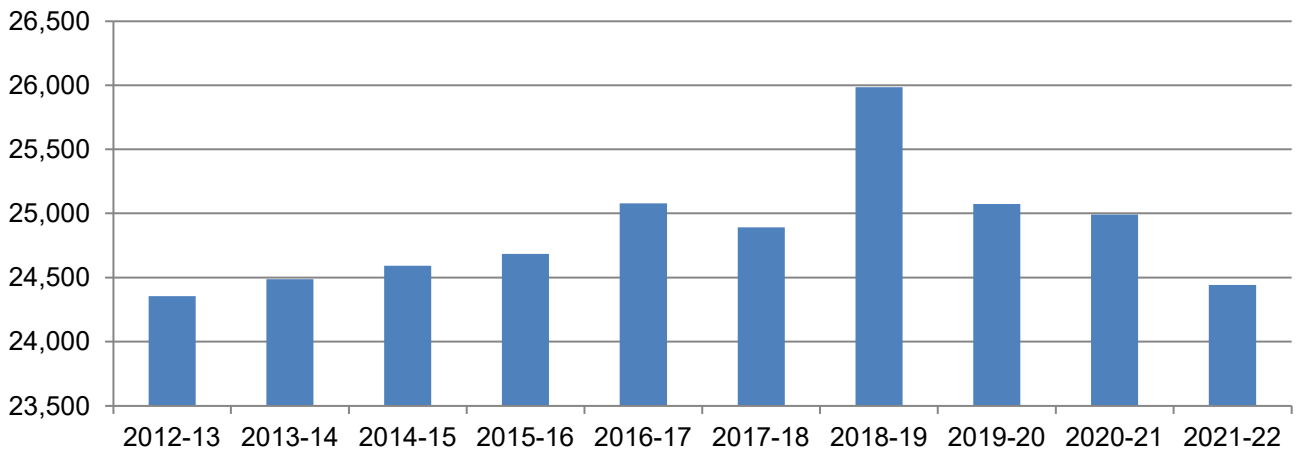
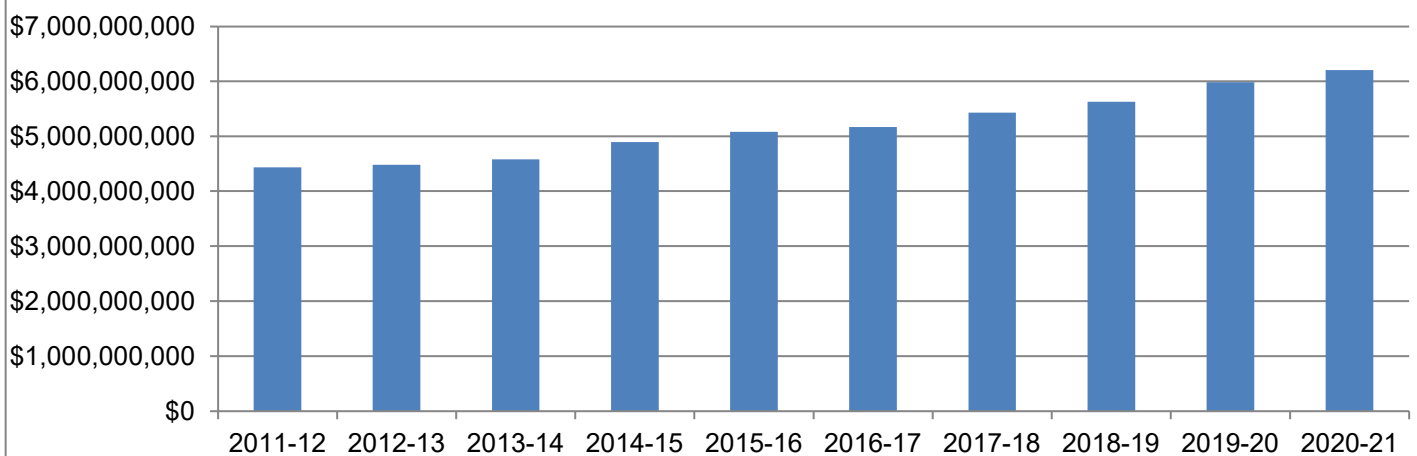
FY 2021-2022

The voters of California approved Article XIII - B of the California State Constitution also known as Proposition 4, or the "Gann Initiative". The proposition restricts the total amount of appropriations allowed in any given fiscal year from the "proceeds of taxes". In 1980, the State Legislature added a section of the Government Code that required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriations limit for any fiscal year was equal to the previous year's limit, adjusted for population changes and the change in the U.S. Consumer Price Index or California per Capita Personal Income if smaller.

In June 1990, the voters modified the original Proposition 4 with the passage of Proposition 111 and its implementing legislation. Beginning with the 1990-91 Appropriations Limit, a City may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income or the growth within the County or the City. Under Proposition 4, if a city ends the fiscal year having more proceeds of taxes than the Limit allows, it must return the excess to the taxpayers within two years.

City of Seal Beach
Schedule B
Calculation of Appropriations Subject to Propositions XIII B Limit
For Fiscal Year Ended June 30, 2022

Limit for FY 20/21	\$ 32,237,487
2021/2022 per Capita Personal Income	1.0573
Product	34,084,695
2020/2021 Population Change (County)	0.9891
Appropriations Limit FY 21/22	<u>\$ 33,713,172</u>
Appropriations Limit FY 21/22	33,713,172
Total FY 21/22 General Fund revenues subject to Appropriations Limit	<u>27,206,000</u>
Unused Appropriations Limit	<u>\$ 6,507,172</u>

General Fund Operating Budget**Population****Taxable Assessed Value**

TEN-YEAR FINANCIAL TREND

FY 2021-2022

Fiscal Year	Population	General Fund Operating Budget	General Fund Per Capita	*Total City Budget	Total Budget Per Capita
2012-13	24,354	27,643,485	1,135	62,090,223	2,549
2013-14	24,487	32,652,000	1,333	63,462,440	2,592
2014-15	24,591	31,892,100	1,297	64,975,800	2,642
2015-16	24,684	29,831,800	1,209	74,030,000	2,999
2016-17	25,078	29,917,900	1,193	85,967,600	3,428
2017-18	24,890	30,184,900	1,213	87,641,500	3,521
2018-19	25,984	30,662,900	1,180	82,327,300	3,168
2019-20	25,073	34,270,200	1,367	69,102,300	2,756
2020-21	24,992	34,820,700	1,393	63,252,203	2,531
2021-22	24,443	37,550,400	1,536	61,329,100	2,509

* Includes Adopted Operating, Capital Improvement and Debt for all funds of the City.

Source (Population): State of California Department of Finance

ASSESSED VALUE - LAST TEN YEARS

FY 2021-2022

Fiscal Year		Secured		Unsecured		Taxable Assessed Value
2011-12	\$	4,219,133,372	\$	215,211,254	\$	4,434,344,626
2012-13		4,304,310,243		176,246,398		4,480,556,641
2013-14		4,408,299,607		172,172,784		4,580,472,391
2014-15		4,706,609,532		184,449,987		4,891,059,519
2015-16		4,794,299,125		287,392,225		5,081,691,350
2016-17		4,978,010,106		189,618,406		5,167,628,512
2017-18		5,233,421,188		194,765,328		5,428,186,516
2018-19		5,475,549,249		150,370,464		5,625,919,713
2019-20		5,817,397,419		163,933,178		5,981,330,597
2020-21		6,051,394,489		149,026,764		6,200,421,253

SCHEDULE OF LONG TERM DEBT

FY 2021-2022

The City of Seal Beach is not obligated in any manner for general obligation or special assessment bonded indebtedness. Pursuant to California Government Code Section 43605, total general obligation bonds outstanding cannot exceed 15 percent of total assessed valuation. At June 30, 2020, the City did not have any debt subject to the State Debt Limit.

Current General Fund debt obligations include capital leases for installation and replacement of various air conditioning, lighting (for City Buildings and street lighting) to reduce energy use or to make for a more efficient use of energy.

The City also issued \$6.3 million of Lease Revenue Bonds in January of 2009. The bond proceeds were used to construct a new state-of-the-art 12,000 square foot fire station located at 3131 North Gate Road.

Enterprise Funds' debt obligations consist of two loans from the Clean Water State Revolving Fund Control Board for construction of sewer capital improvement projects, 2011 Revenue Refunding Bonds which used to refund the 2000 Sewer Certificates of Participation and provide funds for additional sewer capital improvement projects, and a loan from the West Orange County Water Board used to relocate a portion of the City's waterline.

The following schedule outlines the City's total outstanding debt for the Fiscal Year 2021-22. The schedule reports the funding source to pay the debt, the original amounts of debt issued, the required payments for Fiscal Year 2021-22 and the estimated outstanding balance as of June 30, 2022.

Name of Bond, Loan or Capital Lease	Original Amount of Issue	Beginning Outstanding Balance 7/1/2021	Requirements for Fiscal Year 2021-22			Ending Outstanding Balance 6/30/2022
			Interest Payment	Principal Payment	Total	
General Fund						
Municipal Finance Corporation Lease	\$ 1,546,931	\$ 380,113	\$ 12,253	\$ 79,558	\$ 91,811	\$ 300,555
2009 Lease Revenue Bond - Fire Station	6,300,000	1,155,000	37,007	420,000	457,007	735,000
Total General Fund	7,846,931	1,535,113	49,260	499,558	548,818	1,035,555
Enterprise Funds						
State of CA Revolving Loan 10-838-550	2,644,015	1,606,294	41,764	128,017	169,781	1,478,277
State of CA Revolving Loan 10-842-550	1,652,742	1,164,581	30,279	76,444	106,723	1,088,137
2011 Revenue Refunding Bond - Sewer	3,310,000	1,765,000	82,560	185,000	267,560	1,580,000
West Orange County Water Board Loan	894,928	569,945	9,587	84,436	94,023	485,509
Total Enterprise Funds	8,501,685	5,105,820	164,190	473,897	638,087	4,631,923
Total All City Funds Outstanding Debt	\$16,348,616	\$ 6,640,933	\$213,450	\$ 973,455	\$ 1,186,905	\$ 5,667,478

LOCATION

The City of Seal Beach, incorporated October 27, 1915, is located in the westernmost corner of Orange County, 23 miles south of Los Angeles, 369 miles south of San Francisco, and 90 miles north of San Diego. It is bordered by the cities of Long Beach, Los Alamitos, Garden Grove, Westminster, and Huntington Beach. A majority of the city's acreage is devoted to the Naval Weapons Station Seal Beach military base.

CLIMATE

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year
Average high °F	67	68	68	72	73	77	81	83	81	78	72	68	74
Average low °F	46	48	50	53	57	61	64	65	63	58	51	46	55
Average precipitation inches	2.98	3.04	2.50	.65	.24	.08	.02	.11	.24	.39	1.15	1.75	1.10

Source: Weather Channel

POPULATION

Current population: 24,443

2010 Census: 24,706

Population Growth 2010-2020: -1.1%

Median Age: 57.7

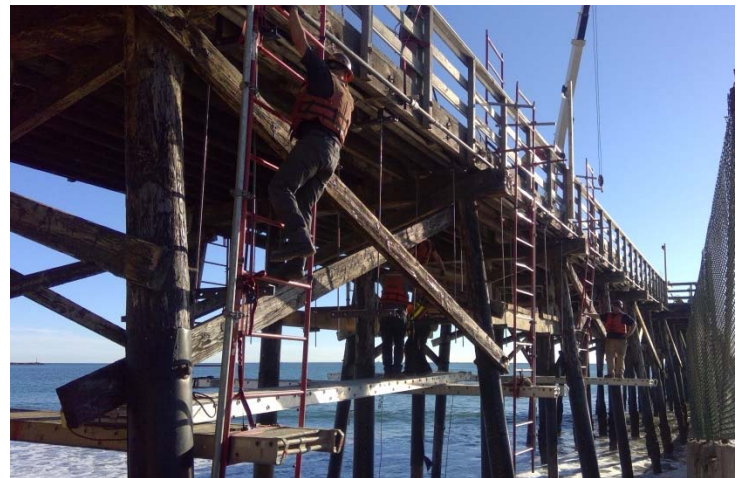
Population per square mile: 2,116.57

Source: US Census and DOF

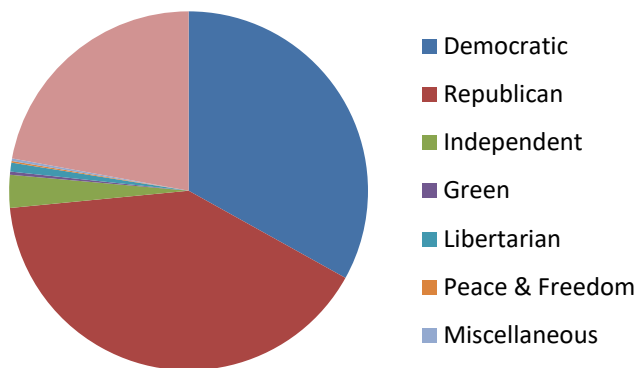
POPULATION BY AGE

Persons 5 years and under	3.4%
Persons between 6-18 years	9.4%
Persons between 19-64 years	47.3%
Persons 65 years and over	39.9%

Source: US Census



VOTER REGISTRATION



Source: 2019 Orange County Progress Report

EDUCATION

Los Alamitos Unified School District:	(No. of Schools)
Elementary Schools	6
Junior High Schools	2
High Schools	1
Private Schools	0

EMPLOYMENT

Based on civilians over the age of 16 years

	Number	Percent of Total
Employed	10,005	95.7%
Unemployed	452	4.3%
Total Labor Force	10,457	100%

Source: US Census

TOP 25 SALES TAX PRODUCERS*

- 76
- Bed Bath & Beyond
- Burlington
- Chevron
- Chevron and Auto Repair
- Chick Fil A
- CVS Pharmacy
- Home Goods
- In N Out Burgers
- Kohl's
- Marshalls
- McDonalds
- Mobil
- Old Ranch Country Club
- Original Parts Group
- Pavilions
- Petsmart
- Ralphs
- Roger Dunn Golf Shop
- Seal Beach Gas Station
- Spaghettini
- Sprouts Farmers Market
- Staples
- Target
- Ulta Beauty

*Alphabetical order

Source: Most recent data from HdL and State Board of Equalization

MAJOR INDUSTRIES

Agriculture, Forestry, Fishing, and Hunting	0.5%
Construction	3.9%
Manufacturing	10.3%
Wholesale Trade	3.8%
Retail Trade	6.6%
Transportation and Warehousing	5.0%
Information	2.5%
Finance, Insurance, Real Estate, and Leasing	10.2%
Professional, Scientific, Management, and Waste Management	14.5%
Education, Healthcare, and Social Assistance	26.7%
Arts, Entertainment, Recreation, Accommodation, and Food Services	7.9%
Other Services, except Public Administration	3.7%
Public Administration	4.3%

Source: US Census 2018 ACS 5-Year Estimate

HOUSING UNITS DISTRIBUTION

	Units	Percentage
1-Unit, detached	4,758	34.5%
1-Unit, attached	2,578	18.8%
2 units	311	2.3%
3 to 4 units	824	6.0%
5 to 9 units	1,465	10.6%
10 to 19 units	2,650	19.2%
20 or more units	1,088	7.9%
Mobile Home	100	0.7%
Other	0	0.0%
Total Housing Units	13,774	100.0%
Occupied Units	12,500	90.8%
Vacant Units	1,274	9.2%
Persons per Unit:		
Owner Occupied	1.88	
Renter Occupied	2.11	

Source: US Census 2018 ACS 5-Year Estimate



HOUSEHOLDS

	Units	Percentage
Owner Occupied	9,504	76.0%
Renter Occupied	2,996	24.0%

Source: US Census 2018 ACS 5-Year Estimate

INCOME

Median Household Income	\$67,917	
Income and Benefits		
Less than \$10,000	561	4.5%
\$10,000 to \$14,999	556	4.4%
\$15,000 to \$24,999	1,138	9.1%
\$25,000 to \$34,999	1,374	11.0%
\$35,000 to \$49,999	1,265	10.1%
\$50,000 to \$74,999	1,780	14.2%
\$75,000 to \$99,999	1,347	10.8%
\$100,000 to \$149,999	1,701	13.7%
\$150,000 to \$199,999	1,148	9.2%
\$200,000 or more	1,630	13.0%

Source: US Census 2018 ACS 5-Year Estimate

LAND USE

Category	Acres	Percentage
Open Space*	142.7	2.0%
Residential Low Density	353.7	5.0%
Residential Medium Density	505.4	7.0%
Residential High Density	166.4	2.3%
Park	65.4	0.9%
School	15.3	0.2%
Community Facility	61.8	0.9%
Commercial – Prof. Office	16.4	0.2%
Commercial – Service	49.3	0.7%
Commercial – General	93.4	1.3%
Open Space – Golf	156.8	2.2%
Industrial – Light	117.0	1.6%
Industrial – Oil Extraction	54.6	0.8%
Military**	5256.0	73.7%
Beach	80.3	1.1%
Total	7134.5	100.0%

*Does include developed Wildlife Refuge

**Does include undeveloped Wildlife Refuge

Source: Seal Beach General Plan 2003



MAJOR RETAIL CENTERS

Old Town Seal Beach – 100-400 Main Street
 Old Ranch Town Center – 12320-12430 Seal Beach
 Seal Beach Center – 901-1101 Pacific Coast Highway
 Seal Beach Village – 13924 Seal Beach Blvd
 The Shops at Rossmoor – 12300 Seal Beach Blvd



HEALTHCARE

Long Beach Memorial
 2801 Atlantic Avenue, Long Beach, CA 90806
 Phone: (562) 933-2000

Los Alamitos Medical Center
 3751 Katella Avenue, Los Alamitos, CA 90720
 Phone: (562) 598-1311

CULTURE

Chamber of Commerce
 201 8th Street, Suite 110, Seal Beach, CA 90740
 Phone: (562) 799-0179



CITY BUDGET

The adopted City budget for all funds used for the Fiscal Year 2020-2021 is \$63,252,203. The General Fund portion of the budget is \$37,808,300. The approved budget is effective from July 1, 2020, through June 30, 2021.

CITY SERVICES

Police Services
 Emergency 911 or (562) 594-7232
 Administration (562) 799-4100

Fire Services
 Emergency 911
 OCFA (714) 573-6000

Marine Safety
 Emergency 911 or (562) 431-3567
 Administration (562) 430-2613
 Junior Lifeguard (562) 431-1531

Animal Control
 Long Beach Animal Care Services (562) 570-7387

Animal Shelter
 Seal Beach Animal Care Center (562) 430-4993

Pet Licensing
 Long Beach Animal Care Services (562) 570-7387

Community Development
 Building Permits (562) 431-2527 x1323
 Plan Check (562) 431-2527 x1323
 Code Enforcement (562) 431-2527 x1342
 Inspection (562) 431-2527 x1519

Business License (562) 431-2527 x1314

Utility Billing (562) 431-2527 x1309

City Manager (562) 431-2527 x1319

City Clerk (562) 431-2527 x1304

Public Works
 Engineering (562) 431-2527 x1326
 Maintenance (562) 431-2527 x1414

Community Services/Recreation
 Adult Sports (562) 431-2527 x1307
 Aquatics (562) 431-2527 x1339
 Classes and Programs (562) 431-2527 x1344
 Facility and Park Rentals (562) 431-2527 x1339
 Film Permits (562) 431-2527 x1339
 Instructor Information (562) 431-2527 x1344
 Recreation Guide Information (562) 431-2527 x1344

Parking Permits
www.sealbeach.permitinfo.net/

Senior Services
www.sealbeachca.gov/City-Services/Senior-Services

Senior Transportation Program
www.sealbeachca.gov/City-Services/Transportation-Services



TRANSPORTATION

Rail

AMTRAK Stations
 Anaheim Regional Transportation Intermodal Center
 (714) 385-5100
 Santa Ana Regional Transportation Center
 (714) 565-2690

Air

John Wayne Orange County Airport (949) 252-5200
 Long Beach Airport (562) 570-2600
 Los Angeles International Airport (855) 463-5252

Bus

County of Orange's SNEMT Program (714) 480-6450
 or (800) 510-2020
 Long Beach Bus Transit (562) 591-2301
 OC Transportation Authority (714) 636-7433

Highways

San Diego Freeway (I-405), San Gabriel River Freeway
 (I-605), Garden Grove Freeway (SR 22), and Pacific
 Coast Highway (SR 1)

Taxi

California Yellow Cab (877) 224-8294

Water

Long Beach Harbor/Port of Los Angeles (9.4 miles)



UTILITIES

Electricity
 Southern California Edison (800) 655-4555
 Natural Gas
 Southern California Gas Company (800) 427-2000
 Telephone
 Verizon (800) 483-4000
 Cable
 Time Warner (888) 892-2253
 Water
 City of Seal Beach Water Services (562) 431-2527
 x1309
 Trash
 Republic Services (562) 347-2105



OTHER OFFICES/CONTACTS

Seal Beach Chamber of Commerce (562) 799-0179
 Seal Beach National Wildlife Refuge (562) 598-1024
 Los Alamitos Unified School District (562) 799-4700
 Orange County Department of Education (717) 966-4000
 Orange County Association of Realtors (949) 722-2300
 Leisure World (562) 431-6586
 Old Ranch Country Club (562) 596-4611





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Seal Beach
California**

For the Fiscal Year Beginning

July 1, 2020

Christopher P. Morill

Executive Director

California Society of Municipal Finance Officers

Certificate of Award

Operating Budget Excellence Award Fiscal Year 2020-2021

Presented to the

City of Seal Beach

For meeting the criteria established to achieve the CSMFO Excellence Award in Budgeting

January 31, 2021



Marcus Pimentel

Marcus Pimentel
CSMFO President

Michael Manno

Michael Manno, Chair
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting



The City of Seal Beach provides
excellent city services to
enhance the quality of life and
to preserve our small town
character.

The City of Seal Beach Values:
Excellent Customer Service
Mutual Respect
Teamwork
Professionalism
Honest & Ethical Behavior